

Muscatine County Board of Supervisors  
Monday, September 9, 2013

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Furlong, Howard, Kelly, Sauer and Sorensen present. Chairperson Sorensen presiding.

On a motion by Kelly, second by Furlong, the agenda was approved as written. Ayes: All.

On a motion by Howard, second by Furlong, claims dated September 9, 2013 were approved in the amount of \$1,894,794.44. Ayes: All.

A Public Hearing was called to order by Chairperson Sorensen at 9:04 A.M. on a request from James E. or Jeanette A. Billingsley, Record Owners, to rezone approximately 3.45 acres of property located in Moscow Township from C-2 Commercial District to A-1 Agricultural District. Zoning Administrator Jodee Stepleton stated this property is no longer used for commercial purposes and the residence is non-conforming since it is on commercial property. No one spoke against the rezoning. On a motion by Kelly, second by Furlong, the public hearing was closed at 9:07 A.M. Roll call vote: Ayes: All.

On a motion by Kelly, second by Sauer, the Board approved an ordinance rezoning approximately 3.45 acres of property located in Moscow Township from C-2 Commercial District to A-1 Agricultural District on the first of three readings. Roll call vote: Ayes: All.

Discussion was held with Zoning Administrator Jodee Stepleton regarding approval of a preliminary plat of the proposed two lot agricultural subdivision, Shorthorn Subdivision, containing approximately 38.04 acres in Wapsi Township. Stepleton stated neighbors were concerned this subdivision would lead to the creation of hog confinement lots. Board consensus was that hog confinement lots are a separate issue from agricultural subdivisions. On a motion by Howard, second by Sauer, the Board approved a preliminary plat of the proposed two lot agricultural subdivision, Shorthorn Subdivision, containing approximately 38.04 acres in Wapsi Township. Ayes: All.

On a motion by Howard, second by Sauer, the Board approved Resolution #09-09-13-01 Approval of Final Plat of Shorthorn Subdivision. Roll call vote: Ayes: All.

The Board reviewed the following Special Use Permit granted by the Board of Adjustment on August 9, 2013: Case #13-08-01 is an application filed by Brent S. and Audrey M. Wyatt, Record Owners. The property is located in Goshen Township, 2138 137<sup>th</sup> Street, South of 137<sup>th</sup> Street, in the SW1/4 of Section 24-T78N-R3W, Parcel D, containing approximately 6.55 acres, and is zoned A-1 Agricultural District. This request, if approved, would allow the Zoning Administrator to issue a Special Use Permit in order for the Wyatt's to reconstruct the uninhabitable dwelling that was demolished, to replace an outbuilding, and to construct an RV shelter. The Board of Adjustment approved this request.

Discussion was held regarding an agreement for services between Muscatine County and Bi-State Regional Commission to prepare a comprehensive plan update for the County. Stepleton stated the cost of having Bi-State prepare the County's Comprehensive Plan will be approximately \$10,000. Furlong stated the total cost would be about \$25,000, which includes the County's annual dues of \$15,000 and an additional \$10,000 for updating the plan. Stepleton stated this update will take about a year to complete and it has been seventeen years since the County's last update. Administrative Services Director Nancy Schreiber stated \$20,000 has been budgeted in the current year for this update. On a motion by Furlong, second by Howard, the Board authorized the Chair to execute an agreement for services between Muscatine County and Bi-State Regional Commission to prepare a comprehensive plan update for the County. Ayes: All.

Stepleton updated the Board on water quality issues at Ripley's Mobile Home Park.

On a motion by Furlong, second by Kelly, the Board approved the following utility permits: Windstream Communications, Inc. – place a copper telephone cable from near the intersection of Camp Avenue and 231<sup>st</sup> Street (G28) to 1242 231<sup>st</sup> Street; CenturyLink – place 494 feet of buried 25-pair copper cable along Hwy 22/Cedar Street.

Discussion was held with Administrative Services Director Nancy Schreiber regarding bids received for L-(M13-2)—73-70, Pavement Markings, at various locations throughout the County. Schreiber presented bids as follows: Vogel Traffic Services, Inc. - \$96,546.21; Iowa Plains Signing, Inc. - \$174,200.54. On a motion by Furlong, second by Sauer, the Board accepted a bid and approved a Contract, Bond and Certificate of Insurance for the L-(M13-2)—73-70, Pavement Markings at various locations throughout the County with Vogel Traffic Services. Ayes: All

A presentation was given by Muscatine Convention & Visitors Bureau Executive Director Hannah Wilke. Wilke stated significant milestones for the Convention & Visitors Bureau included a new website, new visitor's guide, an active Marketing Committee and active Volunteer Engagement Committee.

On a motion by Kelly, second by Furlong, the Board authorized the Chair to execute a 28E Agreement for Tobacco Enforcement between the Iowa Alcoholic Beverages Division and the Muscatine County Sheriff. Ayes: All.

On a motion by Howard, second by Sauer, the Board approved a renewal application for a Class C Beer and Sunday Sales Permit for Casey's Marketing Co., dba Casey's General Store #2472, 1334 Hwy 22, Nichols, IA 52766. Ayes: All.

On a motion by Howard, second by Sauer, the Board approved a renewal application for a Class E Beer, Liquor and Sunday Sales Permit for Reif Oil Company, dba Stewart Road Fast Break, 2418 Stewart Road, Muscatine, IA 52761. Ayes: All.

On a motion by Kelly, second by Howard, minutes of the Monday, August 26, 2013 regular meeting were approved as written. Ayes: All.

Correspondence:

Administrative Services Director Nancy Schreiber reported the Board received a letter from the Jackson County Board of Supervisors regarding the lack of State funding for Iowa's failing rural infrastructure.

Schreiber reported the Board received a letter from Jane Reischauer resigning from the Muscatine County Historic Preservation Commission.

Furlong received a contact regarding changing the County definition of a farm to be more restrictive in order to limit hog confinements.

Committee Reports:

Howard attended a Milestones Board meeting August 27<sup>th</sup>.

Sauer attended a Muscatine County Hazard Mitigation meeting August 27<sup>th</sup>.

Kelly attended a Bi-State Regional Planning Commission meeting August 28<sup>th</sup>.

Kelly attended a Muscatine Community Health Association meeting September 4<sup>th</sup>.

Howard, Sauer and Kelly attended a Deep Lakes Park public meeting August 29<sup>th</sup>. Sorensen, Sauer and Kelly attended an update of environmental projects presentation from Kent Feeds Corporation / Grain Processing Corporation August 27<sup>th</sup>. Kelly attended a Clean Air Muscatine meeting August 28<sup>th</sup>. Kelly attended a Community Wide Block Party September 6<sup>th</sup>.

County Engineer Keith White updated the Board on various road construction projects.

Discussion was held with Budget Coordinator Sherry Seright regarding a proposal to install rails for the driveway ramp at the Courthouse. Seright stated concerns have been expressed about the railings being removed and there have been requests to replace them. Kelly stated there are also concerns about the lack of railings along the new handicap ramps at the Courthouse. Furlong stated Seright had tried to get other bids and Charlie's Welding was the only bid on the project. On a motion by Furlong, second by Howard, the Board approved a proposal from Charlie's Welding, Inc. in the amount of \$9,888.00 to install rails for the driveway ramp at the Courthouse. Ayes: All.

Discussion was held with Seright regarding various projects. Seright stated bike racks have been ordered from Prison Industries. Sauer stated the curbing at the Courthouse ramp is a tripping hazard and should be painted with yellow safety stripes. Board consensus was for Seright to look into striping the curbing in this area. Furlong expressed concern regarding a leaning light pole in the parking lot. Seright stated Nelson Electric was scheduled to remove the pole for a cost of \$354.

On a motion by Kelly, second by Furlong, the Board approved a credit card with a \$1,000 limit for Diversion Program usage. Ayes: All.

On a motion by Kelly, second by Sauer, the Board accepted August 2013 payroll claims. Ayes: All.

The meeting was adjourned at 10:08 A.M.

ATTEST:

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Betty L. Wamback  
Deputy Auditor

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Jeff Sorensen, Chairperson  
Board of Supervisors

Muscatine County Board of Supervisors  
Friday, September 13, 2013 – Special Session

The Muscatine County Board of Supervisors met in special session at 9:00 A.M. with Furlong, Howard, Sorensen, Sauer and Kelly present. Chairperson Sorensen presiding.

On a motion by Kelly, second by Furlong, the agenda was approved as written. Ayes: All.

The Muscatine County Board of Supervisors met as a Board of Canvassers for the School Elections held on Tuesday, September 10, 2013. The Board certified the following results to be a true and correct abstract of the votes cast in the election.

**MUSCATINE SCHOOL BOARD MEMBER** (Three positions - four year terms) – There were 3,752 votes cast: Tim Bower received 876 votes, Tammi Drawbaugh received 927 votes, Clyde Evans received 820 votes, Randy Naber received 1,093 votes and there was a scattering of 36 votes. Tim Bower, Tammi Drawbaugh and Randy Naber were elected.

**MUSCATINE SCHOOL BOARD MEMBER** (One position – unexpired two year term) – There were 1,494 votes cast: Tom Johanns received 954 votes, Jerry Lange received 527 votes and there was a scattering of 13 votes. Tom Johanns was elected.

**LOUISA-MUSCATINE SCHOOL BOARD MEMBER** (Two positions - four year terms) – There were 635 votes cast: Jason Randall received 115 votes, Eric Schlutz received 245 votes, Scott Wilson received 273 votes and there was a scattering of 2 votes. Eric Schlutz and Scott Wilson were elected.

**WEST LIBERTY SCHOOL BOARD MEMBER** (Two positions - four year terms) – There were 411 votes cast: Emily Geertz received 169 votes, Kevin T. Minor received 89 votes, Nicolaas Van Every received 51 votes, Jose Zacarias received 102 votes and there were no scattered votes. Emily Geertz and Jose Zacarias were elected.

**WILTON SCHOOL BOARD MEMBER** (Two positions - four year terms) – There were 371 votes cast: Jeffery B. Belknap received 110 votes, Robert Metzger received 118 votes, Tara Oien received 136 votes and there was a scattering of 7 votes. Robert Metzger and Tara Oien were elected.

**EASTERN IOWA COMMUNITY COLLEGE MERGED AREA IX-DIRECTOR DISTRICT 8** (One position - four year term) – there were 810 votes cast. Bill Phelan received 800 votes and there was a scattering of 10 votes. Scott County is the Control County for this election and totals from Muscatine County are added to other counties to determine the winner.

**LOUISA-MUSCATINE PHYSICAL PLANT AND EQUIPMENT LEVY PROPOSITION C** – There were 368 votes cast. There were 174 Yes votes and 194 No votes. The measure was not adopted.

**WEST LIBERTY REVENUE PURPOSE STATEMENT PROPOSITION E** – There were 176 votes cast. There were 141 Yes votes and 35 No votes. The measure was adopted.

Administrative Services Director Nancy Schreiber provided an update of vacancies on various Boards and Commissions.

The meeting was adjourned at 9:27 A.M.

ATTEST:

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Betty L. Wambach, Deputy Auditor

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Jeff Sorensen, Chairperson  
Board of Supervisors

Muscatine County Board of Supervisors  
Monday, September 16, 2013

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Furlong, Kelly, Sauer and Sorensen present. Howard was absent. Chairperson Sorensen presiding.

On a motion by Kelly, second by Furlong, the agenda was approved as written. Ayes: All.

On a motion by Kelly, second by Sauer, claims dated September 16, 2013 were approved in the amount of \$574,891.02. Ayes: All.

A Public Hearing was called to order by Chairperson Sorensen at 9:03 A.M. on proposed amendments to the Fiscal Year 2013/14 Muscatine County Budget. Budget Coordinator Sherry Seright reviewed the proposed amendments with the Board. Seright stated the amount published for Zoning expenditures and revenues has been withdrawn by Zoning Administrator Jodee Stepleton. No one spoke for or against the proposed amendments. On a motion by Furlong, second by Kelly, the public hearing was closed at 9:08 A.M. Roll call vote: Ayes: All.

On a motion by Kelly, second by Sauer, the Board approved Resolution #09-16-13-01 Amending the Fiscal Year 2013-14 Budget. Roll call vote: Ayes: All.

On a motion by Furlong, second by Sauer, the Board approved Resolution #09-16-13-02 Fiscal Year 2013-14 Budget Appropriations. Roll call vote: Ayes: All.

Discussion was held with Information Services Director William Riley regarding a draft timeline for website redesign. Riley stated he put together the timeline based on information from Civic Plus and information found on the internet. Riley stated the plan is to request presentations from a selected group of website design providers rather than having an open RFP. Riley stated the County website will still direct users to the Treasurer's and the Recorder's websites. Furlong stated the timeline would be six months plus. Administrative Services Director Nancy Schreiber stated the intent was to also have the website include benefit information for employees. Riley stated \$38,000 has been budgeted for this project based on discussions with two companies. Board consensus was for Riley to put together a committee to select providers, review proposals and report their findings to the Board.

Riley updated the Board regarding the internet connections for the Zoning, Engineering and Sheriff's Offices. Riley stated he has been receiving quotes from various suppliers and would like direction from the Board on whether to proceed or wait until the next fiscal year. Riley stated the current connection is working for the moment, but an upgrade may allow the offices better access to GIS information. Board consensus was for Riley to get feedback from the affected offices before proceeding further.

Riley updated the Board on other projects.

On a motion by Kelly, second by Sauer, the Board approved an ordinance rezoning approximately 3.45 acres of property located in Moscow Township from C-2 Commercial District to A-1 Agricultural District on the second of three readings. Roll call vote: Ayes: All.

On a motion by Furlong, second by Sauer, minutes of the Monday, September 9, 2013 regular meeting and the Friday, September 13, 2013 special meeting were approved as written. Ayes: All.

Correspondence:

Sauer received a contact regarding hog confinement lots.

Committee Reports:

No committee reports were noted.

Kelly attended the Blue Zone Kick-off September 10<sup>th</sup>. Sauer and Kelly attended the Farm Bureau annual meeting September 12<sup>th</sup>.

On a motion by Kelly, second by Sauer, the Board authorized the Chair to execute the SFY 2014 Iowa/Byrne – Justice Assistance Grant (JAG) Program Contract in the amount of \$79,867. Ayes: All.

On a motion by Kelly, second by Furlong, the Board approved Resolution #09-16-13-03 Abating Taxes: Parcels Owned by the City of Muscatine. Roll call vote: Ayes: All.

The Board reviewed the health/dental fund balance as of August 31, 2013.

Sorenson stated Muscatine County Auditor Leslie Soule did a good job staying close to the budget for the electronic poll books. Sorensen stated the budgeted amount was \$51,600 and Soule spent \$52,288.81. Sorensen stated the early results for the poll books are good. Sorensen stated one concern some voters had was scanning their driver's license at the polls. Sorensen stated this was an option and voters are not required to scan their driver's license when voting. Sorensen stated voters do not have to have a driver's license to vote and Soule had made it clear scanning a driver's license is optional.

The meeting was adjourned at 9:40 A.M.

ATTEST:

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Leslie A. Soule, Auditor

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Jeff Sorensen, Chairperson  
Board of Supervisors