



City Hall, 215 Sycamore St.
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DEPARTMENT

Public Works

ACTIVITY

Roadway Maintenance

INSTRUCTIONS:

Please limit text and utilize bullets when possible. **Bold items that require special attention.** Note any significant changes to revenue. Do not list individual line item changes unless there is a significant change in amount. **Please limit memo to less than 3 pages.**

REVISED ESTIMATE FOR CURRENT FISCAL YEAR (2025/2026)

Items of Concerns for Current Fiscal Year:

- Equipment availability
- Extended down time for equipment repair due to availability of quality replacement parts
- Cost of equipment and vehicles

Significant Line Item Increases/Decreases for Revised Estimate:

- Increased the amount in 1000-40-1621-65275 from \$3,900 to \$7,500 for two-way radio monthly service agreement. This was necessary due to the removal of our radio tower.

Is Revised Estimate for Activity the same as Approved Budget? If not, explain why:

N/A

"I remember Muscatine for its sunsets. I have never seen any on either side of the ocean that equaled them" — Mark Twain

FY 2026/2027 BUDGET REQUEST

Items of Concern for Fiscal Year 2026/2027 (changes in service levels, revenue, etc. that impact budget):

- Equipment availability seems to be getting better overall, but there are still some things that have lead times of 6-12 months.
- The quality of new replacement parts has declined considerably in the last couple of years.
- We are still at the mercy of the only local concrete company, and they can charge whatever they want. We have been getting our hot mix out of Milan, IL.

Significant Line Item Increases/Decreases proposed for FY 2026/2027 (include justification for increases)

- I increased the amount in 1000-40-1621-52725 from \$0 to \$500 to pay for the unleaded no ethanol gas that we use in our small gas engines. To accomplish this, I reduced 1000-40-1621-52730 by \$500.
- I increased the amount in 1000-40-1621-52760 from \$0 to \$200 to cover the Diesel Exhaust Fuel (DEF) line. To accomplish this, I reduced 1000-40-1621-52730 by \$200.
- I increased the amount in 1000-40-1621-65275 from \$3,900 to \$7,500 to pay for our monthly service fee for our two-way radios.

Is Budget Request the same as the Revised Estimate for the Previous Fiscal Year? If not, explain why:

Yes.

FY 2026/2027 CAPITAL OUTLAY REQUESTS

Capital Outlay Requests (item and cost) for FY 2026/2027 (item and cost)

- Pavement Management \$1,000,000 (Included)
- Concrete/Asphalt Grinding \$50,000 (Included)
- Railroad Crossing on Stewart Road \$100,000 (Not included)
- 36,200 GVW Cab/Chassis \$125,000 (Included)
- 1 Ton Dump Truck \$80,000 (Included)
- 1 Ton DBL Cab Pickup \$65,000 (Included)
- Rotary Cutter for Skidsteer \$13,000 (Included)
- Concrete Dowel Drill \$13,000 (Not included)
- Tow-behind Air Compressor \$28,000 (Included)

Please note whether capital requests were included in Form 11 in the previous year.

CITY OF MUSCATINE
DETAILED EXPENDITURE CLASSIFICATION
FORM 2

| FUNCTION: PUBLIC WORKS | | | DEPARTMENT: PUBLIC WORKS | | | | | | ACTIVITY: ROADWAY MAINTENANCE | | | |
|-----------------------------|-------------------------------|------------------------------|------------------------------|------------------------------|-----------------------------------|----------------------------------|--------------------------------|---|--------------------------------------|---|---------------------------|-----|
| ACCT NO. | ACCOUNT CLASSIFICATION | ACTUAL FISCAL YEAR 2023/2024 | ACTUAL FISCAL YEAR 2024/2025 | BUDGET FISCAL YEAR 2025/2026 | FIRST 3 MOS FISCAL YEAR 2025/2026 | LAST 9 MOS FISCAL YEAR 2025/2026 | ESTIMATE FISCAL YEAR 2025/2026 | CITY ADMIN ESTIMATE FISCAL YEAR 2025/2026 | BUDGET REQUEST FISCAL YEAR 2026/2027 | CITY ADMIN REVISION FISCAL YEAR 2026/2027 | APPROVED BUDGET 2026/2027 | |
| | | (A) | (B) | (C) | (D) | (E) | (F1) | (F2) | (F) | (G) | (H) | (I) |
| PERSONAL SERVICES | | | | | | | | | | | | |
| 41XXX | REGULAR SALARIES & WAGES | \$609,799 | \$653,297 | \$680,900 | \$161,853 | \$505,790 | 667,643 | \$667,600 | \$714,000 | \$714,000 | | |
| 42XXX | PART TIME SALARIES & WAGES | 0 | 2,240 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 43XXX | OVERTIME SALARIES & WAGES | 6,347 | 7,064 | 4,000 | 2,843 | 1,157 | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 | |
| 44XXX | OTHER SALARIES & WAGES | 2,304 | 2,312 | 2,200 | 550 | 1,723 | 2,273 | 2,300 | 2,300 | 2,300 | 2,300 | |
| 45XXX | PENSION & RETIREMENT | 103,227 | 109,170 | 117,400 | 27,660 | 86,932 | 114,592 | 114,600 | 123,100 | 123,100 | 123,100 | |
| 46XXX | INSURANCE | 223,275 | 244,614 | 261,400 | 76,693 | 171,707 | 248,400 | 248,400 | 255,500 | 255,500 | 255,500 | |
| SUBTOTAL | | \$944,952 | \$1,018,697 | \$1,065,900 | \$269,599 | \$767,309 | \$1,036,908 | \$1,036,900 | \$1,098,900 | \$1,098,900 | \$0 | |
| COMMODITIES | | | | | | | | | | | | |
| 51XXX | OFFICE SUPPLIES | \$217 | \$456 | \$500 | \$163 | \$500 | \$500 | \$500 | \$500 | \$500 | \$500 | \$0 |
| 52XXX | OPERATING SUPPLIES | 53,018 | 47,620 | 53,300 | 13,650 | 39,650 | 53,300 | 53,300 | 53,300 | 53,300 | 53,300 | 0 |
| 53XXX | REPAIR & MAINTENANCE SUPPLIES | 54,712 | 72,371 | 92,300 | 26,381 | 65,919 | 92,300 | 92,300 | 92,300 | 92,300 | 92,300 | 0 |
| SUBTOTAL | | \$107,947 | \$120,447 | \$146,100 | \$40,194 | \$106,069 | \$146,100 | \$146,100 | \$146,100 | \$146,100 | \$0 | |
| CONTRACTUAL SERVICES | | | | | | | | | | | | |
| 61XXX | PROFESSIONAL FEES | \$6,281 | \$5,221 | \$5,800 | \$0 | \$5,800 | \$5,800 | \$5,800 | \$5,800 | \$5,800 | \$5,800 | \$0 |
| 62XXX | TECHNICAL SERVICES | 6,210 | 690 | 10,500 | 0 | 9,800 | 9,800 | 9,800 | 9,800 | 9,800 | 9,800 | 0 |
| 63XXX | RENTALS | 195 | 310 | 500 | 0 | 500 | 500 | 500 | 500 | 500 | 500 | 0 |
| 64XXX | TRAVEL AND EDUCATION | 2,961 | 2,762 | 3,500 | 223 | 3,977 | 4,200 | 4,200 | 4,200 | 4,200 | 4,200 | 0 |
| 65XXX | COMMUNICATIONS & UTILITIES | 25,627 | 27,088 | 31,200 | 1,763 | 33,037 | 34,800 | 34,800 | 34,800 | 34,800 | 34,800 | 0 |
| 66XXX | INSURANCE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 67XXX | REPAIR & MAINTENANCE SERVICES | 148,132 | 130,710 | 154,500 | 33,570 | 120,930 | 154,500 | 154,500 | 154,500 | 154,500 | 154,500 | 0 |
| 68XXX | AID TO AGENCIES | 25,483 | 33,360 | 36,300 | 9,697 | 26,603 | 36,300 | 36,300 | 36,300 | 36,300 | 36,300 | 0 |
| 69XXX | MISCELLANEOUS | 375 | 242 | 1,700 | 102 | 1,598 | 1,700 | 1,700 | 1,700 | 1,700 | 1,700 | 0 |
| SUBTOTAL | | \$215,264 | \$200,383 | \$244,000 | \$45,355 | \$202,245 | \$247,600 | \$247,600 | \$247,600 | \$247,600 | \$0 | |
| CAPITAL OUTLAY | | | | | | | | | | | | |
| 71XXX | LAND | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| 72XXX | BUILDINGS | 0 | 0 | 0 | 0 | 0 | \$0 | 0 | 0 | 0 | 0 | |
| 73XXX | IMPROVEMENTS | 78,543 | 131,878 | 100,000 | 0 | 0 | \$0 | 0 | 150,000 | 50,000 | | |
| 74XXX | EQUIPMENT | 204,036 | 293,710 | 497,000 | 178,053 | 359,571 | \$537,624 | 537,600 | 324,000 | 138,000 | | |
| SUBTOTAL | | \$282,579 | \$425,588 | \$597,000 | \$178,053 | \$359,571 | \$537,624 | \$537,600 | \$474,000 | \$188,000 | \$0 | |
| 9XXXX | TRANSFERS | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| TOTAL EXPENDITURES | | \$1,550,742 | \$1,765,115 | \$2,053,000 | \$533,201 | \$1,435,194 | \$1,968,232 | \$1,968,200 | \$1,966,600 | \$1,680,600 | \$0 | |

Form 11

FY 2026/2027 Budget

Five Year Capital Outlay Projections - Roadway Maintenance Department/Division

| Capital Outlay Classification (Check One) | | | | | |
|---|----------|----------------|-------------------|-------|-------------------|
| | Vehicles | Equip- ment | Improve- ments | Other | Estimated Cost |
| Fiscal Year 2026/2027 | | | | | |
| 1. Pavement Management | | | x | | 1,000,000 |
| 2. Concrete/Asphalt Grinding | | | x | | 50,000 |
| 3. Railroad Crossing on Stewart Road | | | x | | 100,000 |
| 4. 36,200 GVW Cab/Chassis | x | | | | 125,000 |
| 5. 1 Ton DBL Cab | x | | | | 65,000 |
| 6. Concrete Dowel Pin Drill | | x | | | 13,000 |
| 7. 1 Ton Dump Truck | x | | | | 80,000 |
| 8. Tow Behind Air Compressor | | x | | | 28,000 |
| 9. Rotary Cutter for Skidsteer | | x | | | 13,000 |
| Fiscal Year Total | | | | | <u>1,461,000</u> |
| Fiscal Year 2027/2028 | | | | | |
| 1. Pavement Management | | | x | | 1,000,000 |
| 2. Concrete/Asphalt Grinding | | | x | | 50,000 |
| 3. 36,200 GVW Cab/Chassis | x | | | | 125,000 |
| 4. Road Grader | | x | | | 450,000 |
| 5. 1 Ton Truck w/ Utility Box | x | | | | 80,000 |
| 6. Tilt Deck Trailer | | x | | | 12,000 |
| 7. Concrete Saw | | x | | | 35,000 |
| 8. | | | | | |
| Fiscal Year Total | | | | | <u>1,752,000</u> |
| Fiscal Year 2028/2029 | | | | | |
| 1. Pavement Management | | | x | | 1,000,000 |
| 2. Concrete/Asphalt Grinding | | | x | | 50,000 |
| 3. 36,200 GVW Cab/Chassis | x | | | | 135,000 |
| 4. Backhoe | | x | | | 160,000 |
| 5. Wheel Loader | | x | | | 275,000 |
| 6. | | | | | |
| Fiscal Year Total | | | | | <u>1,620,000</u> |
| Fiscal Year 2029/2030 | | | | | |
| 1. Pavement Management | | | x | | 1,000,000 |
| 2. Concrete/Asphalt Grinding | | | x | | 50,000 |
| 3. 36,200 GVW Cab/Chassis | x | | | | 135,000 |
| 4. 3/4 Pick-up Truck | x | | | | 50,000 |
| 5. | | | | | |
| 6. | | | | | |
| Fiscal Year Total | | | | | <u>1,235,000</u> |
| Fiscal Year 2030/2031 | | | | | |
| 1. Pavement Management | | | x | | 1,000,000 |
| 2. Concrete/Asphalt Grinding | | | x | | 50,000 |
| 3. 1 Ton Truck | x | | | | 90,000 |
| 4. 1 Ton Truck | x | | | | 90,000 |
| 5. 36,200 GVW Cab/Chassis | x | | | | 140,000 |
| 6. | | | | | |
| Fiscal Year Total | | | | | <u>1,370,000</u> |
| Grand Total | | | | | <u>7,438,000</u> |

Form 12
FY 2026/2027 Budget
Department-Prioritized Budget Reductions if Necessary

| | Reductions Needed Based on Form 2 Department Budget Request for 2026/2027 | | |
|---|--|------------------|------------------|
| | If 1% | If 3% | If 5% |
| Amount of Reduction Needed Based on Form 2 Amounts (Personal Services + Commodities + Contractual) x % | \$ 14,926 | \$ 44,778 | \$ 74,630 |

Detail of Potential Reductions:

Account **Description**

Personal Services Accounts:

| | | | |
|-------|-------|-------|-------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

Commodities Accounts:

| | | | | |
|-------|---------------------------|-------|--------|--------|
| 53110 | Building Supplies | 900 | 1,000 | 1,500 |
| 53120 | Electrical Supplies | 500 | 500 | 500 |
| 53130 | Plumbing Supplies | 500 | 500 | 500 |
| 53150 | Misc. Building Supplies | 1,000 | 1,000 | 1,500 |
| 53310 | Asphalt | 4,000 | 11,900 | 17,500 |
| 53320 | Sand | - | - | 1,000 |
| 53330 | Concrete | 800 | 2,000 | 7,000 |
| 53340 | Other Surfacing Materials | 2,000 | 2,000 | 4,000 |

Contractual Services Accounts:

| | | | | |
|-------|---------------------------------|-------|--------|--------|
| 62120 | Tree Removal Services | 1,500 | 1,500 | 1,500 |
| 62130 | Tree Trimming Services | 1,600 | 2,000 | 2,000 |
| 67200 | Building Repair Maint. Services | - | 2,000 | 4,000 |
| 67400 | Improvement Repair Services | - | 14,000 | 23,000 |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |

Total Department-Prioritized Budget Reductions **\$ 12,800** **\$ 38,400** **\$ 64,000**

Difference Over (Under) Targeted Amount **\$ (2,126)** **\$ (6,378)** **\$ (10,630)**

**CITY OF MUSCATINE
2026/2027 BUDGET**

**GOALS & OBJECTIVES
For 2025/2026**

| DEPARTMENT: | ACTIVITY: |
|--------------------|---------------------|
| Public Works | Roadway Maintenance |

OBJECTIVES TO BE ACCOMPLISHED IN 2025/2026:

- To complete the third and final phase of the Fulliam Avenue Reconstruction project. (**Strategic Plan – Reliable Public Infrastructure**)
- To continue to do on-the-job training with new employees on operations and procedures. (**Strategic Plan – Excellent Customer Service**)
- Replace deteriorating and failing culverts that run under the city streets and alleys. (**Strategic Plan – Reliable Public Infrastructure**)
- Begin to use the new crack-seal machine to crack-seal twenty-five city blocks. (**Strategic Plan – Excellent Customer Service**)

STATUS REPORT ON 2025/2026 OBJECTIVES:

- Phase III of the Fulliam Avenue Reconstruction project was completed.
- We are still training new employees with hands-on experience on different jobs. As the seasons change so do the tasks.
- We replaced four culverts that cross alleys and two culverts that cross streets.
- We were able to crack/joint seal the entire month of September and we were able to seal 76,848 feet, which is roughly equivalent to 51 city blocks. This surpassed our goal of 25,000 feet by 51,848 feet.

NARRATIVE ON RECENT DEPARTMENT/ACTIVITY ACCOMPLISHMENTS:

- We continue to utilize See-Click-Fix to schedule work and repairs as the issues are reported through the system.
- Out of the total 79 culverts that are maintained by the City of Muscatine, the Roadway Maintenance Department replaced four alley culverts, two street culverts, and cleaned approximately 2,300 feet of ditch.
- The Roadway Maintenance Department was able to place 315 tons of asphalt (244 tons of hotmix and 71 tons of cold patch).
- The Roadway Maintenance Department utilized our new crack-sealer in September and was able to crack/joint seal 76,848 feet, triple the goal of 25,000 feet.
- The Roadway Maintenance Department has poured concrete on eleven different projects in the last year.

**CITY OF MUSCATINE
2026/2027 BUDGET
GOALS & OBJECTIVES**

GOAL STATEMENT:
(Only complete if different from 2025/2026)

OBJECTIVES TO BE ACCOMPLISHED IN 2026/2027:

- Reinstate the City's full depth concrete patching and HMA overlay programs.
(Strategic Plan - Reliable Public Infrastructure)
- To continue to do on-the-job training with new employees on operations and procedures.
(Strategic Plan - Excellent Customer Service)
- Crack/joint-seal twenty-five city blocks. **(Strategic Plan - Reliable Public Infrastructure)**
- Continue to replace deteriorating and failing culvert beneath the streets and alleys.
(Strategic Plan - Reliable Public Infrastructure)

CITY OF MUSCATINE
2026/2027 BUDGET
PERFORMANCE MEASURES

PERFORMANCE MEASURES

| | Actual 2023 | Actual 2024 | Actual 2025 | Estimated 2026 | Estimated 2027 |
|--|----------------|----------------|----------------|-------------------|-------------------|
| Centerline Miles of Streets Maintained | 128 | 128 | 128 | 128 | 128 |
| Hot Mix/Cold Mix Used (tons) | 325 | 377 | 315 | 330 | 330 |
| Pothole Patching (16" squares) | 3,140 | 4,622 | 6,353 | 4,000 | 4,000 |
| Crack Sealing (feet) | 29,100 | 0 (1) | 76,848 (4) | 35,000 | 35,000 |
| Modified Subbase Supplied – square yards (City Projects) | 53,080 | 13,039 (2) | 6,561 (2) | 10,000 | 10,000 |
| Crushed Asphalt Used (tons) | N/A (3) | 544 | 525 | 500 | 500 |

1. Street crews worked on projects other than crack sealing in calendar years 2022 and 2024.
2. Lower modified subbase supplied in 2024 and 2025 since only one City project used this material.
3. Prior to 2024, crushed asphalt was not a performance measure.
4. The Street crew crack-sealed for four weeks instead of the normal two weeks to catch up from last year.