

City Administrator's Monthly Activity Report

Carol Webb, City Administrator

March 2021

(Issued April 15, 2021)



THE CITY OF
MUSCATINE
IOWA | USA

Monthly report of the City Departments of the City of Muscatine

The City Administrator's Monthly Report is intended to provide a brief summary of City activities, with links to additional information where possible. Due to the variety and complexity of City functions, however, the report is not all-encompassing. Please always feel free to contact the City of Muscatine for more information or with questions or concerns. View past and upcoming events on the City's calendar. Any feedback can be provided to the City Administrator's office by sending an email to feedback@muscataineiowa.gov.

MARCH HIGHLIGHTS

In this report you will find detailed activity from City Departments for March 2021, such as:

- **City Administration** presented 33 regular agenda items for consideration by City Council.
- **Department of Public Works** filled 837.5 potholes during March, using 26 pounds per hole of hot mix asphalt created by department owned equipment from recycled asphalt.
- **Finance Department** submitted approved FY 22 Budget and FY 21 Budget Amendment #1 to the Iowa Department of Management and Muscatine County Auditor.
- **Parks and Recreation Department** identified locations for 500 trees donated by HNI to be planted this spring on City property; and, accepted a \$5,000 Alliant Energy Branching Out grant to be used to purchase and plant trees in the right-of-way areas that were affected by city projects.
- **Community Development Department** issued 109 permits and conducted 98 construction inspections.
- **Fire Department** traveled 17,387 miles while responding to 464 calls for service.
- **Police Department** Officers Whitni Pena and Jolisa Colman were recognized by the Iowa Women's Police Association in Sioux City, IA for their roles in saving lives in 2020.

Highlights from the Muscatine City Council

RECENT ITEMS CONSIDERED BY CITY COUNCIL

MARCH 18 Regular Meeting:

- Third Reading of proposed amendments to Muscatine City Code Section 6-3-13 regarding disorderly conduct
- Public Hearing & Resolution on Adoption of Amendments to the 2020/2021 City Budget
- Public Hearing & Resolution on Adoption of the Budget and Certification of Taxes for Fiscal Year 2021/2022.

Note that this list is not all inclusive and only notes major discussion items. Please consult the published Council Agenda at <https://www.muscatineiowa.gov/86/Agendas-Minutes> or view Council meetings at <https://www.youtube.com/user/CityofMuscatine>

MARCH 30 Special Meeting:

The Muscatine City Council, the Muscatine County Board of Supervisors, and the Muscatine Community School District Board met virtually to discuss issues of mutual interest. Agenda materials are available on the City's website.

APRIL 1 Regular Meeting:

- Resolution awarding the contract for Phase 5 of the West Hill Sanitary and Storm Sewer Separation Project (WHSSP) to Hagerty Earthworks, LLC, for the amount of \$6,029,957.45.
- Resolution awarding the contract for the Grandview Avenue Reconstruction Project to Heuer Construction, Inc., for the amount of \$7,738,191.28.

APRIL 8 In-Depth Meeting:

- Overview of Hershey Manor Apartments and the Role of the City of Muscatine
- Overview of East Hill Multi-Use Facility Site Assessment and Proposed Fire Station #3

UPCOMING ISSUES BEFORE CITY COUNCIL

APRIL 15 Regular Meeting:

- Resolution of Support for the Igniting Community Vitality Through Housing Plan
- Proposed agreement between the City of Muscatine and the Greater Muscatine Chamber of Commerce and Industry (GMCCI) for economic development services.
- Request for Tax Increment Financing Assistance from BJF Muscatine Family, LLC, for a 40-unit Apartment Complex to serve low- and moderate-income individuals.

May 6 Regular Meeting:

- Public Hearing on the Annual Housing Choice Voucher Administrative Plan

May 13 In-Depth Meeting:

- Overview of landfill operations and governance structure
- Overview of the American Rescue Plan Act funding for local governments

From the City Administrator



I was born and raised in Iowa and moved to Colorado in the mid-1990s. Since I have been away, I haven't had the opportunity to be in Iowa during morel mushroom season. I grew up "mushroom hunting" and am really looking forward to it this year!

But alas, spring brings more than mushrooms for most Iowans, including those in public service. Our crews are focused on spring activities, including a significant amount of road maintenance. The City Council approved several contracts for road and alley maintenance projects at its

March 18 regular meeting. Over 20 sections of roadway are planned for overlay or patching in the next few months on a variety of streets throughout Muscatine, including sections of Houser, Washington, and Busch Streets. For a full list visit the City's website/Agendas & Minutes.

In addition to roadway maintenance, Public Works is actively engaged in road improvement projects. Phase II of the Second Street Streetscape Project started in March and is comprised of sidewalk, roadway, utility and streetscape construction. The complete project (Phases I and II) will result in an improved 2nd Street streetscape from Mulberry Ave to Pine. In addition, the start of the Grandview Avenue Revitalization Project is imminent. This project includes roadway improvements on a 2.2 mile stretch of Grandview Avenue from Franklin Street to U.S. Highway 61. More information on all of the City's construction projects can be found on the City's website at <https://www.muscatineiowa.gov/216/Construction-Projects>.

All of the planned roadway projects will contribute to improved mobility within our community, but to get from here to there the City asks that our residents pardon our progress in the interim. I know it can be very challenging when your home or business is directly impacted by road closures. If you have questions/concerns, you may reach out to the City at feedback@muscatineiowa.gov.

Other departments and activities are also in full swing. The Muscatine Municipal Golf Course opened for the season and is offering golf lessons, camps, clinics, and leagues at all levels of play. Community Development is seeing more development activity with the number of permits issued up over 50% compared to March 2020. Public works filled 837 potholes in March! Ahh, spring in Iowa!

By the way, does anyone know a good mushrooming spot???

If you have any feedback for me or the City staff, you can email us at feedback@muscatineiowa.gov.

Department of Administration | City Administrator's Office

The City Administrator's office is responsible for the overall management and administrative coordination of the activities of the City of Muscatine. The Office focuses on providing transparent and efficient city services that meet or exceed community expectations.

March Highlights

- Presented the final fiscal year 2021/2022 budget to City Council for approval
- Presented 33 regular agenda items for consideration by City Council
- Coordinated a special joint meeting between the Muscatine City Council, Muscatine County Board of Supervisors, and the Muscatine Community School District Board.
- Provided presentations to City Council on electric scooters and the Grandview Revitalization Project.



Department of Administration | Division of Human Resources

February Highlights

- The City is currently taking applications for several positions including fire fighter, library assistant, compost site attendant and several other seasonal positions.
- Assisted in the interview process for office coordinator at the Fire Department. Completed the hiring process for these positions.
- Completed all necessary forms and needed information for the City's annual insurance renewal.
- Coordinated process for open enrollment/changing provider for supplemental benefits offered to employees.

Department of Administration | Communications Division

The goal of the Communication Division is to provide up-to-date and timely information to the citizens of Muscatine, and to provide a user-friendly website for citizens to find and download various information specific to their needs.

March Highlights

- 39 press releases published including nine edited and sent for various department.
- 18 GoToMeetings hosted including special joint session of City, County, School boards
- 183 social media posts (90 Facebook, 45 Instagram, 43 Twitter, 5 YouTube)

City of Muscatine Website March 2021	
Top Visited Pages	Visits
Employment	3,219
Transfer Station	893
Parking Payments	866
Bids	753
Facilities	776
Council Agendas	703
Compost Site	657
Parks & Recreation	650
Municipal Golf Course	641
Agenda Minutes	624

March 2021 Website Data	
Actions (Visits, Page Views, Downloads, Searches)	270,843
Visits	36,705
Page Views	45,267
How Visitors Accessed Website March 2021	
Desktop	17,417
Smartphone	16,710
Tablet	1,716
Unknown/Other	862

Department of Administration | Finance & Records Division

Monthly Activity Summary Report Calendar Year 2021 through March

(Transparency Portal: <http://www.muscatineiowa.gov/1152/OpenGov>)

Summary of Activities for the month of	January 2021	February 2021	March 2021
Accounts Payable Checks and ACH Payments	823	479	501
Payroll Checks and Direct Deposits	634	648	653
Accounts Receivable Invoices Sent	237	150	233
Finance Cash Register Transactions	373	557	622
Housing Receipt Transactions	162	171	160
Purchase Orders Processed	228	233	236

Department Highlights for the Month of March:

Budget Work

- Held the two required public hearings on the proposed FY 22 budget
- Held the required public hearing on Amendment #1 to the FY21 Budget
- Submitted approved FY 22 Budget and FY21 Budget Amendment #1 to the Iowa Department of Management and Muscatine County Auditor
- Began updating narrative and financial schedules to be included in the published budget

Other

- Successfully submitted Employer Provided Health Insurance (Form 1095's) to the IRS
- Submitted actuarial report and supporting documents to Iowa Insurance Division for the 509A-Iowa Public Body Self-Insured Group Healthcare plan due March 31st
- Prepared and submitted the annual Perpetual Care Cemetery Report due April 30th
- Entered revised estimate revenues and expenditures into the Springbrook financial software
- Continued FEMA grant reporting
- Started gathering lease documents and information for the new GASB standard for lease accounting; implementation will be required for FY22 audit
- Prepared and submitted Public Housing Operating Subsidy forms; these forms are used by HUD to calculate the Public Housing HUD Operating Subsidy for calendar year 2021

Department of Parks & Recreation | Park Administration

The main office is open to the public with regular office hours Monday-Friday 8 am to 12 pm and 1 pm to 5 pm. There continue to be many requests to hold special events on public property. The complete special event listing can be found at our [website](#). Pearl City Station, Riverview Center and park shelters continue to receive many requests for reservations. The Dog Park remains open with passes being sold daily. The park and recreation annual program brochure will be available to the public in late April.

Subject	Result
Pearl City Station Reservations	61 Reservations Booked for 2021
Riverview Center Reservations	52 Reservations Booked for 2021
Shelter Reservations	119 Reservations Booked for 2021
Dog Park Passes	111 Dog Park Passes for 2021

Department of Parks & Recreation | Park Maintenance

Completed winter equipment maintenance on mowers, utility vehicles and tractors. Trails, playgrounds and open green spaces are starting to see increased usage after the long winter.

We ask that if anyone is using a park and they see something in need of repair or attention to please contact our office.

A status report on projects is as follows: Riverfront Fence project has finished, Spillway Lane Fence Project has finished, Soccer West Drainage Project is on hold until the ground area firms up, hanging flower basket grow in has started, tree stump grinding and removal continues, Fuller Park bridge repairs continue, Fourth Street Park fence replacement is being scheduled, the Skate Park Fence repairs are being scheduled, Gas Dock repairs have been scheduled, the Houseboat Dock repairs have begun.

We have identified locations for 500 hundred trees, donated by HNI, to be planted this spring on City property. The City received a \$5,000 Alliant Energy Branching Out grant to be used to purchase and plant trees in the Right of Way affected by City projects.

Restrooms and drinking fountains will be turned on in early April throughout our park sites. Concrete pads will be poured in the small and shy/timid areas of the Dog Park in early April. Nets were put on all of the Weed Park tennis courts and opened for public use. Landscape beds were cleaned throughout the parks and right of ways.

Subject	Result
Seasonal Employee Recruitment	10 Seasonal Employees Hired

Department of Parks & Recreation | Cemetery

Greenwood Cemetery remains open to the public for walkers, bicyclists and the community's cemetery needs. The Spring clean-up took place beginning the week of March 15. The Cemetery Steps were cleaned and opened for public use in March. Staff is working on settling graves and picking up sticks throughout the Cemetery.

Subject	Result
Burials	7 Burials
Burial Spaces	9 Burial Spaces Acquired

Department of Parks & Recreation | Boat Harbor/Marina

The latest flood prediction report shows low to moderate flooding expected this Spring. The Houseboat Dock repairs have begun. Long Dock and Houseboat Dock boat slips are available for rent for the 2021 season. Please contact the Parks and Recreation office for more information or to make arrangements. The harbor will open weather permitting around May 1. The Marina has gas and diesel for sale and has a pump out station for boater's convenience. Requests for fueling and pump out services may be made by contacting the parks and recreation office at 563-263-0241.

Subject	Result
Long Dock Slips (48 Available)	5 Long Dock Slips Rented
Houseboat Dock Slips (8 Available)	1 House Boat Slips Rented

Department of Parks & Recreation | Recreation

Youth and adult recreation programs and special events continue to be offered while adhering to COVID-19 safety protocols. Our annual Easter Egg Hunt was held in Weed Park on Saturday, March 27. Three age-specific hunts were held with a total of 517 people in attendance. Current programs taking place include Youth Gymnastics, Adult Volleyball League and the Walking Club.

Subject	Result
Youth Program Participation	698 Participation Occurrences in March
Adult Program Participation	732 Participation Occurrences in March

Department of Parks & Recreation | Aquatics

Aquatic Center staff recruitment to include lifeguards, slide attendants, cashiers, pool manager and maintenance staff is in process. The pool season is scheduled to start on Saturday, May 29. We are currently taking requests for pool party reservations. Hy-Vee will be the concessionaire this year.

Subject	Result
Lifeguards	22 Lifeguards Hired
Pool Party Reservations	4 Pool Parties Booked
Swim Lesson Enrollments	0 (Will start taking enrollments May 4)

Department of Parks & Recreation | Wellness

The City employee wellness programs continue to be offered through the virtual Wellness Center. The Fitness Reimbursement program and weekly Wellness Wednesday newsletters continue throughout the year. An employee blood drive was held on March 23 in partnership with the Mississippi Valley Regional Blood Center.

Subject	Result
Participation	90 Participation Occurrences in March

Department of Parks & Recreation | Kent Stein

Kent Stein Park opened for the season on April 1. Scheduling requests for tournaments, games, practices and clinics continue to be received. The complete baseball and softball tournament schedule can be found on our special event listing at our [website](#). Hy-Vee will be the concessionaire this year.

Subject	Result
Tournaments	15 Tournaments Scheduled for 2021
Schedules	28 Schedules Released

Department of Parks & Recreation | Soccer Complex

The Soccer Complex and Soccer West opened for the season on April 1. We continue to receive requests for tournaments, games, scrimmages and clinics in the Soccer Complex. Requests for practices and camps continue to be received as well. Hy-Vee will be the concessionaire this year.

Subject	Result
Tournaments	5 Tournaments Scheduled for 2021

Department of Parks & Recreation | Soccer Events

The 25th Annual College Search Kickoff is scheduled to take place on July 22-25 in Muscatine. Registration is underway and we currently have 15 teams and 34 college coaches registered. It is our hope that we will have 150 college coaches and 60 plus teams for the event.

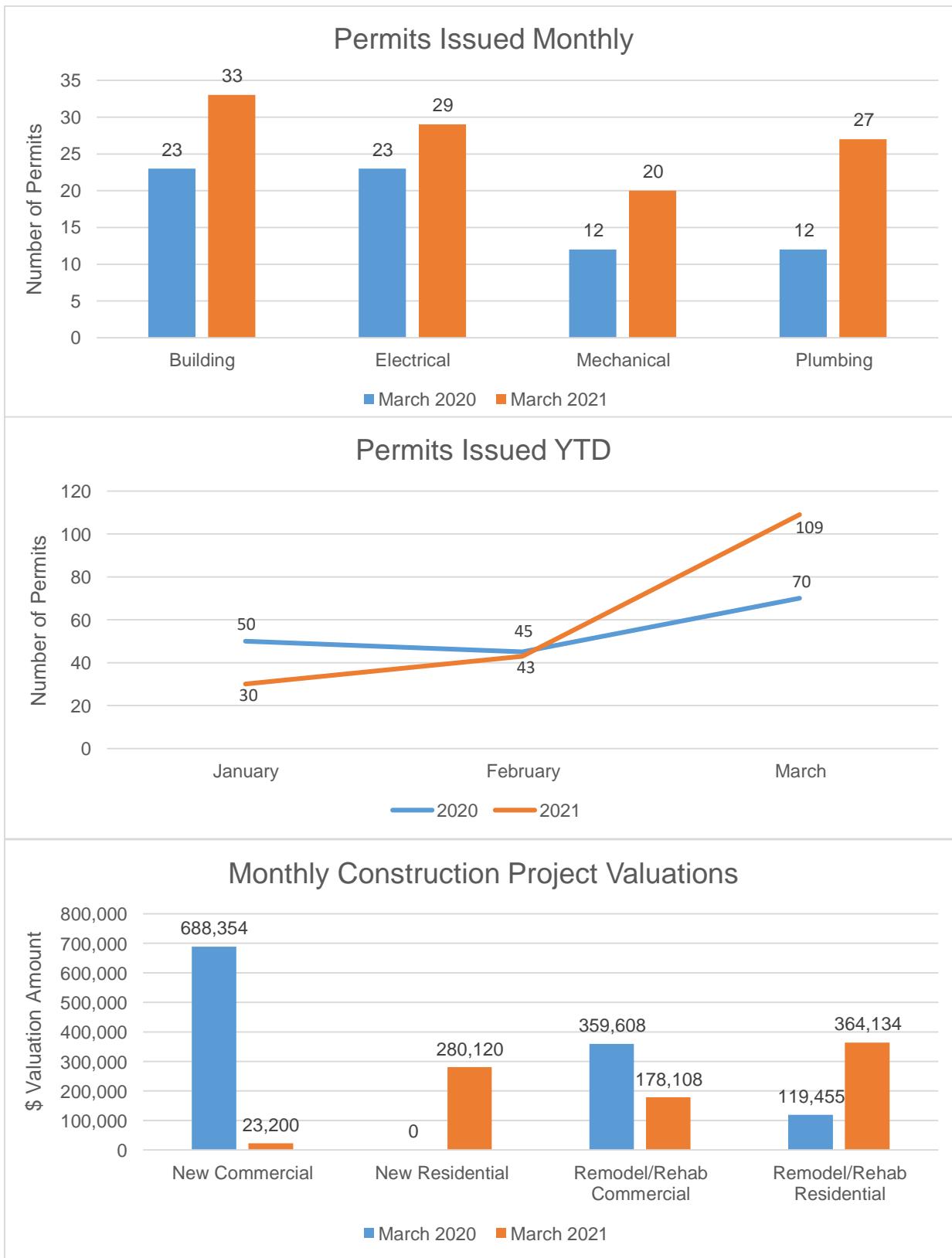
Subject	Result
College Coaches	34 College Coaches Registered
Soccer Teams	15 Teams Registered

Department of Parks & Recreation | Golf

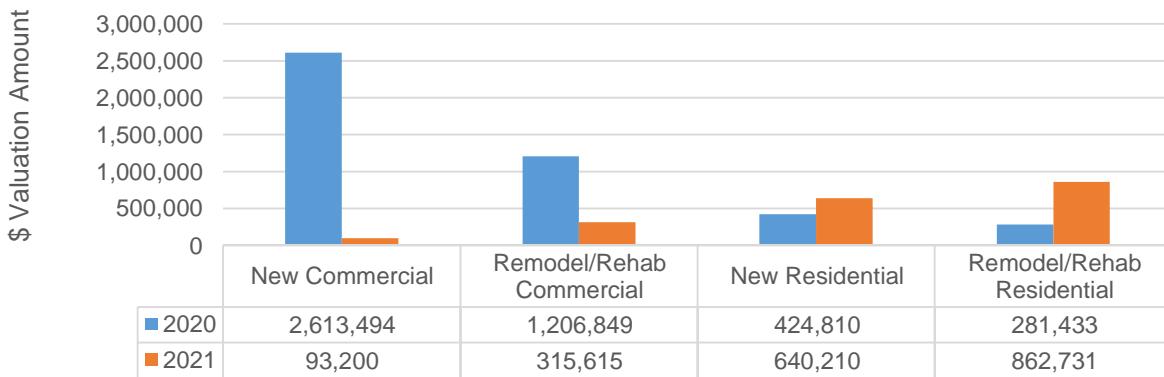
The Muscatine Municipal Golf Course is open for the season and we have received very good participation to date. A new mower was approved last week and should be here sometime this month. The driving range has opened at full capacity. Golf lessons, camps, clinics and leagues are available for all levels of play. The Golf Course continues to recruit seasonal staff. Anyone interested in a seasonal job with parks and recreation should contact the parks and recreation office at 563-263-0241.

Subject	Result
Outings	18 Outings Scheduled for 2021
Leagues	6 Leagues Scheduled for 2021
Season Passes	214 Season Passes Sold
Rounds	940 Rounds Played

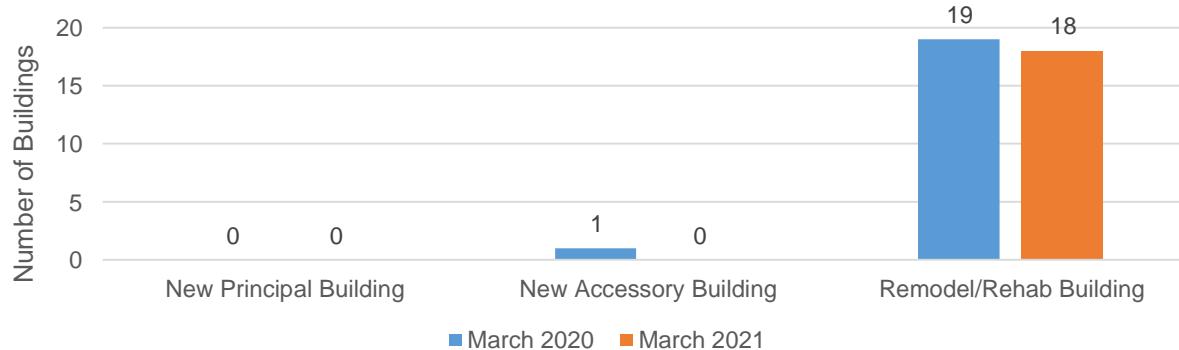
Department of Community Development



YTD Construction Project Valuations



Monthly Commercial Building Construction Projects

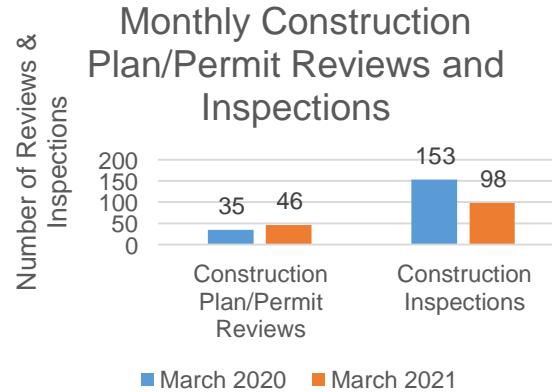


Principal Building defined as the construction of new building on a previously vacant lot/parcel.

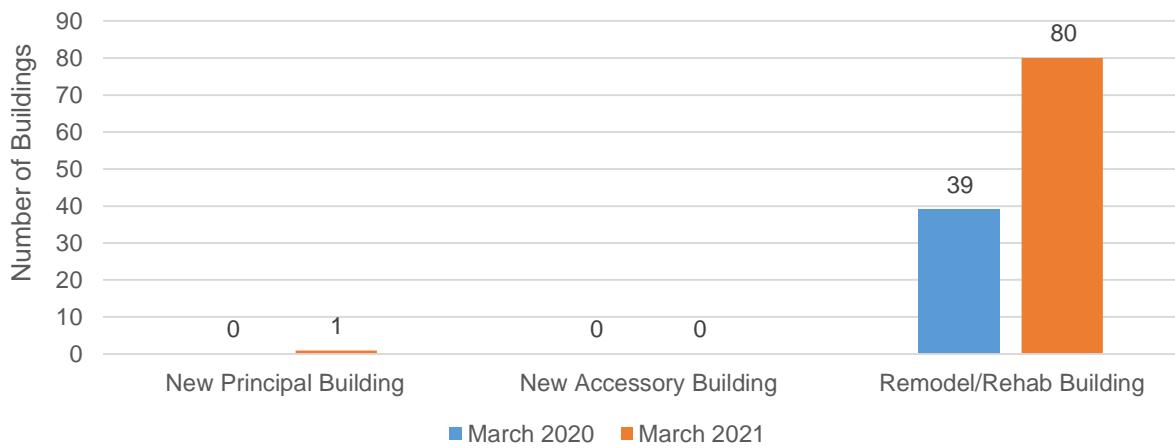
Accessory Building defined as buildings constructed in addition to the principal building such as garages, storage buildings, shelters, etc.

Remodel/Rehab defined as buildings undergoing any kind of alteration whether it be for a remodel or repair.

Monthly Construction Plan/Permit Reviews and Inspections



Monthly Residential Building Construction Projects

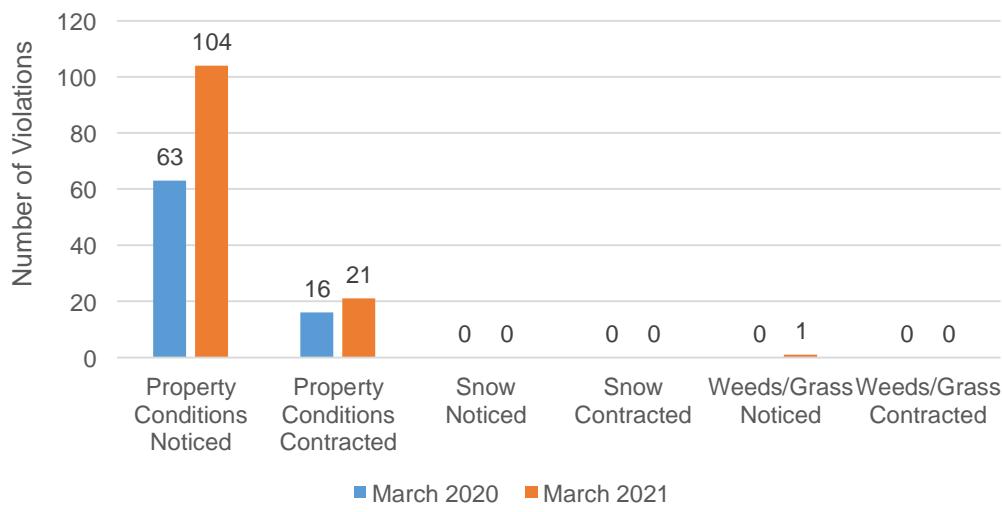


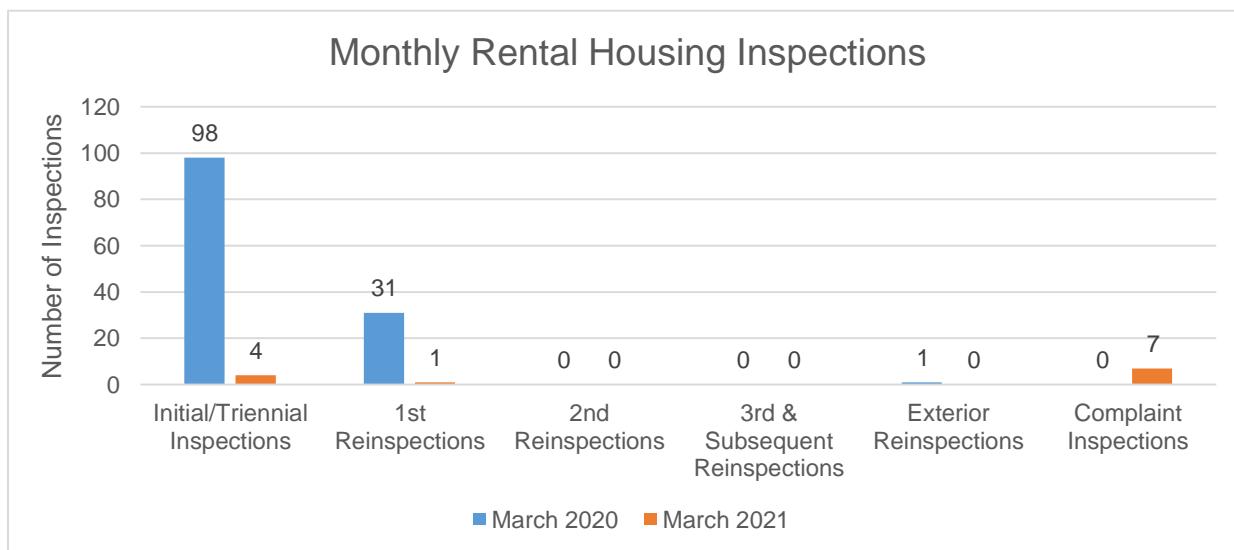
Monthly Permit Fees Collected



Property Conditions defined as Nuisance Abatements and other Code Violations including but not limited to dangerous tree trimming/removal, zoning regulation violations, etc.

Monthly Code Enforcement Violations



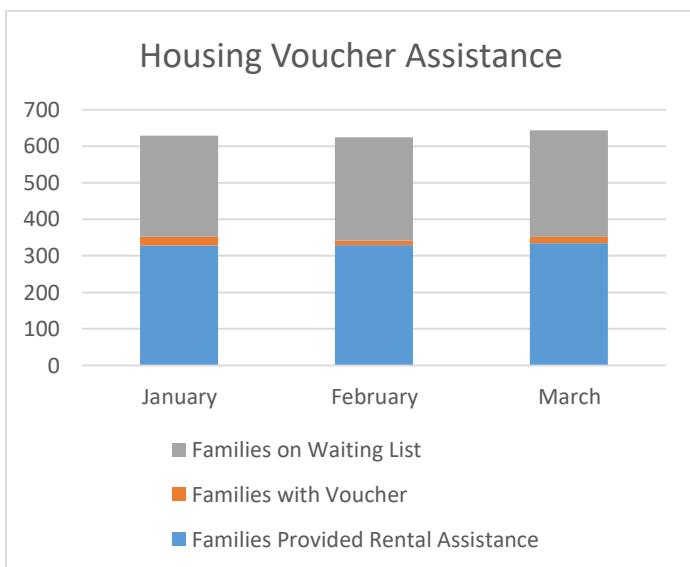


Other Community Development Activities:

- ❖ Staff continues to pursue the disposal of surplus properties.
- ❖ In collaboration with the Community Foundation, Kent Corporation, and Muscatine County Supervisor Saucedo, the Community Development Director provided a 90-minute tour of recent and upcoming projects to Director Debi Durham and Michael Gould from Iowa Economic Development Authority. This was followed by presentations on housing to approximately 60 community leaders.

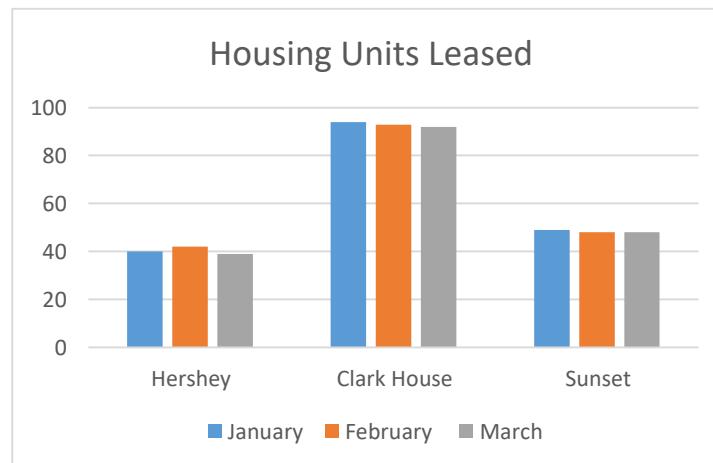
Housing Agency

- ❖ Insurance claims for water damage at Sunset Park and Clark House have been made and repairs are underway.
- ❖ The Hershey Manor Property Manager continues to process special claims request for the unusual vacancies.
- ❖ Maintenance staff received 120 work order requests at the 3 properties, all of which were completed within 24 hours.
- ❖ Housing staff continue to participate in a number of initiatives, including the Senior Consortium, Community Partnerships for Protecting Children, Fueling the Future, the Local Housing Trust, and others, to promote housing stability and enhance client services.



Housing staff continue to process applications, but participants are increasingly unable to locate available units.

Leasing was stable in the public housing properties, but declined again at Hershey Manor. Staff continues to work with service providers to identify potential tenants.



Through the voucher program in March the Muscatine Municipal Housing Agency:

- paid \$142,207 to private landlords on behalf of assisted clients
- earned \$22,851 in administrative fees



Department of Public Safety

Fire Department Monthly Report

By: Chief Jerry Ewers

March Highlights

- James Rowan, Leadership Trainer, has been working with staff from the fire chief down to the firefighter conducting cultural surveys, influencer surveys, individual phone interviews, and station visits to improve overall communications and morale along with providing ongoing leadership training to grow our leaders. This has been very positive so far and look forward to continuing the officer leadership development workshops and 360-degree feedback. James Rowan is working with several other fire departments in Iowa also.
- Assisted local COVID Vaccine Clinic with Paramedic standby on March 11th and 12th.

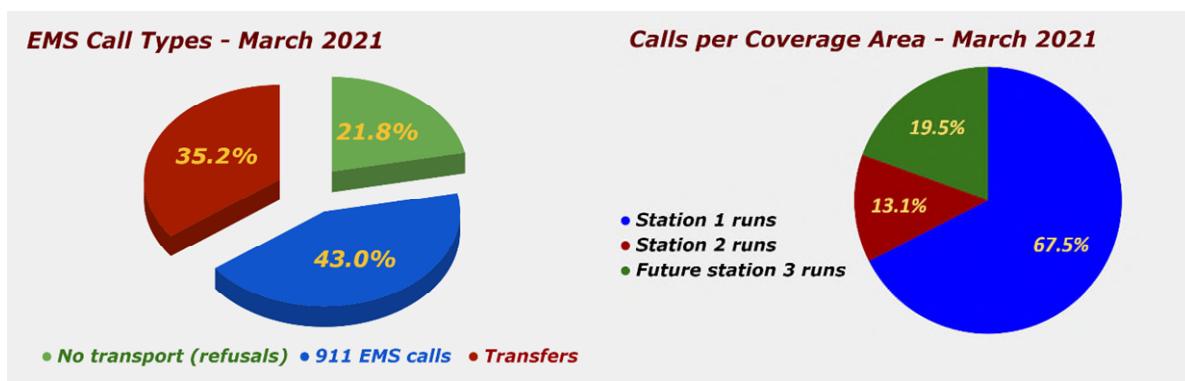
Staff Updates

- Tammy Bierman, Office Coordinator, retired March 31, 2021 after 34 years of service.
- Conducted swearing in of firefighter Elaine Sheber and Cole Downing on March 18th.
- Have one firefighter on military leave and two on light duty.
- We had firefighter Chance Sutherland, Zach Howell, Eric Joslyn, and Ryan Amidon all complete 80 hours of hazardous material technician training taught by the Security and Emergency Response Training Center (SERTC). This training is grant funded and they are now certified at the hazmat technician level.
- 63.6% of fire department staff have received the COVID-19 vaccine.

Demand for Services / Response Activity

	Avg. Per Day	Monthly Totals	YTD Totals
Fire Responses	1.04	29	101
911 EMS Responses	10.07	282	817
Out of Town Transfers	5.11	143	381
Total Responses	14.97	464	1299
	Avg. Per Day	Monthly Totals	YTD Totals
Gold Alert Contacts	.71	22	103
Urban Response Time Goal - 90% within 9 min or less		86.8%	89.6%
Rural Response Time Goal - 90% within 15 min or less		91.2%	97.2%

NOTE: Gold Alert Contacts are potential or confirmed COVID positive patients that require additional personnel protective equipment and cleaning and disinfecting after each contact.



Staff Training

Type	Monthly Totals	YTD Totals
Recruit / Probationary	54.5 hours	290 hours
Fire Suppression	292 hours	875.25 hours
EMS / Medical Related	59 hours	494 hours
Technical / Rescue	335 hours	433 hours
Driver / Operator	25.25 hours	54.75 hours
Professional Development / Leadership	43.25 hours	51.25 hours
Paramedic Program	405.5 hours	941.5 hours
Totals	1,214.5 hours	3,139.75 hours

Annually the Muscatine Fire Department has access to the live fire training simulator. This mobile training prop allows our staff to train with real fire in a controlled situation. Fire is created using an LP system and training smoke is added to make the training more realistic. The trailer was obtained several years ago from a grant that departments in Muscatine and Louisa County applied for as a joint effort. This trailer benefits all the career and volunteer fire departments in Muscatine and Louisa County.



Vehicle & Equipment Maintenance

	Monthly Totals	YTD Totals
Fire Vehicle Miles Driven	2,754	7,111
Ambulance Miles Driven	14,633	38,448
Total Miles Driven	17,387	45,559
Work Orders Completed (PPE, Vehicles, Equip)	46	143
Gallons of Diesel Fuel Dispensed	293.4	959.3
Gallons of Gasoline Dispensed	1915.2	5,349
Total Gallons of Fuel Dispensed	2,208.6	6,308.3

Prevention, Education and Outreach

	Month	YTD		Month	YTD
Fire Inspections	33	116	Plan Reviews / Site Visits	16	27
Re-Inspections	51	131	Fire Investigations	2	13
Educational Events	0	0	Permits Issued (All types)	310	455

Note: Due to COVID no educational events have been scheduled with the public or schools.

This is the time of year where we see a large number of requests for annual burn permits and outdoor fireplace permits.



Department of Public Safety

Police Department Monthly Report

March Highlights

- The Code Blue program was utilized 1 time in March for a family that lost their father in a motor vehicle death. The Code Blue program provides food to these families in need after a tragic incident in their lives. This fosters positive interactions within our community during a crisis. The PD partners with many restaurants with the Code Blue program.
- Police were called for a disturbance/domestic situation. Officers learned on arrival that a male and female had been arguing over their relationship. The male had retrieved a firearm, loaded it, and held the gun to his head. Corporal Joe Bryant listened to the male and made a big impact on the male through the course of their conversation. The male later emailed Corporal Bryant to let him know how much he had been helped by officers on scene and specifically Corporal Bryant.
- On March 5th our agency volunteered to assist the Division of Criminal Investigations (DCI) with a garbage dump search in Clinton, Iowa. This was a multi-agency event looking for the body and clothes of a missing person who was presumed to be dead.
- On 03/13/21 at approximately 1115 hours, Liam, a 5 year old boy arrived at the PSB with his mother and grandfather. This was pre-arranged between Officer Hull and grandfather, John Wunder. Officer Wilkinson gave Liam a tour of the PSB, patrol cars, dispatch, and met K9 Nero. Wilkinson went above and beyond, showing him all the different areas of the PSB, allowing him to wear riot gear, calling a radio check on the radio and utilizing the lights and sirens on the squads. Wilkinson also gave Liam a MPD Patch, stickers, a blue line flag, and a police coloring book. Liam's mother was literally brought to tears because of the time and attention Liam was given by Officer Wilkinson. The entire tour lasted approximately 45 minutes.
- Police Officers Whitni Pena and Jolisa Colman were recognized by the Iowa Women's Police Association in Sioux City, IA for their roles in saving lives in 2020.
- PD attended Diversity Equity Inclusion (DEI) monthly meeting

Staff Updates

- Police Officers Demitri Wheeler and Dakota Mullen are attending the Iowa Law Enforcement Academy.

MARCH 2021 CITY ADMINISTRATOR'S MONTHLY REPORT

CALL TYPE	YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YEAR TO DATE
HOMICIDE	2021	0	0	0										0
	2020	0	0	0										0
SEXUAL ASSAULT	2021	3	4	5										7
	2020	6	2	4										12
ROBBERY	2021	0	0	0										0
	2020	0	0	0										0
BURGLARY	2021	14	16	14										44
	2020	10	8	17										35
THEFT	2021	23	15	30										68
	2020	17	16	21										54
AUTO THEFT	2021	6	5	3										14
	2020	6	5	6										17
SHOPLIFTING	2021	8	8	12										28
	2020	14	9	11										34
													Class I Total	178

ARSON	2021	0	0	0										0
	2020	0	0	0										0
ASSAULT	2021	7	4	18										29
	2020	15	12	6										33
FRAUD	2021	12	14	18										44
	2020	28	9	23										60
CRIMINAL MISCHIEF	2021	11	11	11										33
	2020	14	12	19										45
WEAPONS	2021	7	1	3										11
	2020	1	1	3										5
NARCOTICS/DRUGS	2021	7	15	4										26
	2020	14	9	13										36
OFFENSES AGAINST CHILDREN	2021	4	5	8										17
	2020	4	4	5										13
DISTURBANCES	2021	89	91	112										292
	2020	63	80	128										271
JUVENILE OFFENSES	2021	21	15	43										79
RUNAWAYS	2020	27	24	38										89
													Class II Totals	531

MARCH 2021 CITY ADMINISTRATOR'S MONTHLY REPORT

OPERATING WHILE INTOXICATED	2021	4	6	5										15
TRAFFIC CITATIONS ISSUED	2020	4	7	4										15
ADULT ARRESTS	2021	166	130	165										461
JUVENILE ARRESTS	2020	178	243	160										581
TOTAL ARREST	2021	100	118	86										304
	2020	85	82	86										253
DOMESTICS	2021	5	5	9										19
NCO VIOLATIONS	2020	8	10	11										29
	2021	105	123	95	0	0	0	0	0	0	0	0	0	323
	2020	93	92	97										282

DOMESTICS	2021	10	10	10										30
	2020	9	2	9										20
NCO VIOLATIONS	2021	9	4	4										17
	2020	0	2	1										3

ANIMAL COMPLAINTS	2021	56	62	82										200
	2020	52	58	73										183
FATALITY ACCIDENT	2021	0	0	0										0
	2020	0	0	0										0
OTHER ACCIDENTS	2021	67	76	49										192
	2020	55	40	62										157
														Class IV Totals 392

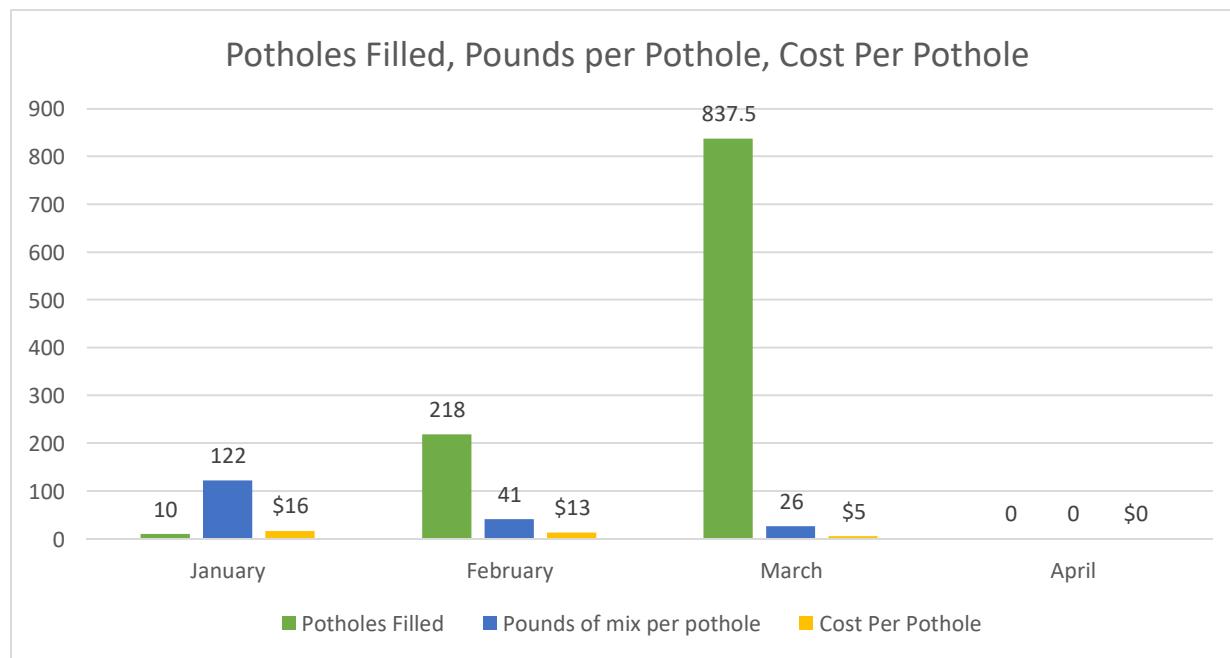
STATE ACCIDENT REPORTS	2021	22	28	20										70
	2020	20	12	19										51

Department of Public Works (March 1-31, 2021)

The Public Works Department is composed of eight divisions which include: Administration, Building & Grounds Maintenance, Collection & Drainage, Engineering, Roadway Maintenance, Solid Waste, Transit (Muscabus), and Vehicle Maintenance. For budgeting purposes several of these divisions are broken down into subdivisions. For the purpose of the monthly report there will be several divisions that will be reporting consistently, while others may only be reporting on special events or accomplishments.

Roadway Maintenance Division Report March 2021:

Roadway Maintenance includes activities related to street repairs, snow removal, traffic control, and street cleaning. They are responsible for over 254 lane miles of streets within the city limits.



This measure indicates the number of potholes filled, the amount of material used to fill the hole in pounds, and the cost to fill each pothole. Beginning January 20, 2021, a "standard" pothole is defined as being the size of large pizza box. Potholes will be divided no smaller than one half of a pizza box.

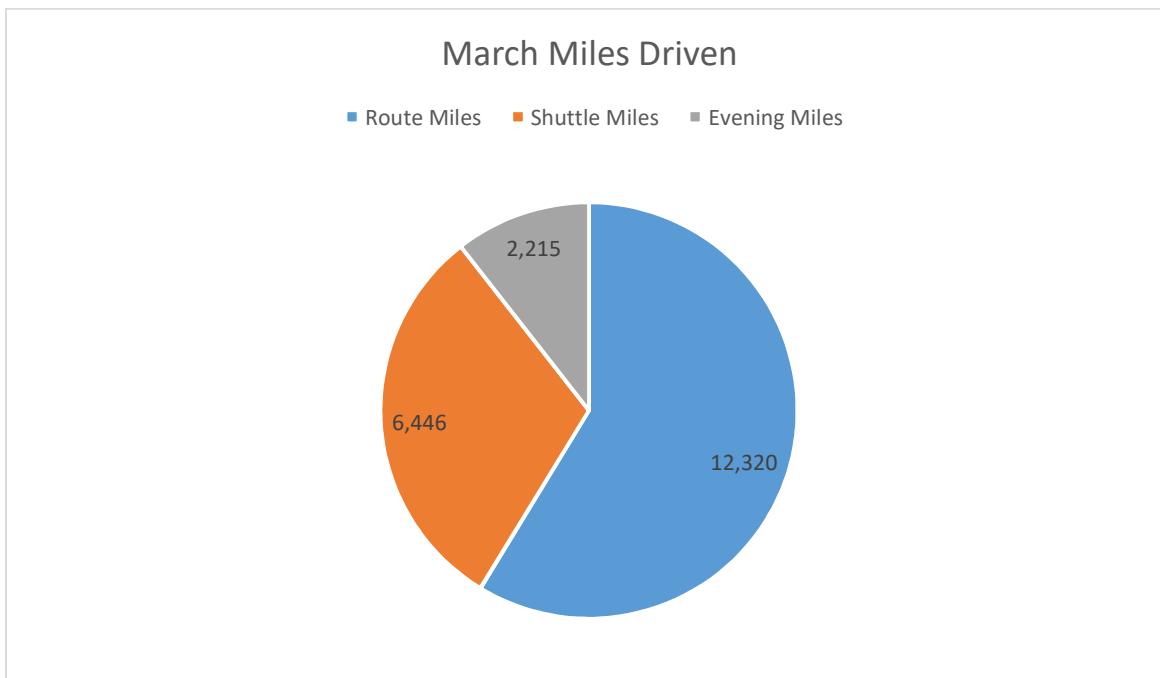
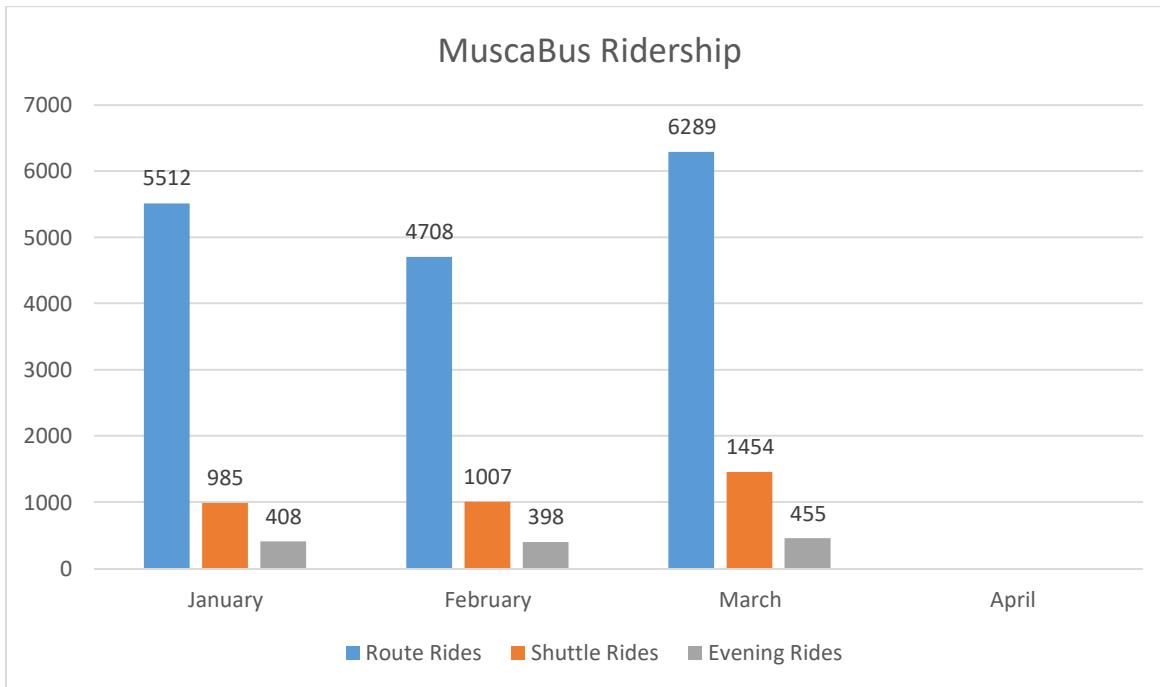
Building and Grounds Activities for March 2021:

This month in addition to their regular duties including cleaning, plumbing, electrical, HVAC work and other regular repairs. Staff re-plumbed 4 HVAC units chilled water side at the Art Center, painted the vehicle wash bay at Public Works, replaced the motor on one rooftop unit at the library, repaired plaster walls in finance and Council Chambers. We started the month with some snow removal then by the end of the month staff serviced and delivered mowers. Building & Grounds staff demolished everything in the basement of the 8th street house that was moved

and did repairs to the garage doors at that location. They ran a new electric circuit to the computer room at the library. They have continued to keep our buildings supplied with necessary sanitary supplies.

Transit Summary of Operations for March 2021:

MuscaBus is the city's transit service. It operates four fixed routes, shuttle service, and evening service.



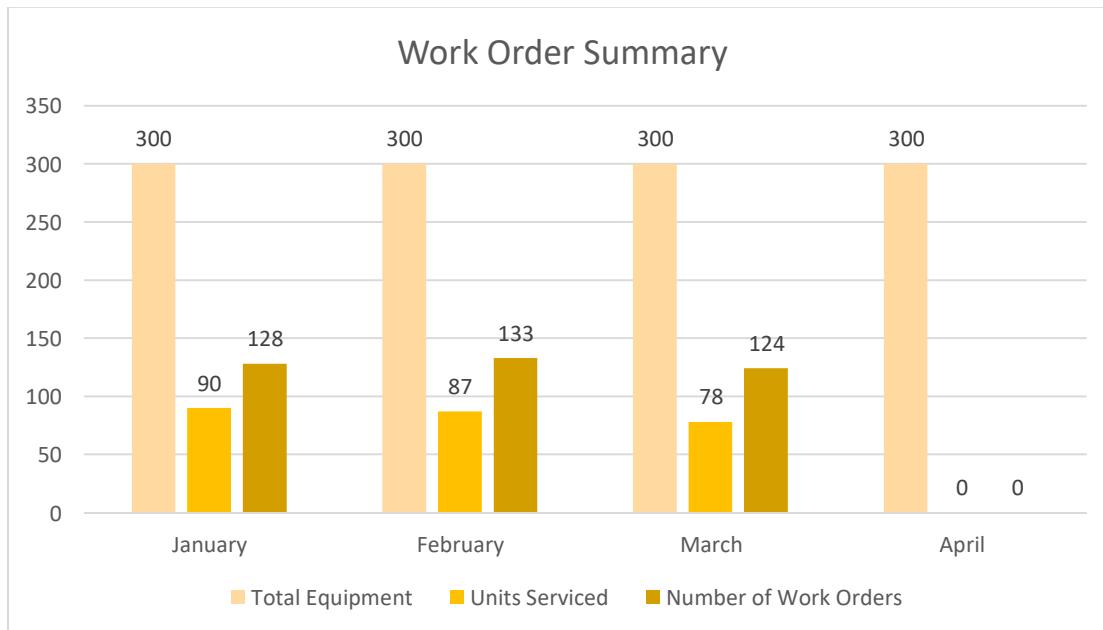
Engineering Division Report March 2021:

The following table describes current and proposed construction projects and their status:

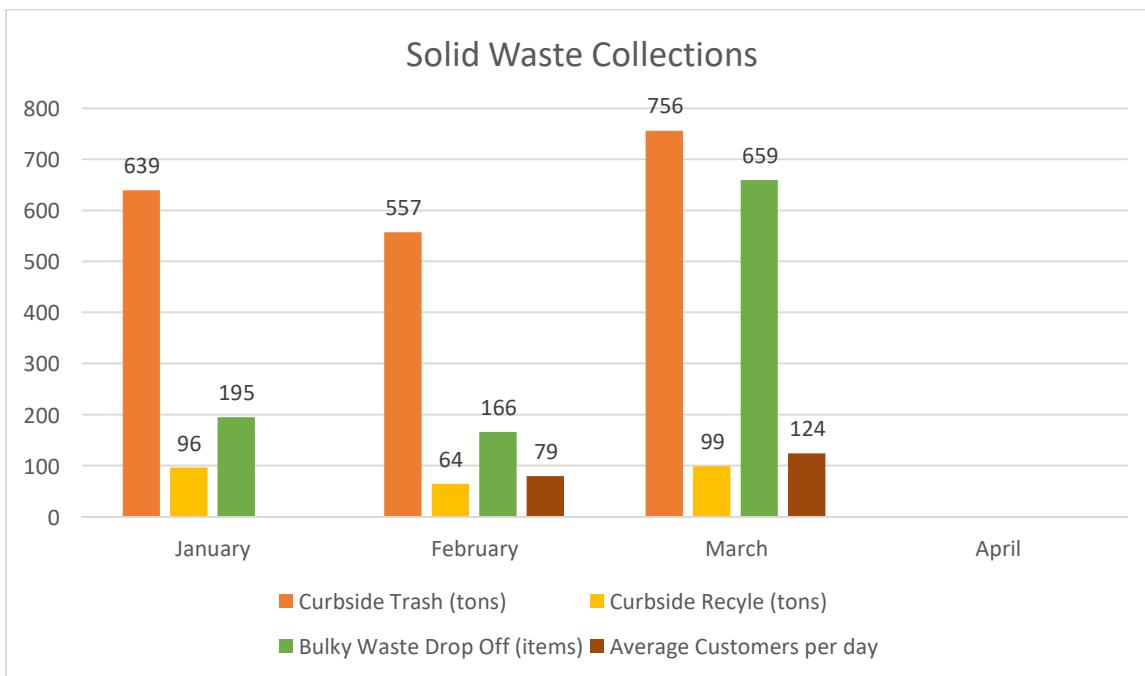
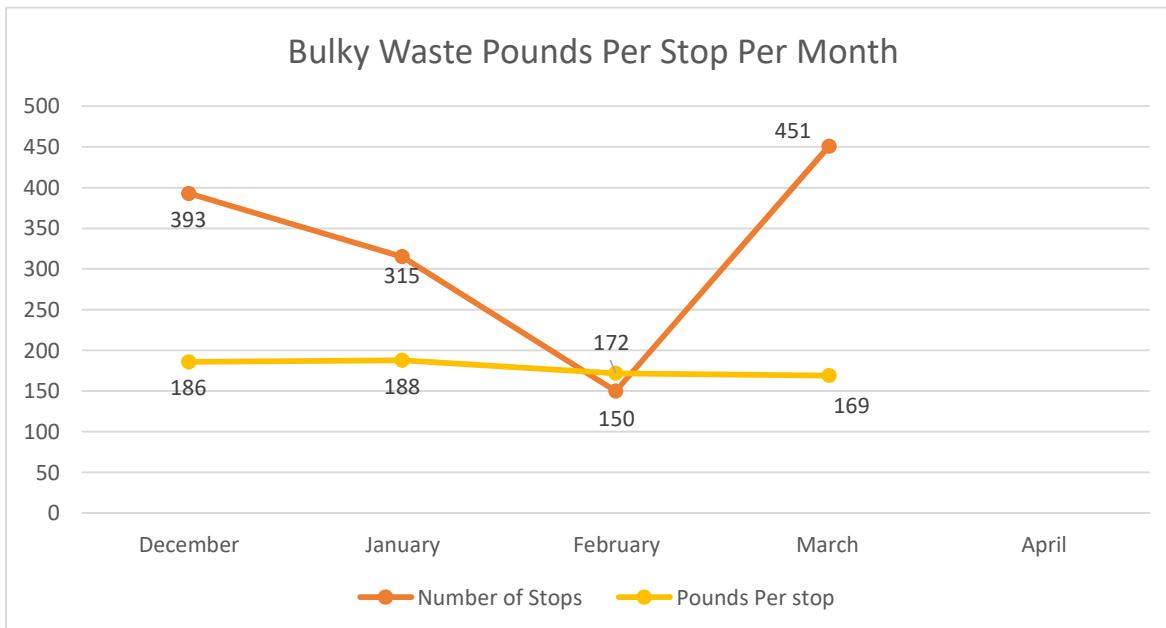
Project Name	Project Start	Percent Complete	Project Notes
Concrete Full Depth Patch	March	5%	Working of Ford Ave.
Asphalt Street Overlay	May	0%	Not Applicable
Asphalt Alley Overlay	May	0%	Not Applicable
Grandview Reconstruction	May	0%	Public Meeting TBD
West Hill Sewer Separation Phase 5	April	0%	Public Meeting TBD
Park Avenue 4 to 3 lane	March	27%	Full-depth patch & traffic signals
2 nd Street Streetscape	March	42%	Sycamore intersection, Walnut to Library

Vehicle Maintenance Division Report March 2021:

The Vehicle Maintenance Division services and repairs approximately 300 pieces of equipment and vehicles from all city departments with the exception of the Fire Department, Soccer, and WPCP.

**Solid Waste Division Report March 2021:**

The Solid Waste Division consists of activities related to refuse collection, transfer station, compost site, and landfill, as well as overseeing the contracted recycling collection.



This chart shows the amount of solid waste collected curbside (in tons) as well as the amount of material dropped off at the Transfer Station (per item). Dropped off items include: electronics, appliances, tires, household hazardous waste. Also included is the average number of customers per day at the Transfer Station.

Water & Resource Recovery Facility

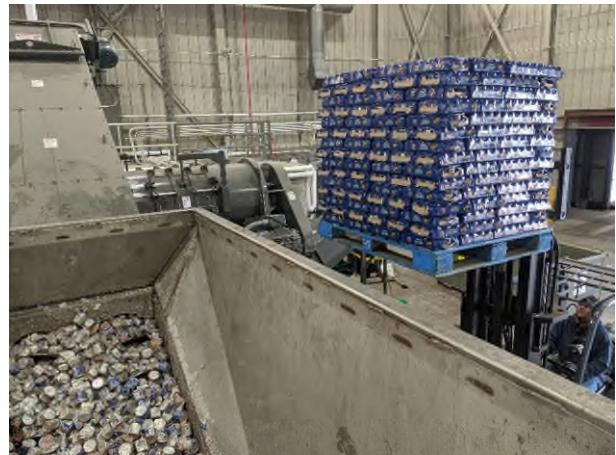
Water & Resource Recovery Facility & Muscatine Organic Recycling Center

Biogas: 4,560,038

HSW gallons: 413,249

MORC tons: 351.32

Water Recovered: 134.96 million gallons





Find details on the Muscatine Organic Recycling Center (MORC) at

<https://www.muscatineiowa.gov/morc>



Musser Public Library
& HNI Conference Center

Partial Activity List

In March Channel 5 had the following highlights:

- Restarted "Our City with Diana Broderson" LIVE Thursdays at 2pm
- Restarted "In Motion with Caleen" Tai Chi lessons - 2 new episodes per week.
- Met with Joe Rabelhofer of SCORE to further develop program
- Designed print ad for Muscatine Magazine

Selective Statistics

March Channel 5 stats with highlight narratives included

- 28 New broadcasts created for Channel 5 & Facebook
- 114 Different programs aired on Channel 5
- 964 total broadcasts aired on Channel 5
- 482 hours, 45 minutes of total airtime

Circulation March 2021			
PRINTED MATERIALS	March 2021	Total 07/01/20 - 03/31/21	March 2020
Adult Books	3,420	29,580	2,759
Young Adult Books	220	1,931	217
Juvenile Books	4,17	34,388	3,216
Magazines	144	1,421	210
Other	45	313	17
RECORDED MATERIALS			
MP3 Books	0	2	0
Digi-Books / Playaway	41	152	15
Recorded Books	287	2,165	290
CDs	401	2,662	240
Adult Kits and JKits	4	48	4
A-V MEDIA			
Equipment	12	124	30
Microfilm	2	2	3
Video Games	69	749	151
DVDs	2,240	26,869	2,695
Blue-Ray	101	940	103

Circulation March 2021			
ONLINE	March 2021	Total 07/01/20 - 03/31/21	March 2020
Internet Computer Use	530	4,355	508
WiFi Usage	6,545	52,574	6,474
Database Usage	13,239	119,202	6,971
E Audio	411	3,813	547
E Books	816	8,103	1,466
E Magazines	204	7,495	1,015
E Music / Streaming	1,311	9,682	1,007



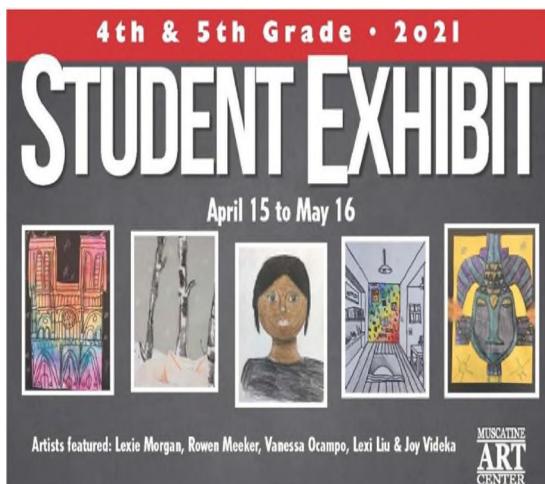


Noteworthy from the Muscatine Art Center

For a complete list of exhibitions, classes, programs, and projects at the Muscatine Art Center, request a copy of the quarterly newsletter or subscribe to the monthly e-newsletter by contacting art@muscataineiowa.gov.

At the end of February, kids and adults taking part in studio classes were surprised by a few improvements. Additional storage cabinets, a new sink, some fresh paint, and some other tweaks freshened up the studio and helped the staff get a handle on all of the assorted supplies. A donation by an anonymous donor made the project possible.

EXHIBITIONS



Reception
Sunday, May 16

1:30 - 3:00 p.m.
Celebrate the creativity of local students!
Light refreshments provided.
Free Admission

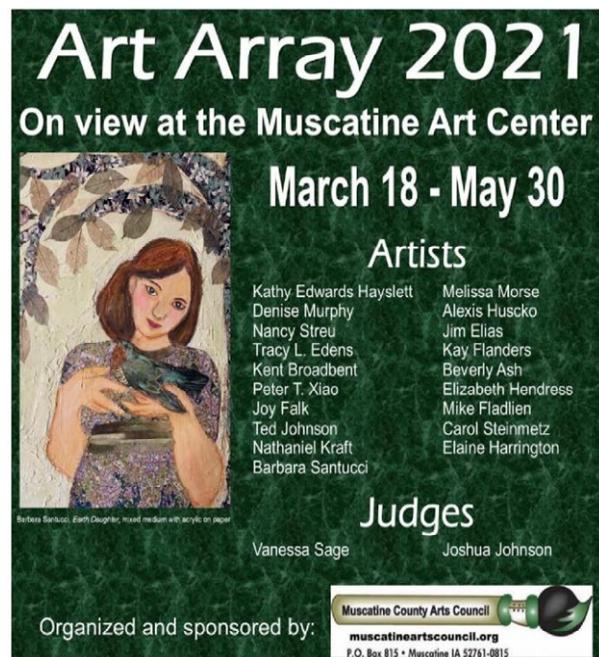
Recepción
Domingo, May 16

1:30 - 3:00 p.m.
¡Celebra la creatividad del estudiantes locales!
Refrescos será proporcionado.
Entrada gratuita.



Muscatine Art Center 1314 Mulberry Avenue www.muscataineartcenter.org 563-263-8282

Tuesday - Friday 10 AM - 5 PM • Thursday until 7 PM • Saturday & Sunday 1 - 5 PM



UPCOMING CLASSES and ACTIVITIES



Introduce your children (ages 2 to 7) to the world of art with free art classes. Each class consists of a story and two art projects! Classes meet **Wednesdays from 9:30 - 10:15 a.m. and Thursdays from 3:30 - 4:15 p.m.** At this time a total of 10 people (parents and children) can attend class so pre-registration is required. Classes will be pre-recorded and can be viewed on the Muscatine Art Center Mini Masters Facebook page. Classes are FREE of charge! Call 563-263-8282 to register. The theme for April is "Celebrate Earth", and the theme for May is "Spring is Here!"

KIDS SATURDAY WORKSHOPS (ages 7-14)

One Saturday a month, join Miss Julie to celebrate the birthday of a famous artist. We will learn a little history of the artist and understand their style of art, then create a work of art in the style of that artist! These classes are free. Masks required. Please register the Friday before class.

May: Salvador Dali was a Spanish artist who made paintings, sculptures, and films about the dreams he had. He was Surrealist artist, which means he and his artist friends made dream-like scenes showing situations that would be bizarre or impossible in real life. Join Miss Julie **Saturday, May 15 from 1:30 to 2:30 p.m.** to learn more about Dali's strange style and celebrate his birthday by creating your own melted sculpture.

Take Home Projects

Stop by the Muscatine Art Center during open hours and grab a Take & Make kit. Each bag contains a few projects that you can complete at home with just a few additional supplies. These bags are free to pick up! While supplies last.

May: Mother's Day in a Bag - available April 30 - May 9

For Families - Nature in the Garden

In partnership with the Muscatine County Conservation Board, join us in the Japanese Garden at the Muscatine Art Center to learn about some animals with conservationist Michelle Berns! Kids will get to see live animals and learn about them. Then, make a craft inspired by that animal to take home! The program is free of charge, but pre-registration is required. In case of inclement weather, activities will be held in the Muscatine Art Center's studio.

May 22, 10:30 - 11:30 a.m. - Snakes

For Adults

Virtual Collection Tour - April 29, 6:30 p.m.

Hosted by the Figge Art Museum via Zoom. Details will be posted at www.muscatineartcenter.org. In partnership with the Figge Art Museum, join us for a virtual behind-the-scenes exploration of artworks in Muscatine Art Center's permanent collection. Each

featured work of art was created by an important American artist – many were part of the National Gallery of Design. This program is offered in conjunction with the Figge's exhibition, *For America: 200 Years of Paintings from the National Academy of Design*.

First Thursday - May 6, 5:15- 6:45 p.m.

Join our Program Coordinator Katy on the first Thursday to create fun projects to decorate your home or to give as a gift. Painted signs, keychains, fabric bowls, stepping stones, and more – there's always something new to try! Fee is \$15 or \$13.50 for Friends members, and all supplies are included. In May, participants will paint dandelions with acrylic.

Living Proof Exhibit Creative Session

Living Proof Exhibit provides the therapeutic benefits of the arts to those impacted by cancer. Each month LPE partners with different community organizations throughout the Quad Cities and beyond to bring free Creative Sessions to patients, survivors, families, and caregivers. Advanced registration required.

May 13, 5:30 - 7:30 p.m. - Bi-Lingual Interactive Songs with Lisa Neher

Red Barn Studio with Vada Baker

Local artist Vada Baker gives step-by-step instructions on how to complete your project. Create a project just like Vada or add your own personal flair. Learn new techniques and have all your questions answered in this fun studio class you won't want to miss! Fees are \$15 or \$13.50 for Friends members, and all supplies are included. Reservations and class fees required the day before class. Classes held Thursdays from 5:15 - 6:45 p.m.

May 20, 5:15 - 6:45 p.m. - Serenity Reflections Watercolor

May 27, 5:15 - 6:45 p.m. - Bears at Dusk Watercolor