

# City Administrator's Monthly Activity Report

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**Carol Webb, City Administrator**

**September 2021**

*(Issued September 21, 2021)*



THE CITY OF  
**MUSCATINE**  
IOWA | USA

Monthly report of the City Departments of the City of Muscatine

The City Administrator's Monthly Report is intended to provide a brief summary of City activities, with links to additional information where possible. Due to the variety and complexity of City functions, however, the report is not all-encompassing. Please always feel free to contact the City of Muscatine for more information or with questions or concerns. View past and upcoming events on the City's calendar. Any feedback can be provided to the City Administrator's office by sending an email to [feedback@muscataineiowa.gov](mailto:feedback@muscataineiowa.gov).

## **SEPTEMBER HIGHLIGHTS**

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In this report you will find detailed activity from City Departments for September 2021, such as:

- **City Administration** - Presented 31 regular agenda items for consideration by City Council during September. Provided presentations to City Council on the Utility Franchise Fee, Capital Projects, and coordinated a joint meeting with the Board of County Commissioners and Muscatine Community School District.
- **Department of Public Works** – The city's transit service, MuscaBus, had 5,551 route rides, 1,809 shuttle rides, and 415 evening rides during the month of September with 19,649 driven. Construction activity on Park Avenue and 2nd Street are nearly complete while work on Grandview Avenue and on Phase 5 of the West Hill Sanitary and Storm Sewer projects, both two-year projects, continue.
- **Finance Department** – Continued to submit information to the State for FEMA grant reporting and responding to requests for more information. Prepared and submitted the Ambulance Provider Relief Funds report covering CARES Act funds the Ambulance/Fire Department received in April 2020.
- **Parks and Recreation Department** – The month of September brought many special events to our park sites including: Muscapalooza, Calvary Church Event, Muskies 5K Race, Vineyard Church Event, Food Truck Fight, Love Like Louden 5K Race, Keep Muscatine Beautiful Almost Friday Fest and Friday Fest, Octobrewfest Relay for Life, and Walk to End Alzheimer's. The Boat Harbor had a successful year of operations in 2021 with the help of low river levels throughout the season. The Marina Operations continued to provide fuel, oil and pump out services to boaters throughout the month of September.

- **Community Development Department** – A total of 184 permits were issued in September, up from 101 in August, and up from 167 from September 2020 as construction activity continued to pick up. Monthly construction valuations were at \$7.5 million in September, and have now tops \$40.4 million for 2021 (up from \$10.4 million during the height of the COVID pandemic).
- **Housing Agency** – Staff submitted an application for State Housing Trust Funds to support the Housing Counseling Program and provide down payment assistance to first-time homebuyers.
- **Fire Department** – Captain June Anne Gaeta retired on Sept. 19. Pat Gingerich was promoted to Fire Captain and Andrew McSorley to Fire Lieutenant on Sept. 20. A Certificate of Outstanding Achievement was presented to Ambulance Attendant Kevin Cannon on Sept. 20. The department responded to 478 calls in September including 49 fire, 306 EMS, and 109 out of town transfers.
- **Police Department** – Officer Nicole Blum made arrangements to meet with a High School student at Weed Park participate in this students Homecoming attire. The student was initially interested in our Police Explorer program and contacted her about the picture session. Chief Talkington participated in Muscatine Big Brothers Big Sisters and Muscatine Special Olympics Over the Edge fundraising campaign and repelled off the Merrill Hotel.

# Highlights from the Muscatine City Council

## **RECENT ITEMS CONSIDERED BY CITY COUNCIL**

### August 5 Regular Session

- Public Hearing on A Request to Vacate Certain Utility Easements at Lot 1 Of Arbor Commons Subdivision-1613 Duncan Drive
- Public Hearing to Consider the Vacation and Sale of Right-Of-Way Adjoining 1820 Angle Street
- Second Reading of an Ordinance Prohibiting Parking of Semi-Trailers on Residential Parcels
- First Reading of an Ordinance Adding Section 15, Chronic Nuisance Property, to Title 9, Health and Safety Regulations, Chapter 3 Nuisance

Note that this list is not all inclusive and only notes major discussion items. Please consult the published Council Agenda at <https://www.muscatineiowa.gov/86/Agendas-Minutes> or view Council meetings at <https://www.youtube.com/user/CityofMuscatine>

### August 19 Regular Session

- Public hearing for Hot Mix Overlay Project 2021/2022 Plans and Specifications
- Third and Final Reading of an Ordinance Prohibiting Parking of Semi-Trailers on Residential Parcels
- Second Reading of an Ordinance Adding Section 15, Chronic Nuisance Property, to Title 9, Health and Safety Regulations, Chapter 3 Nuisance
- Second Reading of an Ordinance Vacating an Undeveloped Right of Way Adjoining 1820 Angle Street.

### September 2 Regular Session

- Third and Final Reading of an Ordinance Adding Section 15, Chronic Nuisance Property, to Title 9, Health and Safety Regulations, Chapter 3 Nuisance
- Third and Final Reading of an Ordinance Vacating an Undeveloped Right of Way Adjoining 1820 Angle Street.
- Resolution Setting a Public Hearing for September 16, 2021 for the PCC Full Depth Patch Project

- Resolution Setting a Public Hearing for Sept 16, 2021 for the Papoose Lift Station Safety Platform Project

September 9 In-Depth Session

- Public Works Capital Project Update
- Discussion Regarding Utility Franchise Fee

September 13 Special Meeting

- Request on first and second reading for a five day Special Class "C" Liquor License and Outdoor Service for Food Truck Fight, 252 West Mississippi Drive – BRB Live, Inc.

September 16 Regular Meeting

- Public Hearing for the PCC Full Depth Patch Project
- Public Hearing for the Papoose Lift Station Safety Platform Project
- Resolution Approving the Bid Documents for the 2021/2022 Full-Depth Patching Project
- Resolution Approving Plans, Specifications, Form of Contract, Cost Estimate and Setting Bid Opening Date for the Safety Platforms Project
- Resolution Awarding the Contract for the 2021/2022 Hot Mix Asphalt Overlay Project to Brandt Construction Company for the Amount of \$485,305.00
- Resolution Setting a Public Hearing on October 7 to Declare Certain Real Estate Owned by the City as Surplus and Authorizing the Sale of Said Certain Real Estate

September 29 Special Session

- Joint meeting of the City Council, Board of County Commissioners, and the Muscatine Community School District Board. Items discussed:
  - Housing Plan Update
  - Strategic Plan for Muscatine Power and Water
  - Property Valuation Process

**UPCOMING ISSUES BEFORE CITY COUNCIL**

Upcoming Public Hearings:

October 28, 2021:

- A special meeting to allow for community input on Title 6, Chapter 9 of the City Code regarding Keeping of Pit Bulls

November 4, 2021

- A Public Hearing to Consider a Request to Vacate and Deed Over Alley Right of Way, to the Adjoining Property Owners- April Limburg, Planner

Proposed Ordinance Changes:

- November 4, 2021
  - First Reading of an Ordinance Vacating and Deeding to the Adjoining Property Owner, Located at 1100 E 7th Street, the Undeveloped Lombard Street Right of Way
  - Second Reading of Ordinance Vacating an Undeveloped Right of Way Adjoining 1820 Angle Street

## From the City Administrator



Fall is a busy time in the City of Muscatine. Public Works staff have started annual fall leaf pickup (see the schedule and guidelines [here](#)) and the City's Parks and Recreation Department is excited about hosting the second annual Trunk or Treat event at Soccer West (see more information [here](#)) and the 2021 Muscatine Turkey Trot Fun Run/Walk to be held on Saturday, November 20, on the Muscatine Golf Course (Registration forms with check payment may be mailed to the Muscatine Parks and Recreation Department office and can be found online at [www.muscatineiowa.gov/509/Special-Events](http://www.muscatineiowa.gov/509/Special-Events)). Other updates on current activities can be found on the City's website at [www.muscatineiowa.gov](http://www.muscatineiowa.gov).

As you review this month's report, you will see that data collection and analysis is an important part of service delivery for the City of Muscatine. Each department evaluates data to ensure we are meeting the expectations of our community in an efficient and effective manner. You might take a look at the metrics tracked by the Muscatine Fire Department which tell us about the volume of the workload of our firefighters, which is currently averaging about 16 calls for service per day and that most of those calls were EMS calls. You will also see that the City's website was accessed over 30,000 times in September with the City's main page as the most visited. You can also see that our Recreation program had 502 participants in September in Youth Programs and 256 participants in Adult programs - a measure of the utilization of the programs we offer. The Community Development Department saw a 66% increase in commercial building projects over September 2020. Finally, the Police Department includes some interesting data regarding Types of calls for service by call type and class. A pie graph of Class 1 calls (which includes major crimes such as homicide, etc.) shows that theft and burglary were the largest types of class 1 calls for service in September.

All Departments report performance measures as a part of the budget process, and the City will continue to improve the use of metrics over time to ensure we are evaluating programs and policies and continually improving the level of service provided to the community.

If you have ideas or questions regarding any issue, please reach out to the City at [feedback@muscatineiowa.gov](mailto:feedback@muscatineiowa.gov). If you have a specific concern, you may visit the City's website and click on "Let Us Know" - <https://www.muscatineiowa.gov/requesttracker.aspx>.



## Department of Administration | City Administrator's Office

The City Administrator's office is responsible for the overall management and administrative coordination of the activities of the City of Muscatine. The Office focuses on providing transparent and efficient city services that meet or exceed community expectations.

### **September Highlights**

- Presented 31 regular agenda items for consideration by City Council
- Provided presentations to City Council on the Utility Franchise Fee, Capital Projects, and coordinated a joint meeting with the Board of County Commissioners and Muscatine Community School District.
- Responded to numerous citizen and City Council requests and concerns.

## Department of Administration | Division of Human Resources

### September Highlights

The HR department assisted in the interview process for fire promotions. HR staff also conducted interviews and hired a new office assistant.



The Healthy Hometown committee met to continue updating the master plan and will be focused on several wellness initiatives in the upcoming months.

HR is in the process of coordinating several trainings for supervisory and management staff, along with the process of coordinating open enrollment for the new benefits year.

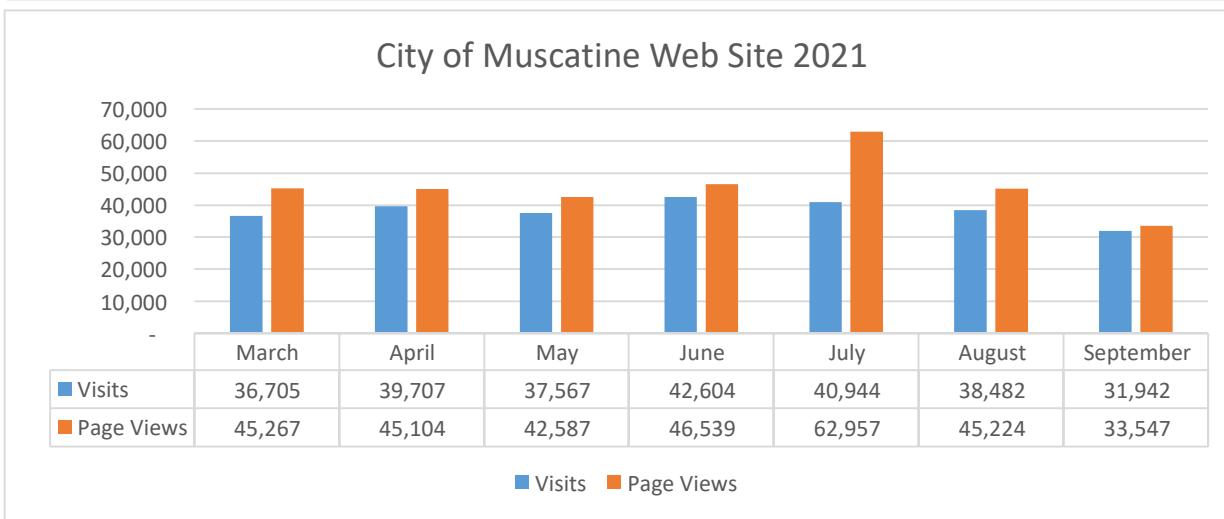
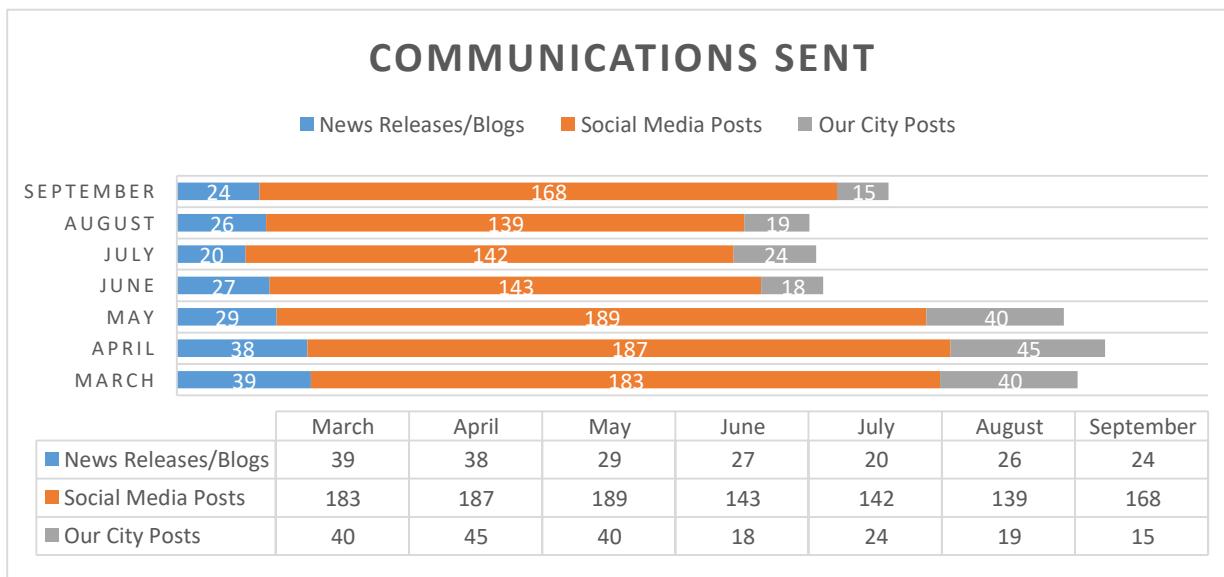
A new EAP was also implemented for all employees. The city will work with Professional Assistance Services for most employees and Responder Health for first responders. Both companies will provide enhanced services for employees and their families.

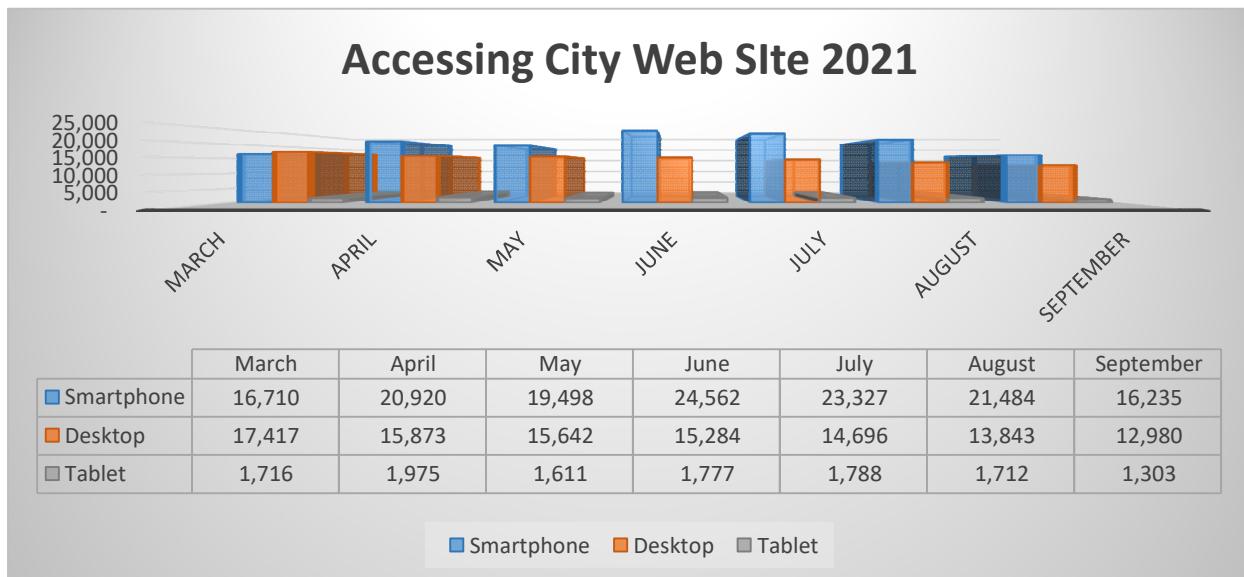
## Department of Administration | Communications Division

The goal of the Communication Division is to provide up-to-date and timely information to the citizens of Muscatine, and to provide a user friendly website for citizens to find and download various information specific to their needs.

### September Highlights

- A total of 24 news releases were produced and distributed to media and *Notify Me* subscribers.
- Hosted 28 GoToMeeting Virtual meetings for various departments.
- Created 168 social media posts (62 Facebook, 46 Instagram, 54 Twitter, 2 LinkedIn, and 4 YouTube).





| City of Muscatine Website |        |                       |        |
|---------------------------|--------|-----------------------|--------|
| Top Visited Pages         | August | Top Visited Pages     | 2021   |
| Main Page                 | 3,290  | Main Page             | 33,690 |
| Jobs                      | 1,659  | Facilities            | 17,851 |
| Facilities                | 894    | Jobs                  | 15,318 |
| ATE                       | 733    | Transfer Station      | 6,602  |
| Police Department         | 665    | Parking Payments      | 6,155  |
| Transfer Station          | 582    | Bids                  | 5,447  |
| Parking Payments          | 492    | Parks & Recreation    | 5,422  |
| Book A Tee Time           | 489    | ATE                   | 5,142  |
| Bids                      | 487    | Municipal Golf Course | 5,137  |
| Directory                 | 483    | Police Department     | 4,897  |

# Department of Administration | Finance & Records Division

## Monthly Activity Summary Report Calendar Year 2021

(Transparency Portal: <http://www.muscatineiowa.gov/1152/OpenGov>)

| Summary of Activities                    | January 2021 | February 2021 | March 2021 | April 2021 | May 2021 | June 2021 | July 2021 | August 2021 | Sept. 2021 |
|--|--------------|---------------|------------|------------|----------|-----------|-----------|-------------|------------|
| Accounts Payable Checks and ACH Payments | 823          | 479           | 501        | 541        | 597      | 557       | 580       | 694         | 546        |
| Payroll Checks and Direct Deposits       | 634          | 648           | 653        | 1,061*     | 813      | 855       | 585       | 836         | 775        |
| Accounts Receivable Invoices Sent        | 237          | 150           | 233        | 212        | 213      | 251       | 202       | 262         | 163        |
| Finance Cash Register Transactions       | 373          | 557           | 622        | 550        | 488      | 649       | 469       | 448         | 476        |
| Housing Receipt Transactions             | 162          | 171           | 160        | 164        | 187      | 191       | 187       | 180         | 191        |
| Purchase Orders Processed                | 228          | 233           | 236        | 242        | 236      | 252       | 303       | 280         | 291        |

\*Payroll checks for April include 3 payrolls and Parks seasonal new hires

### Department Highlights for the Month of August:

#### Audit, Grants, and Housing

- Continued submitting information to the State for FEMA grant reporting and responding to requests for additional information. (Finance Director and Accounting Supervisor)
- Prepared Audit working papers for onsite auditor visit (Finance Staff); auditor's onsite Sept. 13-15, 2021.
- Prepared final annual financial statements for auditor review.
- Prepared and submitted the Ambulance Provider Relief Funds report due September 30. This reporting was for the CARES Act funding the Ambulance/Fire Department received in April 2020.
- Finalized Audit working papers from the Hershey Manor onsite auditor visit (Aug.), prepared final statements, and completed the online report submitted to REAC (HUD Real Estate Assessment Center).
- Prepared and submitted the Workers Comp Audit information. Actual workers comp wages were compared to the premium paid that was used in budgeted wage amounts.

#### Other

- Prepared and presented an overview of the Utility Franchise Fee for the September In-Depth meeting.
- Conducted interviews for vacant Office Assistant and made a job offer (with Human Resources).

## Department of Parks & Recreation | Park Administration

The main office is open to the public with regular office hours Monday-Friday 8 a.m. to 12 p.m. and 1 p.m. to 5 p.m. There continues to be many requests to hold special events on public property. The complete special event listing can be found at our [website](#). Pearl City Station, Riverview Center and park shelters continue to receive many requests for reservations. Please enjoy the many services provided through the Parks and Recreation Department. Please contact us to let us know about your experiences as we love to hear from you.

| Subject                         | Result                           |
|---------------------------------|----------------------------------|
| Pearl City Station Reservations | 116 Reservations Booked for 2021 |
| Riverview Center Reservations   | 96 Reservations Booked for 2021  |
| Shelter Reservations            | 323 Reservations Booked for 2021 |
| Dog Park Passes                 | 232 Dog Park Passes for 2021     |

## Department of Parks & Recreation | Park Maintenance

The month of September brought many special events to our park sites including: Muscapalooza, Calvary Church Event, Muskies 5K Race, Vineyard Church Event, Food Truck Fight, Love Like Louden 5K Race, Keep Muscatine Beautiful Almost Friday Fest and Friday Fest, Octobrewfest Relay for Life, and Walk to End Alzheimer's. Staff has also been working hard in closing down and winterizing the Muscatine Aquatic Center. The United Way Day of Caring took place on Wednesday, September 27, and the majority of the trees in Weed Park were mulched, and the Muscatine Skate Park was painted with the assistance of the volunteers. Riverfront buildings and shelters throughout our parks were very well utilized during the great weather in September. The hanging baskets on 2nd Street and the Rose Garden continue to bloom and provide great colors to our community. One of the boat ramps on the new boat dock was rebuilt and installed.

| Subject                       | Result                      |
|-------------------------------|-----------------------------|
| Seasonal Employee Recruitment | 16 Seasonal Employees Hired |

## Department of Parks & Recreation | Cemetery

Greenwood Cemetery remains open to the public for walkers, bicyclists and the community's cemetery needs. The Cemetery Steps are also open for public use. Staff continues to work on leveling gravesites and repairing foundations throughout the Cemetery. Staff also worked hard on preparing the grounds for the Cemetery Walk that took place on Sunday, September 26.

| Subject       | Result                    |
|---------------|---------------------------|
| Burials       | 12 Burials                |
| Burial Spaces | 12 Burial Spaces Acquired |

## Department of Parks & Recreation | Boat Harbor/Marina

The Boat Harbor had a successful year of operations in 2021 with the help of low river levels throughout the season. The Marina Operations continued to provide fuel, oil and pump out services to boaters throughout the month of September. The Marina Operations weekend hours continued through Labor Day weekend, and services were continued during the week through the end of September.

| Subject                            | Result                    |
|------------------------------------|---------------------------|
| Long Dock Slips (48 Available)     | 25 Long Dock Slips Rented |
| Houseboat Dock Slips (8 Available) | 3 House Boat Slips Rented |

## Department of Parks & Recreation | Recreation

Youth and adult recreation programs and special events continue to be offered while adhering to COVID-19 safety protocols. Current programs taking place include Sport Starters, Flag Football, Little Muskies Football, Gymnastics and the Walking Club. The 2021 Walk (or Ride) Through History event was held on Sunday, September 26 at Greenwood Cemetery with 96 participants in attendance. We thank MuscaBus for providing two buses to help make the event accessible. Staff participated in the Community Block Party event on September 10.

| Subject                     | Result                                     |
|-----------------------------|--|
| Youth Program Participation | 502 Participation Occurrences in September |
| Adult Program Participation | 256 Participation Occurrences in September |

## Department of Parks & Recreation | Aquatics

The Aquatic Center opened on June 1 for the season. The Musser Public Library is partnering with us for Infant Toddler Swim and Story Time on alternating Tuesday mornings. Infant Toddler Swim has been a very popular program this year with requests for additional sessions in 2022. The Aquatic Center closed for the season on September 6.

| Subject                 | Result                            |
|-------------------------|-----------------------------------|
| Lifeguards              | 31 Lifeguards Hired               |
| Pool Party Reservations | 72 Pool Parties Booked            |
| Swim Lesson Enrollments | 292 Swim Lesson Students Enrolled |

## Department of Parks & Recreation | Wellness

The City employee wellness programs continue to be offered through the virtual Wellness Center. The Fitness Reimbursement program and weekly Wellness Wednesday newsletters continue throughout the year. Bids for the 2021 Flu Shot Clinics were received and the low bid was awarded to Hy-Vee on September 29. Clinics are scheduled at three locations in mid-October.

| Subject       | Result                                |
|---------------|---------------------------------------|
| Participation | 7 Participation Occurrences in August |

## Department of Parks & Recreation | Kent Stein

We continued to have tournaments in the park, we hosted one local softball tournament. The Monsters Fall Tournament had 24 teams. The park is seeing heavy usage from Muskie Youth Baseball, Muscatine Monsters Softball Club, Muskie Prospects Softball Club, Adult Softball League, Muscatine Parks and Recreation Tee-ball, Muscatine Parks and Recreation Blast-ball, and City league with practices and games. Staff continues to level infields and add Ag Lime as needed. We continued to install yellow cap on the fences, Diamond #5 and Diamond #6 are completed. Staff continues to clean up the grass arch of each field by measuring and cutting out grass and weeds to make them symmetrical. We also have painted all park gates.

| Subject     | Result                            |
|-------------|-----------------------------------|
| Tournaments | 11 Tournaments Scheduled for 2021 |

## Department of Parks & Recreation | Soccer Complex

We hosted Fall Soccer Classic from our local Muscatine Soccer Club. The Fall Classic hosted 65 teams. The complex is still seeing heavy use at Soccer West with practices and Main soccer with games. Users include Muscatine Soccer Club, Pearl City Soccer Club, Muscatine Soccer Club-adult leagues, and Iowa Soccer Association. Staff continues to support our sprinkler systems as Mother Nature has been extremely limited on the amount of natural rain that has been given to us. Staff continued the process of repairing low areas off the playing fields and sodding them in. Staff continues to remove dead trees in complex with new trees coming in from different programs awarded to Parks and Recreation Department. Our fall season is underway and we are painting 12-16 fields each week to accommodate the users needs.

| Subject     | Result                           |
|-------------|----------------------------------|
| Tournaments | 5 Tournaments Scheduled for 2021 |

## Department of Parks & Recreation | Soccer Events

The 25<sup>th</sup> Annual College Search Kickoff took place on July 22- July 25 in Muscatine. The event was a success and we heard many positive comments from people who attended the showcase!

| Subject         | Result                         |
|-----------------|--------------------------------|
| College Coaches | 158 College Coaches Registered |
| Soccer Teams    | 60 Teams Registered            |

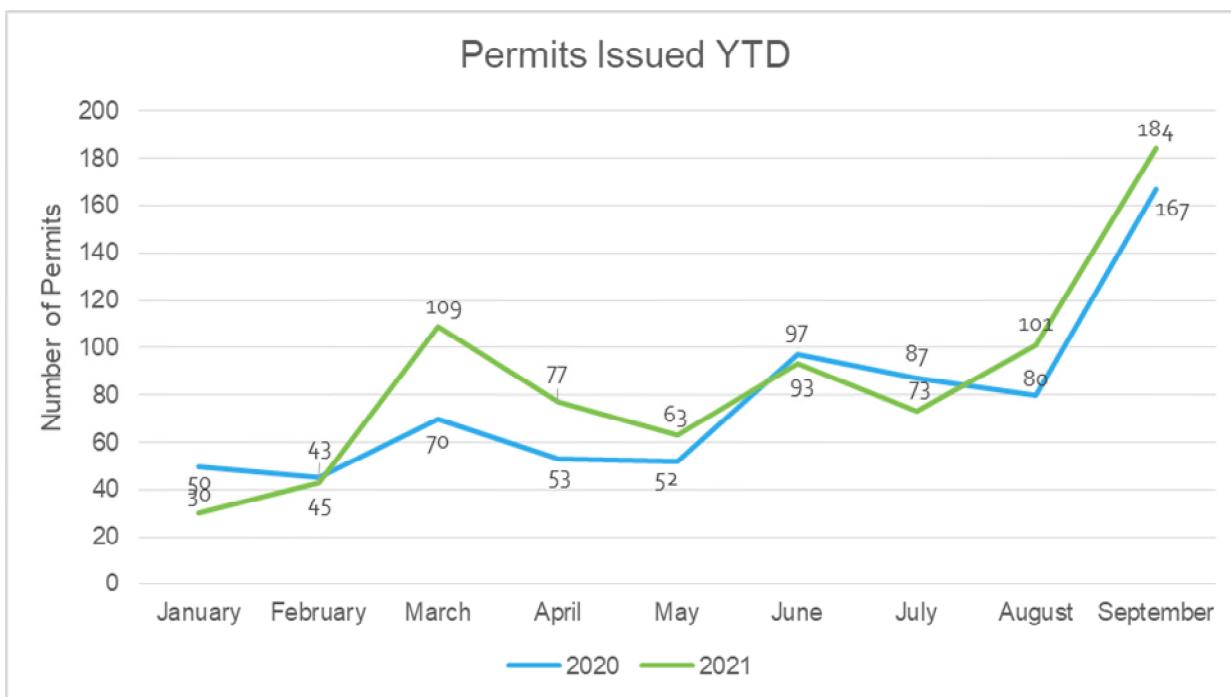
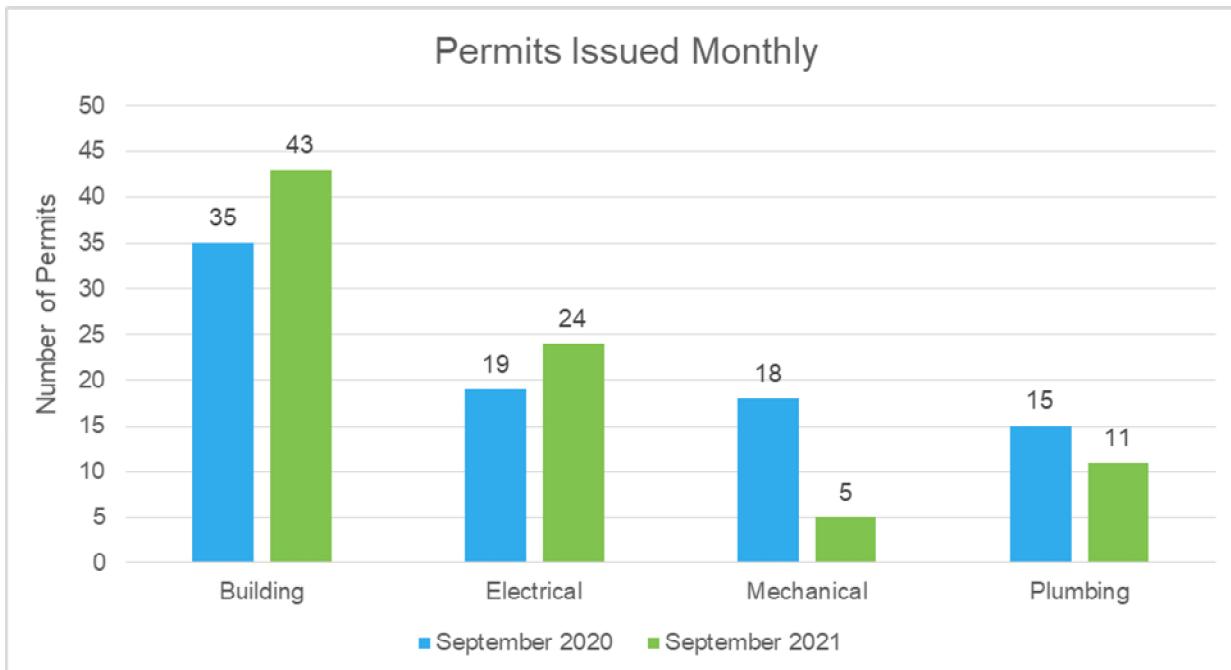
## Department of Parks & Recreation | Golf

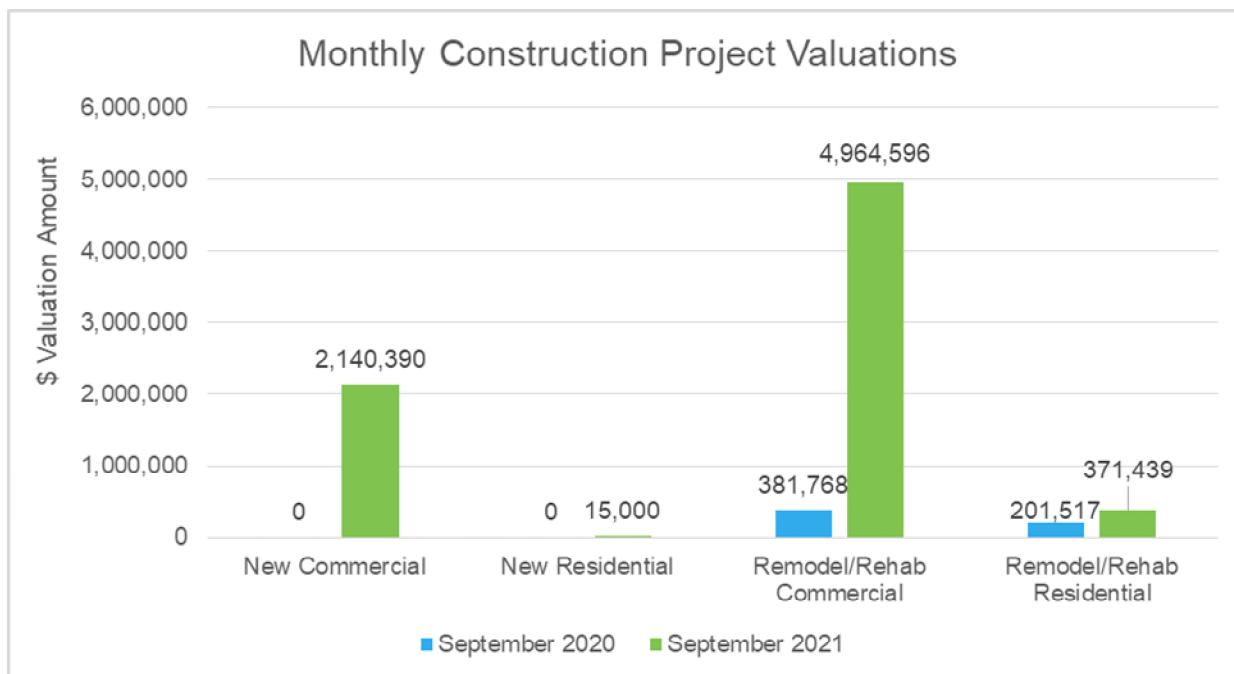
The Muscatine Municipal Golf Course has received very good participation to date. The new Golf Professional, Brian Kuddes, started on September 20th. Make sure to stop in and introduce yourself to him when you come out to play this fall. The \$25 all you can play Fall Special begins on October 16th and the 2021 Chili Open is set for October 23rd. Make sure to get signed up early.

| Subject       | Result                        |
|---------------|-------------------------------|
| Outings       | 26 Outings Scheduled for 2021 |
| Leagues       | 7 Leagues Scheduled for 2021  |
| Season Passes | 250 Season Passes Sold        |
| Rounds        | 3,433 Rounds Played           |

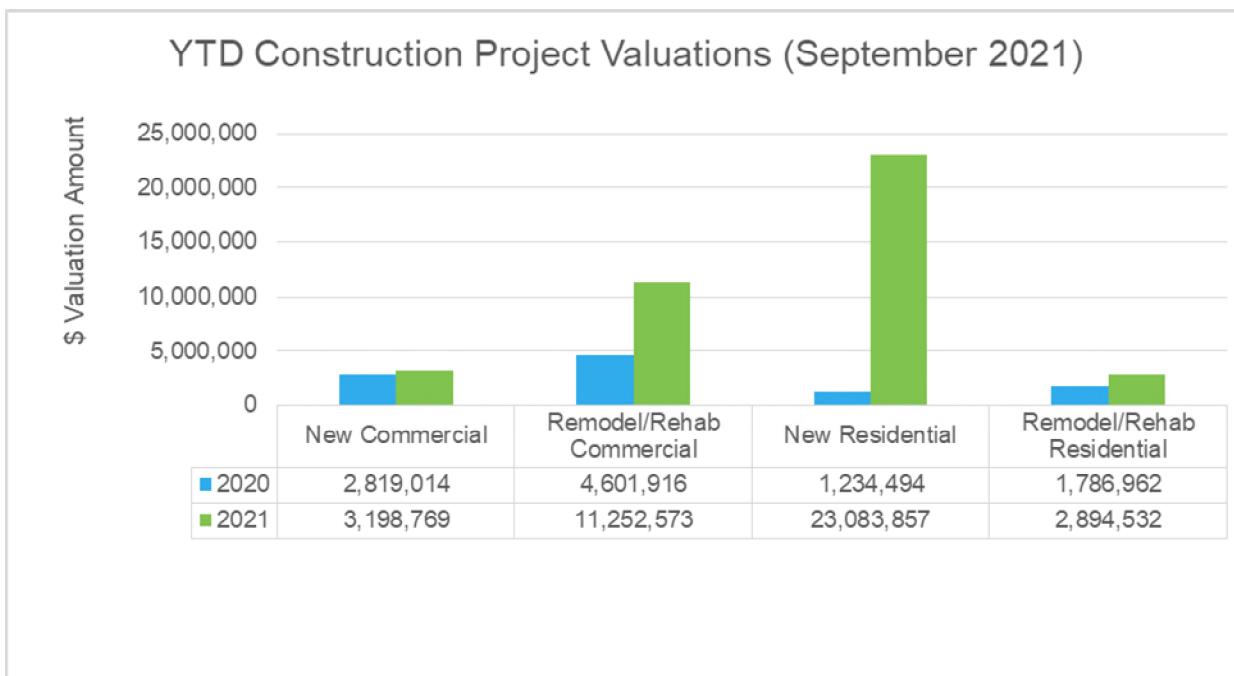


## Department of Community Development



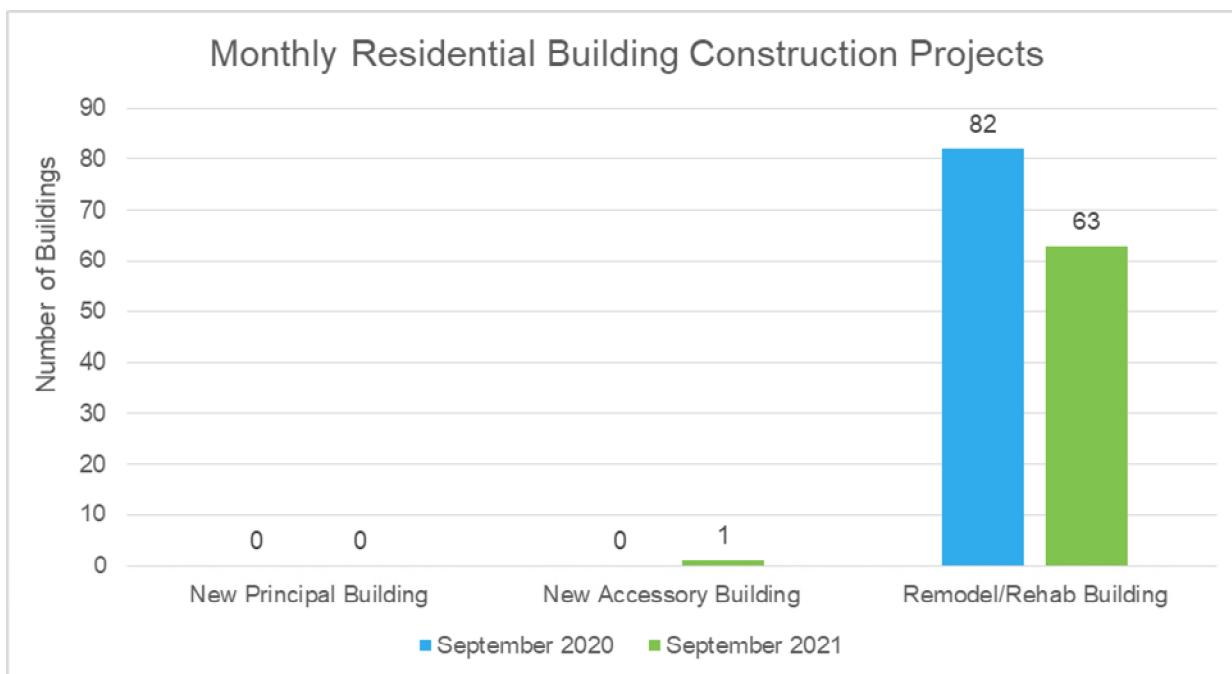
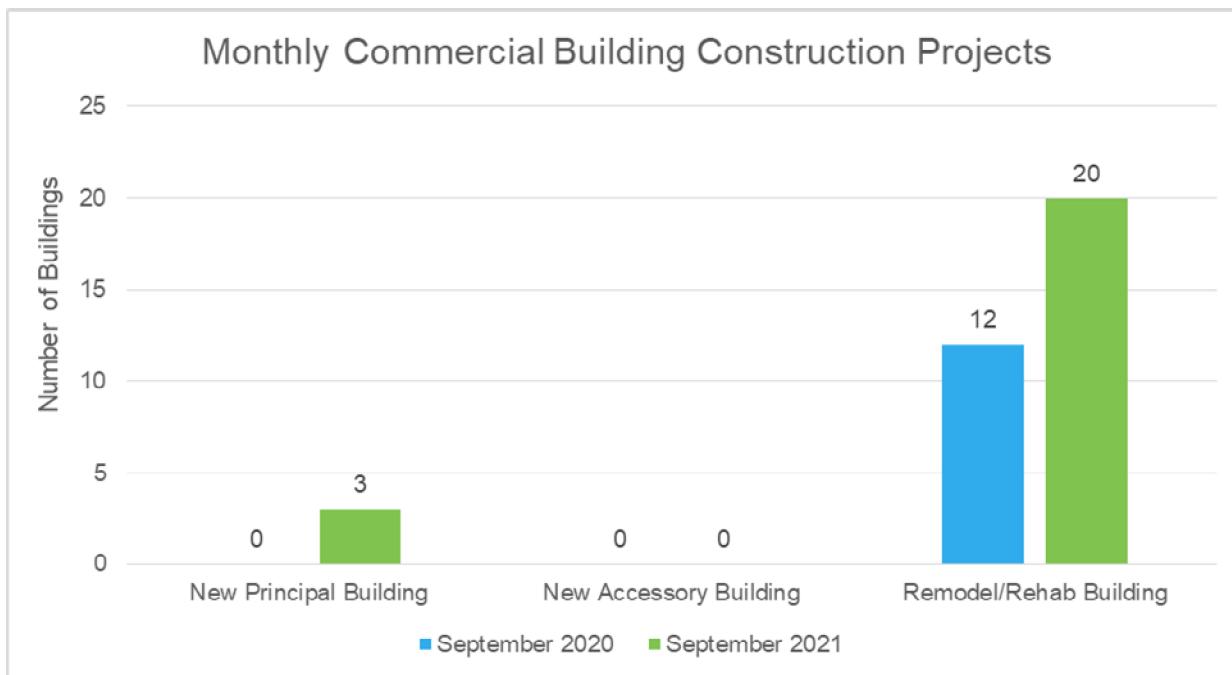


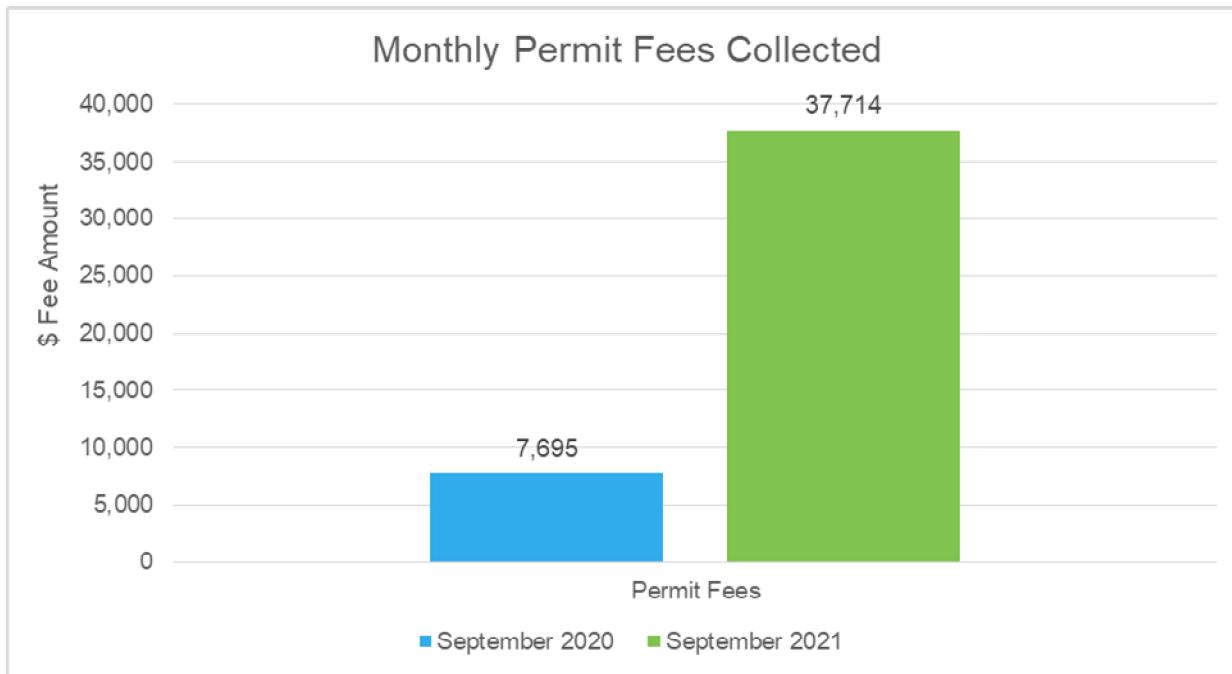
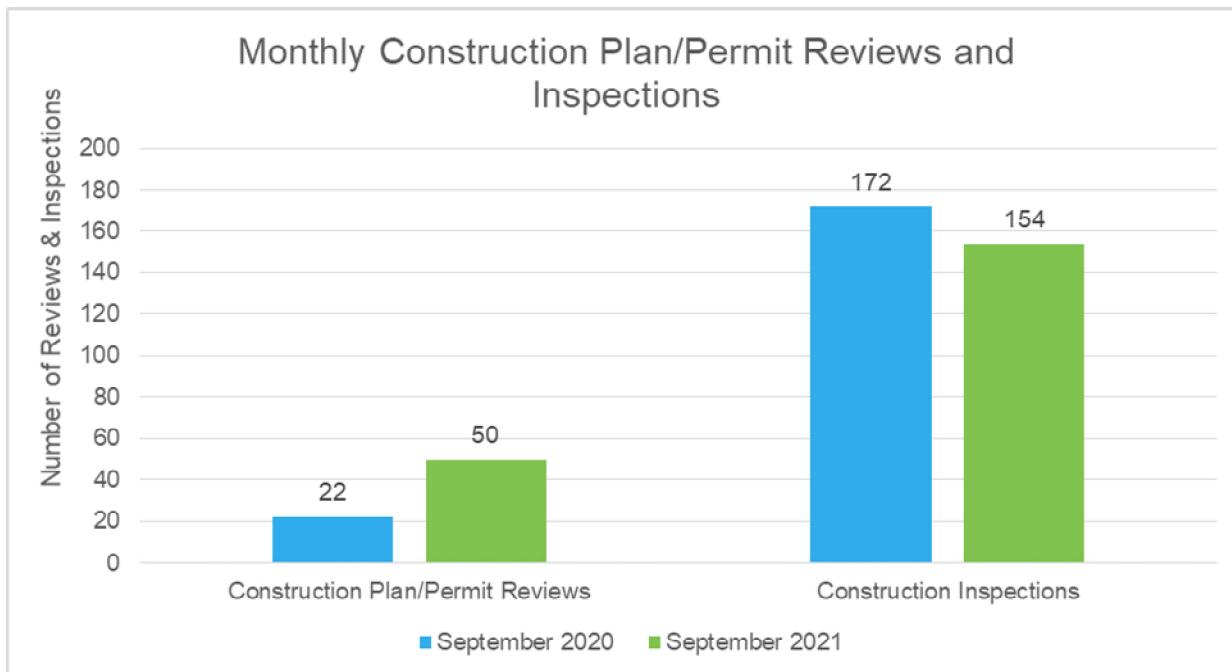
\*New Residential includes two single family residences and an apartment building complex consisting of one duplex and five 8-plex buildings.

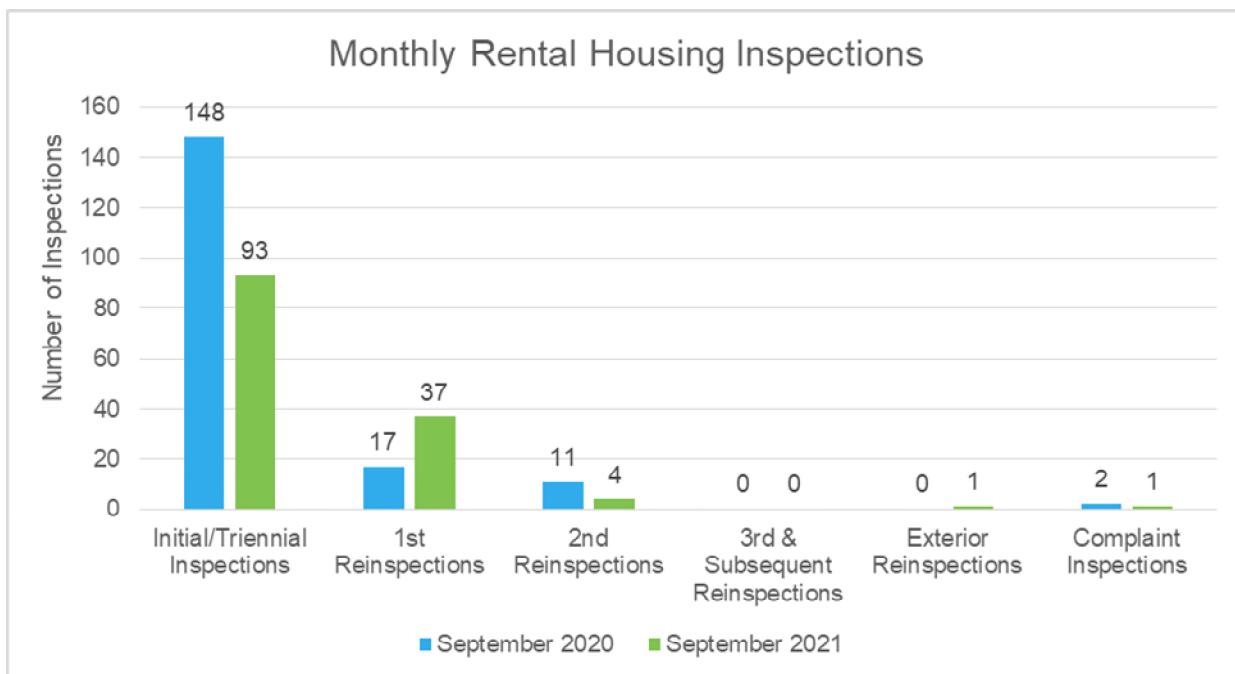


Principal Building defined as the construction of new building on a previously vacant lot/parcel.  
Accessory Building defined as buildings constructed in addition to the principal building such as garages, storage buildings, shelters, etc.

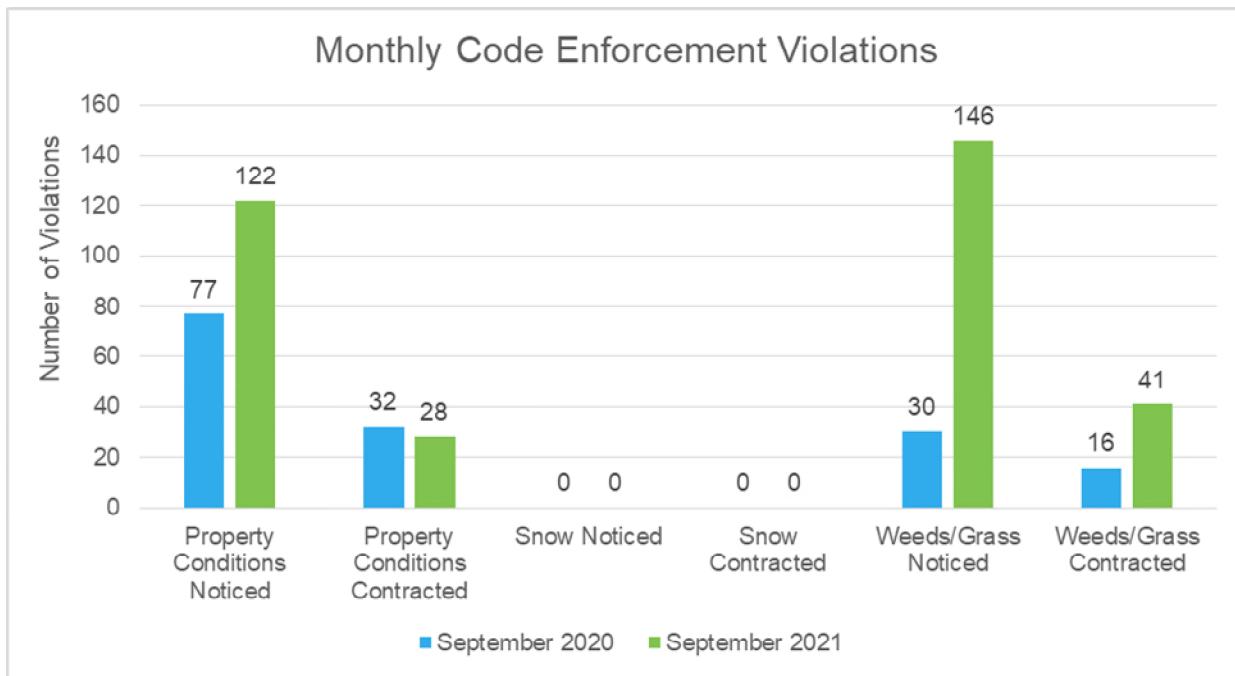
Remodel/Rehab defined as buildings undergoing any alterations whether it be for a remodel or repair.







Property Conditions defined as Nuisance Abatements and other Code Violations including but not limited to dangerous tree trimming/removal, zoning regulation violations, etc.



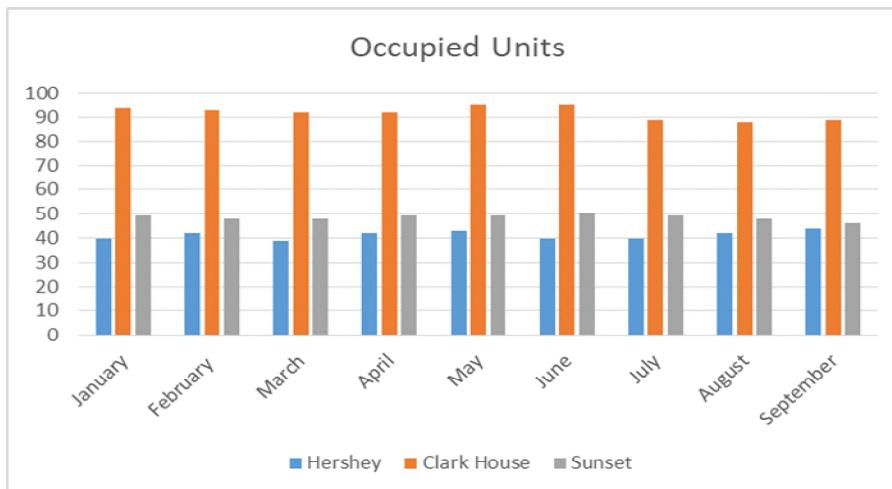
## Other Community Development Activities

- Awarded forgivable loans to 3 small businesses.
- Worked with the Community Foundation of Greater Muscatine to facilitate the placement of the Homes for Iowa unit.
- Two meetings were held with local businesses to gather input to steer the Grandview Corridor Revitalization Project activities.
- A public meeting was conducted introducing residents to the proposed Southend Improvement Projects.

## Housing Agency Activities

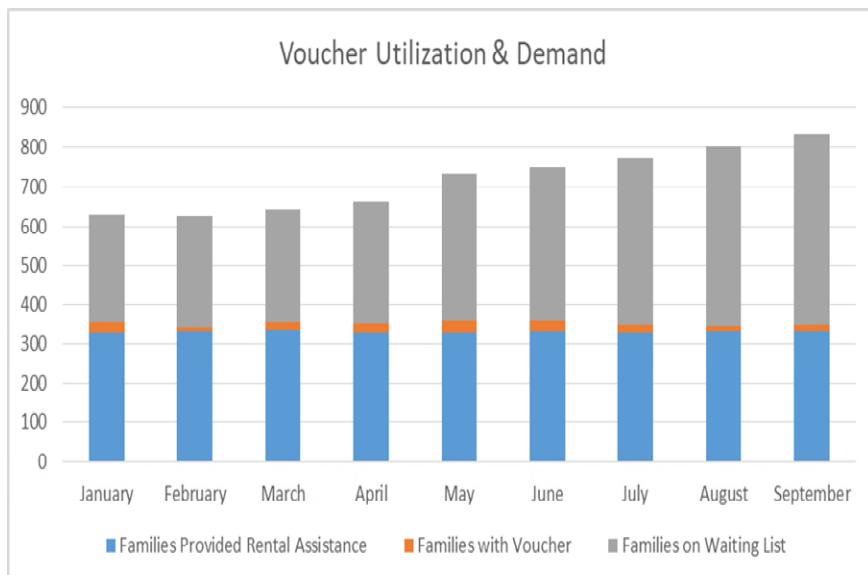
- Chelsea Geldenhuys passed her Housing Specialist Certification exam!
- The new Housing Specialist serving as the Clark House Property Manager, attended training on income and rent determinations to insure regulatory compliance.
- The Housing Counselor was on the Ashley Show and presented to Ruhl & Ruhl Realtors to promote the Home Buyers Education class and other services, and one session of the class was held.
- Two Financial Capability Classes were held.
- Staff submitted an application for State Housing Trust Funds to support the Housing Counseling Program and provide down payment assistance to first-time homebuyers.
- Three families enrolled in the Family Self-Sufficiency Program.
- People are moving in to all three properties, holding occupancy steady even though we continue to lose families to higher levels of care or individuals passing away.





- Received 140 requests for work orders; with an average completion time of 1 day

- Paid \$141,480 to private landlords and utilities on behalf of assisted clients
- \$3,301 was deposited into escrow accounts for families working toward self-sufficiency
- Received \$18,571 in administrative fees based on the 82% proration of fees earned





# Department of Public Safety

## Fire Department Monthly Report

By: Chief Jerry Ewers

### September Highlights

- Placed order for new 2022 ambulance. Expected delivery date is June 2022.
- Held a ceremony for remembrance of September 11<sup>th</sup> at the PSB memorial site.
- Several personnel participated in a stair climb on September 11<sup>th</sup> at the Merrill Hotel.
- Held a memorial service for Firefighter Mike Kruse on September 14<sup>th</sup> at the PSB memorial site. Mike died in the line of duty fighting a structure fire on September 14, 2002.



### Staff Updates

- Captain June Anne Gaeta Retired September 19th.
- Lieutenant Pat Gingerich was promoted to Fire Captain on September 20<sup>th</sup>.
- Firefighter Andrew McSorley was promoted to Fire Lieutenant on September 20<sup>th</sup>.
- Hired two new Firefighters on September 20, 2021. Firefighter Mason Tvers and Firefighter Mitchell McFarland. They are currently in a four week recruit academy.
- A Certificate of Outstanding Achievement was presented to Ambulance Attendant Kevin Cannon on September 20, 2021.
- Retired Fire Captain Mike VanWey passed away September 8<sup>th</sup>. Mike was the author of a few books and wrote the Muscatine Fire Department history book.



**Demand for Services / Response Activity**

|   | Avg. Per Day | Monthly Totals | YTD Totals   |
|---|--------------|----------------|--------------|
| <b>Fire Responses</b>                                   | <b>1.63</b>  | <b>49</b>      | <b>377</b>   |
| <b>911 EMS Responses</b>                                | <b>10.20</b> | <b>306</b>     | <b>2,706</b> |
| <b>Out of Town Transfers</b>                            | <b>3.63</b>  | <b>109</b>     | <b>1,052</b> |
| <b>Total Responses</b>                                  | <b>15.93</b> | <b>478</b>     | <b>4,135</b> |
|   | Avg. Per Day | Monthly Totals | YTD Totals   |
| Urban Response Time<br>Goal - 90% within 9 min or less  |              | <b>88.7%</b>   | <b>89.3%</b> |
| Rural Response Time<br>Goal - 90% within 15 min or less |              | <b>91.7%</b>   | <b>94.1%</b> |

**Staff Training**

| Type                                  | Monthly Totals | YTD Totals      |
|---------------------------------------|----------------|-----------------|
| Recruit / Probationary                | 161.35         | 2,007.45        |
| Fire Suppression                      | 181.4          | 1,874.55        |
| EMS / Medical Related                 | 105.55         | 960.6           |
| Technical / Rescue                    | 60.3           | 1,315.5         |
| Driver / Operator                     | 40.5           | 289.7           |
| Professional Development / Leadership | .3             | 81.95           |
| Paramedic Program                     | 288            | 1,856.5         |
| <b>Totals</b>                         | <b>836.95</b>  | <b>8,386.25</b> |

**Vehicle & Equipment Maintenance**

|  | Monthly Totals  | YTD Totals       |
|--|-----------------|------------------|
| Fire Vehicle Miles Driven                    | 3,062           | 26,030           |
| Ambulance Miles Driven                       | 12,002          | 113,339          |
| <b>Total Miles Driven</b>                    | <b>15,064</b>   | <b>139,369</b>   |
| Work Orders Completed (PPE, Vehicles, Equip) | 43              | 489              |
| Gallons of Diesel Fuel Dispensed             | 353.60          | 3,227.30         |
| Gallons of Gasoline Dispensed                | 1,655.70        | 15,831.80        |
| <b>Total Gallons of Fuel Dispensed</b>       | <b>2,009.30</b> | <b>19,059.10</b> |

**Prevention, Education and Outreach**

|                            | Month | YTD   |                            | Month | YTD |
|----------------------------|-------|-------|----------------------------|-------|-----|
| Fire Inspections           | 23    | 233   | Plan Reviews / Site Visits | 11    | 229 |
| Re-Inspections             | 22    | 237   | Fire Investigations        | 6     | 66  |
| Permits Issued (All types) | 22    | 1,009 |                            |       |     |



# Department of Public Safety

## Police Department Monthly Report

### September Highlights

- Officer Nicole Blum made arrangements to meet with a High School student at Weed Park participate in this students Homecoming attire. The student was initially interested in our Police Explorer program and contacted her about the picture session. Officer Blum is commended for her efforts to engage a young adult interested in a law enforcement career and being a quality example of the profession.
- Sergeant John Hesselung and Detective Jeff DeVrieze completed table top exercises with Grain Processing Corporation (GPC) employees to discuss an incident where there was an improvised explosive device (IED).
- Sergeant John Hesselung conducted Active Shooter Training with Muscatine Power and Water (MPW) employees.



- Chief Talkington participated in Muscatine Big Brothers Big Sisters and Muscatine Special Olympics Over the Edge fundraising campaign and rappelled off the Merrill Hotel.
- PD attended Diversity Equity Inclusion (DEI) monthly meeting

### Staff Updates

- The department is currently three (3) officers down from the allotted forty one (41). There is currently a certified list and conditional offers of employment will be extended in the near future so they can attend the Iowa Law Enforcement Academy (ILEA) in January 2022.

**MUSCATINE POLICE DEPARTMENT CALLS FOR SERVICE**

| CALL TYPE      | YEAR | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | YEAR TO DATE  |     |
|----------------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|---------------|-----|
| HOMICIDE       | 2021 | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   |     |     |     | 0             |     |
|                | 2020 | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   |     |     |     | 0             |     |
| SEXUAL ASSAULT | 2021 | 3   | 4   | 5   | 14  | 8   | 6   | 11  | 9   | 3   |     |     |     | 102           |     |
|                | 2020 | 6   | 2   | 4   | 2   | 2   | 6   | 10  | 3   | 4   |     |     |     | 39            |     |
| ROBBERY        | 2021 | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   |     |     |     | 0             |     |
|                | 2020 | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 2   | 0   |     |     |     | 2             |     |
| BURGLARY       | 2021 | 14  | 16  | 14  | 21  | 28  | 27  | 26  | 18  | 17  |     |     |     | 181           |     |
|                | 2020 | 10  | 8   | 17  | 45  | 49  | 31  | 38  | 33  | 15  |     |     |     | 246           |     |
| THEFT          | 2021 | 23  | 15  | 30  | 27  | 23  | 37  | 33  | 39  | 17  |     |     |     | 244           |     |
|                | 2020 | 17  | 16  | 21  | 28  | 30  | 33  | 30  | 29  | 34  |     |     |     | 238           |     |
| AUTO THEFT     | 2021 | 6   | 5   | 3   | 6   | 5   | 7   | 10  | 7   | 4   |     |     |     | 53            |     |
|                | 2020 | 6   | 5   | 6   | 4   | 5   | 3   | 3   | 4   | 3   |     |     |     | 39            |     |
| SHOPLIFTING    | 2021 | 8   | 8   | 12  | 11  | 8   | 8   | 6   | 8   | 9   |     |     |     | 78            |     |
|                | 2020 | 14  | 9   | 11  | 4   | 9   | 5   | 4   | 5   | 11  |     |     |     | 72            |     |
|                |      |     |     |     |     |     |     |     |     |     |     |     |     | Class I Total | 658 |

|                           |      |    |    |     |     |     |     |     |     |     |  |  |  |                 |      |
|---------------------------|------|----|----|-----|-----|-----|-----|-----|-----|-----|--|--|--|-----------------|------|
| ARSON                     | 2021 | 0  | 0  | 0   | 0   | 0   | 0   | 0   | 0   | 0   |  |  |  | 0               |      |
|                           | 2020 | 0  | 0  | 0   | 0   | 0   | 0   | 0   | 0   | 0   |  |  |  | 0               |      |
| ASSAULT                   | 2021 | 7  | 4  | 18  | 10  | 8   | 18  | 14  | 17  | 13  |  |  |  | 109             |      |
|                           | 2020 | 15 | 12 | 6   | 11  | 14  | 11  | 18  | 15  | 14  |  |  |  | 116             |      |
| FRAUD                     | 2021 | 12 | 14 | 18  | 22  | 15  | 19  | 16  | 19  | 12  |  |  |  | 147             |      |
|                           | 2020 | 28 | 9  | 23  | 18  | 15  | 12  | 18  | 27  | 24  |  |  |  | 174             |      |
| CRIMINAL MISCHIEF         | 2021 | 11 | 11 | 11  | 15  | 26  | 35  | 21  | 20  | 25  |  |  |  | 175             |      |
|                           | 2020 | 14 | 12 | 19  | 13  | 18  | 25  | 20  | 16  | 31  |  |  |  | 168             |      |
| WEAPONS                   | 2021 | 7  | 1  | 3   | 5   | 5   | 1   | 5   | 7   | 13  |  |  |  | 47              |      |
|                           | 2020 | 1  | 1  | 3   | 0   | 11  | 9   | 6   | 10  | 12  |  |  |  | 53              |      |
| NARCOTICS/DRUGS           | 2021 | 7  | 15 | 4   | 13  | 9   | 13  | 14  | 14  | 14  |  |  |  | 103             |      |
|                           | 2020 | 14 | 9  | 13  | 13  | 13  | 16  | 17  | 6   | 5   |  |  |  | 106             |      |
| OFFENSES AGAINST CHILDREN | 2021 | 4  | 5  | 8   | 10  | 7   | 10  | 8   | 5   | 11  |  |  |  | 68              |      |
|                           | 2020 | 4  | 4  | 5   | 2   | 4   | 13  | 6   | 15  | 7   |  |  |  | 60              |      |
| DISTURBANCES              | 2021 | 89 | 91 | 112 | 103 | 114 | 189 | 185 | 109 | 99  |  |  |  | 1091            |      |
|                           | 2020 | 63 | 80 | 128 | 126 | 134 | 278 | 206 | 138 | 133 |  |  |  | 1286            |      |
| JUVENILE OFFENSES         | 2021 | 21 | 15 | 43  | 31  | 28  | 32  | 56  | 41  | 39  |  |  |  | 306             |      |
| RUNAWAYS                  | 2020 | 27 | 24 | 38  | 30  | 27  | 25  | 26  | 24  | 25  |  |  |  | 246             |      |
|                           |      |    |    |     |     |     |     |     |     |     |  |  |  | Class II Totals | 2046 |

|                   |      |    |    |    |    |    |     |     |    |    |  |  |  |                 |      |
|-------------------|------|----|----|----|----|----|-----|-----|----|----|--|--|--|-----------------|------|
| ANIMAL COMPLAINTS | 2021 | 56 | 62 | 82 | 80 | 72 | 84  | 77  | 95 | 99 |  |  |  | 707             |      |
|                   | 2020 | 52 | 58 | 73 | 77 | 84 | 100 | 105 | 95 | 87 |  |  |  | 731             |      |
| FATALITY ACCIDENT | 2021 | 0  | 0  | 0  | 0  | 2  | 0   | 0   | 0  | 0  |  |  |  | 2               |      |
|                   | 2020 | 0  | 0  | 0  | 0  | 0  | 0   | 0   | 0  | 0  |  |  |  | 0               |      |
| OTHER ACCIDENTS   | 2021 | 67 | 76 | 49 | 36 | 58 | 60  | 58  | 68 | 69 |  |  |  | 541             |      |
|                   | 2020 | 55 | 40 | 62 | 34 | 58 | 81  | 69  | 71 | 46 |  |  |  | 516             |      |
|                   |      |    |    |    |    |    |     |     |    |    |  |  |  | Class IV Totals | 1250 |

**CITY ADMINISTRATOR'S REPORT OF SEPTEMBER 2021 ACTIVITY**

|                           |             |     |     |     |     |     |     |     |     |     |  |  |                       |             |
|---------------------------|-------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|--|--|-----------------------|-------------|
| <b>DOMESTICS</b>          | <b>2021</b> | 34  | 38  | 33  | 48  | 41  | 48  | 53  | 52  | 60  |  |  |                       | <b>407</b>  |
|                           | <b>2020</b> | 40  | 36  | 47  | 51  | 87  | 52  | 68  | 73  | 56  |  |  |                       | <b>510</b>  |
| <b>ALARMS</b>             | <b>2021</b> | 17  | 12  | 15  | 13  | 16  | 24  | 26  | 25  | 20  |  |  |                       | <b>168</b>  |
|                           | <b>2020</b> | 9   | 16  | 20  | 17  | 25  | 25  | 30  | 17  | 18  |  |  |                       | <b>177</b>  |
| <b>PARKING</b>            | <b>2021</b> | 237 | 114 | 69  | 49  | 35  | 48  | 52  | 41  | 48  |  |  |                       | <b>693</b>  |
|                           | <b>2020</b> | 69  | 34  | 31  | 41  | 66  | 52  | 47  | 51  | 55  |  |  |                       | <b>446</b>  |
| <b>OTHER TRAFFIC</b>      | <b>2021</b> | 232 | 221 | 303 | 244 | 276 | 231 | 261 | 266 | 286 |  |  |                       | <b>2320</b> |
| <b>RELATED ACTIVITIES</b> | <b>2020</b> | 342 | 379 | 258 | 69  | 258 | 270 | 236 | 394 | 289 |  |  |                       | <b>2495</b> |
| <b>PUBLIC ASSISTS</b>     | <b>2021</b> | 491 | 420 | 446 | 492 | 569 | 532 | 538 | 541 | 505 |  |  |                       | <b>4534</b> |
|                           | <b>2020</b> | 497 | 441 | 498 | 418 | 491 | 528 | 536 | 575 | 520 |  |  |                       | <b>4504</b> |
|                           |             |     |     |     |     |     |     |     |     |     |  |  | <b>Class V Totals</b> | <b>8122</b> |

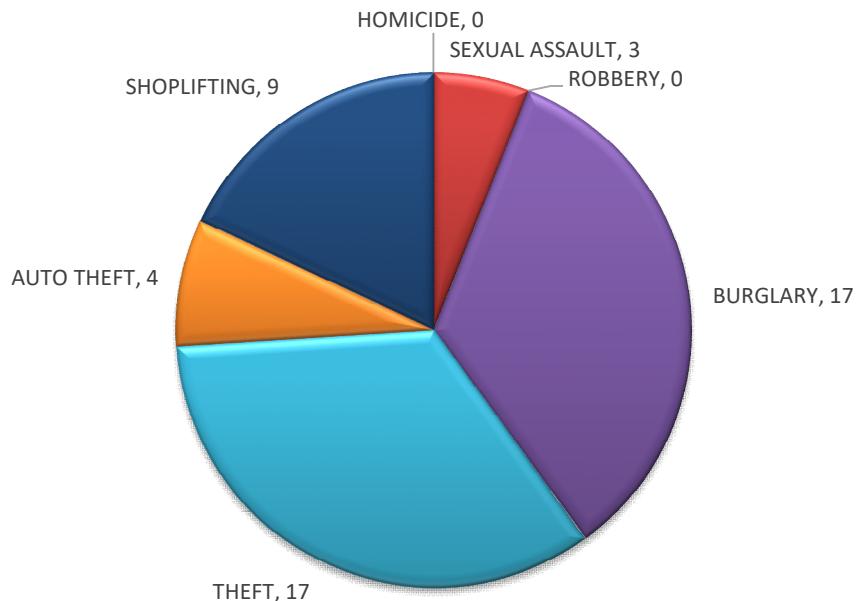
|  |             |     |     |     |     |     |     |     |     |     |   |   |   |             |
|--|-------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|---|---|---|-------------|
| <b>OPERATING WHILE<br/>INTOXICATED</b> | <b>2021</b> | 4   | 6   | 5   | 5   | 9   | 6   | 7   | 6   | 8   |   |   |   | <b>56</b>   |
|  | <b>2020</b> | 4   | 7   | 4   | 4   | 4   | 6   | 4   | 8   | 6   |   |   |   | <b>47</b>   |
| <b>TRAFFIC CITATIONS<br/>ISSUED</b>    | <b>2021</b> | 166 | 130 | 165 | 140 | 182 | 170 | 165 | 176 | 185 |   |   |   | <b>1479</b> |
|  | <b>2020</b> | 178 | 243 | 160 | 15  | 111 | 146 | 119 | 248 | 188 |   |   |   | <b>1408</b> |
| <b>ADULT ARRESTS</b>                   | <b>2021</b> | 100 | 118 | 86  | 110 | 128 | 106 | 131 | 108 | 96  |   |   |   | <b>983</b>  |
|  | <b>2020</b> | 85  | 82  | 86  | 103 | 75  | 98  | 68  | 110 | 102 |   |   |   | <b>809</b>  |
| <b>JUVENILE ARRESTS</b>                | <b>2021</b> | 5   | 5   | 9   | 15  | 9   | 6   | 14  | 8   | 19  |   |   |   | <b>90</b>   |
|  | <b>2020</b> | 8   | 10  | 11  | 1   | 2   | 9   | 6   | 2   | 1   |   |   |   | <b>50</b>   |
| <b>TOTAL ARREST</b>                    | <b>2021</b> | 105 | 123 | 95  | 125 | 137 | 112 | 145 | 116 | 115 | 0 | 0 | 0 | <b>1073</b> |
|  | <b>2020</b> | 93  | 92  | 97  | 115 | 77  | 107 | 74  | 112 | 103 |   |   |   | <b>870</b>  |

|                       |             |     |     |     |     |     |     |     |     |     |  |  |  |             |
|-----------------------|-------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|--|--|--|-------------|
| <b>ADMINISTRATIVE</b> | <b>2021</b> | 232 | 289 | 334 | 314 | 267 | 333 | 390 | 332 | 375 |  |  |  | <b>2866</b> |
|                       | <b>2020</b> | 190 | 146 | 95  | 34  | 117 | 181 | 191 | 226 | 185 |  |  |  | <b>1365</b> |

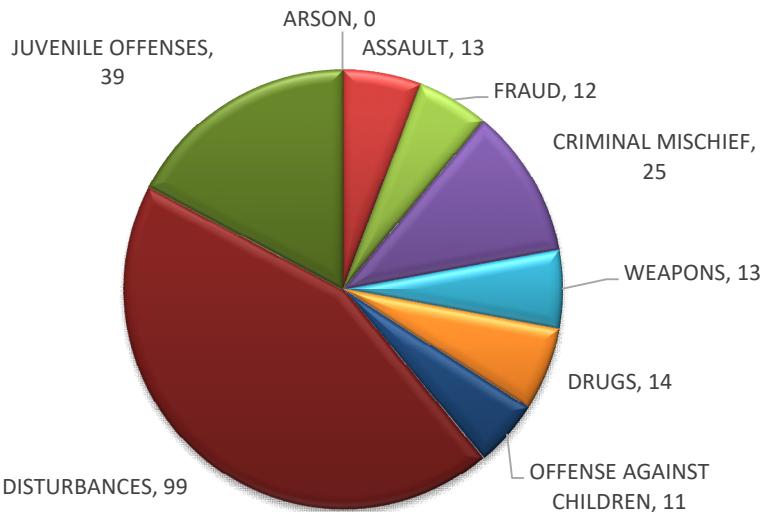
|                                      |             |      |      |      |      |      |      |      |      |      |   |   |      |              |
|--------------------------------------|-------------|------|------|------|------|------|------|------|------|------|---|---|------|--------------|
| <b>*TOTAL REQUEST<br/>FOR POLICE</b> | <b>2021</b> | 1578 | 1436 | 1612 | 1564 | 1620 | 1762 | 1860 | 1733 | 1738 | 0 | 0 | 0    | <b>14903</b> |
|                                      | <b>2020</b> | 1473 | 1341 | 1378 | 1037 | 1517 | 1756 | 1684 | 1829 | 1574 | 0 | 0 | 1490 | <b>15079</b> |

### Class I Calls

■ HOMICIDE ■ SEXUAL ASSAULT ■ ROBBERY ■ BURGLARY ■ THEFT ■ AUTO THEFT ■ SHOPLIFTING



### Class II Calls



■ ARSON

■ ASSAULT

■ FRAUD

■ CRIMINAL MISCHIEF

■ WEAPONS

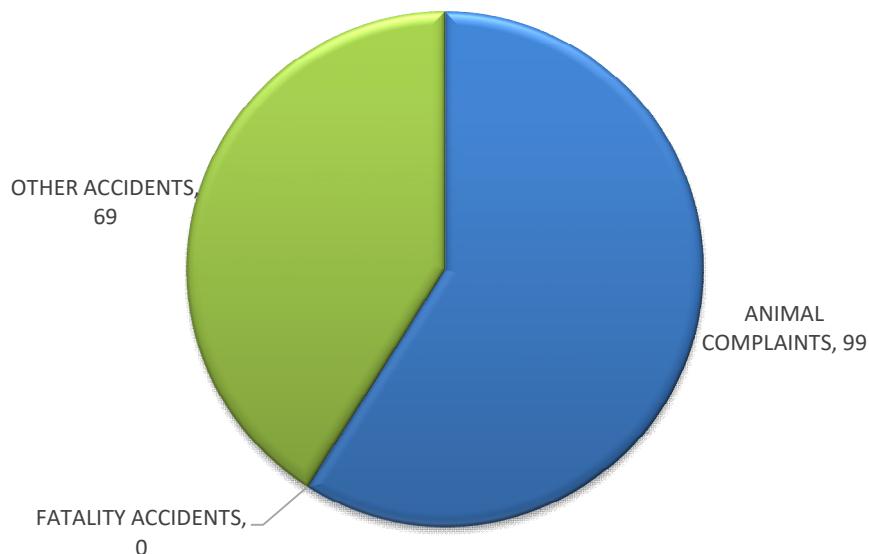
■ DRUGS

■ OFFENSE AGAINST CHILDREN ■ DISTURBANCES

■ JUVENILE OFFENSES

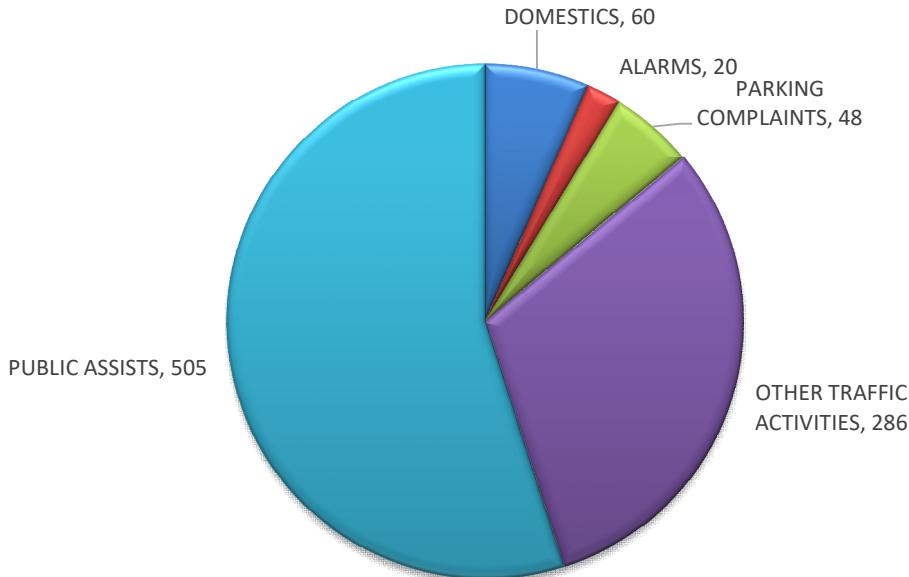
### Class IV Calls

■ ANIMAL COMPLAINTS ■ FATALITY ACCIDENTS ■ OTHER ACCIDENTS



### Class V Calls

■ DOMESTICS ■ ALARMS ■ PARKING COMPLAINTS ■ OTHER TRAFFIC ACTIVITIES ■ PUBLIC ASSISTS

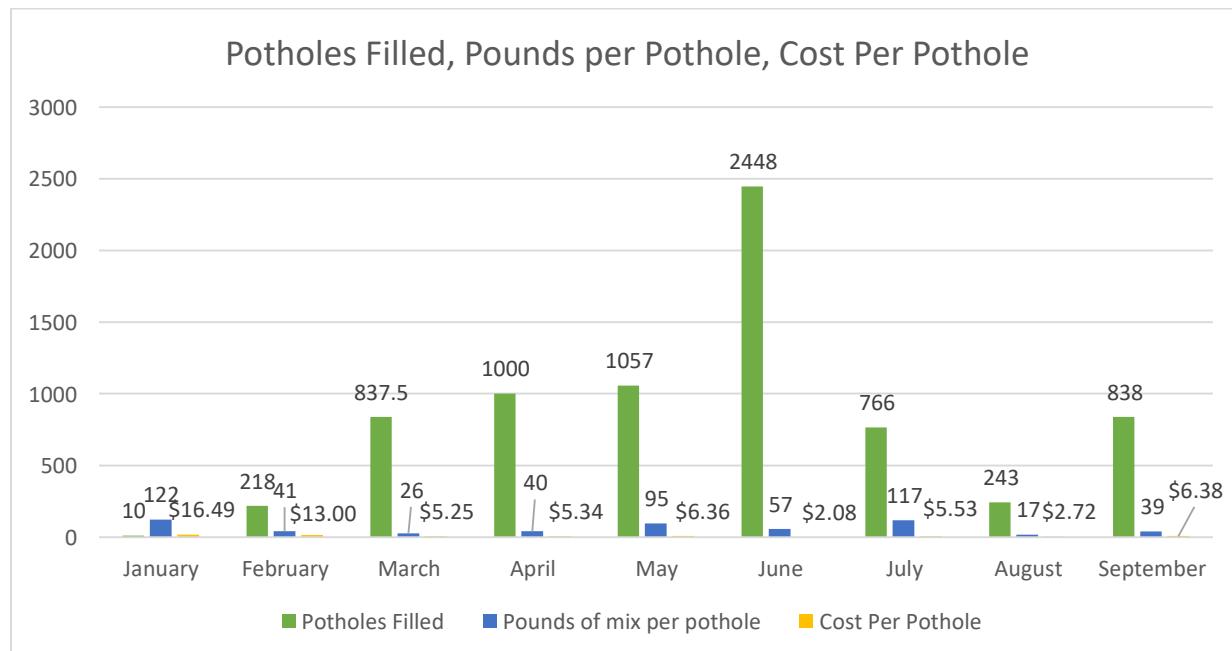


## Department of Public Works (September 1-30, 2021)

The Public Works Department is composed of eight divisions which include: Administration, Building & Grounds Maintenance, Collection & Drainage, Engineering, Roadway Maintenance, Solid Waste, Transit (Muscabus), and Vehicle Maintenance. For budgeting purposes several of these divisions are broken down into subdivisions. For the purpose of the monthly report there will be several divisions that will be reporting consistently, while others may only be reporting on special events or accomplishments.

### Roadway Maintenance Division Report September 2021:

Roadway Maintenance includes activities related to street repairs, snow removal, traffic control, and street cleaning. They are responsible for over 254 lane miles of streets within the city limits.



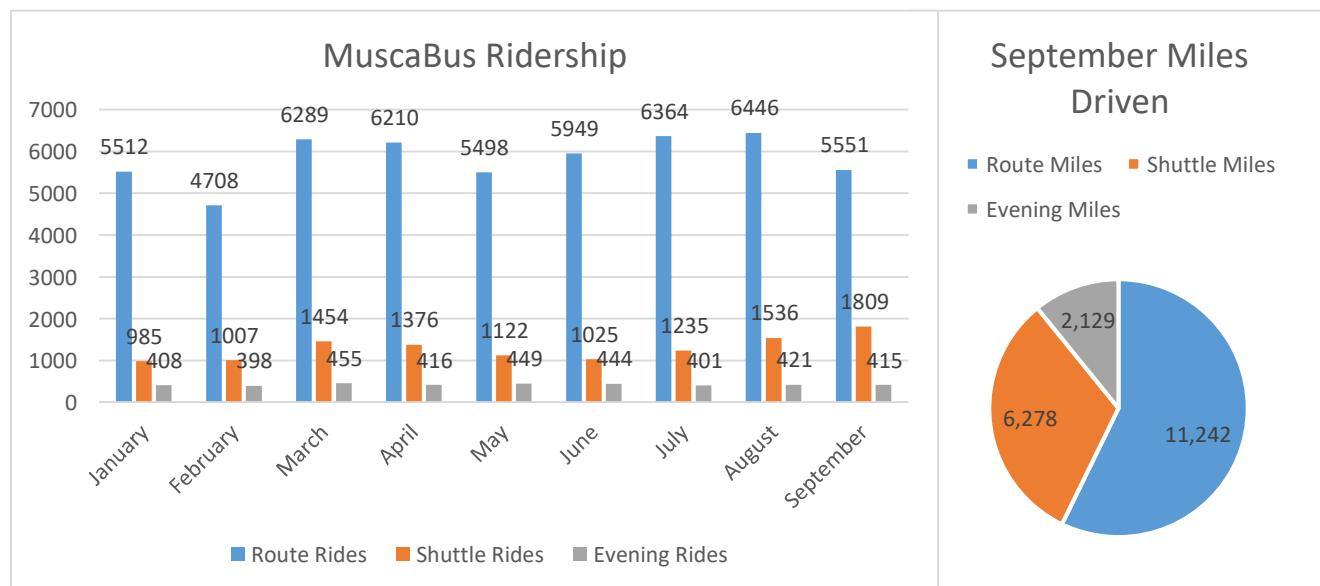
This measure indicates the number of potholes filled, the amount of material used to fill the hole in pounds, and the cost to fill each pothole. Beginning January 20, 2021, a "standard" pothole is defined as being the size of large pizza box. Potholes will be divided no smaller than one half of a pizza box.

### Building and Grounds Activities for September 2021:

This month in addition to their regular duties including cleaning, plumbing, electrical, HVAC work, supply ordering and delivery, and other regular repairs, staff have been mowing, weed eating, and spraying. At the library staff began updating the existing planting beds by removing dead trees and bushes and old mulch and installing landscaping fabric and river rock. They also replaced old flexible gas lines to the rooftop air handling units with solid pipe to bring them up to code and painted all the other solid lines to keep them from rusting. At the Art Center, staff continue to work with contractors and insurance adjusters for the gutter and roof repairs, as well as re-keying doors, tree trimming, gutter cleaning and electrical wiring. Staff also have been actively seeking quotes for deferred maintenance projects and other budget items. All of this was done while all staff members attended Active Shooter Training and several took days of vacation leave.

### Transit Summary of Operations for September 2021:

MuscaBus is the city's transit service. It operates four fixed routes, shuttle service, and evening service.



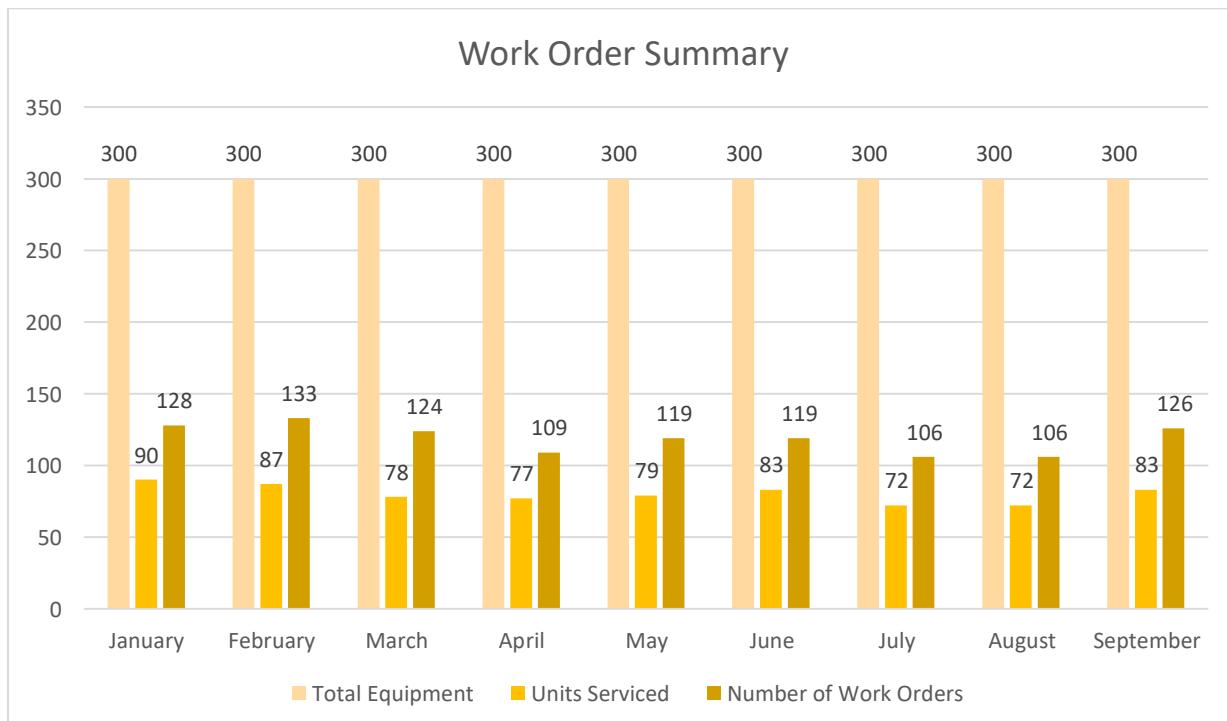
## Engineering Division Report September 2021:

The following table describes current and proposed construction projects and their status.:

| Project Name                       | Project Start | Percent Complete | Project Notes  |
|------------------------------------|---------------|------------------|--|
| Concrete Full Depth Patch          | March 2022    | N/A              | Contract Awarded to Heuer Construction                                       |
| Asphalt Street/Alley Overlay       | October 2021  | N/A              | Pre-construction meeting set for 10/15/21                                    |
| Grandview Reconstruction           | May           | 25%              | Paving, "town side"  |
| West Hill Sewer Separation Phase 5 | April         | 15%              | Installing sewer on 8 <sup>th</sup> Street, paving on 8 <sup>th</sup> Street |
| Park Avenue 4 to 3 lane            | March         | 90%              | Casting Adjustments  |
| 2 <sup>nd</sup> Street Streetscape | March         | 95%              | Pine Street Parking Lot  |

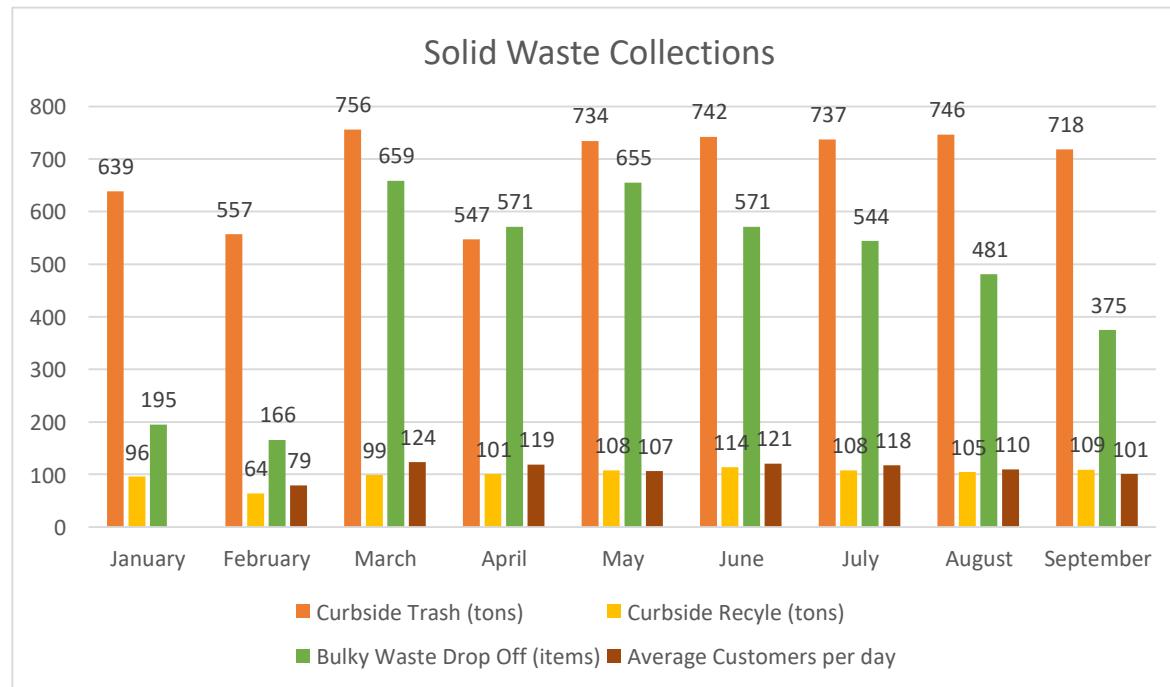
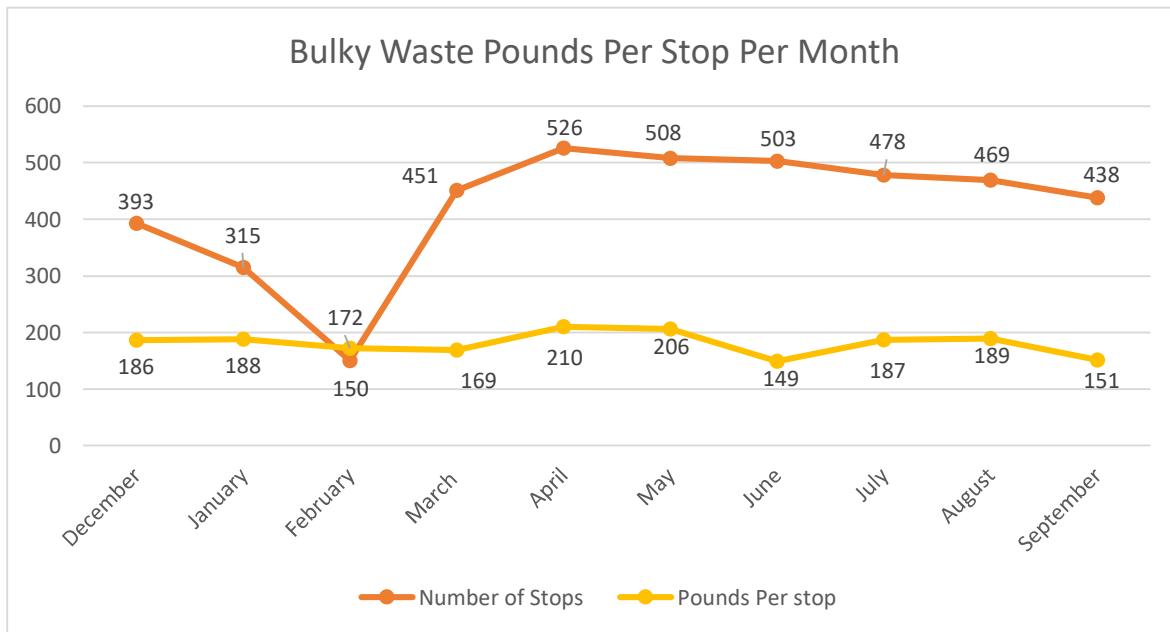
## Vehicle Maintenance Division Report September 2021:

The Vehicle Maintenance Division services and repairs approximately 300 pieces of equipment and vehicles from all city departments with the exception of the Fire Department, Soccer, and WPCP.



## Solid Waste Division Report September 2021:

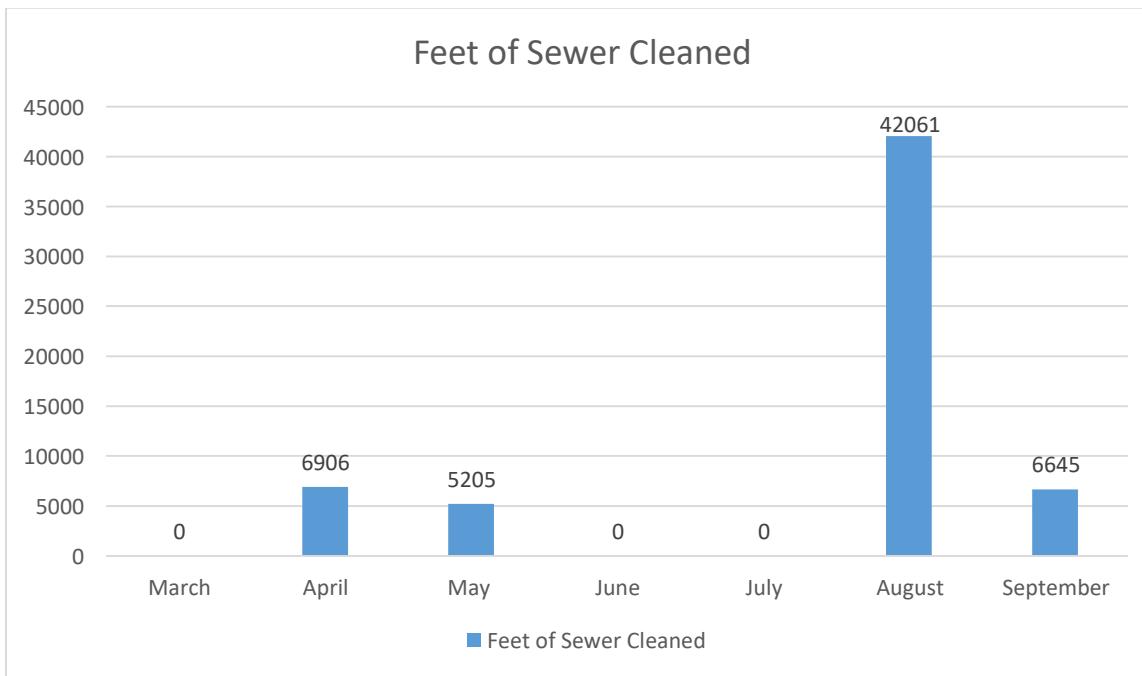
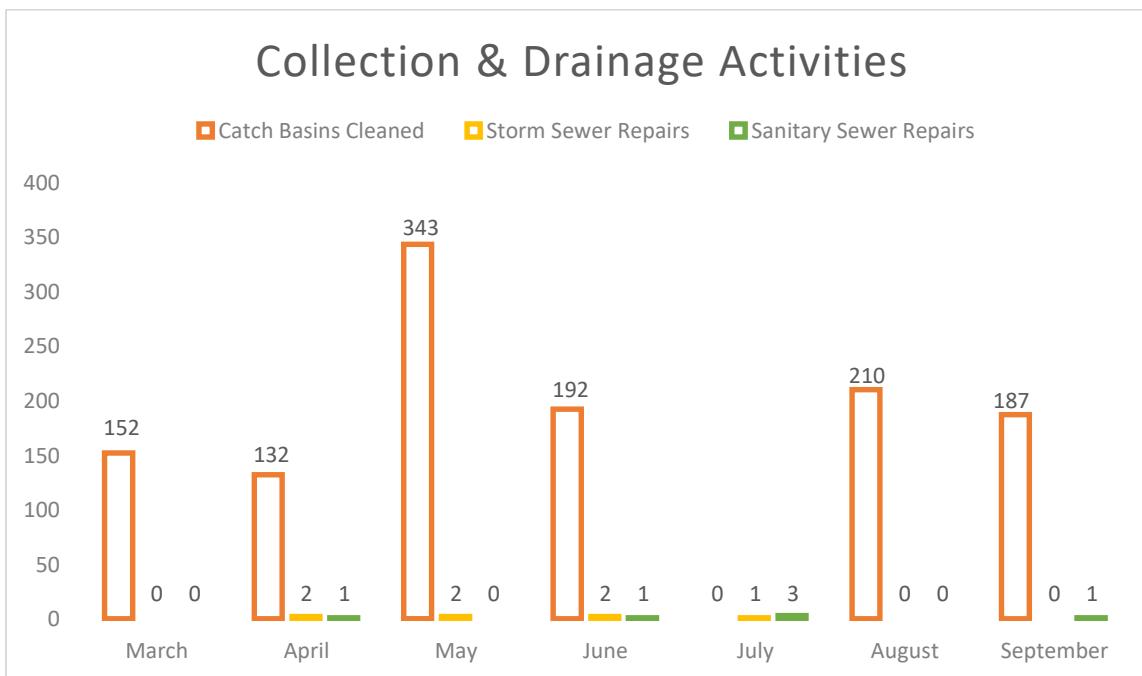
The Solid Waste Division consists of activities related to refuse collection, transfer station, compost site, and landfill, as well as overseeing the contracted recycling collection.



This chart shows the amount of solid waste collected curbside (in tons) as well as the amount of material dropped off at the Transfer Station (per item). Dropped off items include: electronics, appliances, tires, household hazardous waste. Also included is the average number of customers per day at the Transfer Station.

## Collection & Drainage Division Report September 2021:

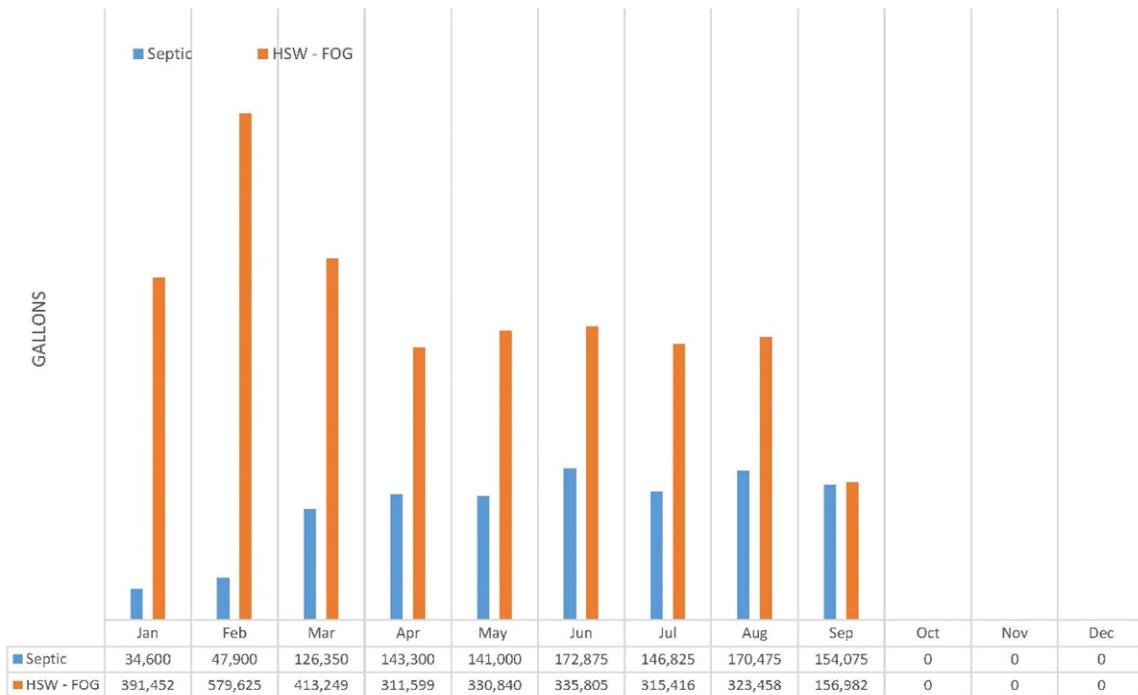
The Collection & Drainage Division is responsible for inspecting and maintaining the city's sanitary, storm, and combined sewer systems. This includes 993 storm water manholes, 2,407 sanitary sewer manholes, 151 combined sewer manholes, 2,840 stormwater catch basins, 112 miles of sanitary sewer and 68 miles of storm sewer pipe.



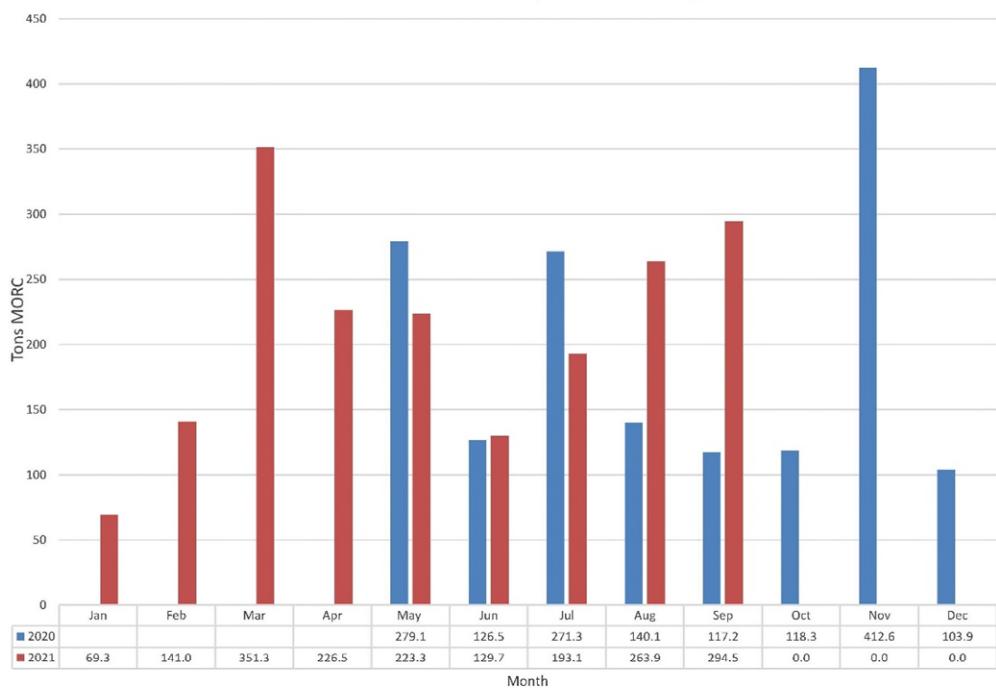
# Water & Resource Recovery Facility

## Muscatine Organic Recycling Center

### MUSCATINE WRRF HAULED WASTE 2021

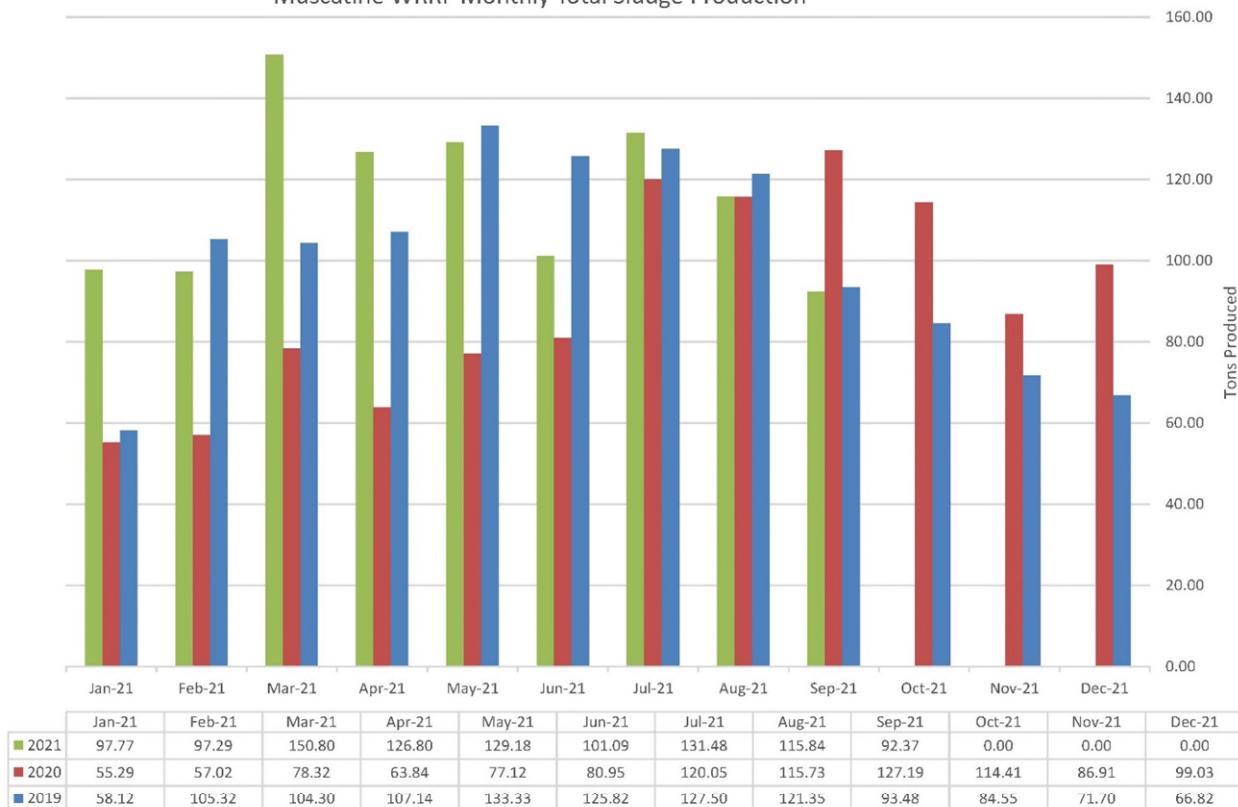


### Muscatine WRRF Monthly MORC Loading

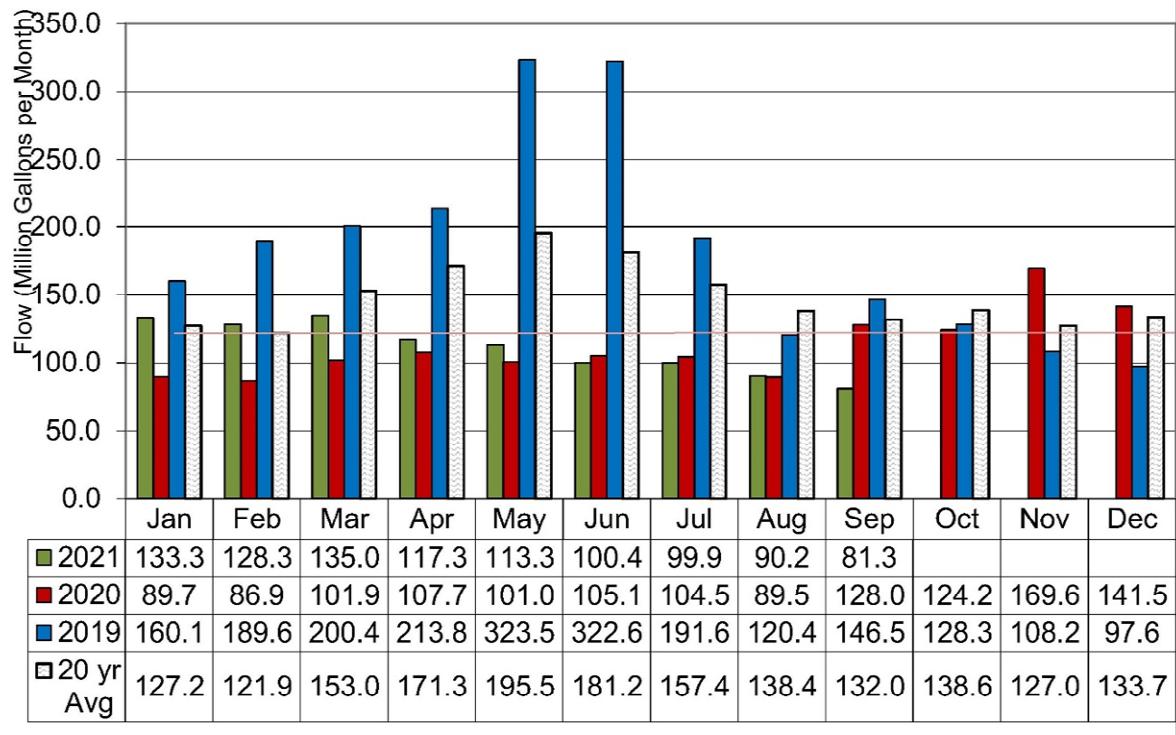


**CITY ADMINISTRATOR'S REPORT OF SEPTEMBER 2021 ACTIVITY**

Muscatine WRRF Monthly Total Sludge Production



Muscatine WRRF Total Flow per Month





## Musser Public Library & HNI Conference Center

### Circulation Statistics for September 2021

| PRINTED MATERIALS         | September 2021 | FY 21-22 | September 2020 |
|---------------------------|----------------|----------|----------------|
| Adult Books               | 3,054          | 10,232   | 3,481          |
| Young Adult Books         | 190            | 820      | 254            |
| Juvenile Books            | 3,980          | 14,007   | 4,050          |
| Magazines                 | 129            | 486      | 188            |
| Other                     | 31             | 109      | 56             |
| <b>RECORDED MATERIALS</b> |                |          |                |
| MP3 Books                 | 0              | 0        | 0              |
| Digi-Books / Playaway     | 15             | 46       | 13             |
| Recorded Books            | 225            | 700      | 234            |
| CDs                       | 241            | 754      | 244            |
| Adult Kits and JKits      | 2              | 5        | 9              |
| <b>A-V MEDIA</b>          |                |          |                |
| Equipment                 | 22             | 48       | 26             |
| Microfilm                 | 1              | 2        | 0              |
| Video Games               | 92             | 270      | 85             |
| DVDs                      | 2,125          | 6,691    | 2,951          |
| Blue-Ray                  | 56             | 220      | 89             |
| <b>ONLINE</b>             |                |          |                |
| Internet Computer Use     | 513            | 1,540    | 520            |
| WiFi Usage                | 3,508          | 10,552   | 3,056          |
| Database Usage            | 11,588         | 33,913   | 14,155         |
| E Audio                   | 440            | 1,351    | 426            |
| E Books                   | 698            | 2,009    | 849            |
| E Magazines               | 187            | 584      | 1,096          |
| E Music / Streaming       | 1,068          | 3,619    | 630            |
| <b>Circulation 2021</b>   |                |          |                |
| Total Circulation         | 28,165         |          | 32,932         |
| Previous Circulation      | 59,796         |          | 69,800         |
| Total Circulation To Date | 87,961         |          | 102,192        |

| INTER-LOANS   | September 2021 | FY 21-22 | September 2020 |
|---------------|----------------|----------|----------------|
| RS BORROWED   | 1,600          | 4,998    | 2,200          |
| RS SENT       | 1,277          | 3,748    | 1,469          |
| SILO BORROWED | 2              | 29       | 17             |
| SILO SENT     | 15             | 43       | 19             |
| OCLC BORROWED | 30             | 107      | 30             |
| OCLC SENT     | 14             | 41       | 15             |
| <b>TOTAL</b>  | <b>2,938</b>   |          | <b>3,750</b>   |

**CITY ADMINISTRATOR'S REPORT OF SEPTEMBER 2021 ACTIVITY**

| <b>PROGRAMMING</b>       | <b>September 2021</b> | <b>FY 21-22</b>                           | <b>September 2020</b>           |
|--------------------------|-----------------------|---|---------------------------------|
| CHILDRENS PROGRAMS       | 25-in person          | 5 virtual<br>59 in person<br>989 one min. | 9                               |
| CHILDREN PRG ATTEND.     | 759                   | 5,887 raw views<br>2,076 in person        | 147 one min.<br>1,215 raw views |
| TEEN PROGRAMS            | 0                     | 0   | 0                               |
| TEEN PRG ATTENDANCE      | 0                     | 0   | 0                               |
| ADULT PROGRAMS           | 3                     | 7   | 1                               |
| ADULT PRG ATTENDANCE     | 35                    | 150                                       | 5                               |
| TECHNOLOGY CLASSES       | 0                     | 1   | 0                               |
| CLASS ATTENDANCE         | 0                     | 1   | 0                               |
| BUILDING USAGE (WALK-IN) | 8,086                 | 28,190                                    | 6,416                           |
| MEETING ROOMS USAGE      | 501                   | 1,585                                     | 49                              |
| <b>REFERENCE</b>         |                       |   |                                 |
| REFERENCE QUESTIONS      | 282                   | 784                                       | 142                             |
| TECHNICAL QUESTIONS      | 262                   | 597                                       | 27                              |
| DIRECTIONAL QUESTIONS    | 213                   | 717                                       | 56                              |
| <b>TOTAL</b>             | <b>757</b>            |   | <b>225</b>                      |
| EXAMS PROCTORED          | 0                     | 0   | 0                               |
| NOTARY PUBLIC USAGE      | 8                     | 33  | 11                              |
| GENEALOGY RESEARCHERS    | 5                     | 19  | 9                               |
| GENEALOGY INTERLOANS     | 0                     | 0   | 0                               |
| RESEARCH/OBIT REQUESTS   | 5                     | 24  | 7                               |
| PHOTO PRINTS ORDERED     | 3                     | 12  | 4                               |

**PATRON STATISTICS | September 2021**

|                   | <b>ADDED</b> | <b>TOTAL</b>  | <b>2020</b>   |
|-------------------|--------------|---------------|---------------|
| ADULT RESIDENTS   | 34           | 15,082        | 15,259        |
| COMPUTER USE ONLY | 1            | 348           | 332           |
| JUV RESIDENTS     | 18           | 2,428         | 2,473         |
| IL (CONTRACT)     | 2            | 680           | 689           |
| OPEN ACCESS       | 3            | 1,015         | 1,005         |
| NEW BORROWER      | 6            | 335           | 290           |
| OTHER             | 0            | 168           | 180           |
| <b>TOTAL</b>      | <b>64</b>    | <b>20,056</b> | <b>20,228</b> |

**HOME DELIVERY STATISTICS**

(already included in circulation statistics)

|                      | <b>2021</b> | <b>TOTAL TO DATE</b> | <b>2020</b> |
|----------------------|-------------|----------------------|-------------|
| MATERIALS CIRCULATED | 168         | 409                  | 221         |
| VISITS               | 58          | 122                  | 41          |
| CLIENTS              | 41          |                      | 41          |
| VOLUNTEERS           | 1           |                      | 11          |

**CITY ADMINISTRATOR'S REPORT OF SEPTEMBER 2021 ACTIVITY**

| <b>DATABASE USAGE</b>       | <b>September 2021</b> | <b>September 2020</b> |
|-----------------------------|-----------------------|-----------------------|
| Ancestry Library Edition    | 259                   | 247                   |
| Chilton                     | 0                     | 2                     |
| ContentDM Images            | 957                   | 1,264                 |
| Gale                        | 0                     | 0                     |
| Gale Forms                  | 0                     | 9                     |
| Heritage Quest              | 0                     | 66                    |
| Learning Express            | 0                     | 0                     |
| Newspaper Archive           | 2,094                 | 2,587                 |
| Newspaper.com Musc. Journal | 1,289                 | 1,364                 |
| New York Times              | 3,500                 | 4,020                 |
| Niche Academy               | 25                    | 542                   |
| Novelist                    | 69                    | 0                     |
| RefUSA                      | 0                     | 21                    |
| Sanborn Maps                | 8                     | 60                    |
| Transparent Language        | 9                     | 9                     |
| Value Line                  | 3,378                 | 3,964                 |
| <b>TOTAL</b>                | <b>11,588</b>         | <b>14,155</b>         |

|                 | <b>LIKES</b> | <b>VISITS</b> | <b>UNIQUE VISITORS</b> |
|-----------------|--------------|---------------|------------------------|
| <b>FACEBOOK</b> | 5,748        |               |                        |
| <b>WEBSITE</b>  |              | 8,227         | 7,847                  |
| <b>TWITTER</b>  |              |               | 948                    |



## Noteworthy from the Muscatine Art Center

For a complete list of exhibitions, classes, programs, and projects at the Muscatine Art Center, request a copy of the quarterly newsletter or subscribe to the monthly e-newsletter by contacting [art@muscataineiowa.gov](mailto:art@muscataineiowa.gov).

### **EXHIBITIONS**



The exhibition, "Alterations," features 15 sculptures made by artist and environmental educator, **Nancy Judd**.

Although Judd's sculptures appear to be high-fashion couture garments, they are made from items thrown in the garbage or recycling, littered on the side of the road, or found in nature.

**May 29 - October 31, 2021**

Judd has reached millions of people with her uplifting and creative approach to environmental education.



**Alterations.**  
tailored solutions to climate change

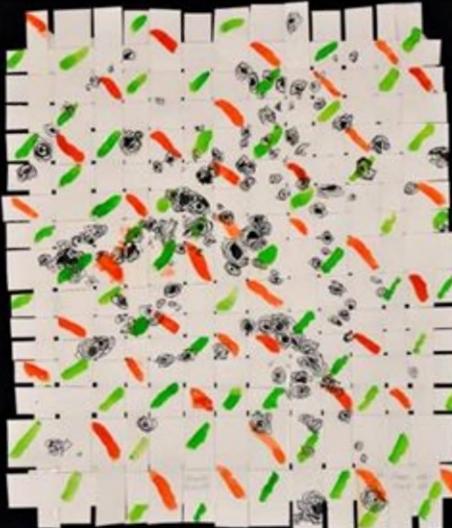
## Broadmoor School

*Gift of Richard G. and Sandra D. Toye*  
Through March 13, 2022



## Jon Fasanelli-Cawelti

October 23, 2021 -  
February 20, 2022



You're invited on an inspirational and moving journey at **Sean Kenney's Nature Connects®** Made with LEGO® bricks.



In this award-winning exhibition of art made with LEGO pieces, the whole family can marvel at gravity-defying and astoundingly precise structures!

**November 16, 2021 - February 20, 2022**

Grant supported by



[muscataineartcenter.org](http://muscataineartcenter.org)

Muscatine, Iowa

**Free Admission**

563-263-8282



produced by  
**imagine**  
exhibitions

Sean Kenney's  
**NATURE CONNECTS®**  
Made with LEGO® bricks



**FAMILY EVENTS**

**Eulenspiegel Puppet Theatre Co.  
*The Bremen Town Musicians***  
**Friday, October 22, 12:30 p.m.**



Eulenspiegel Puppet Theatre will perform an adaptation of *The Bremen Town Musicians*, a beloved Grimm's fairy tale, on Friday, October 22 at the Muscatine Art Center. Featuring live music by musician Laura Kittrell and Eulenspiegel puppeteers Monica Leo and Stephanie Vallez, this fun family musical features a bluesy hound, a rockin' rooster, and a jazzy cat! The free performance will be held outside on the Muscatine Art Center grounds. Bring a sack lunch to enjoy outside before the performance and bring a chair or blanket for viewing. In case of inclement weather, the performance will be held in the Music Room.

**Muscatine Art Center - 1314 Mulberry Avenue, Muscatine, IA - 563.263.8282**  
[muscatineartcenter.org](http://muscatineartcenter.org)



**Quad City Arts Presents: Jazzy Ash  
Traditional African-American Music for Kids**  
**Free Performance Thursday, October 28, 4:30 p.m.**



Jazzy Ash is a celebrated songwriter, music educator, founder of Leaping Lizards Music Programs, and now performs nationally with her band as Jazzy Ash and the Leaping Lizards. Ash grew up dually influenced by the music from her mother's hometown of New Orleans, as well as her father's Trinidadian culture. She trained professionally in music and theater through her high school and college years and holds a degree in Early Childhood Education.

This free family performance will be held **Thursday, October 28 at 4:30 p.m.** at the Muscatine Art Center as part of the Quad City

Arts Visiting Artist Series. The performance will be held outdoors on the Muscatine Art Center grounds or inside in case of inclement weather. Please visit [quadcityarts.com](http://quadcityarts.com) for more information about the Visiting Artist Series.

*Quad City Arts is dedicated to enriching the quality of life in the Quad Cities region through the arts.*

**Muscatine Art Center - 1314 Mulberry Avenue, Muscatine, IA - 563.263.8282**  
[muscatineartcenter.org](http://muscatineartcenter.org)



## Scarecrow & Jack-O-Lantern Competition



1314 Mulberry Avenue  
Muscatine, IA 52761  
563-263-8282  
[www.muscatineartcenter.org](http://www.muscatineartcenter.org)

### Scarecrow & Jack-O-Lantern Competition

On View: October 28th - 31st

*Vote in person and online!*

Voting begins at 10 a.m. on October 28th and concludes at 5 p.m. on October 31st.

See the Scarecrows & Jack-O-Lanterns in person during the Muscatine Art Center's regular hours. Vote for your favorites and help decide the winners of the popular vote.

The creator of one scarecrow and one jack-o-lantern will receive a cash prize.



**Visit our Facebook page starting on October 28th to place your vote online!**

### UPCOMING CLASSES and ACTIVITIES

#### *For Kids*

### **mini masters**

Introduce your children (ages 2 to 7) to the world of art with free art classes. Each class consists of a story and two art projects! Classes meet **Wednesdays from 9:30 - 10:15 a.m. and Thursdays from 3:30 - 4:15 p.m.** At this time pre-registration is required. Classes will be pre-recorded and can be viewed on the Muscatine Art Center Mini Masters Facebook page. Classes are FREE of charge! Call 563-263-8282 to register. The theme for October is "Let's Explore", and the theme for November is "On the Farm".

#### **Kids Saturday Workshops (ages 7-14)**

One Saturday a month, join Miss Julie to create your own masterpieces! In these workshops, kids can paint like a famous artist, learn about another culture, celebrate different holidays, and so much more - each workshop is something different! These classes are free. Please register the Friday before class.

**October 30:** The Day of the Dead or Dia de los Muertos, is a Mexican holiday associated with the celebration of All Saints Day and All Souls Day. During this multi-day holiday, family and friends gather together to remember loved ones who have died. Join Miss Julie **Saturday, October 30 from 1:30 to 2:30 p.m.** to learn more about this holiday and to make paper straw skeletons.

*For Families*

**Halloween Take & Make**

Available October 22-31

Stop by the Muscatine Art Center during open hours and grab a Halloween "Take & Make" bag. Each bag contains a few Halloween-related projects that you can complete at home with just a few additional supplies. These bags are free to pick up while supplies last.

**Sean Kenney's Nature Connects® Made with LEGO® Bricks Friends Preview Days**

November 12 - 14

Members of Friends are in for a real treat! From the delicate suspension of a hummingbird on the edge of a flower to the ferocity of a fox on the hunt - Sean Kenney's art sparks a joyful sense of wonder in those both young and young-at-heart. Friends members can preview the exhibition Friday, November 12 from 10 a.m. to 5 p.m., Saturday, November 13 from 1 to 5 p.m., and Sunday, November 14 from 1 to 5 p.m. The exhibition opens to the public on Tuesday, November 16.

*For Adults*

**Red Barn Studio**

Sunday, November 7, 1:30 - 2:45 p.m. - Watercolor Mosaic Leaf Earrings

Local artist Vada Baker gives step-by-step instructions on how to complete your project. Create a project just like Vada or add your own personal flair. Learn new techniques and have all your questions answered in this fun studio class you won't want to miss! Fees are \$15 or \$13.50 for Friends members, and all supplies are included. Advanced registration and class fee required. Now offered on Sundays.

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