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DEPARTMENT

Police

ACTIVITY

Animal Control

INSTRUCTIONS:

Please limit text and utilize bullets when possible. **Bold items that require special attention.** Note any significant changes to revenue. Do not list individual line item changes unless there is a significant change in amount. **Please limit memo to less than 3 pages.**

REVISED ESTIMATE FOR CURRENT FISCAL YEAR (2025/2026)

Items of Concerns for Current Fiscal Year:

Reduced Services Contract. City managed dog pound implemented December 2025.

Significant Line Item Increases/Decreases for Revised Estimate:

- Requesting a \$15,000 revision increase for Animal Supplies (52500). *Supplies & Food for City Pound Facility*
- Requesting a \$50,000 revision decrease for Aid to Agencies (68100). *Reduction due to City managed Pound facility, reduce service contract, no cat policy*

Is Revised Estimate for Activity the same as Approved Budget? If not, explain why:

No, revisions are needed due to reduced animal service contract and implementation of City managed pound facility.

**"I remember Muscatine for its sunsets. I have never seen any
on either side of the ocean that equaled them" — Mark Twain**

FY 2026/2027 BUDGET REQUEST

Items of Concern for Fiscal Year 2026/2027 (changes in service levels, revenue, etc. that impact budget):

City managed dog pound implemented December 2025.

Additional reductions, beyond those addressed below, will result in a complete termination of the Animal Control Operation.

Significant Line Item Increases/Decreases proposed for FY 2026/2027 (include justification for increases)

- Requesting a \$10,000 revision increase for Animal Supplies (52500). *\$5000 less than FY25/26. Food and supplies needed for City managed Pound Facility*
- Requesting a \$70,000 revision decrease for Aid to Agencies (68100). *Reduction due to City managed Pound facility (implemented December 2025), reduce service contract, no cat policy*

Is Budget Request the same as the Revised Estimate for the Previous Fiscal Year? If not, explain why:

Budget requests for FY26/27 are lower than FY25/26 revised budget due to the reduction of animal services contract and the implemental of a City managed Pound Facility.

FY 2026/2027 CAPITAL OUTLAY REQUESTS

Capital Outlay Requests (item and cost) for FY 2026/2027 (item and cost)

- Requesting \$9,750 for (3) Kennel Pods- not on 25/26 From 11 due to newly formed City managed dog pound facility

Please note whether capital requests were included in Form 11 in the previous year.

CITY OF MUSCATINE
DETAILED EXPENDITURE CLASSIFICATION
FORM 2

FUNCTION: PUBLIC SAFETY		DEPARTMENT: POLICE						ACTIVITY: ANIMAL CONTROL			
ACCT NO.	ACCOUNT CLASSIFICATION	ACTUAL FISCAL YEAR 2023/2024	ACTUAL FISCAL YEAR 2024/2025	BUDGET FISCAL YEAR 2025/2026	FIRST 3 MOS FISCAL YEAR 2025/2026	LAST 9 MOS FISCAL YEAR 2025/2026	ESTIMATE FISCAL YEAR 2025/2026	CITY ADMIN ESTIMATE FISCAL YEAR 2025/2026	BUDGET REQUEST FISCAL YEAR 2026/2027	CITY ADMIN REVISION FISCAL YEAR 2026/2027	APPROVED BUDGET 2026/2027
(A)	(B)	(C)	(D)	(E)	(F1)	(F2)	(F)	(G)	(H)	(I)	(J)
PERSONAL SERVICES											
41XXX	REGULAR SALARIES & WAGES	\$48,630	\$53,840	\$54,700	\$12,352	\$42,291	54,643	54,600	\$56,300	\$56,300	
42XXX	PART TIME SALARIES & WAGES	0	0	0	0	0	0	0	0	0	
43XXX	OVERTIME SALARIES & WAGES	0	0	0	0	500	500	500	500	500	
44XXX	OTHER SALARIES & WAGES	0	0	100	0	111	111	100	200	200	
45XXX	PENSION & RETIREMENT	8,311	9,201	9,400	2,111	7,329	9,440	9,500	9,700	9,700	
46XXX	INSURANCE	789	611	600	457	211	668	700	800	800	
SUBTOTAL		\$57,730	\$63,652	\$64,800	\$14,920	\$50,442	\$65,362	\$65,400	\$67,500	\$67,500	\$0
COMMODITIES											
51XXX	OFFICE SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
52XXX	OPERATING SUPPLIES	2,074	1,653	2,900	555	17,345	17,900	17,900	17,900	17,900	0
53XXX	REPAIR & MAINTENANCE SUPPLIES	0	0	0	0	0	0	0	0	0	0
SUBTOTAL		\$2,074	\$1,653	\$2,900	\$555	\$17,345	\$17,900	\$17,900	\$17,900	\$17,900	\$0
CONTRACTUAL SERVICES											
61XXX	PROFESSIONAL FEES	\$5,132	\$8,195	\$7,200	\$1,000	\$6,200	\$7,200	\$7,200	\$7,200	\$7,200	\$0
62XXX	TECHNICAL SERVICES	399	0	0	0	0	0	0	0	0	0
63XXX	RENTALS	0	0	0	0	0	0	0	0	0	0
64XXX	TRAVEL AND EDUCATION	0	0	1,000	0	1,000	1,000	1,000	1,000	1,000	0
65XXX	COMMUNICATIONS & UTILITIES	0	0	0	0	0	0	0	0	0	0
66XXX	INSURANCE	0	0	0	0	0	0	0	0	0	0
67XXX	REPAIR & MAINTENANCE SERVICES	518	1,439	2,300	297	2,003	2,300	2,300	2,300	2,300	0
68XXX	AID TO AGENCIES	90,000	87,070	80,000	10,000	0	10,000	10,000	0	0	0
69XXX	MISCELLANEOUS	18	0	0	0	0	0	0	0	0	0
SUBTOTAL		\$96,067	\$96,704	\$90,500	\$11,297	\$9,203	\$20,500	\$20,500	\$10,500	\$10,500	\$0
CAPITAL OUTLAY											
71XXX	LAND	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
72XXX	BUILDINGS	0	0	0	0	0	0	0	0	0	0
73XXX	IMPROVEMENTS	0	0	0	0	0	0	0	0	0	0
74XXX	EQUIPMENT	0	0	0	0	0	0	0	10,000	10,000	0
SUBTOTAL		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$10,000	\$0
9XXXX	TRANSFERS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES		\$155,871	\$162,009	\$158,200	\$26,772	\$76,990	\$103,762	\$103,800	\$105,900	\$105,900	\$0

Form 11

FY 2026/2027 Budget

Five Year Capital Outlay Projections - _____ Department/Division

Fiscal Year 2026/2027	Capital Outlay Classification (Check One)				Estimated Cost
	Vehicles	Equip- ment	Improve- ments	Other	
1. Dog Kennel		X			10,000
2.					
3.					
4.					
5.					
6.					
7.					
8.					
Fiscal Year Total					10,000
Fiscal Year 2027/2028					
1. Aluminum Animal Transport body		x			35,500
2.					
3.					
4.					
5.					
6.					
7.					
8.					
Fiscal Year Total					35,500
Fiscal Year 2028/2029					
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
Fiscal Year Total					-
Fiscal Year 2029/2030					
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
Fiscal Year Total					-
Fiscal Year 2030/2031					
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
Fiscal Year Total					-
Grand Total					45,500

**Reductions Needed Based on Form 2
Department Budget Request for 2026/2027**

If 5%

\$ 4,795

Any reductions will see a termination of the ACO Program.

\$ -

\$ (4,795)

**CITY OF MUSCATINE
2026/2027 BUDGET**

**GOALS & OBJECTIVES
For 2025/2026**

DEPARTMENT:

Police

ACTIVITY:

Animal Control

OBJECTIVES TO BE ACCOMPLISHED IN 2025/2026:

- To continue to meet or exceed the amount of enforcement actions taken within the city in 2024 by being proactive in enforcement efforts and sensitive to citizen complaints. **(Strategic Plan - Safe Community)**
- To continue to maintain positive working relationships with those agencies in which the Animal Control Officer interacts. **(Strategic Plan - Excellent Customer Service)**
- To continue to look for opportunities for public interaction in a non-enforcement setting with pet education and/or services offered to the public. **(Strategic Plan - Excellent Customer Service)**
- To promote the City's new pet licensing system (PetData) as a more accessible licensing system with the intent of gaining higher compliance rates. **(Strategic Plan - Safe Community, Excellent Customer Service)**

STATUS REPORT ON 2025/2026 OBJECTIVES:

1. To continue to meet or exceed the amount of enforcement actions taken within the city in 2024 by being proactive in enforcement efforts and sensitive to citizen complaints. **(Strategic Plan - Safe Community).**

The Animal Control Officer issued 65 citations in 2025, representing a decrease from the previous year. This reduction in enforcement activity was primarily due to the development and implementation of a new animal control contract. Additionally, the adoption of new policies and procedures associated with the implementation of a Trap, Neuter, and Return (TNR) program contributed to the decrease. Finally, significant staff time was dedicated to the development, construction, and operation of a City-owned dog pound; however, once fully operational and licensed by the State of Iowa, the facility is anticipated to result in long-term cost savings.

2. To continue to maintain positive working relationships with those agencies in which the Animal Control Officer interacts. **(Strategic Plan - Excellent Customer Service).**

The Animal Control Officer engaged in several community events in 2025 to include Fall Pet Festival and additional event sponsored by It Takes a Village Animal Rescue. The Animal Control Officer also focused efforts on pet registration and compliance.

3. To continue to look for opportunities for public interaction in a non-enforcement setting with pet education and/or services offered to the public. **(Strategic Plan - Excellent Customer Service).**

As a result of changes to the City's animal control contract and the implementation of the citywide Trap, Neuter, and Return (TNR) program, the Animal Control Officer conducted numerous in-person and phone conversations to educate residents on the new City policies regarding animal control and impoundment procedures. Additionally, the adoption of the TNR program and the City's discontinuation of cat impounds required a considerable investment of the ACO's time throughout the later portion of 2025.

4. To promote the City's new pet licensing system (PetData) as a more accessible licensing system with the intent of gaining higher compliance rates. **(Strategic Plan - Safe Community, Excellent Customer Service).**

In 2025, PetData recorded 728 animal licenses issued for dogs and cats within the city limits of Muscatine. This is an increase of 217 registration or a (42%) increase from the previous year. The increase can be attributed to the ACO actively being present during public events and following up with owners of at-large and recovered animals.

NARRATIVE ON RECENT DEPARTMENT/ACTIVITY ACCOMPLISHMENTS:

In 2025 there were approximately 695 Animal Control calls for service. Out of this call volume, 65 ordinance violations were issued and 75 written warnings were given. The City of Fruitland accounted for an additional 12 calls for service while Muscatine County accounted for an additional 3 calls. It should be noted, ACO Patel was involved in 6 animal neglect cases which resulted in a total of 36 criminal charges being filed in District Court. ACO Patel additionally assisted Muscatine County with a warrant involving 6 animals. It should be noted the revenue generated from the previous investigation remains at the state level and is not realized as municipal revenue.

In 2025, ACO transported 216 cats and 125 dogs to an animal shelter. Disposal of animal carcasses remained consistent with previous years, netting 80 carcasses per 2025 calendar year. In total, the ACO transported 488 animals in 2025, which was an increase of 159 from the previous year. Additionally, 68 animals were returned to their owner before arriving at the shelter.

In 2025, six search warrants were executed involving animal rescue. The aforementioned investigations are costly with both time and funding. Although investigations requiring search warrant execution have remained consistent for the past two years. Out of the aforementioned six investigations, animal neglect charges were filed on four of the six cases. Two of the cases were circumstances outside of the animal owners' control.

FORM 1A
CITY OF MUSCATINE
2026/2027 BUDGET
GOALS & OBJECTIVES

GOAL STATEMENT:

(Only complete if different from 2025/2026)

OBJECTIVES TO BE ACCOMPLISHED IN 2026/2027:

- * To continue to meet or exceed the amount of enforcement actions taken within the city in 2025 by being proactive in enforcement efforts and sensitive to citizen's complaints. **(Strategic Plan - Safe Community)**
- * To continue to maintain positive working relationships with those agencies in which the Animal Control Officer interacts. **(Strategic Plan - Excellent Customer Service)**
- * To continue to look for opportunities for public interaction in a non-enforcement setting where pet education and/or services are offered to the public. **(Strategic Plan - Excellent Customer Service)**
- * To foster efficiency in the use of the City's new dog pound program. **(Strategic Plan - Safe Community, Excellent Customer Service).**
- * To bolster compliance regarding registration while maintaining a positive relationship with the public. (PetData). **(Strategic Plan - Safe Community, Excellent Customer Service).**
- * Provide online payment options for city citations for ease of access/encourage payments for members of the public. **(Strategic Plan - Excellent Customer Service).**

**CITY OF MUSCATINE
2026/2027 BUDGET
PERFORMANCE MEASURES**

PERFORMANCE MEASURES

	Actual 2022	Actual 2023	Actual 2024	Estimated 2025	Estimated 2026
Calls for Service	919	661	676	695	600
Ordinance Violations	264	73 (2)	105	65	70
Bite Cases	73	87	90	87	85
Animals taken to Shelter:					
Dogs	74	67	69	125	108
Cats	189	164	150	216	0
Animal Carcasses	73	73	80 (3)	80	80
Wild Animals (transports to relocate)	36	22	30	67	40
Irresponsible Owners	2	0	4	0	0
Dangerous/Vicious Animals	15	7	4	2	0
Animal at Large	44	7	25	0	0
Pet Licenses Issued	648 (1)	147	511 (4)	728	750
Failure to Vaccinate	53	6	18	0	0
Failure to License	56	7	29	0	0
County Calls for Service	0	0	1	3	3
Fruitland Calls for Service	17	9	17	12	15
Animal Fine Revenue – Fiscal Year Basis	\$2,075 (FY 22/23)	\$1,100 (FY 23/24)	\$4,000 (FY 24/25)	\$0 (FY 25/26)	\$0 (FY 26/27)
Animal License Fees – Fiscal Year Basis	\$3,082 (FY 22/23)	\$7,854 (FY 23/24)	\$5,000 (FY 24/25)	\$10,000 (FY 25/26)	\$10,000 (FY 26/27)

1. Free pet licenses were issued in 2022.
2. Ordinance violations – 2023 was the first year for documented warnings for irresponsible owners.
3. Increase in animal carcasses attributed to the implementation of the “See Click Fix” reporting system.
4. Online pet registrations through PetData started in 2024. PetData also sends reminder notices.