



City Hall, 215 Sycamore St.
Muscatine, IA 52761-3840
(563) 264-1550
Fax (563) 264-0750

DEPARTMENT

Public Works

ACTIVITY

Administration

INSTRUCTIONS:

Please limit text and utilize bullets when possible. **Bold items that require special attention.** Note any significant changes to revenue. Do not list individual line item changes unless there is a significant change in amount. **Please limit memo to less than 3 pages.**

REVISED ESTIMATE FOR CURRENT FISCAL YEAR (2025/2026)

Items of Concerns for Current Fiscal Year:

N/A

Significant Line Item Increases/Decreases for Revised Estimate:

N/A

Is Revised Estimate for Activity the same as Approved Budget? If not, explain why:

Yes

**"I remember Muscatine for its sunsets. I have never seen any
on either side of the ocean that equaled them" — Mark Twain**

FY 2026/2027 BUDGET REQUEST

Items of Concern for Fiscal Year 2026/2027 (changes in service levels, revenue, etc. that impact budget):

Significant Line Item Increases/Decreases proposed for FY 2026/2027 (include justification for increases)

N/A

Is Budget Request the same as the Revised Estimate for the Previous Fiscal Year? If not, explain why:

Yes

FY 2026/2027 CAPITAL OUTLAY REQUESTS

Capital Outlay Requests (item and cost) for FY 2026/2027 (item and cost)

Please note
whether capital
requests were
included in Form
11 in the previous
year.

CITY OF MUSCATINE
DETAILED EXPENDITURE CLASSIFICATION
FORM 2

| FUNCTION: PUBLIC WORKS | | DEPARTMENT: PUBLIC WORKS | | | | | | ACTIVITY: ADMINISTRATION | | | |
|------------------------|-------------------------------|------------------------------|------------------------------|------------------------------|-----------------------------------|----------------------------------|--------------------------------|---|--------------------------------------|---|---------------------------|
| ACCT NO. | ACCOUNT CLASSIFICATION | ACTUAL FISCAL YEAR 2023/2024 | ACTUAL FISCAL YEAR 2024/2025 | BUDGET FISCAL YEAR 2025/2026 | FIRST 3 MOS FISCAL YEAR 2025/2026 | LAST 9 MOS FISCAL YEAR 2025/2026 | ESTIMATE FISCAL YEAR 2025/2026 | CITY ADMIN ESTIMATE FISCAL YEAR 2025/2026 | BUDGET REQUEST FISCAL YEAR 2026/2027 | CITY ADMIN REVISION FISCAL YEAR 2026/2027 | APPROVED BUDGET 2026/2027 |
| (A) | (B) | (C) | (D) | (E) | (F1) | (F2) | (F) | (G) | (H) | (I) | (J) |
| PERSONAL SERVICES | | | | | | | | | | | |
| 41XXX | REGULAR SALARIES & WAGES | \$158,069 | \$153,017 | \$162,800 | \$36,808 | \$126,020 | 162,828 | \$162,800 | \$168,600 | \$168,600 | |
| 42XXX | PART TIME SALARIES & WAGES | 7,719 | 6,571 | 6,000 | 1,803 | 4,232 | 6,035 | 6,000 | 5,900 | 5,900 | |
| 43XXX | OVERTIME SALARIES & WAGES | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 44XXX | OTHER SALARIES & WAGES | 466 | 156 | 200 | 32 | 130 | 162 | 200 | 300 | 300 | |
| 45XXX | PENSION & RETIREMENT | 27,907 | 26,978 | 28,900 | 6,525 | 22,282 | 28,807 | 28,800 | 29,900 | 29,900 | |
| 46XXX | INSURANCE | 34,677 | 30,203 | 31,400 | 8,692 | 22,453 | 31,145 | 31,200 | 32,400 | 32,400 | |
| SUBTOTAL | | \$228,838 | \$216,925 | \$229,300 | \$53,860 | \$175,117 | \$228,977 | \$229,000 | \$237,100 | \$237,100 | \$0 |
| COMMODITIES | | | | | | | | | | | |
| 51XXX | OFFICE SUPPLIES | \$935 | \$527 | \$3,600 | \$255 | \$3,345 | \$3,600 | \$3,600 | \$3,600 | \$3,600 | \$0 |
| 52XXX | OPERATING SUPPLIES | 0 | 0 | 1,000 | 0 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 0 |
| 53XXX | REPAIR & MAINTENANCE SUPPLIES | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| SUBTOTAL | | \$935 | \$527 | \$4,600 | \$255 | \$4,345 | \$4,600 | \$4,600 | \$4,600 | \$4,600 | \$0 |
| CONTRACTUAL SERVICES | | | | | | | | | | | |
| 61XXX | PROFESSIONAL FEES | \$137 | \$35 | \$1,100 | \$0 | \$1,100 | \$1,100 | \$1,100 | \$1,100 | \$1,100 | \$0 |
| 62XXX | TECHNICAL SERVICES | 852 | 1,290 | 1,200 | 282 | 918 | 1,200 | 1,200 | 1,200 | 1,200 | 0 |
| 63XXX | RENTALS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 64XXX | TRAVEL AND EDUCATION | 6,264 | 6,209 | 7,400 | 4,380 | 3,020 | 7,400 | 7,400 | 7,400 | 7,400 | 0 |
| 65XXX | COMMUNICATIONS & UTILITIES | 1,051 | 1,179 | 1,400 | 270 | 1,130 | 1,400 | 1,400 | 1,400 | 1,400 | 0 |
| 66XXX | INSURANCE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 67XXX | REPAIR & MAINTENANCE SERVICES | 0 | 0 | 700 | 0 | 700 | 700 | 700 | 700 | 700 | 0 |
| 68XXX | AID TO AGENCIES | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 69XXX | MISCELLANEOUS | 191 | 1,308 | 700 | 1,275 | (575) | 700 | 700 | 700 | 700 | 0 |
| SUBTOTAL | | \$8,495 | \$10,021 | \$12,500 | \$6,207 | \$6,293 | \$12,500 | \$12,500 | \$12,500 | \$12,500 | \$0 |
| CAPITAL OUTLAY | | | | | | | | | | | |
| 71XXX | LAND | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| 72XXX | BUILDINGS | 0 | 0 | 0 | 0 | 0 | \$0 | 0 | 0 | 0 | |
| 73XXX | IMPROVEMENTS | 0 | 0 | 0 | 0 | 0 | \$0 | 0 | 0 | 0 | |
| 74XXX | EQUIPMENT | 1,674 | 0 | 8,000 | 0 | 0 | \$0 | 0 | 0 | 0 | |
| SUBTOTAL | | \$1,674 | \$0 | \$8,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 9XXXX | TRANSFERS | \$17,900 | \$18,500 | \$20,000 | \$0 | \$20,000 | \$20,000 | \$20,000 | \$20,600 | \$20,600 | |
| TOTAL EXPENDITURES | | \$257,842 | \$245,973 | \$274,400 | \$60,322 | \$205,755 | \$266,077 | \$266,100 | \$274,800 | \$274,800 | \$0 |

Form 12

FY 2026/2027 Budget

Department-Prioritized Budget Reductions if Necessary

| | | Reductions Needed Based on Form 2 Department Budget Request for 2026/2027 | | |
|---|------------------------------|--|----------|-----------|
| | | If 1% | If 3% | If 5% |
| Amount of Reduction Needed Based on Form 2 Amounts (Personal Services + Commodities + Contractual) x % | | \$ 2,542 | \$ 7,626 | \$ 12,710 |
| Detail of Potential Reductions: | | | | |
| Account | Description | | | |
| Personal Services Accounts: | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Commodities Accounts: | | | | |
| 51100 | General Office Supplies | 200 | 400 | 500 |
| 51200 | Books, Magazines, Newspapers | 300 | 400 | 500 |
| 51300 | Printing Supplies | 500 | 1,500 | 1,700 |
| 51400 | Minor Office Equipment | 300 | 300 | 400 |
| 52300 | Clothing Purchases | 300 | 900 | 900 |
| | | | | |
| | | | | |
| | | | | |
| Contractual Services Accounts: | | | | |
| 61340 | Computer Software Support | 500 | 700 | 900 |
| 62530 | Misc. Technical Services | - | 300 | 400 |
| 64120 | Travel | - | 1,000 | 2,000 |
| 64200 | Registrations | - | 600 | 1,000 |
| 65100 | Advertising & Publications | - | 200 | 200 |
| 65220 | Long Distance Charges | - | 100 | 100 |
| 65250 | Fax Charges | - | 300 | 300 |
| 67310 | Office Equipment Repair | 300 | 400 | 700 |
| 74300 | Office Equipment | 200 | 550 | 3,200 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Total Department-Prioritized Budget Reductions | | \$ 2,600 | \$ 7,650 | \$ 12,800 |
| Difference Over (Under) Targeted Amount | | \$ 58 | \$ 24 | \$ 90 |

**CITY OF MUSCATINE
2026/2027 BUDGET**

**GOALS & OBJECTIVES
For 2025/2026**

DEPARTMENT:

Public Works

ACTIVITY:

Public Works
Administration

OBJECTIVES TO BE ACCOMPLISHED IN 2025/2026:

- Fully implement assessment management software for the Building & Grounds division. **(Strategic Plan – Safe Community and Reliable Public Infrastructure)**
- To bid and construct indoor storage facilities for multiple departments on the former Iowa DOT property. **(Strategic Plan – Reliable Public Infrastructure)**
- To design, bid, and construct downtown street projects on Sycamore Street and Iowa Avenue. **(Strategic Plan – Reliable Public Infrastructure and Vibrant Community)**
- To install all wayfinding signage associated with Phase I of the Wayfinding Master Plan. **(Strategic Plan – Excellent Customer Service and Vibrant Community)**
- To continue the design, bidding, and construction of mandated sewer projects. **(Strategic Plan – Reliable Public Infrastructure)**
- To apply for funding for the design of projects associated with the Canadian Pacific Kansas City Railroad for grade separation and quiet zones. **(Strategic Plan – Reliable Public Infrastructure)**
- To work with community leaders to prioritize and seek funding for design and construction of riverfront projects. **(Strategic Plan – Excellent Customer Service and Vibrant Community)**
- To work with the community and other departments to define a scope for the possible revitalization of the Muscatine Slough in Kent Stein Park. **(Strategic Plan – Excellent Customer Service and Vibrant Community)**
- To schedule, plan, and host an open house during Public Works Week to allow the public to tour the Public Works facilities and meet employees, see our equipment and understand what we do. **(Strategic Plan – Excellent Customer Service and Vibrant Community)**

STATUS REPORT ON 2025/2026 OBJECTIVES:

NARRATIVE ON RECENT DEPARTMENT/ACTIVITY ACCOMPLISHMENTS:

CITY OF MUSCATINE
2026/2027 BUDGET
GOALS & OBJECTIVES

GOAL STATEMENT:

(Only complete if different from 2025/2026)

OBJECTIVES TO BE ACCOMPLISHED IN 2026/2027:

CITY OF MUSCATINE
2026/2027 BUDGET
PERFORMANCE MEASURES

| |
|------------------------------------|
| <i>PERFORMANCE MEASURES</i> |
|------------------------------------|

| | Actual 2022/2023 | Actual 2023/2024 | Actual 2024/2025 | Estimated 2025/2026 | Estimated 2026/2027 |
|---|-----------------------------|-----------------------------|-----------------------------|--------------------------------|--------------------------------|
| Operating Expenditures - All Public Works Activities | \$14,008,640 | \$14,872,745 | | | |
| Full Time Employees - All Public Works Activities | 46 | 46 | | | |
| Part Time Employees - All Public Works Activities | 45 | 45 | | | |
| Infrastructure Projects Under Construction | 5 | 5 | | | |
| Infrastructure Projects Completed | 2 | 4 | | | |