

City Administrator's Monthly Activity Report

Carol Webb, City Administrator

April 2021

(Issued May 20, 2021)



THE CITY OF
MUSCATINE
IOWA | USA

Monthly report of the City Departments of the City of Muscatine

The City Administrator's Monthly Report is intended to provide a brief summary of City activities, with links to additional information where possible. Due to the variety and complexity of City functions, however, the report is not all-encompassing. Please always feel free to contact the City of Muscatine for more information or with questions or concerns. View past and upcoming events on the City's calendar. Any feedback can be provided to the City Administrator's office by sending an email to feedback@muscatineiowa.gov.

APRIL HIGHLIGHTS

In this report you will find detailed activity from City Departments for April 2021, such as:

- **City Administration** presented 32 regular agenda items for consideration by City Council.
- **Department of Public Works** continued to fix potholes, filling 1,000 potholes during April, using 40 pounds per hole of hot mix asphalt created by department owned equipment from recycled asphalt. A total of 2,065 potholes have been filled in the first four months of 2021.
- **Finance Department** continued updating narrative and financial schedules to be included in the published 2021-2022 budget. Participated in webinars and reviewed publications concerning American Rescue Plan Act funding for local governments.
- **Parks and Recreation Department** continued improvements to the Muscatine Dog Park with the installation of additional concrete pads at the entrances of the Small Dog Area and Shy and Timid Area. Through the generosity of HNI and with the help of Muscatine Branching Out planted 500 trees in 18 parks and athletic facilities in celebration of Arbor Day.
- **Community Development Department** issued 77 permits and conducted 127 construction inspections. A total of 77 remodel/rehab projects were started with a valuation of \$2.5 million.
- **Fire Department** welcomed back Joe Rymars after a yearlong military deployment overseas. Responded to 457 calls in April and conducted 21 fire inspections and 37 re-inspections.
- **Police Department** Code blue program was utilized twice in April.

Muscatine City Council Highlights

RECENT ITEMS CONSIDERED BY CITY COUNCIL

Note that this list is not all inclusive and only notes major discussion items. Please consult the published Council Agenda at <https://www.muscatineiowa.gov/86/Agendas-Minutes> or view Council meetings at <https://www.youtube.com/user/CityofMuscatine>

APRIL 15 Regular Meeting:

- Resolution of Support for the Igniting Community Vitality Through Housing Plan
- Proposed agreement between the City of Muscatine and the Greater Muscatine Chamber of Commerce and Industry (GMCCI) for economic development services.
- Request for Tax Increment Financing Assistance from BJF Muscatine Family, LLC, for a 40-unit Apartment Complex to serve low- and moderate-income individuals.

May 6 Regular Meeting:

- Public Hearing on the Annual Housing Choice Voucher Administrative Plan

May 13 In-Depth Meeting:

- Overview of landfill operations and governance structure
- Overview of the American Rescue Plan Act funding for local governments
- a 40-unit Apartment Complex to serve low- and moderate-income individuals.

UPCOMING ISSUES BEFORE CITY COUNCIL

May 20 Regular Meeting:

- Public Hearing and Resolution Approving Amendment #2 to the Fiscal Year 2020/2021 City Budget
- Resolution supporting a grant application to the Community Heart & Soul Seed Grant Program for grant funds to implement the Community Heart & Soul

June 3 Regular Meeting:

- Staff Update regarding the Muscatine Organics Recycling Center

June 10 In-Depth Session:

- Overview of the City Fireworks Code and associated activities
- Overview of the City's Leaf Pickup Program

June 17 Regular Session

- First Reading of an Ordinance related to Title 7 Chapter 12 of the City Code regarding Nuisance Vehicles
- Appointment of Board members to the City Art Center Board and GMCCI Tourism and Marketing Committee

July 8 In-Depth Session

- Proposed Changes to the City's Property Maintenance Code
- MPW Electric Vehicle Charger Program Overview

From the City Administrator

So many wonderful things are happening this spring and summer in Muscatine! Our community is coming alive with a variety of activities and events, including the Muscatine Almost Friday Fest which returns to the Muscatine Riverfront on May 27, the opening of the Muscatine Aquatic Center on May 29, and the return of many summer programs offered by the City of Muscatine Parks and Recreation Department. Recreation activities are available for all ages and I hope that you are able to take advantage of what the City offers for activities this summer.



The City continues to conduct road maintenance throughout the community. Over 20 sections of roadway are planned for overlay or patching in the next few months on a variety of streets throughout Muscatine. For a full list of Streets included in the Hot Mix Asphalt and Alley Overlay Program this summer visit <https://www.muscatineiowa.gov/1402/Hot-Mix-Asphalt-Street-Overlay-Program>.

Roadway improvement projects are underway. The Second Street Streetscape Project started in March and recently hit a key milestone by re-opening the intersection at 2nd and Sycamore streets. The completed sections look fantastic and I am looking forward to the project's full completion in October 2021. More information on all of the City's construction projects can be found on the City's website at <https://www.muscatineiowa.gov/216/Construction-Projects>.

All of the planned roadway projects will contribute to improved mobility within our community. If you have questions/concerns, you may reach out to the City at feedback@muscatineiowa.gov.

I would also like to share a little bit about a group I am participating in with some of my peers – Collaborate Muscatine. This group started as an informal meeting of leaders of local institutions discussing a variety of topics but often discussing the need to better understand our community – the values and needs of our friends and neighbors – to more effectively align our resources and achieve greater success for our community. We recently started reaching out to other voices – youth, diverse voices, our community leaders – to inform our path forward. These conversations will continue through the next couple of months and we will share what we are learning with the community. For more information, visit [Collaborate Muscatine](#).

Department of Administration | City Administrator's Office

The City Administrator's office is responsible for the overall management and administrative coordination of the activities of the City of Muscatine. The Office focuses on providing transparent and efficient city services that meet or exceed community expectations.

April Highlights

- Coordinated three mayoral proclamations to Celebrate Earth Day, Drinking Water Week, and Work Zone week.
- Finalized an agreement with GMCCI for economic development services.
- Coordinated a special session of City Council to conduct Active Shooter Training
- Presented 32 regular agenda items for consideration by City Council
- Provided Presentations to City Council on the City's role in Hershey Manor and an overview of the East Hill Multi-Use Site Assessment and Proposed Fire Station #3.



Department of Administration | Division of Human Resources

April Highlights

- The City is currently taking applications for several positions including part time library assistant, senior engineer/project manager and several other seasonal positions.
- Assisted in interview process for Fire Fighter and Office Assistant. Job offers are pending.
- Conducted a review of the City Hall phone system to help improve service to the citizens. Based on the information gathered a plan to address challenges is being formulated.
- City Hall employees received Active Killer training from the Muscatine Police Department. This training assists employees in creating a plan should such an event take place. The policy for handling this type of situation has also been updated and in the process of being circulated to employees.

Department of Administration | Communications Division

The goal of the Communication Division is to provide up-to-date and timely information to the citizens of Muscatine, and to provide a user friendly website for citizens to find and download various information specific to their needs.

April Highlights

- 36 press releases published including nine edited and sent for various department)
- 20 GoToMeetings hosted including special joint session of City, County, School boards
- 184 social media posts (86 Facebook, 47 Instagram, 45 Twitter, 6 YouTube)

City of Muscatine Website March 2021	
Top Visited Pages	Visits
Employment	1,590
Facilities	1,567
Transfer Station	951
Parking Payments	818
Compost Site	784
Parks & Recreation	728
Municipal Golf Course	642
Curbside Bulk Collection	534
Bids	516
ATE	491

March 2021 Website Data	
Actions (Visits, Page Views, Downloads, Searches)	223,266
Visits	39,707
Page Views	45,104
How Visitors Accessed Website March 2021	
Desktop	18,873
Smartphone	20,920
Tablet	1,975
Unknown/Other	939

Department of Administration | Finance & Records Division

Monthly Activity Summary Report Calendar Year 2021 through April

(Transparency Portal: <http://www.muscatineiowa.gov/1152/OpenGov>)

Summary of Activities	January 2021	February 2021	March 2021	April 2021
Accounts Payable Checks and ACH Payments	823	479	501	541
Payroll Checks and Direct Deposits	634	648	653	1,061*
Accounts Receivable Invoices Sent	237	150	233	212
Finance Cash Register Transactions	373	557	622	550
Housing Receipt Transactions	162	171	160	164
Purchase Orders Processed	228	233	236	242

*Payroll checks for April include 3 payrolls and Parks seasonal new hires

Department Highlights for the Month of April:

Budget Work

- Continued updating narrative and financial schedules to be included in the published budget.

Other

- Viewed webinars and publications from PFM (Public Financial Management), ICMA, GFOA, and the League of Iowa Cities on the new American Rescue Plan Act funding for local governments.
- Held two "Purchasing 101" sessions for a total of nine (9) City employees that are involved in purchasing in their departments.
- Continued FEMA grant reporting.

Department of Parks & Recreation | Park Administration

The main office is open to the public with regular office hours Monday-Friday 8 am to 12 pm and 1 pm to 5 pm. There continue to be many requests to hold special events on public property. The complete special event listing can be found at our [website](#). Pearl City Station, Riverview Center and park shelters continue to receive many requests for reservations. The Dog Park remains open with passes being sold daily. The park and recreation annual program brochure is now available and summer registrations for activities will start taking place on Tuesday, May 4.

Subject	Result
Pearl City Station Reservations	70 Reservations Booked for 2021
Riverview Center Reservations	58 Reservations Booked for 2021
Shelter Reservations	178 Reservations Booked for 2021
Dog Park Passes	151 Dog Park Passes for 2021

Department of Parks & Recreation | Park Maintenance



With spring comes mowing in all of our parks and weed control in all of our landscape beds. Restrooms and drinking fountains have been turned on at all park sites. We ask that if anyone is using a park and they see something in need of repair or attention to please contact our office. The Dog Park had concrete pads added to the entrances of the Small Dog Area and the Shy and Timid Dog Area. With a gracious donation to the City of Muscatine Parks and Recreation Department

and over 100 volunteers between HNI and Muscatine branching out, 500 trees were planted in 18 parks and athletic facilities in our community in celebration of Arbor Day. The Rose Garden in Weed Park has budded out and flowers will be blooming soon. The hanging baskets for the downtown streets have been planted and are filling in nicely. The maintenance staff began preparation for the startup of the Muscatine Aquatic Center. The fountains have been installed in the lagoon. The Disc Golf Course had its first tournament in April and is being maintained on a regular basis. Staff prepared for the Hancher Ballet that took place on the Muscatine Riverfront with great success. A new donation bench was added to Weed Park near the cannons. New banners were installed on 2nd Street with a local artist theme.

Subject	Result
Seasonal Employee Recruitment	11 Seasonal Employees Hired

Department of Parks & Recreation | Cemetery

Greenwood Cemetery remains open to the public for walkers, bicyclists and the community's cemetery needs. Staff is working hard on mowing and string trimming on a daily basis and preparing for the upcoming Memorial Day weekend. The Cemetery steps were opened for public use in early April.

Subject	Result
Burials	11 Burials
Burial Spaces	12 Burial Spaces Acquired

Department of Parks & Recreation | Boat Harbor/Marina

The latest flood prediction report shows low to moderate flooding expected this Spring. The House Boat dock has been repaired and a new anchoring system and gangway has been installed from damages occurred from the derecho. Power and water have been turned on at the Boat Harbor and boaters have begun utilizing the docks. Long Dock and Houseboat Dock boat slips are available for rent for the 2021 season. Please contact the parks and recreation office for more information or to



make arrangements. The harbor opened for the season the last week of April. The Marina has gas and diesel for sale and has a pump out station for boater's convenience. Requests for fueling and pump out services may be made by contacting the parks and recreation office at 563-263-0241.

Subject	Result
Long Dock Slips (48 Available)	16 Long Dock Slips Rented
Houseboat Dock Slips (8 Available)	4 House Boat Slips Rented

Department of Parks & Recreation | Recreation

Youth and adult recreation programs and special events continue to be offered while adhering to COVID-19 safety protocols. Preparations for summer programs are ongoing including distribution of the 2021 Summer Brochure and configuring the registration website for summer activity sign-up beginning Tuesday, May 4. Current programs taking place include Youth Gymnastics, Adult Volleyball League and the Walking Club.

Subject	Result
Youth Program Participation	316 Participation Occurrences in April
Adult Program Participation	723 Participation Occurrences in April

Department of Parks & Recreation | Aquatics

Aquatic Center staff recruitment to include lifeguards, slide attendants, cashiers, pool manager and maintenance staff is in process. The pool season is scheduled to start on Saturday, May 29. We are currently taking requests for pool party reservations. Hy-Vee will be the concessionaire this year.

Subject	Result
Lifeguards	26 Lifeguards Hired
Pool Party Reservations	16 Pool Parties Booked
Swim Lesson Enrollments	0 (Will start taking enrollments May 4 th)

Department of Parks & Recreation | Wellness

The City employee wellness programs continue to be offered through the virtual Wellness Center. The Fitness Reimbursement program and weekly Wellness Wednesday newsletters continue throughout the year.

Subject	Result
Participation	14 Participation Occurrences in April

Department of Parks & Recreation | Kent Stein

Kent Stein has started its tournament season, the first 68 team tournament was a success. Staff continues to manage weeds and make park improvements as schedules allow. We were part of the Department wide tree planting and received 125 trees between Soccer/Kent Stein from the HNI donation. If any of our user groups sees any issues with any of the park facilities, please notify the Parks and Recreation office.

Subject	Result
Tournaments	11 Tournaments Scheduled for 2021
Schedules	35 Schedules Released

Department of Parks & Recreation | Soccer Complex

Soccer complex usage has seen a steady increase with the addition of spring practice facilities. Practices being held on soccer west and games on soccer main. Staff continues to make improvements on the playing surfaces around the complex and is getting sprinkler heads raised before they become a safety issue. We were part of department wide tree planting and received 125 trees between Soccer/Kent Stein from the HNI donation.

Subject	Result
Tournaments	5 Tournaments Scheduled for 2021

Department of Parks & Recreation | Soccer Events

The 25th Annual College Search Kickoff is scheduled to take place on July 22nd - July 25th in Muscatine. Registration is underway and we currently have 31 teams and 36 college coaches registered. It is our hope that we will have 150 college coaches and 60 plus teams for the event.

Subject	Result
College Coaches	36 College Coaches Registered
Soccer Teams	31 Teams Registered

Department of Parks & Recreation | Golf

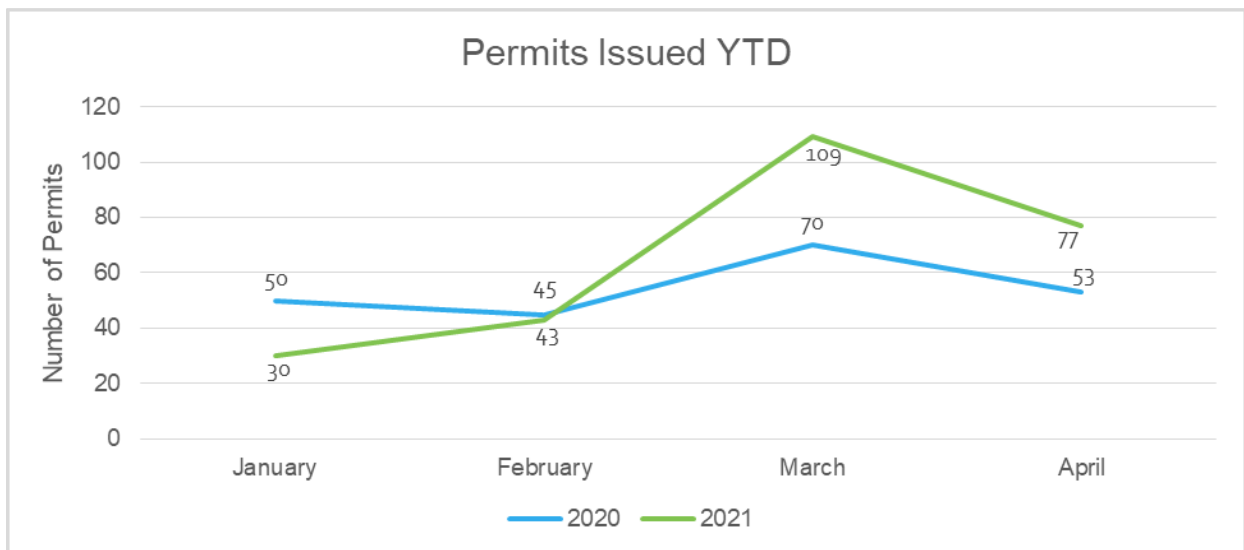
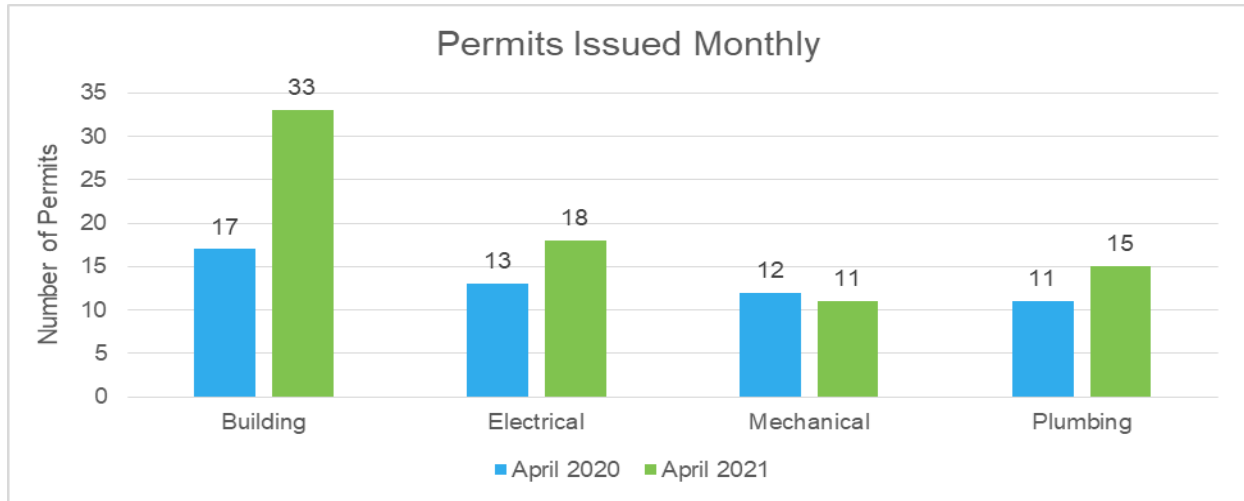
Golf Divisions

The Muscatine Municipal Golf Course is open for the season and we have received very good participation to date. Golf lessons, camps, clinics and leagues are available for all levels of play. The Golf Course continues to recruit seasonal staff. Anyone interested in a seasonal job with parks and recreation should contact the parks and recreation office at 563-263-0241.

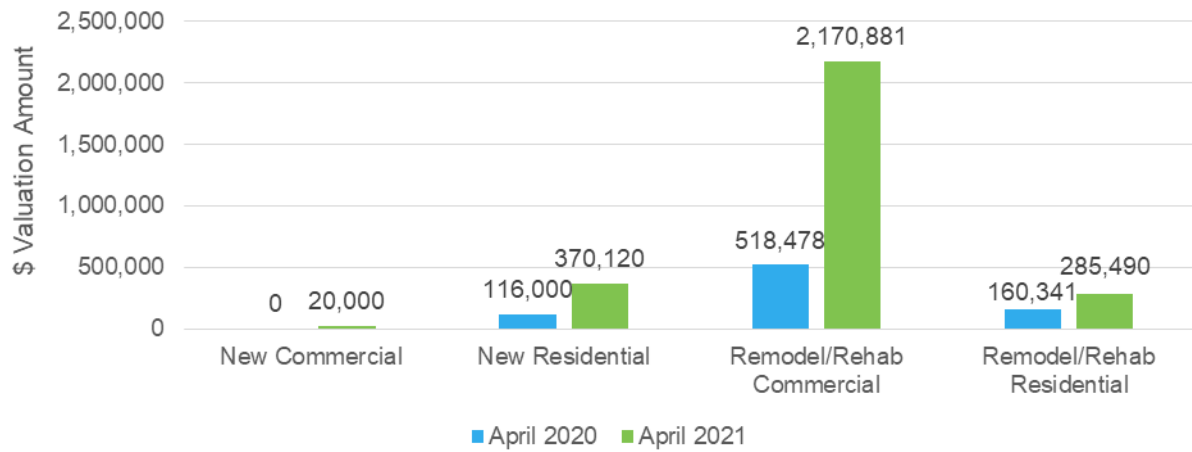
Subject	Result
Outings	21 Outings Scheduled for 2021
Leagues	7 Leagues Scheduled for 2021
Season Passes	230 Season Passes Sold
Rounds	3,404 Rounds Played



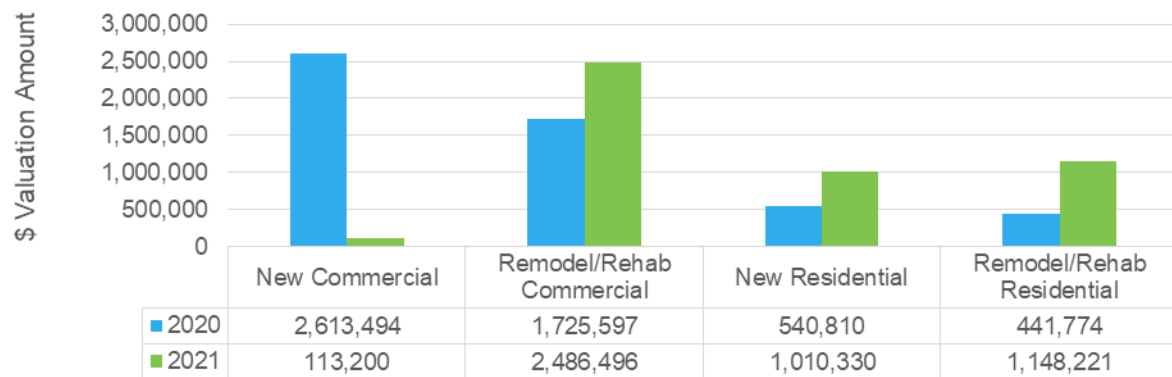
Department of Community Development

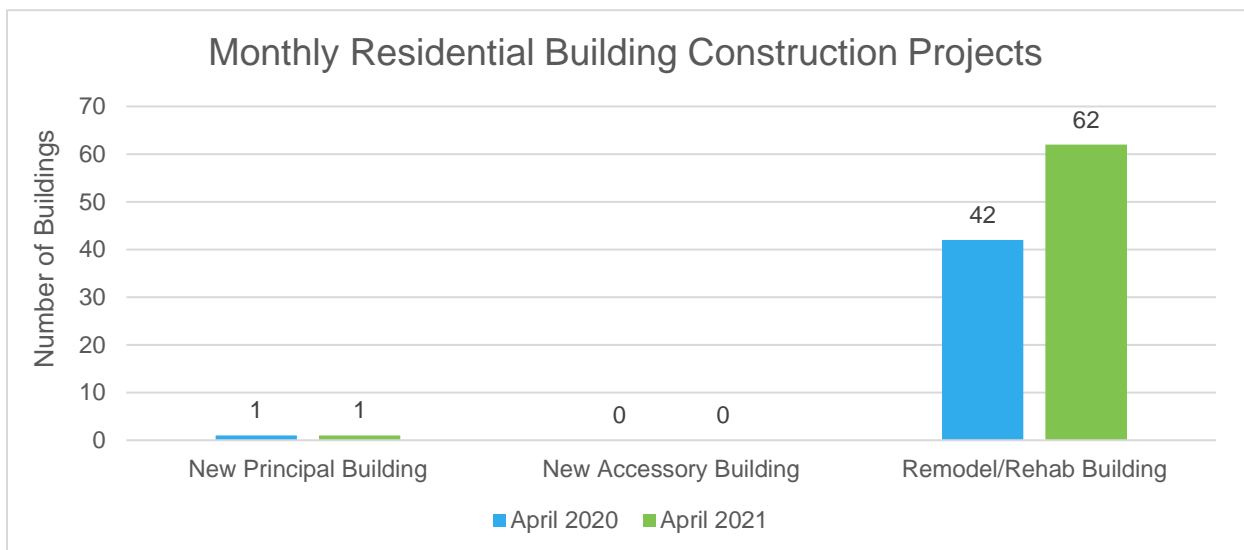


Monthly Construction Project Valuations



YTD Construction Project Valuations

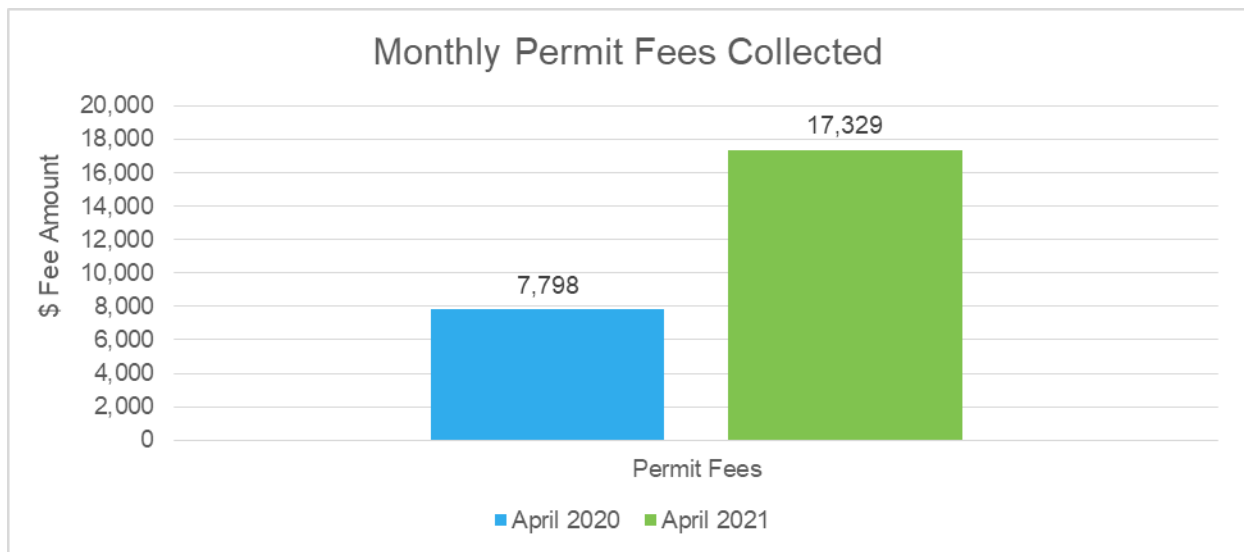
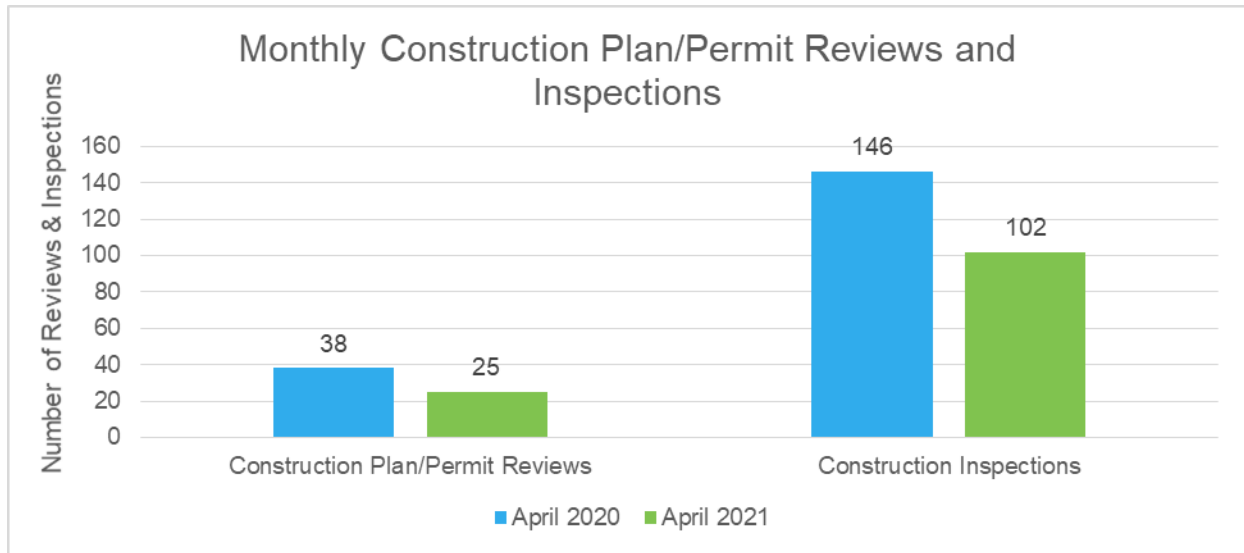


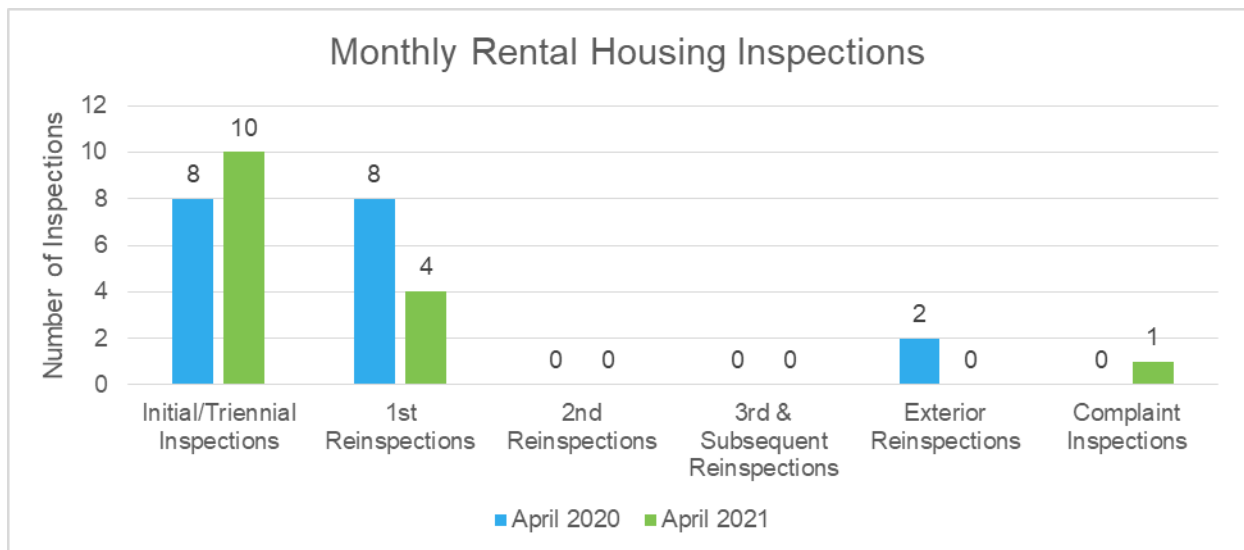
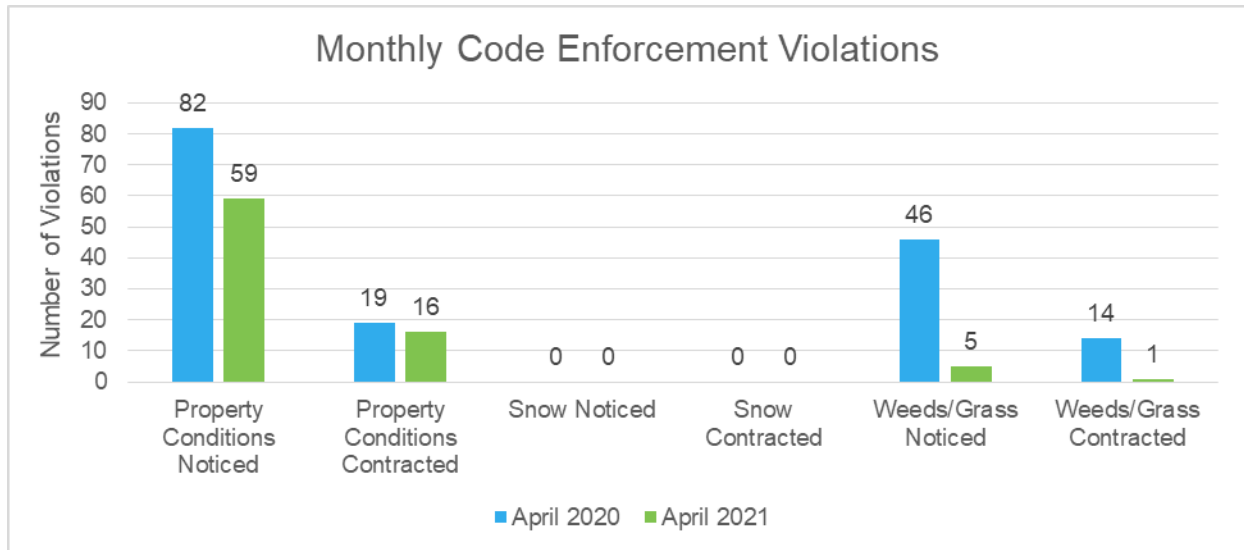


Principal Building defined as the construction of new building on a previously vacant lot/parcel.

Accessory Building defined as buildings constructed in addition to the principal building such as garages, storage buildings, shelters, etc.

Remodel/Rehab defined as buildings undergoing any kind of alteration whether it be for a remodel or repair





Other Community Development Activities:

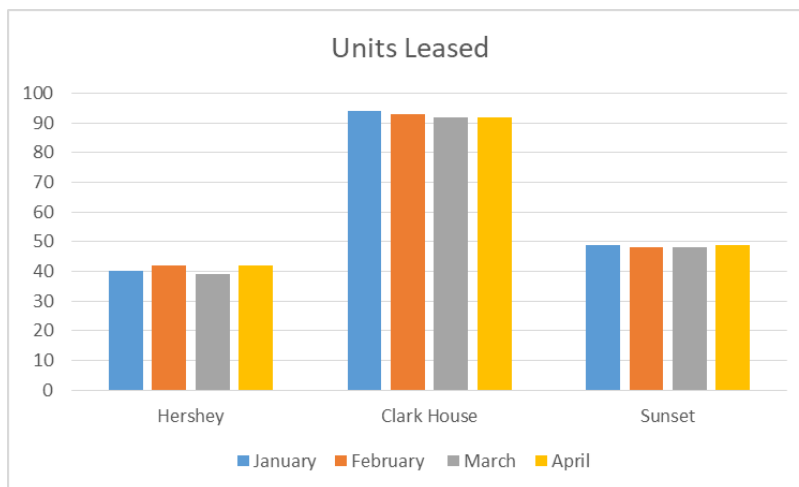
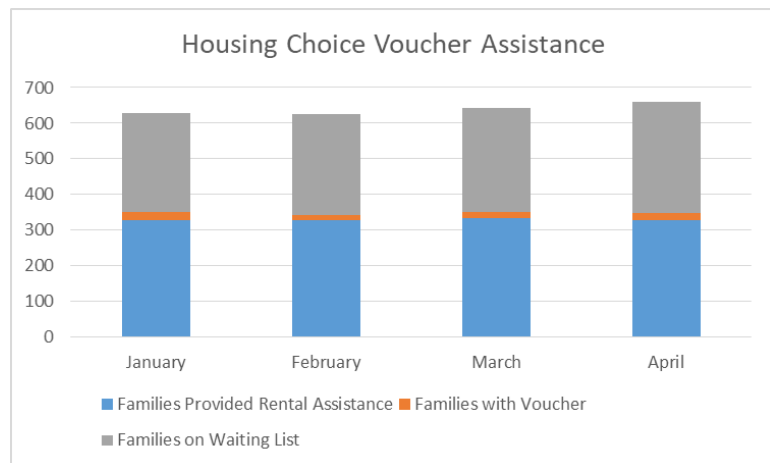
- ❖ Following a rental inspection for a new landlord he contacted the office to express how grateful he was for Michelle being so helpful through the inspection process.
- ❖ Andrew Oien went out and inspected a number of nuisance properties to clarify if partial or complete demolition is required.
- ❖ Permitting and inspections have begun to pick up.
- ❖ Staff is planning to restart rental housing inspections of occupied units, and by mid-May the re-inspection of units with outstanding inspections will begin.

Housing Agency

- ❖ Congratulations to the Housing Counselor for passing the HUD Housing Counseling Certification exam on the first try – a notable feat due the exams overall low pass rate.
- ❖ Melissa received her Housing Choice Voucher Program Manager Certification.
- ❖ The last briefing for those who before the online application system was implemented was conducted April 6. Invites were extended to 67 households, pulling everyone that had applied prior to January.
- ❖ A kiosk has been set up in the Community Development Office for individuals to use in applying when necessary due to lack of equipment or technological challenges.
- ❖ Another special claims request was approved by HUD and another submitted.
- ❖ A COVID vaccination clinic was held at Sunset Park April 27.
- ❖ Maintenance staff received 82 work order requests at the 3 properties, all of which were completed within 24 hours.

In April the Voucher program:

- Paid \$141,882 to private landlords on behalf of assisted clients.
- Earned \$18,085 in administrative fees.



Leasing has improved at Sunset Park and Hershey Manor, with 49 and 42 units occupied respectively. Clark House was stable, but has a number of applicants ready to move in May 1. Staff continues to work with service providers for tenant recruitment.



Department of Public Safety

Fire Department Monthly Report

By: Chief Jerry Ewers

April Highlights

- The Fire Engine Committee visited and toured the Pierce Factory in Wisconsin.
- We received a higher than normal amount of thank you cards in April complementing our Paramedics and EMT's. These compliments are also shared with staff through a monthly newsletter.
- The 2006 Alexis Fire Engine (Engine 312) back in service after body work and paint to repair and fix rust and corrosion on body.



Staff Updates

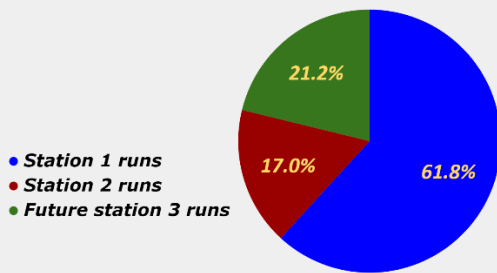
- Firefighter Joe Rymars returned to duty after approximately a yearlong military deployment overseas.
- Captain Gaeta announced September 19, 2021 will be her retirement date.
- We have two firefighters on extended leave for illness/injuries.
- A firefighter job offer was accepted by Dan Deckert. Estimated start date is June 14th.

Demand for Services / Response Activity

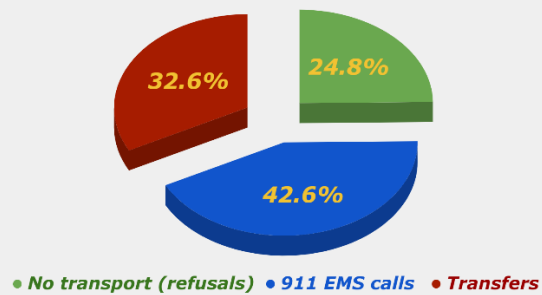
	Avg. Per Day	Monthly Totals	YTD Totals
Fire Responses	1.5	45	146
911 EMS Responses	9.27	278	1,095
Out of Town Transfers	3.73	112	493
Total Responses	15.23	457	1,734
	Avg. Per Day	Monthly Totals	YTD Totals
Gold Alert Contacts	0.77	23	126
Urban Response Time		87.30	89%
Goal - 90% within 9 min or less			
Rural Response Time		92.68%	96.2%
Goal - 90% within 15 min or less			

NOTE: Gold Alert Contacts are potential or confirmed COVID positive patients that require additional personnel protective equipment and cleaning and disinfecting after each contact.

Calls per Coverage Area - April 2021



EMS Call Types - April 2021



Staff Training

Type	Monthly Totals	YTD Totals
Recruit / Probationary	69.9	359.9
Fire Suppression	107.5	982.75
EMS / Medical Related	61.8	555.8
Technical / Rescue	240	673
Driver / Operator	74	128.75
Professional Development / Leadership	5	56.25
Paramedic Program	337	1278.5
Totals	895.2	4,034.95

Vehicle & Equipment Maintenance

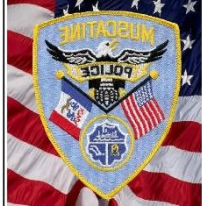
	Monthly Totals	YTD Totals
Fire Vehicle Miles Driven	3,650	10,761
Ambulance Miles Driven	12,042	50,490
Total Miles Driven	15,692	61,251
Work Orders Completed (PPE, Vehicles, Equip)	57	200
Gallons of Diesel Fuel Dispensed	417.10	1,376.40
Gallons of Gasoline Dispensed	1,676.80	7,025.80
Total Gallons of Fuel Dispensed	2,093.90	8,402.20

Prevention, Education and Outreach

	Month	YTD		Month	YTD
Fire Inspections	21	137	Plan Reviews / Site Visits	51	78
Re-Inspections	37	168	Fire Investigations	17	30
Educational Events	0	0	Permits Issued (All types)	223	678

Annual EMS Day at Farm n Fleet is cancelled for 2021 per the request of Farm and Fleet. We plan on resuming this large annual event in 2022.

Note: Due to COVID no educational events have been scheduled with the public or schools.



Department of Public Safety

Police Department Monthly Report

April Highlights

- The Code Blue program was utilized 2 time in April. One for a 2 year old that died of complications from a surgery. The other was for a family that lost their father in a motor vehicle fatality. The Code Blue program provides food to these families in need after a tragic incident in their lives. This fosters positive interactions within our community during a crisis. The PD partners with many restaurants with the Code Blue program.
- Police were called for a 2 year death investigation. The three officers, Corporal Matt Fowler, Officers Matt Wilkinson, and Cesar Cabrera assisted with the investigation and also were there for support for the family at the hospital. The hospital Vice President of Patient Services sent me email thanking the officers who were present at the hospital saying they were wonderful during this traumatic event involving the 2 year old and appreciated the support.
- Assistant Chief Steve Snider and Captain Tony Kies attended community discussion involving the author of American Boys.
- Detective Joe Roseman saw a male that had local business shirt on and stopped to see if he needed a ride to work since he was a couple of miles from the business. The person was thankful he was given a ride since he was so far away from work.
- Captain Kies and Sergeant John Hesseling presented four (4) Run, Hide, Fight presentations within the community
- PD attended Diversity Equity Inclusion (DEI) monthly meeting

Staff Updates

- Police Officers Demitri Wheeler and Dakota Mullen were assigned to the Field Training Officer (FTO) program. They will both be assigned three training officers over the course of the next four months. They will be rotating to different shifts as well.

MUSCATINE POLICE DEPARTMENT CALLS FOR SERVICE

CALL TYPE	YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YEAR TO DATE
HOMICIDE	2021	0	0	0	0									0
	2020	0	0	0	0									0
SEXUAL ASSAULT	2021	3	4	5	14									40
	2020	6	2	4	2									14
ROBBERY	2021	0	0	0	0									0
	2020	0	0	0	0									0
BURGLARY	2021	14	16	14	21									65
	2020	10	8	17	45									80
THEFT	2021	23	15	30	27									95
	2020	17	16	21	28									82
AUTO THEFT	2021	6	5	3	6									20
	2020	6	5	6	4									21
SHOPLIFTING	2021	8	8	12	11									39
	2020	14	9	11	4									38
													Class Total	259

APRIL 2021 CITY ADMINISTRATOR'S MONTHLY REPORT

ARSON	2021	0	0	0	0								0
	2020	0	0	0	0								0
ASSAULT	2021	7	4	18	10								39
	2020	15	12	6	11								44
FRAUD	2021	12	14	18	22								66
	2020	28	9	23	18								78
CRIMINAL MISCHIEF	2021	11	11	11	15								48
	2020	14	12	19	13								58
WEAPONS	2021	7	1	3	5								16
	2020	1	1	3	0								5
NARCOTICS/DRUGS	2021	7	15	4	13								39
	2020	14	9	13	13								49
OFFENSES AGAINST CHILDREN	2021	4	5	8	10								27
	2020	4	4	5	2								15
DISTURBANCES	2021	89	91	112	103								395
	2020	63	80	128	126								397
JUVENILE OFFENSES RUNAWAYS	2021	21	15	43	31								110
	2020	27	24	38	30								119
											Class II Totals		740

ANIMAL COMPLAINTS	2021	56	62	82	80								280
	2020	52	58	73	77								260
FATALITY ACCIDENT	2021	0	0	0	0								0
	2020	0	0	0	0								0
OTHER ACCIDENTS	2021	67	76	49	36								228
	2020	55	40	62	34								191
												Class IV Totals	508

APRIL 2021 CITY ADMINISTRATOR'S MONTHLY REPORT

OPERATING WHILE INTOXICATED	2021	4	6	5	5									20
	2020	4	7	4	4									19
TRAFFIC CITATIONS ISSUED	2021	166	130	165	140									601
	2020	178	243	160	15									596
ADULT ARRESTS	2021	100	118	86	110									414
	2020	85	82	86	103									356
JUVENILE ARRESTS	2021	5	5	9	15									34
	2020	8	10	11	1									30
TOTAL ARREST	2021	105	123	95	125	0	0	0	0	0	0	0	0	448
	2020	93	92	97	115									397

DOMESTICS	2021	34	38	33	48								153
	2020	40	36	47	51								174
ALARMS	2021	17	12	15	13								57
	2020	9	16	20	17								62
PARKING COMPLAINTS	2021	237	114	69	49								469
	2020	69	34	31	41								175
OTHER TRAFFIC RELATED ACTIVITIES	2021	232	221	303	244								1000
	2020	342	379	258	69								1048
PUBLIC ASSISTS	2021	491	420	446	492								1849
	2020	497	441	498	418								1854
												Class V Totals	3528

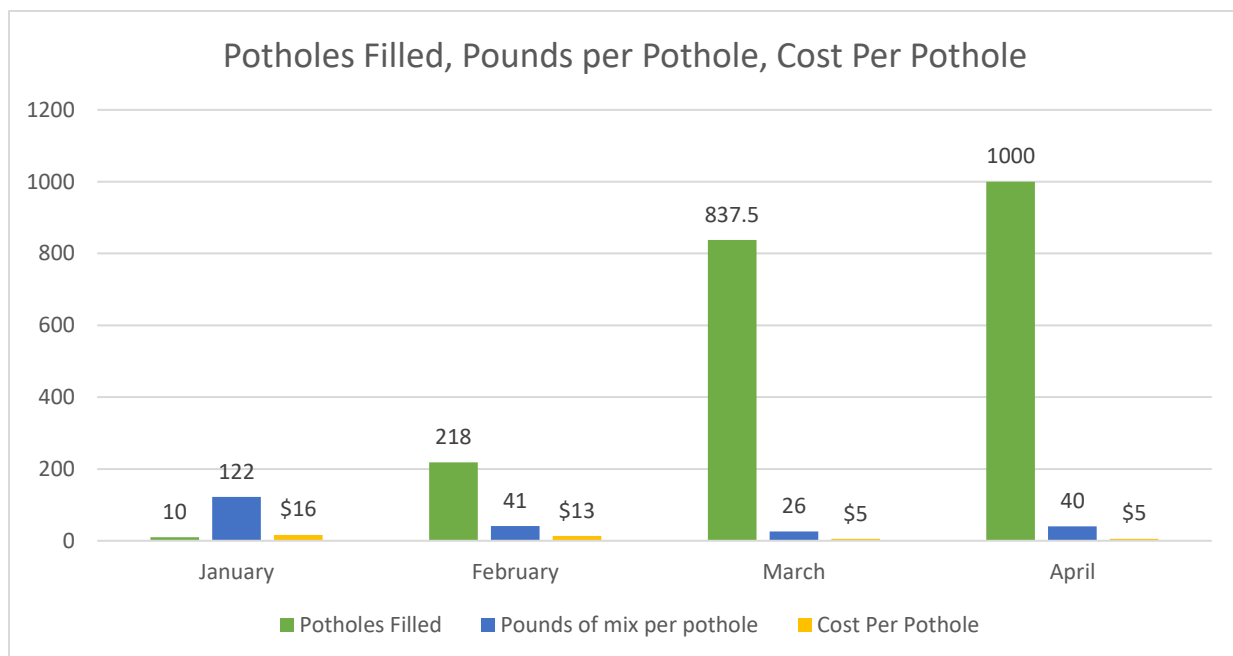
ADMINISTRATIVE	2021	232	289	334	314									1169
	2020	190	146	95	34									465
*TOTAL REQUEST FOR POLICE	2021	1578	1436	1612	1564	0	0	0	0	0	0	0	0	6190
	2020	1473	1341	1378	1037	0	0	0	0	0	0	0	1490	6719

Department of Public Works (April 1-30, 2021)

The Public Works Department is composed of eight divisions which include: Administration, Building & Grounds Maintenance, Collection & Drainage, Engineering, Roadway Maintenance, Solid Waste, Transit (Muscabus), and Vehicle Maintenance. For budgeting purposes several of these divisions are broken down into subdivisions. For the purpose of the monthly report there will be several divisions that will be reporting consistently, while others may only be reporting on special events or accomplishments.

Roadway Maintenance Division Report April 2021:

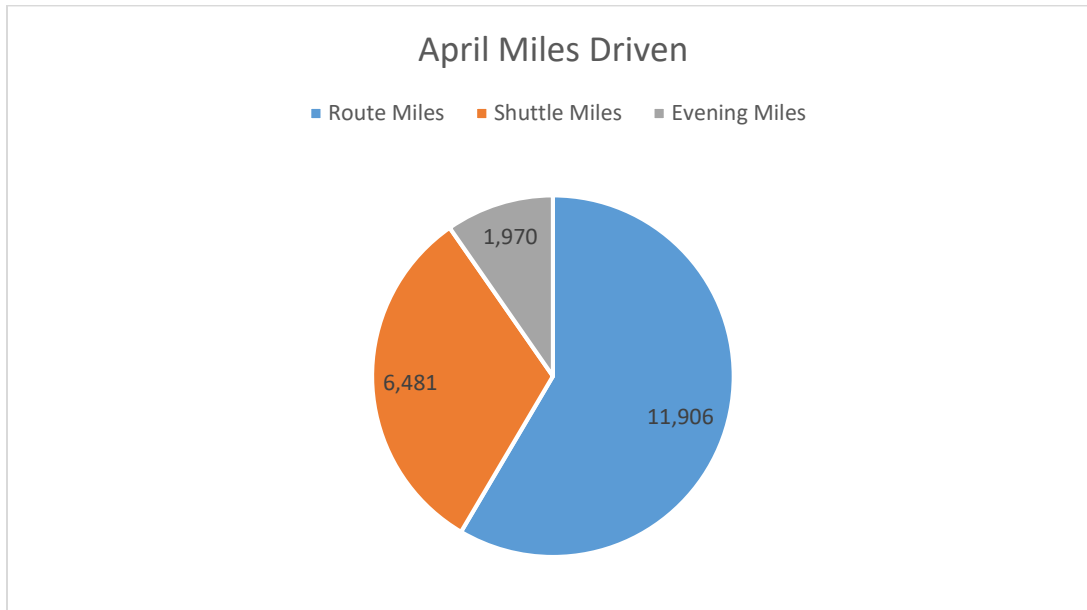
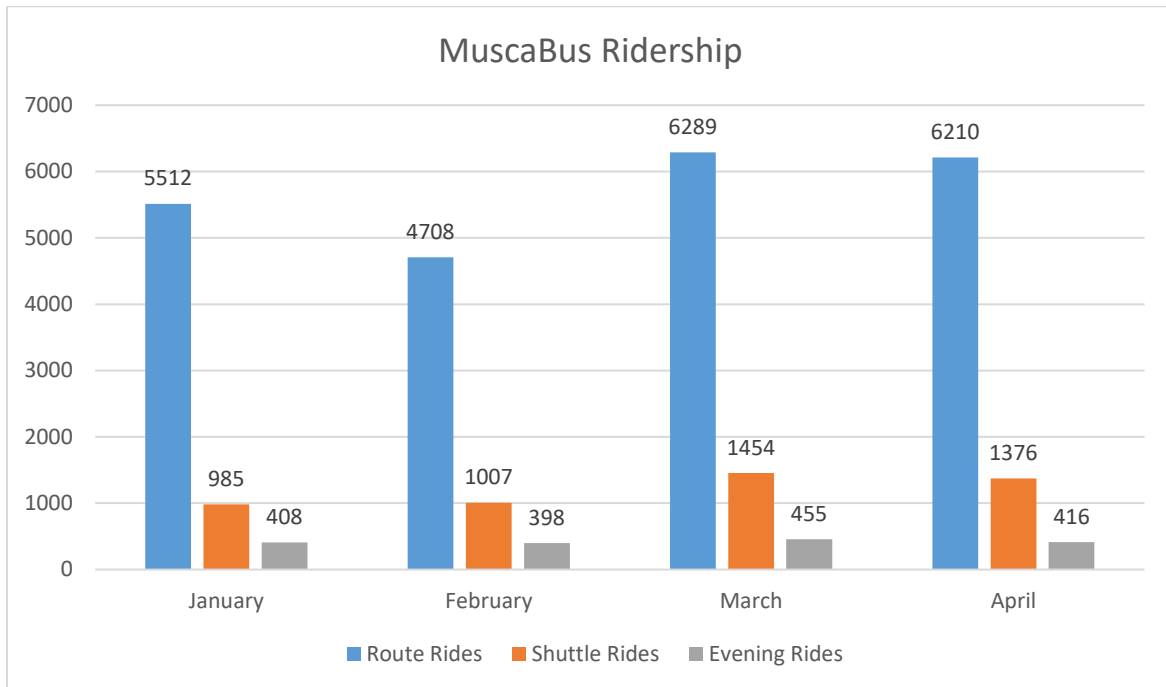
Roadway Maintenance includes activities related to street repairs, snow removal, traffic control, and street cleaning. They are responsible for over 254 lane miles of streets within the city limits.



This measure indicates the number of potholes filled, the amount of material used to fill the hole in pounds, and the cost to fill each pothole. Beginning January 20, 2021, a "standard" pothole is defined as being the size of large pizza box. Potholes will be divided no smaller than one half of a pizza box.

Transit Summary of Operations for April 2021:

MuscaBus is the city's transit service. It operates four fixed routes, shuttle service, and evening service.



Building and Grounds Activities for April 2021:

This month in addition to their regular duties including cleaning, plumbing, electrical, HVAC work, supply ordering and delivery, and other regular repairs. Staff have been mowing, weed eating, and spraying. The first round of fertilizer was applied to lawn areas at all our buildings. Staff worked on planters at the Public Works Building, cleaned and installed A/C units at City Hall, fabricated and installed stair barriers at the library. They also repaired concrete around the handrail at city hall, made repairs to Art Center Humidifiers and dehumidifiers, and worked on various locks and cut keys for city buildings. They the repaired a garage door for the Fire Department, worked on getting warranty parts for Art Center boilers, and installed bird deterrent for the Transit Department. They are also working on warranty items for the Art Center chiller and deferred maintenance and other project quotes. All in all it has been another busy month taking care of our city buildings.

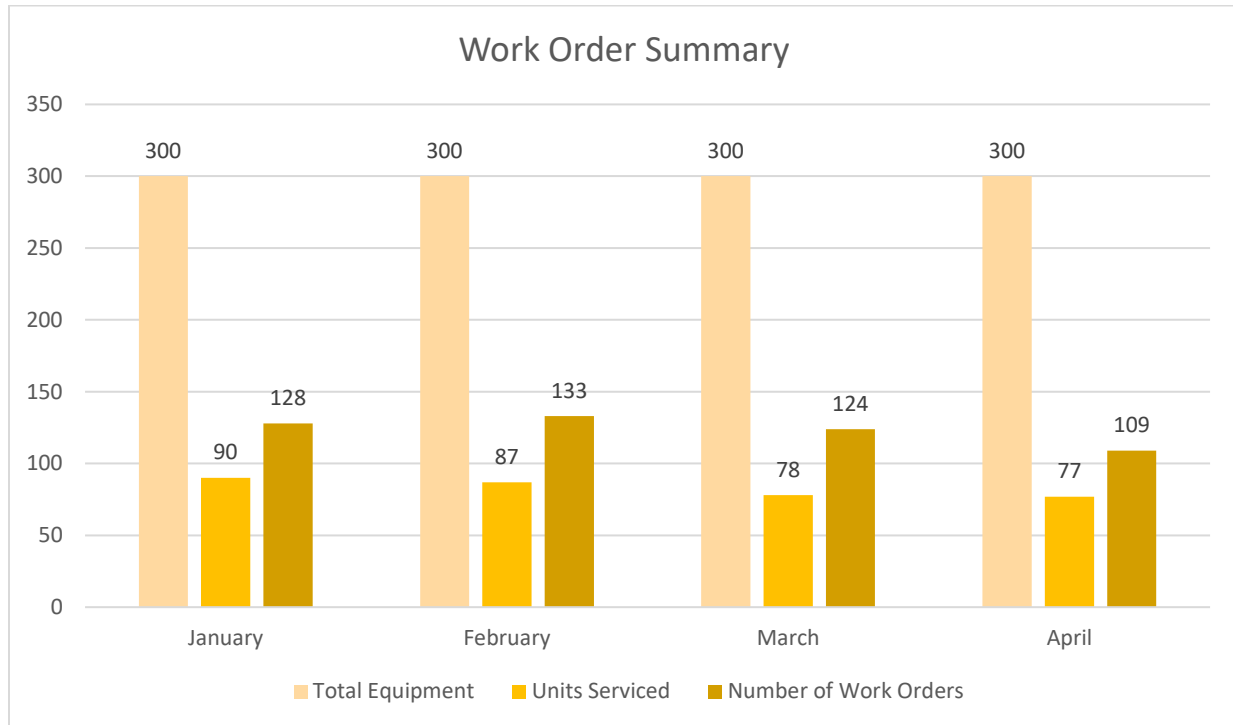
Engineering Division Report April 2021:

The following table describes current and proposed construction projects and their status:

Project Name	Project Start	Percent Complete	Project Notes
Concrete Full Depth Patch	March	36%	Working of Ford Ave., Logan St.
Asphalt Street Overlay	May	0%	Not Applicable
Asphalt Alley Overlay	May	0%	Not Applicable
Grandview Reconstruction	May	0%	Public Meeting Held April 22
West Hill Sewer Separation Phase 5	April	0%	Public Meeting Held April 21
Park Avenue 4 to 3 lane	March	51%	Full-depth patch & traffic signals
2 nd Street Streetscape	March	46%	Sycamore intersection, Walnut to Library

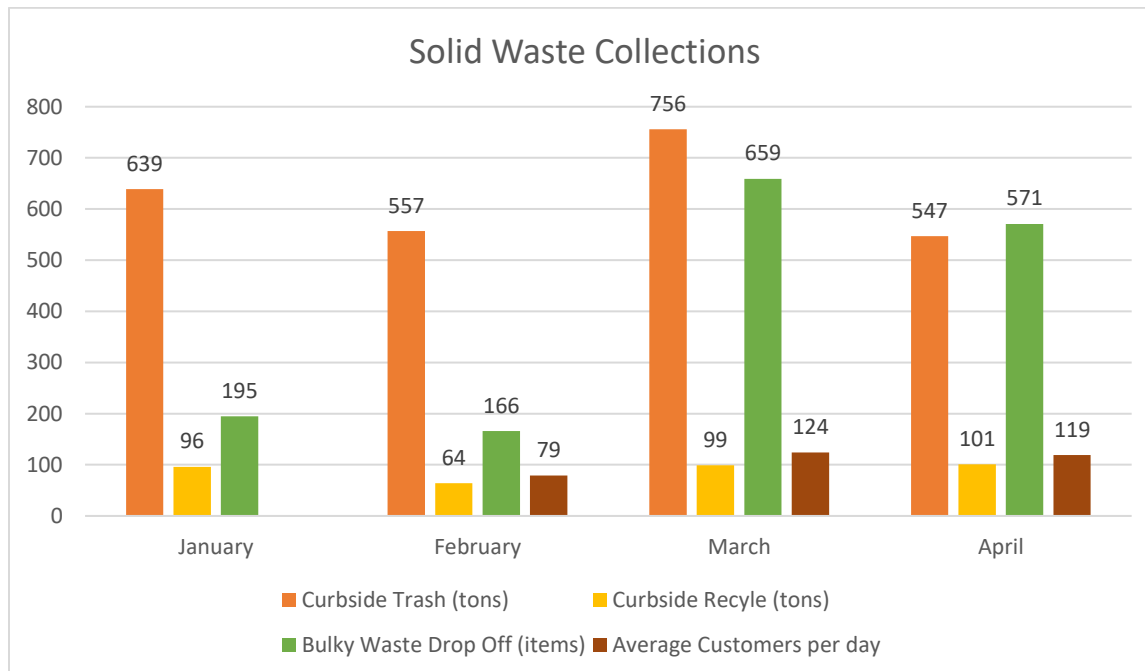
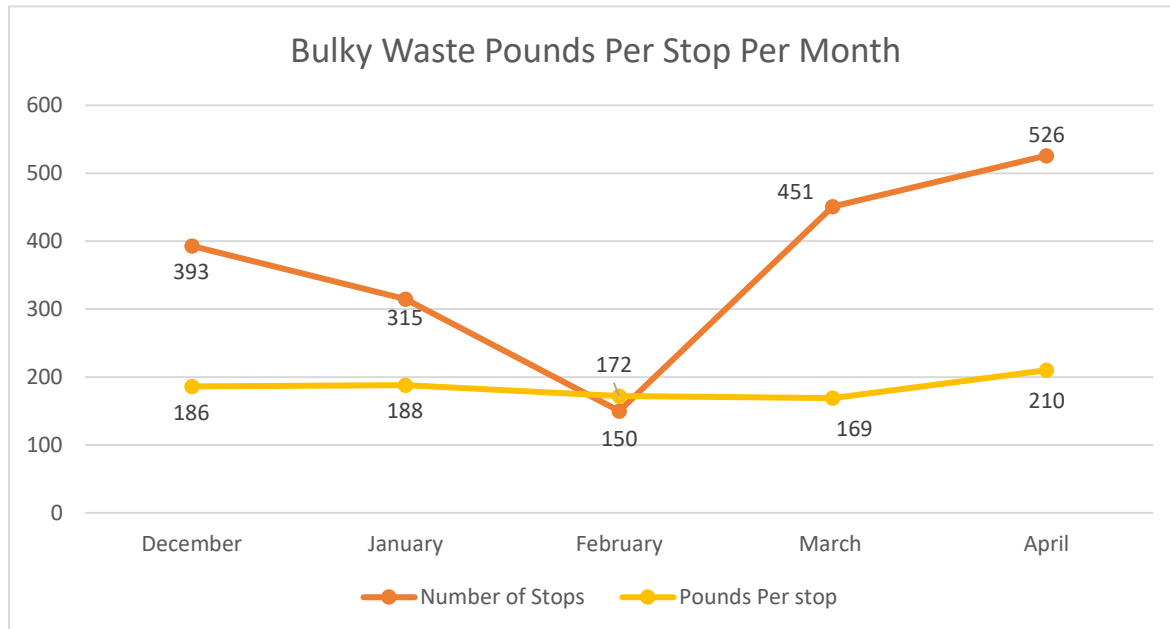
Vehicle Maintenance Division Report April 2021:

The Vehicle Maintenance Division services and repairs approximately 300 pieces of equipment and vehicles from all city departments with the exception of the Fire Department, Soccer, and WPCP.



Solid Waste Division Report April 2021:

The Solid Waste Division consists of activities related to refuse collection, transfer station, compost site, and landfill, as well as overseeing the contracted recycling collection.



This chart shows the amount of solid waste collected curbside (in tons) as well as the amount of material dropped off at the Transfer Station (per item). Dropped off items include: electronics, appliances, tires, household hazardous waste. Also included is the average number of customers per day at the Transfer Station.

Water & Resource Recovery Facility

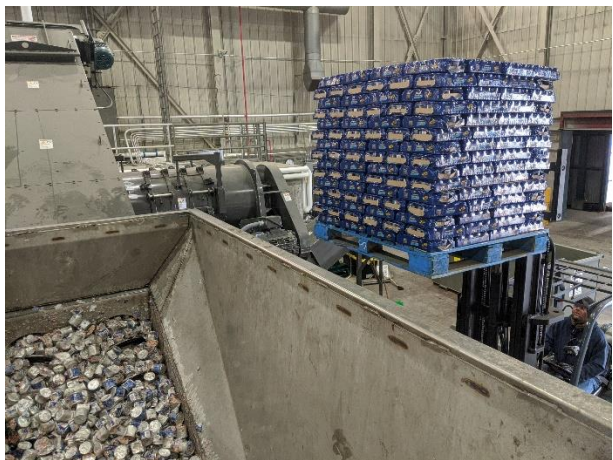
Water & Resource Recovery Facility & Muscatine Organic Recycling Center

Biogas: 3,604,918 (est., meter is out 23 days, parts ordered)

HSW gallons: 311,599

MORC tons: 226.51

Water Recovered: 117.34 million gallons





Find details on the Muscatine Organic Recycling Center (MORC) at

<https://www.muscatineiowa.gov/morc>



Musser Public

Library

Musser Public Library
& HNI Conference Center

Circulation April 2021			
PRINTED MATERIALS	April 2021	Total 07/01/20 - 04/30/21	April 2020
Adult Books	3,143	32,723	76
Young Adult Books	165	2,096	5
Juvenile Books	3,642	38,030	284
Magazines	133	1,554	19
Other	24	337	4
RECORDED MATERIALS			
MP3 Books	0	2	0
Digi-Books / Playaway	20	172	0
Recorded Books	258	2,423	0
CDs	166	2,828	0
Adult Kits and JKits	14	62	0
A-V MEDIA			
Equipment	5	129	0
Microfilm	2	4	0
Video Games	88	837	2
DVDs	2,126	28,995	28
Blue-Ray	68	1,008	1

Circulation April 2021			
ONLINE	April 2021	Total 07/01/20 - 04/30/21	April 2020
Internet Computer Use	421	4,776	0
WiFi Usage	4,591	57,165	3,415
Database Usage	13,924	133,126	17,666
E Audio	364	4,177	477
E Books	782	8,885	1,170
E Magazines	143	7,638	998
E Music / Streaming	1,317	10,999	1,607

Circulation April 2021			
	April 2021		April 2020
Total Circulation	31,396		25,752
Previous Circulation	306,570		381,663
Total Circulation To Date	337,966		407,415



Noteworthy from the Muscatine Art Center

For a complete list of exhibitions, classes, programs, and projects at the Muscatine Art Center, request a copy of the quarterly newsletter or subscribe to the monthly e-newsletter by contacting art@muscatineiowa.gov.

At the end of February, kids and adults taking part in studio classes were surprised by a few improvements. Additional storage cabinets, a new sink, some fresh paint, and some other tweaks freshened up the studio and helped the staff get a handle on all of the assorted supplies. A donation by an anonymous donor made the project possible.

EXHIBITIONS

The exhibition, "Alterations," features 15 sculptures made by artist and environmental educator, Nancy Judd. Although Judd's sculptures appear to be high-fashion couture garments, they are made from items thrown in the garbage or recycling, littered on the side of the road, or found in nature.

May 29 - October 31, 2021

Judd has reached millions of people with her uplifting and creative approach to environmental education.



Alterations.
tailored solutions to climate change

FRIDAKAHLO Through the Lens of Nickolas Muray

May 29 - August 22, 2021
muscatineartcenter.org
563-263-8282

MUSCATINE
ART
CENTER

Exhibition organized by the Nickolas Muray Photo Archives and circulated through GuestCurator Traveling Exhibitions.

Art Array 2021
On view at the Muscatine Art Center
March 18 - May 30

Artists

Kathy Edwards Hayslett	Melissa Morse
Denise Murphy	Alexis Huscko
Nancy Streu	Jim Elias
Tracy L. Edens	Kay Flanders
Kent Broadbent	Beverly Ash
Peter T. Xiao	Elizabeth Hendress
Joy Falk	Mike Fladlien
Ted Johnson	Carol Steinmetz
Nathaniet Kraft	Elaine Harrington
Barbara Santucci	

Judges

Vanessa Sage Joshua Johnson

Organized and sponsored by:

Muscatine County Arts Council
muscatineartscouncil.org
P.O. Box 815 • Muscatine, IA 52781-0815

UPCOMING CLASSES and ACTIVITIES

Introduce your children (ages 2 to 7) to the world of art with free art classes. Each class consists of a story and two art projects! Classes meet **Wednesdays from 9:30 - 10:15 a.m. and Thursdays from 3:30 - 4:15 p.m.** At this time a total of 10 people (parents and children) can attend class so pre-registration is required. Classes will be pre-recorded and can be viewed on the Muscatine Art Center Mini Masters Facebook page. Classes are FREE of charge! Call 563-263-8282 to register. The theme for May is "Spring is Here!", and the theme for June is "Let's Make a Mess".

KIDS SATURDAY WORKSHOPS *(ages 7-14)*

One Saturday a month, join Miss Julie to celebrate the birthday of a famous artist. We will learn a little history of the artist and understand their style of art, then create a work of art in the style of that artist! These classes are free. Masks required. Please register the Friday before class.

June: Maurice Sendak was an American artist and children's author. He is best known for his book *Where the Wild Things Are*, written in 1963. Today, the book is considered one of the top children's books of all time. In the book, wild boy Max is sent to his room without supper. While there he imagines a far off place with creatures called the Wild Things who he plays and dances with. Join Miss Julie **Saturday, June 12 from 1:30 to 2:30 p.m.** to create a Wild Thing mask and take a romp through the Japanese Garden.

Take Home Projects

Stop by the Muscatine Art Center during open hours and grab a Take & Make kit. Each bag contains a few projects that you can complete at home with just a few additional supplies. These bags are free to pick up! While supplies last. **June: Father's Day in a Bag - available June 5 - June 20**

*For Families***4th & 5th Grade Student Exhibition Closing Reception**

Celebrate the creativity of local students! Pick up bagged snacks to-go courtesy of Hy-Vee and a "Take & Make" craft to complete at home. Listen to the Tangle Calliope in the courtyard. Free admission.

May 16, 1:30 - 3:00 p.m.

Visiting Artist Summer Workshop

The historic Musser-McColm mansion was completed in 1908 during the Edwardian era (1901-1910) and many pieces on display in the mansion come from that period. During this era, the popular art movement was called Art Nouveau, or "new art". This June, join us to learn about the historic era by taking a tour through the mansion, and creating projects in the Art Nouveau style, like faux stained glass, woodblock printing, and more!

June 11 & 25, 11:00 a.m. - 1:00 p.m.

Family Picnic

This June, gather your family and some snacks and join us for a family picnic! Families are encouraged to come spread out on the Muscatine Art Center lawn while enjoying calliope music, free ice cream, window painting, and "Take & Make" projects to complete at home. There is no registration for this free event. Free ice cream sponsored by Kent Corporation.

June 18, 11:00 a.m. - 2:00 p.m.

Nature in the Garden

In partnership with the Muscatine County Conservation Board, join us in the Japanese Garden at the Muscatine Art Center to learn about some animals with naturalist Michelle Berns! Kids will get to see live animals and learn about them. Then, make a craft inspired by that animal to take home! The program is free of charge, but pre-registration is required. In case of inclement weather, activities will be held in the Muscatine Art Center's studio.

June 19, 10:30 - 11:30 a.m. - Amphibians

For Adults

Booked on Art

The book *Frida in America: The Creative Awakening of a Great Artist* by Celia Stahr, is the riveting story of how the three years Frida spent in the United States transformed her into the artist we know today. Copies of the book can be found at Barnes & Noble, Amazon, or your favorite book seller. We will meet in the Muscatine Art Center Music room, but the program may take place virtually. The exhibition *Frida Kahlo: Through the Lens of Nickolas Muray* opens in the Stanley Gallery May 29th. Free program. Please wear a mask.

June 3, 5:30 - 6:30 p.m.

First Thursday

Join our Program Coordinator Katy on the first Thursday to create fun projects to decorate your home or to give as a gift. Painted signs, keychains, fabric bowls, stepping stones, and more – there's always something new to try! Fee is \$15 or \$13.50 for Friends members, and all supplies are included. In June, participants will make their own garden stepping stone.

June 3, 5:15- 6:45 p.m.

Living Proof Exhibit Creative Session

Living Proof Exhibit provides the therapeutic benefits of the arts to those impacted by cancer. Each month LPE partners with different community organizations throughout the Quad Cities and beyond to bring free Creative Sessions to patients, survivors, families, and caregivers. Advanced registration required.

June 10, 5:30 - 7:30 p.m. - Polymer Clay Pendants with Marla Andich

Red Barn Studio with Vada Baker

Local artist Vada Baker gives step-by-step instructions on how to complete your project. Create a project just like Vada or add your own personal flair. Learn new techniques and have all your questions answered in this fun studio class you won't want to miss! Fees are \$15 or \$13.50 for Friends members, and all supplies are included. Reservations and class fees required the day before class. Please wear a mask.

June 17, 5:15 - 6:45 p.m. - Brown Pelican Acrylic

June 24, 5:15 - 6:45 p.m. - Bird in Water Acrylic