



City Hall, 215 Sycamore St.  
Muscatine, IA 52761-3840  
(563) 264-1550  
Fax (563) 264-0750

## DEPARTMENT

Legal Services

## ACTIVITY

Legal Services Budget

### INSTRUCTIONS:

Please limit text and utilize bullets when possible. **Bold items that require special attention.** Note any significant changes to revenue. Do not list individual line item changes unless there is a significant change in amount. **Please limit memo to less than 3 pages.**

## REVISED ESTIMATE FOR CURRENT FISCAL YEAR (2025/2026)

Items of Concerns for Current Fiscal Year:

No concerns.

Is Revised Estimate for Activity the same as Approved Budget? If not, explain why:

Yes.

## FY 2026/2027 BUDGET REQUEST

Items of Concern for Fiscal Year 2026/2027 (changes in service levels, revenue, etc. that impact budget):

No concerns.

Significant Line Item Increases/Decreases proposed for FY 2026/2027 (include justification for increases)

Status Quo.

Is Budget Request the same as the Revised Estimate for the Previous Fiscal Year? If not, explain why:

Yes

## FY 2026/2027 CAPITAL OUTLAY REQUESTS

Capital Outlay Requests (item and cost) for FY 2026/2027 (item and cost)

Not applicable.

**"I remember Muscatine for its sunsets. I have never seen any  
on either side of the ocean that equaled them" — Mark Twain**

CITY OF MUSCATINE  
DETAILED EXPENDITURE CLASSIFICATION  
FORM 2

FUNCTION: GENERAL GOVERNMENT		DEPARTMENT: LEGISLATIVE & COUNCIL						ACTIVITY: LEGAL SERVICES			
ACCT NO.	ACCOUNT CLASSIFICATION	ACTUAL FISCAL YEAR 2023/2024	ACTUAL FISCAL YEAR 2024/2025	BUDGET FISCAL YEAR 2025/2026	FIRST 3 MOS FISCAL YEAR 2025/2026	LAST 9 MOS FISCAL YEAR 2025/2026	ESTIMATE FISCAL YEAR 2025/2026	CITY ADMIN ESTIMATE FISCAL YEAR 2025/2026	BUDGET REQUEST FISCAL YEAR 2026/2027	CITY ADMIN REVISION FISCAL YEAR 2026/2027	APPROVED BUDGET 2026/2027
(A)	(B)	(C)	(D)	(E)	(F1)	(F2)	(F)	(G)	(H)	(I)	(J)
PERSONAL SERVICES											
41XXX	REGULAR SALARIES & WAGES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
42XXX	PART TIME SALARIES & WAGES	0	0	0	0	0	0	0	0	0	0
43XXX	OVERTIME SALARIES & WAGES	0	0	0	0	0	0	0	0	0	0
44XXX	OTHER SALARIES & WAGES	0	0	0	0	0	0	0	0	0	0
45XXX	PENSION & RETIREMENT	0	0	0	0	0	0	0	0	0	0
46XXX	INSURANCE	0	0	0	0	0	0	0	0	0	0
SUBTOTAL		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
COMMODITIES											
51XXX	OFFICE SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
52XXX	OPERATING SUPPLIES	0	0	0	0	0	0	0	0	0	0
53XXX	REPAIR & MAINTENANCE SUPPLIES	0	0	0	0	0	0	0	0	0	0
SUBTOTAL		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CONTRACTUAL SERVICES											
61XXX	PROFESSIONAL FEES	\$156,454	\$107,427	\$152,500	\$14,580	\$137,920	\$152,500	\$152,500	\$152,500	\$152,500	\$0
62XXX	TECHNICAL SERVICES	0	0	0	0	0	0	0	0	0	0
63XXX	RENTALS	0	0	0	0	0	0	0	0	0	0
64XXX	TRAVEL AND EDUCATION	0	0	0	0	0	0	0	0	0	0
65XXX	COMMUNICATIONS & UTILITIES	0	0	0	0	0	0	0	0	0	0
66XXX	INSURANCE	0	0	0	0	0	0	0	0	0	0
67XXX	REPAIR & MAINTENANCE SERVICES	0	0	0	0	0	0	0	0	0	0
68XXX	AID TO AGENCIES	0	0	0	0	0	0	0	0	0	0
69XXX	MISCELLANEOUS	0	0	0	0	0	0	0	0	0	0
SUBTOTAL		\$156,454	\$107,427	\$152,500	\$14,580	\$137,920	\$152,500	\$152,500	\$152,500	\$152,500	\$0
CAPITAL OUTLAY											
71XXX	LAND	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
72XXX	BUILDINGS	0	0	0	0	0	0	0	0	0	0
73XXX	IMPROVEMENTS	0	0	0	0	0	0	0	0	0	0
74XXX	EQUIPMENT	0	0	0	0	0	0	0	0	0	0
SUBTOTAL		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9XXXX	TRANSFERS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES		\$156,454	\$107,427	\$152,500	\$14,580	\$137,920	\$152,500	\$152,500	\$152,500	\$152,500	\$0

**CITY OF MUSCATINE  
2026/2027 BUDGET**

**GOALS & OBJECTIVES  
For 2025/2026**

**DEPARTMENT:**

Legislative and Council

**ACTIVITY:**

Legal Services

**OBJECTIVES TO BE ACCOMPLISHED IN 2025/2026:**

- \* To continue to assist the City in a variety of legal matters, including labor and employment issues, contracts, preparation of City Council documents, periodic attendance at City Council meetings, real estate transactions, zoning/annexation matters, and other legal issues as they arise.

**STATUS REPORT ON 2025/2026 OBJECTIVES:**

**NARRATIVE ON RECENT DEPARTMENT/ACTIVITY ACCOMPLISHMENTS:**

**CITY OF MUSCATINE  
2026/2027 BUDGET  
GOALS & OBJECTIVES**

**DEPARTMENT:**

Legislative and Council

**ACTIVITY:**

Legal Services

**GOAL STATEMENT:**

(Only complete if different from 2025/2026)

**OBJECTIVES TO BE ACCOMPLISHED IN 2026/2027:**

To continue to assist the City in a variety of legal matters, including labor and employment issues, contracts, preparation of City Council documents, periodic attendance at City Council meetings, real estate transactions, zoning/annexation matters, and other legal issues as they arise.

FORM 1B  
CITY OF MUSCATINE  
2026/2027 BUDGET  
PERFORMANCE MEASURES

<b>PERFORMANCE MEASURES</b>
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	Actual 2022/2023	Actual 2023/2024	Actual 2024/2025	Estimated 2025/2026	Estimated 2026/2027
City Attorney Hours (excluding Human Resources hours) *	971	921	565	600	600

\* City Attorney hours include those charged to capital projects and enterprise funds.

FORM 1C