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Public Works

City Transit
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MEMORANDUM

Equipment Maintenance
Roadway Maintenance
Collection & Drainage
Building & Grounds
Engineering

To: Gregg Mandsager, City Administrator
CC: Fran Donelson, Secretary
FROM: Randy Hill, Public Works Director
DATE: March 5, 2013
RE: Road Rock Salt Agreement

INTRODUCTION:

Annually the City of Davenport acts as the lead agency in ordering road rock salt for a consortium of communities in Eastern Iowa.

BACKGROUND:

The City and County of Muscatine order road rock salt through the City of Davenport, the agent of purchase. The City of Muscatine enters into an agreement with Davenport prior to the purchase agreeing to pay 50% of our order between July 1, 2013 and July 10, 2013. After delivery the City of Davenport will submit an invoice for the balance.

RECOMMENDATION/RATIONALE:

It is our recommendation the City of Muscatine enter into an agreement with the City of Davenport for Road Salt Purchase for the 2013-2014 Season.

BACKUP INFORMATION:

1. See Attached Agreement
- 2.
- 3.
- 4.



**ROAD SALT PURCHASE AGREEMENT FOR
2013-2014 SEASON**

**FORM TO BE RETURNED BY MARCH 15, 2013 – to City of Davenport,
Purchasing Division, 226 W 4th St., Davenport, IA 52801**

The City (County) of Muscatine agrees to order and purchase
3,000 tons of salt with the Quad City joint salt bid, with the City of
Davenport, as the agent for the purchase. We also acknowledge that our council or
appropriate board has approved this purchase prior to this order. We agree to pay
50% of our order between July 1, 2013 and July 10, 2013. After delivery, the City
of Davenport will submit an invoice for the balance. We agree to pay that invoice
within 30 days of it being submitted.

We are also placing a reserve supplemental order of 0 tons.

Government agency

Authorized signature

DATE

Printed Name

Title