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DEPARTMENT

Public Works

ACTIVITY

Administration

INSTRUCTIONS:

Please limit text and utilize bullets when possible. **Bold items that require special attention.** Note any significant changes to revenue. Do not list individual line item changes unless there is a significant change in amount. **Please limit memo to less than 3 pages.**

REVISED ESTIMATE FOR CURRENT FISCAL YEAR (2025/2026)

Items of Concerns for Current Fiscal Year:

N/A

Significant Line Item Increases/Decreases for Revised Estimate:

N/A

Is Revised Estimate for Activity the same as Approved Budget? If not, explain why:

Yes

"I remember Muscatine for its sunsets. I have never seen any on either side of the ocean that equaled them" — Mark Twain

FY 2026/2027 BUDGET REQUEST

Items of Concern for Fiscal Year 2026/2027 (changes in service levels, revenue, etc. that impact budget):

Significant Line Item Increases/Decreases proposed for FY 2026/2027 (include justification for increases)

N/A

Is Budget Request the same as the Revised Estimate for the Previous Fiscal Year? If not, explain why:

Yes

FY 2026/2027 CAPITAL OUTLAY REQUESTS

Capital Outlay Requests (item and cost) for FY 2026/2027 (item and cost)

Please note whether capital requests were included in Form 11 in the previous year.

CITY OF MUSCATINE
DETAILED EXPENDITURE CLASSIFICATION
FORM 2

FUNCTION: PUBLIC WORKS			DEPARTMENT: PUBLIC WORKS						ACTIVITY: ADMINISTRATION				
ACCT NO.	ACCOUNT CLASSIFICATION	(A)	ACTUAL FISCAL YEAR 2023/2024	ACTUAL FISCAL YEAR 2024/2025	BUDGET FISCAL YEAR 2025/2026	FIRST 3 MOS FISCAL YEAR 2025/2026	LAST 9 MOS FISCAL YEAR 2025/2026	ESTIMATE FISCAL YEAR 2025/2026	CITY ADMIN ESTIMATE FISCAL YEAR 2025/2026	BUDGET FISCAL YEAR 2026/2027	CITY ADMIN REQUEST FISCAL YEAR 2026/2027	REVISION FISCAL YEAR 2026/2027	APPROVED BUDGET 2026/2027
			(B)	(C)	(D)	(E)	(F1)	(F2)	(F)	(G)	(H)	(I)	(J)
PERSONAL SERVICES													
41XXX	REGULAR SALARIES & WAGES	\$158,069	\$153,017	\$162,800	\$36,808	\$126,020	162,828	\$162,800	\$168,600	\$168,600			
42XXX	PART TIME SALARIES & WAGES	7,719	6,571	6,000	1,803	4,232	6,035	6,000	5,900	5,900			
43XXX	OVERTIME SALARIES & WAGES	0	0	0	0	0	0	0	0	0	0		
44XXX	OTHER SALARIES & WAGES	466	156	200	32	130	162	200	300	300			
45XXX	PENSION & RETIREMENT	27,907	26,978	28,900	6,525	22,282	28,807	28,800	29,900	29,900			
46XXX	INSURANCE	34,677	30,203	31,400	8,692	22,453	31,145	31,200	32,400	32,400			
SUBTOTAL		\$228,838	\$216,925	\$229,300	\$53,860	\$175,117	\$228,977	\$229,000	\$237,100	\$237,100		\$0	
COMMODITIES													
51XXX	OFFICE SUPPLIES	\$935	\$527	\$3,600	\$255	\$3,345	\$3,600	\$3,600	\$3,600	\$3,600		\$0	
52XXX	OPERATING SUPPLIES	0	0	1,000	0	1,000	1,000	1,000	1,000	1,000		0	
53XXX	REPAIR & MAINTENANCE SUPPLIES	0	0	0	0	0	0	0	0	0		0	
SUBTOTAL		\$935	\$527	\$4,600	\$255	\$4,345	\$4,600	\$4,600	\$4,600	\$4,600		\$0	
CONTRACTUAL SERVICES													
61XXX	PROFESSIONAL FEES	\$137	\$35	\$1,100	\$0	\$1,100	\$1,100	\$1,100	\$1,100	\$1,100		\$0	
62XXX	TECHNICAL SERVICES	852	1,290	1,200	282	918	1,200	1,200	1,200	1,200		0	
63XXX	RENTALS	0	0	0	0	0	0	0	0	0		0	
64XXX	TRAVEL AND EDUCATION	6,264	6,209	7,400	4,380	3,020	7,400	7,400	7,400	7,400		0	
65XXX	COMMUNICATIONS & UTILITIES	1,051	1,179	1,400	270	1,130	1,400	1,400	1,400	1,400		0	
66XXX	INSURANCE	0	0	0	0	0	0	0	0	0		0	
67XXX	REPAIR & MAINTENANCE SERVICES	0	0	700	0	700	700	700	700	700		0	
68XXX	AID TO AGENCIES	0	0	0	0	0	0	0	0	0		0	
69XXX	MISCELLANEOUS	191	1,308	700	1,275	(575)	700	700	700	700		0	
SUBTOTAL		\$8,495	\$10,021	\$12,500	\$6,207	\$6,293	\$12,500	\$12,500	\$12,500	\$12,500		\$0	
CAPITAL OUTLAY													
71XXX	LAND	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
72XXX	BUILDINGS	0	0	0	0	0	\$0	0	0	0		0	
73XXX	IMPROVEMENTS	0	0	0	0	0	\$0	0	0	0		0	
74XXX	EQUIPMENT	1,674	0	8,000	0	0	\$0	0	0	0		0	
SUBTOTAL		\$1,674	\$0	\$8,000	\$0	\$0	\$0	\$0	\$0	\$0		\$0	
9XXXX	TRANSFERS		\$17,900	\$18,500	\$20,000	\$0	\$20,000	\$20,000	\$20,000	\$20,600		\$20,600	
TOTAL EXPENDITURES		\$257,842	\$245,973	\$274,400	\$60,322	\$205,755	\$266,077	\$266,100	\$274,800	\$274,800		\$0	

Form 12
FY 2026/2027 Budget
Department-Prioritized Budget Reductions if Necessary

	Reductions Needed Based on Form 2 Department Budget Request for 2026/2027		
	If 1%	If 3%	If 5%
Amount of Reduction Needed Based on Form 2 Amounts (Personal Services + Commodities + Contractual) x %	\$ 2,542	\$ 7,626	\$ 12,710

Detail of Potential Reductions:

Account	Description
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Personal Services Accounts:

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Commodities Accounts:

51100	General Office Supplies	200	400	500
51200	Books, Magazines, Newspapers	300	400	500
51300	Printing Supplies	500	1,500	1,700
51400	Minor Office Equipment	300	300	400
52300	Clothing Purchases	300	900	900
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Contractual Services Accounts:

61340	Computer Software Support	500	700	900
62530	Misc. Technical Services	-	300	400
64120	Travel	-	1,000	2,000
64200	Registrations	-	600	1,000
65100	Advertising & Publications	-	200	200
65220	Long Distance Charges	-	100	100
65250	Fax Charges	-	300	300
67310	Office Equipment Repair	300	400	700
74300	Office Equipment	200	550	3,200
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Total Department-Prioritized Budget Reductions	\$ 2,600	\$ 7,650	\$ 12,800
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Difference Over (Under) Targeted Amount	\$ 58	\$ 24	\$ 90
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**CITY OF MUSCATINE
2026/2027 BUDGET**

**GOALS & OBJECTIVES
For 2025/2026**

DEPARTMENT:	ACTIVITY:
Public Works	Public Works Administration

OBJECTIVES TO BE ACCOMPLISHED IN 2025/2026:

- Fully implement assessment management software for the Building & Grounds division. (**Strategic Plan – Safe Community and Reliable Public Infrastructure**)
- To bid and construct indoor storage facilities for multiple departments on the former Iowa DOT property. (**Strategic Plan – Reliable Public Infrastructure**)
- To design, bid, and construct downtown street projects on Sycamore Street and Iowa Avenue. (**Strategic Plan – Reliable Public Infrastructure and Vibrant Community**)
- To install all wayfinding signage associated with Phase I of the Wayfinding Master Plan. (**Strategic Plan – Excellent Customer Service and Vibrant Community**)
- To continue the design, bidding, and construction of mandated sewer projects. (**Strategic Plan – Reliable Public Infrastructure**)
- To apply for funding for the design of projects associated with the Canadian Pacific Kansas City Railroad for grade separation and quiet zones. (**Strategic Plan – Reliable Public Infrastructure**)
- To work with community leaders to prioritize and seek funding for design and construction of riverfront projects. (**Strategic Plan – Excellent Customer Service and Vibrant Community**)
- To work with the community and other departments to define a scope for the possible revitalization of the Muscatine Slough in Kent Stein Park. (**Strategic Plan – Excellent Customer Service and Vibrant Community**)
- To schedule, plan, and host an open house during Public Works Week to allow the public to tour the Public Works facilities and meet employees, see our equipment and understand what we do. (**Strategic Plan – Excellent Customer Service and Vibrant Community**)

STATUS REPORT ON 2025/2026 OBJECTIVES:

NARRATIVE ON RECENT DEPARTMENT/ACTIVITY ACCOMPLISHMENTS:

**CITY OF MUSCATINE
2026/2027 BUDGET
GOALS & OBJECTIVES**

GOAL STATEMENT:
(Only complete if different from 2025/2026)

OBJECTIVES TO BE ACCOMPLISHED IN 2026/2027:

CITY OF MUSCATINE
2026/2027 BUDGET
PERFORMANCE MEASURES

PERFORMANCE MEASURES

	Actual 2022/2023	Actual 2023/2024	Actual 2024/2025	Estimated 2025/2026	Estimated 2026/2027
Operating Expenditures - All Public Works Activities	\$14,008,640	\$14,872,745			
Full Time Employees - All Public Works Activities	46	46			
Part Time Employees - All Public Works Activities	45	45			
Infrastructure Projects Under Construction	5	5			
Infrastructure Projects Completed	2	4			