

City of Muscatine Major Revenue Sources Impacted by COVID-19

(Based on Information Available as of 5-13-20
and Projection Assumptions)

Presentation Summary

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 - a. Road Use Tax
 - b. Local Option Sales Tax
 - c. Hotel/Motel Tax
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Road Use Tax Fund Statement

	Adopted Budget					PREL. Impact Estimate	
	Actual 2017/2018	Actual 2018/2019	Budget 2019/2020	Revised Estimate 2019/2020	Budget 2020/2021	Updated Estimate 2019/2020	Budget 2020/2021
Beginning Balance, July 1	\$ 1,254,789	\$ 1,317,754	\$ 815,654	\$ 1,365,772	\$ 645,772	\$ 1,365,772	\$ 524,272
Revenues							
Road Use Tax	\$ 2,997,716	\$ 3,078,675	\$ 2,882,100	\$ 2,989,300 (1)	\$ 3,013,100 (1)	\$ 2,989,300	\$ 3,013,100
Projected Impact of COVID-19						(221,500)	(602,600)
Funds Available	\$ 4,252,505	\$ 4,396,429	\$ 3,697,754	\$ 4,355,072	\$ 3,658,872	\$ 4,133,572	\$ 2,934,772
Expenditures							
Transfers Out:							
General Fund	\$ 2,394,238	\$ 2,660,045	\$ 2,892,400	\$ 2,973,300	\$ 2,820,600	\$ 2,973,300	\$ 2,820,600
Capital Projects Funds:							
Asphalt Overlay/Other							
Street Improvements	425,475	119,897	318,800	436,900	412,800	436,900	0
Railroad Crossing Improvements	58,623	104,207	0	198,100	0	198,100	0
Cleveland Street Project	5,000	0	0	0	0	0	0
Mulberry Avenue Improvements	22,198	1,718	0	1,000	0	1,000	0
Houser/Fulliam Intersection	10,725	9,195	40,800	0	0	0	0
Park Avenue to 3-Lane	17,550	0	0	0	0	0	0
New Sidewalk Program	942	135,595	100,000	100,000	100,000	0	0
Total Expenditures	\$ 2,934,751	\$ 3,030,657	\$ 3,352,000	\$ 3,709,300	\$ 3,333,400	\$ 3,609,300	\$ 2,820,600
Ending Balance, June 30	\$ 1,317,754	\$ 1,365,772	\$ 345,754	\$ 645,772	\$ 325,472	\$ 524,272	\$ 114,172
Increase (Decrease) in Fund Balance	\$ 62,965	\$ 48,018	\$ (469,900)	\$ (720,000)	\$ (320,300)	\$ (841,500)	\$ (410,100)

Preliminary Recommendation:

1. Defer bidding for 2020 Pavement Management Program (some funding may be available from Local Option)
2. Maintain Public Works operating budgets (Roadway Maintenance, Snow & Ice, Traffic Control, etc.)

Assumptions:**Revised Estimate:**

1. 25% reduction in RUT revenues last 4 months of FY 20 \$ (221,500)

FY 2020/2021 Budget:

1. **IF** 20% reduction in RUT revenues for all of FY 21 \$ (602,600)

Local Option Sales Tax Fund

Fund Statement

						PREL. Impact Estimate	
	Actual 2017/2018	Actual 2018/2019	Budget 2019/2020	Revised Estimate 2019/2020	Budget 2020/2021	Updated Estimate 2019/2020	Budget 2020/2021
Beginning Balance, July 1	\$ 237,751	\$ 267,314	\$ 250,014	\$ 566,491	\$ 279,891	\$ 566,491	\$ 279,891
Revenues							
Local Option Sales Tax	\$ 2,988,029	\$ 3,311,407	\$ 3,056,000	\$ 2,965,500 (1)	\$ 2,936,900 (2)	\$ 2,965,500	\$ 2,936,900
Interest	0	4,716	0	0	0		
Projected Impact of COVID-19						(255,000)	(587,400)
Total Revenues	\$ 2,988,029	\$ 3,316,123	\$ 3,056,000	\$ 2,965,500	\$ 2,936,900	\$ 2,710,500	\$ 2,349,500
Funds Available	\$ 3,225,780	\$ 3,583,437	\$ 3,306,014	\$ 3,531,991	\$ 3,216,791	\$ 3,276,991	\$ 2,629,391
Expenditures							
Transfers Out:							
West Hill Sewer Project	\$ 2,377,631	\$ 2,355,054	\$ 2,299,800	\$ 2,659,000	\$ 2,350,000	\$ 2,659,000	\$ 2,350,000
Pavement Management Program (3)	580,835	661,892	611,200	593,100	587,200	(204,000)	(469,900)
						593,100	587,200
						(51,000)	(117,500)
Total Expenditures	\$ 2,958,466	\$ 3,016,946	\$ 2,911,000	\$ 3,252,100	\$ 2,937,200	\$ 2,997,100	\$ 2,349,800
Ending Balance, June 30	\$ 267,314	\$ 566,491	\$ 395,014 (4)	\$ 279,891 (4)	\$ 279,591	\$ 279,891	\$ 279,591
Increase (Decrease) in Fund Balance	\$ 29,563	\$ 299,177	\$ 145,000	\$ (286,600)	\$ (300)	\$ (286,600)	\$ (300)

Preliminary Recommendation:

1. West Hill Sewer Project to continue using the West Hill Reserve Fund as needed for project funding shortfalls.
2. See next slide for Pavement Management recommendation.

Assumptions**Revised Estimate:**

1. 25% reduction in LOST revenues last 4 months of FY 20	\$ (255,000)
2. Est'd Reductions for West Hill Sewer and Pvmt Mgmt	204,000
Net Est'd Rev. Est. FB Impact	51,000
	\$ -

FY 2020/2021 Budget:

1. IF 20% reduction in LOST revenues for all of FY 21	\$ (587,400)
2. Est'd Reductions for West Hill Sewer and Pvmt Mgmt	469,900
Net FY 21 Est'd FB Impact	117,500
	\$ -

Local Option Sales Tax Fund

Pavement Management Allocation (20%)

Fund Statement

	Actual 2017/2018	Actual 2018/2019	Budget 2019/2020	Revised Estimate 2019/2020	Budget 2020/2021	PREL. Impact Estimate	
						Updated Estimate 2019/2020	Budget 2020/2021
Beginning Balance, July 1	\$ 8	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Revenues							
Transfers In:							
Local Option Sales Tax (1)	580,835	661,892	\$ 611,200	\$ 593,100 (2)	\$ 587,200 (3)	\$ 593,100	\$ 587,200
Projected Impact of COVID-19						(51,000)	(117,500)
Total Revenues	\$ 580,835	\$ 661,892	\$ 611,200	\$ 593,100	\$ 587,200	\$ 542,100	\$ 469,700
Funds Available	\$ 580,843	\$ 661,892	\$ 611,200	\$ 593,100	\$ 587,200	\$ 542,100	\$ 469,700
Expenditures							
Transfers Out:							
Pavement Management (Curb and Gutter, Full Depth Patch, Crack Sealing, and Resurfacing)	\$ 580,843	\$ 661,892	\$ 611,200	\$ 593,100	\$ 587,200	\$ 593,100	\$ 587,200
Total Expenditures	\$ 580,843	\$ 661,892	\$ 611,200	\$ 593,100	\$ 587,200	\$ 542,100	\$ 469,700
Ending Balance, June 30	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Increase (Decrease) in Fund Balance	\$ (8)	\$ 0	\$ 0	\$ 0	\$ 0		

Preliminary Recommendation:

1. Defer bidding for 2020 Pavement Management Program (to verify amount available from Local Option)

Assumptions

Revised Estimate:

1. 25% reduction in LOST revenues last 4 months of FY 20 \$ (51,000)
2. Est'd Reductions for Pvmt Mgmt Projects 51,000
Net Est'd Rev. Est. FB Impact \$ -

FY 2020/2021 Budget:

1. IF 20% reduction in LOST revenues for all of FY 21 (117,500)
2. Est'd Reductions for Pvmt Mgmt Projects 117,500
Net FY 21 Est'd FB Impact \$ -

**General Fund
Revenue Summary**

	Adopted Budget		FY 2019/2020 thru April, 2020	PREL. Impact Estimate		Revised Estimate Change	Budget 2020/2021 Change	Comments	
	Revised Estimate 2019/2020	Budget 2020/2021		Revised Estimate 2019/2020	Budget 2020/2021				
Direct and Indirect Property Tax Revenues									
General Property Taxes	\$ 7,197,875	\$ 7,259,768	\$ 6,282,855	\$ 7,197,875 (1)	\$ 7,259,768 (1)			1. No change <u>long-term</u> in property tax revenues. There may be short-term reductions due to the extension of the no-interest payment period to May 27, 2020. There will also not be a tax sale prior to the end of FY 20.	
Ag Land Tax	4,542	3,581	4,166	4,542 (1)	3,581 (1)				
Transit System Levy	49,825	107,436	43,605	49,825 (1)	107,436 (1)				
Tort Liability Levy	285,276	283,292	249,644	285,276 (1)	283,292 (1)				
Levee Tax Levy	0	0	0	0	0				
Mobile Home Tax	20,500	20,500	15,984	20,500 (1)	20,500 (1)				
Taxes Rebated on Voluntary Annexation	0	0	0	0	0				
Special Revenue:									
Police Retirement	684,059	722,931	547,485	684,059	722,931				
Fire Retirement	670,288	743,701	560,525	670,288	743,701				
Police and Fire Medical Insurance	56,698	56,698	56,698	56,698	56,698				
Police and Fire Retiree Medical Costs	45,000	45,000	14,147	45,000	45,000				
Long-term Disability Insurance	12,835	13,370	10,523	12,835	13,370				
Workers Compensation Insurance	25,733	28,242	25,733	25,733	28,242				
Unemployment Insurance	61,453	60,338	41,493	61,453	60,338				
Health Insurance	1,875,035	2,046,612	1,526,317	1,875,035	2,046,612				
Life Insurance	14,672	15,969	12,280	14,672	15,969				
Dental Insurance	50,613	54,299	39,153	50,613	54,299				
Deferred Compensation	600	1,200	600	600	1,200				
Post Employment Health Plan	37,108	55,737	16,489	37,108	55,737				
FICA/IPERS	717,267	770,844	556,947	717,267	770,844				
Employee Benefit Levy Reduction	0	0	0	0	0				
Subtotal	\$ 11,809,379	\$ 12,289,518	\$ 10,004,645	\$ 11,809,379	\$ 12,289,518	\$ -	\$ -		
Non-Property Tax Revenues/Reimbursements									
Hotel/Motel Taxes	\$ 500,000	\$ 500,000	\$ 240,344	\$ 325,000 (2)	\$ 375,000 (2)	\$ (175,000)	\$ (125,000)		2. Actual thru April is for 1st 6 months of the year. The 3rd quarter will be lower than usual and 4th is expected to be very low. Cautiously estimating a 25% reduction for FY 21.
Cable Franchise Tax	155,600	155,600	76,014	155,600	155,600				
Utility Franchise Fees	514,200	514,200	353,844	400,000 (3)	514,200	(114,200)	-		3. Actual thru April is for 1st 9 months of the year. Rev. Est. reduction due to mild winter (not related to COVID-19). FY 21 left as budgeted.
Utility Tax Replacement Excise Tax:									
General	25,876	31,029	14,376	25,876	31,029				
Tort Liability	1,024	1,208	570	1,024	1,208				
Transit	175	459	100	175	459				
Levee	0	0	0	0	0				
Commercial/Industrial State Reimbursement:									
General	316,200	346,719	316,161	316,200	346,719				
Tort Liability	12,500	13,530	12,531	12,500	13,530				
Transit	2,200	5,131	2,189	2,200	5,131				
Levee	0	0	0	0	0				
Subtotal	\$ 1,527,775	\$ 1,567,876	\$ 1,016,126	\$ 1,238,575	\$ 1,442,876	\$ (289,200)	\$ (125,000)		

**General Fund
Revenue Summary**

	Adopted Budget		FY 2019/2020 thru April, 2020	PREL. Impact Estimate		Revised Estimate Change	Budget 2020/2021 Change	Comments
	Revised Estimate 2019/2020	Budget 2020/2021		Revised Estimate 2019/2020	Budget 2020/2021			
Intergovernmental Revenues								
Road Use Tax	\$ 2,973,300	\$ 2,820,600	\$ 2,122,752	\$ 2,973,300	\$ 2,820,600			
Subtotal	\$ 2,973,300	\$ 2,820,600	\$ 2,122,752	\$ 2,973,300	\$ 2,820,600	\$ -	\$ -	Any change will be due to changes in RUT-funded expenditures (no impact on fund balance)
Licenses and Permits								
Beer, Liquor, and Cigarettes	\$ 39,300	\$ 39,300	\$ 28,601	\$ 39,300	\$ 39,300			
Animal	3,000	3,000	1,937	3,000	3,000			
Miscellaneous	5,000	5,000	4,853	5,000	5,000			
Subtotal	\$ 47,300	\$ 47,300	\$ 35,391	\$ 47,300	\$ 47,300	\$ -	\$ -	Minimal changes expected in licenses and permits
Cemetery Fees								
Lot and Niche Sales	\$ 17,000	\$ 17,000	\$ 9,784	\$ 17,000	\$ 17,000			
Lease of Property-Cell Towers	21,100	22,400	21,664	21,100	22,400			
Burial Fees	45,000	45,000	30,750	45,000	45,000			
Miscellaneous Charges	11,000	11,000	7,395	11,000	11,000			
Commissions	15,000	15,000	7,837	15,000	15,000			
Perpetual Care Interest	20,400	16,700	9,867	20,400	16,700			
Maintenance Fees (Cemetery Steps)	400	400	0	400	400			
Other	0	0	80	0	0			
Subtotal	\$ 129,900	\$ 127,500	\$ 87,377	\$ 129,900	\$ 127,500	\$ -	\$ -	No changes expected in overall cemetery revenues
Community Development Fees								
Rental Housing Inspection Fees/Registrations	\$ 60,000	\$ 60,000	\$ 65,496	\$ 60,000	\$ 60,000			
Section 8 Housing Inspection Fees	12,000	12,000	5,345	12,000	12,000			
Construction Permits	275,000	310,000	142,955	200,000 (4)	275,000 (4)	(75,000)	(35,000)	4. Estimated May and June in Rev. Est. FY 21 projected to be down by 10% from budget.
Health Licenses	4,000	4,000	5,807	4,000	4,000			
Zoning Fees	2,500	2,500	2,150	2,500	2,500			
Board of Adjustment Fees	1,600	1,000	2,350	1,600	1,000			
Site Plan Review Fees	1,000	1,000	700	1,000	1,000			
Sale of Code Books	0	0	-	0	0			
Municipal Infractions Penalties	500	500	0	500	500			
Nuisance Reimbursements/Administrative Fees	75,000	80,000	71,980	75,000	80,000			
Sale of Property	12,000	10,000	12,078	12,000	10,000			
State Grant - Historic Preservation	0	0	0	0	0			
State Reimbursement - Asbestos	0	0	0	0	0			
Miscellaneous	1,000	1,000	1,617	1,000	1,000			
Transfer In:								
Staff Services Airport/CDBG	0	0	0	0	0			
Subtotal	\$ 444,600	\$ 482,000	\$ 310,478	\$ 369,600	\$ 447,000	\$ (75,000)	\$ (35,000)	

**General Fund
Revenue Summary**

	Adopted Budget		FY 2019/2020 thru April, 2020	PREL. Impact Estimate		Revised Estimate Change	Budget 2020/2021 Change	Comments
	Revised Estimate 2019/2020	Budget 2020/2021		Revised Estimate 2019/2020	Budget 2020/2021			
Parks and Recreation Revenues								
Parks - General								
Shelters	\$ 9,000	\$ 9,000	\$ 4,165	\$ 5,000 (5)	\$ 8,000 (5)	(4,000)	(1,000)	5. Minimal add'l in FY 20; expect some reduction in FY 21
Pearl City Station Rentals	5,200	10,000	4,340	5,000 (5)	8,000 (5)	(200)	(2,000)	5. Minimal add'l in FY 20; expect some reduction in FY 21
Riverview Center Rentals	15,300	20,000	10,550	12,000 (5)	16,000 (5)	(3,300)	(4,000)	5. Minimal add'l in FY 20; expect some reduction in FY 21
Dog Park Permits	6,700	6,700	3,130	6,700	6,700			
Maintenance Fees	100	100	230	100	100			
Equipment/Miscellaneous Sales	0	0	0	0	0			
Concession Commission	400	700	303	400	700			
Reimbursement of Damages	28,500	0	32,296	32,300	0	3,800	-	Based on actual to date
Donations	0	0	6,950	6,950	0	6,950	-	Based on actual to date
Iowa DNR Tree Grant	0	0	0	0	0			
Iowa DNR Tree Sales	0	0	0	0	0			
Other	0	0	0	0	0			
Transfers In								
Administration Fees	26,900	27,700	20,175	26,900	27,700			
Subtotal	\$ 92,100	\$ 74,200	\$ 82,139	\$ 95,350	\$ 67,200	\$ 3,250	\$ (7,000)	
Kent Stein Park								
Maintenance Fees (Inc. Bruner Field)	\$ 19,000	\$ 19,000	\$ 7,070	\$ 10,000 (6)	\$ 15,000 (6)	(9,000)	(4,000)	6. Expect some add'l in FY 20; likely some reduction in FY 21
Commission on Concessions	3,000	3,000	588	1,000 (6)	2,000 (6)	(2,000)	(1,000)	6. Minimal add'l in FY 20; expect some reduction in FY 21
Mowing Reimbursement - Housing	7,500	7,500	4,500	7,500	7,500			
Storage Building Rental	1,200	1,200	800	1,200	1,200			
Insurance Reimbursements	0	0	0	0	0			
Other	0	0	19	0	0			
Subtotal	\$ 30,700	\$ 30,700	\$ 12,977	\$ 19,700	\$ 25,700	\$ (11,000)	\$ (5,000)	
Soccer Complex Operations								
Maintenance Fees	\$ 29,000	\$ 29,000	\$ 9,933	\$ 12,000 (7)	\$ 24,000 (7)	(17,000)	(5,000)	7. Expect some add'l in FY 20; may be some reduction in FY 21
Commission on Concessions	3,100	3,100	569	1,000 (7)	2,000 (7)	(2,100)	(1,100)	7. Minimal add'l in FY 20; expect some reduction in FY 21
Insurance Reimbursements	0	0	0	0	0			
Other	0	0	0	0	0			
Subtotal	\$ 32,100	\$ 32,100	\$ 10,502	\$ 13,000	\$ 26,000	\$ (19,100)	\$ (6,100)	
Recreation								
Entry Fees/Admissions	\$ 1,400	\$ 1,400	\$ 1,461	\$ 1,400	\$ 1,400			
Lessons	36,000	36,000	15,997	20,000 (8)	32,000 (8)	(16,000)	(4,000)	8. Expect some add'l in FY 20; may be some reduction in FY 21
League and Tournament Fees	6,800	6,800	4,023	5,000 (8)	6,800 (8)	(1,800)	-	8. Expect some add'l in FY 20; assumes no reduction in FY 21
Sales Tax	500	500	282	400 (8)	500 (8)	(100)	-	
Commissions	500	500	0	0 (8)	500 (8)	(500)	-	
Donations	1,300	1,300	1,639	1,600 (8)	1,300 (8)	300	-	
Other	300	300	446	300	300			
Subtotal	\$ 46,800	\$ 46,800	\$ 23,848	\$ 28,700	\$ 42,800	\$ (18,100)	\$ (4,000)	

**General Fund
Revenue Summary**

	Adopted Budget		FY 2019/2020 thru April, 2020	PREL. Impact Estimate		Revised Estimate Change	Budget 2020/2021 Change	Comments	
	Revised Estimate 2019/2020	Budget 2020/2021		Revised Estimate 2019/2020	Budget 2020/2021				
Aquatic Center									
Admissions	\$ 88,000	\$ 88,000	\$ 56,636	\$ 67,091 (9)	\$ 58,667 (9)	(20,909)	(29,333)	9. If the Aquatic Center opens in 2020, projected 1/3 of "normal" June revenues; estimated 65% of revenues for FY 21 if it opens in the current year (all revenue categories)	
Season Passes	12,000	12,000	1,285	4,857 (9)	8,000 (9)	(7,143)	(4,000)		
Lessons	12,000	12,000	1,179	4,786 (9)	8,000 (9)	(7,214)	(4,000)		
Group Sales	19,000	19,000	5,375	9,917 (9)	12,667 (9)	(9,083)	(6,333)		
Room Rental	800	800	125	350 (9)	533 (9)	(450)	(267)		
Locker Rental	500	500	234	323 (9)	333 (9)	(178)	(167)		
Commission on Concessions	4,200	4,200	2,616	3,144 (9)	2,800 (9)	(1,056)	(1,400)		
Miscellaneous Sales	200	200	91	127 (9)	133 (9)	(73)	(67)		
Other	100	100	340	260 (9)	67 (9)	160	(33)		
Subtotal	\$ 136,800	\$ 136,800	\$ 67,880	\$ 90,854	\$ 91,200	\$ (45,946)	\$ (45,600)		
Subtotal - Parks and Recreation	\$ 338,500	\$ 320,600	\$ 197,346	\$ 247,604	\$ 252,900	\$ (90,896)	\$ (67,700)		
Library Revenues									
Fines and Charges	\$ 7,000	\$ 7,000	\$ 4,621	\$ 5,000 (10)	\$ 7,000	(2,000)	-		10. FY 20-reduction expected with deferring due dates of Library materials
County Contributions	123,500	123,500	123,512	123,500	123,500				
Illinois Contracts	11,200	11,500	11,217	11,200	11,500				
Printing Charges	3,200	3,200	2,848	3,200	3,200				
Other	100	100	33	100	100				
Subtotal	\$ 145,000	\$ 145,300	\$ 142,232	\$ 143,000	\$ 145,300	\$ (2,000)	\$ -		
Art Center Revenues									
Building Rentals	\$ 400	\$ 400	\$ 160	\$ 200 (11)	\$ 400 (11)	(200)	-	11. FY 20-some reduction expected	
Class Fees	3,500	4,000	3,280	3,500	4,000				
State Grant	10,000	10,000	10,000	10,000	10,000				
Support Foundation Contributions	23,700	24,000	-	23,700	24,000				
Friends of the Art Center Contributions	25,500	26,000	-	25,500	26,000				
Other Contributions	1,000	1,000	150	1,000	1,000				
Other	300	300	360	300	300				
State Grant-Other	0	0	-	0	0				
Subtotal	\$ 64,400	\$ 65,700	\$ 13,950	\$ 64,200	\$ 65,700	\$ (200)	\$ -		
Public Works Services									
Repair and Maintenance Services	\$ 17,000	\$ 17,000	\$ -	\$ 17,000	\$ 17,000				
Rental of Equipment	200	200	0	200	200				
Sale of Equipment	1,000	1,000	8	1,000	1,000				
Miscellaneous Sales	2,500	2,500	188	2,500	2,500				
Reimbursement for Salt	4,000	4,000	7,713	4,000	4,000				
Reimbursement of Damages	0	0	54,274	0	0				
Other	5,000	500	5,347	5,000	500				
Transfers In:									
Engineering Services	122,500	122,500	61,226	122,500	122,500				
Administrative Fees	70,300	72,400	52,725	70,300	72,400				
Subtotal	\$ 222,500	\$ 220,100	\$ 181,480	\$ 222,500	\$ 220,100	\$ -	\$ -		

**General Fund
Revenue Summary**

	Adopted Budget		FY 2019/2020 thru April, 2020	PREL. Impact Estimate		Revised Estimate Change	Budget 2020/2021 Change	Comments
	Revised Estimate 2019/2020	Budget 2020/2021		Revised Estimate 2019/2020	Budget 2020/2021			
Police Operations								
Police Grants	\$ 306,800	\$ 312,800	\$ 159,726	\$ 306,800	\$ 312,800	-	-	
Court Fines	170,000	170,000	102,483	160,000 (12)	170,000	(10,000)	-	12. FY 20-some reduction expected with Courts closed
Automated Traffic Enforcement Fines	500,000	500,000	371,130	500,000	500,000			
Parking Violations	22,000	22,000	13,870	16,000 (13)	22,000	(6,000)	-	13. FY 20-some reduction expected
Tobacco Checks/Violations	2,000	2,000	5,400	2,000	2,000			
Alarm System Charges	3,700	3,700	600	3,700	3,700			
Alarm Permits	600	600	605	600	600			
False Alarm Charges	2,000	2,000	600	2,000	2,000			
Police Services Agreement	53,300	54,600	53,276	53,300	54,600			
Animal Ordinance Fees and Fines	2,500	2,500	1,385	2,500	2,500			
Printing Charges	4,500	4,500	3,341	4,500	4,500			
Contributions - Mentor Program	6,000	5,000	5,971	6,000	5,000			
Contributions - Tactical Robot	48,000	0	40,000	48,000	0			
Other Contributions	4,200	0	4,188	4,200	0			
Lease - Public Safety Cell Tower	26,900	26,900	20,209	26,900	26,900			
Insurance Reimbursements (Hail Storm)	0	0	0	0	0			
Reimbursements/Miscellaneous Income	35,000	45,000	46,115	35,000	45,000			
Subtotal	\$ 1,187,500	\$ 1,151,600	\$ 828,900	\$ 1,171,500	\$ 1,151,600	\$ (16,000)	\$ -	
Fire Operations								
Fire Hazmat Agreements	\$ 26,600	\$ 26,600	26,623	\$ 26,600	\$ 26,600			
Fire Open Burn Permits	1,100	1,100	1,025	1,100	1,100			
Fire Inspection Fees	15,000	15,000	11,040	12,000 (14)	15,000	(3,000)	-	14. Some reduction in Rev. Est. due to deferring fire inspections
Fire Plan Review Fees	4,000	5,000	4,366	4,000	5,000			
Fire Assessment Fees	300	200	300	300	200			
Confined Space Fees	36,000	36,000	39,275	36,000	36,000			
Fireworks Fees	1,200	1,200	200	1,200	1,200			
Fire Protection Contracts	20,500	20,500	-	20,500	20,500			
Fire Reports	500	500	515	500	500			
Fire Citations	800	800	-	800	800			
Alarm Permits	600	600	450	600	600			
False Alarm Charges	1,200	1,200	0	1,200	1,200			
Donations	1,000	0	1,000	1,000	0			
Insurance Reimbursement	0	0	0	0	0			
Reimbursement of Expenses/Other	3,500	3,500	4,376	3,500	3,500			
Subtotal	\$ 112,300	\$ 112,200	\$ 89,170	\$ 109,300	\$ 112,200	\$ (3,000)	\$ -	

**General Fund
Revenue Summary**

	Adopted Budget		FY 2019/2020 thru April, 2020	PREL. Impact Estimate		Revised Estimate Change	Budget 2020/2021 Change	Comments
	Revised Estimate 2019/2020	Budget 2020/2021		Revised Estimate 2019/2020	Budget 2020/2021			
Other General Revenues								
Interest Income	\$ 60,000	\$ 60,000	\$ 56,352	\$ 60,000	\$ 50,000	(15)	(10,000)	15. Significant decrease in interest rates in March 2020
Payment in Lieu of Taxes	34,400	34,500	-	34,400	34,500			
Housing Accounting Fees	64,600	66,800	64,600	64,600	66,800			
Housing Management Fee	4,900	16,300	14,113	4,900	16,300			
Lease - Clark House Cell Towers	0	0	0	0	0			
Long-Term Lease of Right-of-Way	50,200	0	50,230	50,200	0			
ICAP Grant	0	0	1,000	0	0			
Other Charges	16,200	19,000	14,972	16,200	19,000			
Insurance Reimbursement - Art Center Chiller	0	0	19,989	0	0			
Transfers In:								
Administrative Fees	398,900	410,800	299,175	398,900	410,800			
Health Insurance Fund (Wellness)	62,600	64,000	37,521	62,600	64,000			
Health Insurance Administrative Fee	3,000	3,000	3,000	3,000	3,000			
Information Technology Administrative Fee	39,000	41,000	30,725	39,000	41,000			
Communications Admin Fee (Exc. TIF Portion)	59,600	62,800	0	59,600	62,800			
Ambulance Enterprise Fund	1,079,400	1,105,200	809,550	1,079,400	1,105,200			
Ambulance Enterprise Fund - Additional	116,300	232,600	0	116,300	232,600			
Tax Increment/Economic Dev Admin Fees	158,000	159,000	0	158,000	159,000			
Tax Increment Economic Development	38,000	43,000	0	38,000	43,000			
Tax Increment - Legal Services	6,200	0	0	6,200	0			
Subtotal	\$ 2,191,300	\$ 2,318,000	\$ 1,401,226	\$ 2,191,300	\$ 2,308,000	\$ -	\$ (10,000)	
Total	\$ 21,193,754	\$ 21,668,294	\$ 16,431,071	\$ 20,717,458	\$ 21,430,594	\$ (476,296)	\$ (237,700)	

Change from Original Revised Estimate	<u>\$ (476,296)</u>	Total of Rev. Est. and FY 21 Change
Change from Original FY 21 Budget	<u>\$ (237,700)</u>	
		<u>\$ (713,996)</u>

1. Property Taxes

The City has received 93.3% of the FY 20 regular property tax
The Governor has waived the interest penalties on unpaid property taxes due 3/31/20 through May 27, 2020.
The City accrues property taxes received through the payment received from the County in August to the prior fiscal year.

General Fund
Summary of Expenditures

Function/Activity	Adopted Budget		FY 2019/2020 thru April, 2020	PREL. Impact Estimate		Revised Estimate Change	Budget 2020/2021 Change	Comments
	Revised Estimate 2019/2020	Budget 2020/2021		Revised Estimate 2019/2020	Budget 2020/2021			
General Government								
Mayor and Council	\$ 94,300	\$ 95,300	\$ 84,406	\$ 94,300	\$ 95,300			
Legal Services	120,000	110,000	71,807	100,000	110,000	(20,000)	-	1. Regular legal services expenditures are projected to be under budget in the Revised Estimate (excludes attorney costs in HR budget)
City Administrator	610,200	438,100	535,845	610,200	438,100			2. Reflects deferring new HR Generalist position added for FY 21; full fiscal year shown for impact
Human Resources	251,800	248,700	212,557	251,800	175,000	-	(73,700)	
Wellness Program	62,600	64,000	47,235	62,600	64,000			
Finance and Records	667,400	687,100	544,917	667,400	687,100			
Information Technology	430,200	387,700	345,364	430,200	387,700			
Risk Management	301,800	317,100	267,128	301,800	317,100			
Building and Grounds	681,000	699,900	532,070	681,000	699,900			
Subtotal	\$ 3,219,300	\$ 3,047,900	\$ 2,641,328	\$ 3,199,300	\$ 2,974,200	\$ (20,000)	\$ (73,700)	
Public Safety								
Police Operations	\$ 5,204,900	\$ 5,134,400	\$ 4,141,407	\$ 5,204,900	\$ 5,134,400			
Animal Control	154,800	162,500	126,565	154,800	162,500			
Fire Operations	4,612,700	5,183,800	3,773,755	4,612,700	4,949,400	-	(234,400)	3. Reflects deferring hiring the 3 new Firefighter positions added for FY 21; full fiscal year shown for impact
Subtotal	\$ 9,972,400	\$ 10,480,700	\$ 8,041,728	\$ 9,972,400	\$ 10,246,300	\$ -	\$ (234,400)	
Culture and Recreation								
Library	\$ 1,160,600	\$ 1,170,800	\$ 878,268	\$ 1,140,600	\$ 1,170,800	(20,000)	-	4. Library expenditures are projected to be under budget in the Revised Estimate
Cable Television Operations	19,700	20,000	17,295	19,700	20,000			
Art Center	408,800	424,600	333,090	408,800	424,600			
Park Administration	209,000	214,200	166,103	209,000	209,800	-	(4,400)	5. Parks reduced expenditures throughout their divisions in both the Rev. Est. and FY 21 to offset projected revenue decreases
Park Maintenance	817,000	781,200	618,653	817,000	753,400	-	(27,800)	
Kent Stein Park	227,200	235,500	158,804	214,600	228,000	(12,600)	(7,500)	
Soccer Complex	246,600	252,000	166,769	232,000	241,400	(14,600)	(10,600)	
Aquatic Center	219,300	186,300	120,381	163,500	180,100	(55,800)	(6,200)	
Recreation	125,700	134,000	85,494	106,900	129,600	(18,800)	(4,400)	
Cemetery	178,600	183,700	144,928	178,600	176,900	-	(6,800)	
Subtotal	\$ 3,612,500	\$ 3,602,300	\$ 2,689,785	\$ 3,490,700	\$ 3,534,600	\$ (121,800)	\$ (67,700)	Parks total in Rev. Est. is \$101,800 and FY 21 is \$67,700 (equal to revenue shortfalls)

General Fund
Summary of Expenditures

Function/Activity	Adopted Budget		FY 2019/2020 thru April, 2020	PREL. Impact Estimate		Revised Estimate Change	Budget 2020/2021 Change	Comments
	Revised Estimate 2019/2020	Budget 2020/2021		Revised Estimate 2019/2020	Budget 2020/2021			
Health and Social Services								
Economic Well-Being	\$ 50,000	\$ 50,000	\$ 43,750	\$ 50,000	\$ 50,000			
Subtotal	\$ 50,000	\$ 50,000	\$ 43,750	\$ 50,000	\$ 50,000	\$ -	\$ -	
Community and Economic Development								
Community Development	\$ 782,900	\$ 880,600	\$ 588,301	\$ 745,600	\$ 880,600	(37,300)	-	6. Hiring currently vacant Planner I position can be deferred until July 1 or after; full cost of position in FY 21 would be \$78,700
Economic Development	186,800	188,000	155,988	186,800	144,300	-	(43,700)	7. Reduction to the transfer to the CVB enterprise fund in FY 21 due to est'd reduction in Hotel/Motel tax in FY 20; CVB would be able to use available fund balance to maintain their budget
Subtotal	\$ 969,700	\$ 1,068,600	\$ 744,289	\$ 932,400	\$ 1,024,900	\$ (37,300)	\$ (43,700)	
Public Works								
Public Works Administration	\$ 218,300	\$ 217,000	\$ 165,339	\$ 218,300	\$ 217,000			
Roadway Maintenance	1,593,000	1,496,100	1,287,167	1,593,000	1,496,100			
Traffic Control	190,700	187,400	165,725	190,700	187,400			
Snow and Ice Control	558,700	439,000	408,233	558,700	439,000			
Street Cleaning	201,500	255,200	147,513	201,500	255,200			
Engineering	353,900	420,800	248,367	353,900	420,800			
Subtotal	\$ 3,116,100	\$ 3,015,500	\$ 2,422,343	\$ 3,116,100	\$ 3,015,500	\$ -	\$ -	8. No impact proposed on Public Works operating expenditures; only Pavement Management capital project impacted
Transfers and Assigned Funding								
Transit System Subsidy	\$ 52,200	\$ 113,026	\$ 45,890	\$ 52,200	\$ 113,026			
Airport Subsidy	63,400	33,600	0	28,000	0	(35,400)	(33,600)	9. \$69,000 in CARES Act funding is expected to reduce the General Fund subsidy over FY 20 and FY 21
Levee Project Subsidy	0	0	0	0	0			
Equipment Replacement Allocation	200,000	202,000	200,000	200,000	202,000			
Assigned Funding - Non-Union Merit	0	50,000	0	0	50,000			10. Could consider reducing or deferring Non-Union merit in FY 21
Subtotal	\$ 315,600	\$ 398,626	\$ 245,890	\$ 280,200	\$ 365,026	\$ (35,400)	\$ (33,600)	
Total	\$ 21,255,600	\$ 21,663,626	\$ 16,829,113	\$ 21,041,100	\$ 21,210,526	\$ (214,500)	\$ (453,100)	

**General Fund
Summary of Expenditures**

Function/Activity	Adopted Budget		FY 2019/2020 thru April, 2020	PREL. Impact Estimate		Revised Estimate Change	Budget 2020/2021 Change	Comments						
	Revised Estimate 2019/2020	Budget 2020/2021		Revised Estimate 2019/2020	Budget 2020/2021									
FY 20 Budget Amendment #2:														
City Administrator				\$ 5,300										
Human Resources				8,900										
Building and Grounds				1,300										
Police (CARES JAG Grant will fund)				-	(No net Impact)									
Fire				37,000										
Cemetery				10,200										
Overall Public Works (Net Increase)				-	(No net Impact)									
Net Expenditure Increase with Amendment #2				<u>\$ 62,700</u>		<u>62,700</u>								
Total Expenditure Change Including Amendment #2						<u>\$ (151,800)</u>								
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%; text-align: right;">Updated Revised Estimate Change</td> <td style="width: 20%; text-align: right;"><u>\$ (151,800)</u></td> <td style="width: 20%;"></td> </tr> <tr> <td style="text-align: right;">Updated FY 21 Budget Change</td> <td style="text-align: right;"><u>\$ (453,100)</u></td> <td style="text-align: right;">Total of Rev. Est. and FY 21: <u>\$ (604,900)</u></td> </tr> </table>									Updated Revised Estimate Change	<u>\$ (151,800)</u>		Updated FY 21 Budget Change	<u>\$ (453,100)</u>	Total of Rev. Est. and FY 21: <u>\$ (604,900)</u>
Updated Revised Estimate Change	<u>\$ (151,800)</u>													
Updated FY 21 Budget Change	<u>\$ (453,100)</u>	Total of Rev. Est. and FY 21: <u>\$ (604,900)</u>												

5/13/2020

General Fund

Fund Statement

	Original Rev. Est. and Budget					PREL. Impact Estimate	
	Actual 2017/2018	Actual 2018/2019	Budget 2019/2020	Revised Estimate 2019/2020	Budget 2020/2021	Revised Estimate 2019/2020	Budget 2020/2021
Beginning Balance, July 1	\$ 4,312,391	\$ 4,742,743	\$ 4,660,341	\$ 4,799,686	\$ 4,737,840	\$ 4,799,686	\$ 4,485,294
Revenues	19,406,504	19,995,706	21,134,911	21,193,754	21,668,294	21,193,754	21,668,294
Impact Estimate for Revenues						(476,296)	(237,700)
Encumbrance Variance	<u>470</u>	<u>699</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Funds Available	\$ 23,719,365	\$ 24,739,148	\$ 25,795,252	\$ 25,993,440	\$ 26,406,134	\$ 25,517,144	\$ 25,915,888
Expenditures	<u>18,976,622</u>	<u>19,939,462</u>	<u>21,114,760</u>	<u>21,255,600</u>	<u>21,663,626</u>	<u>21,255,600</u>	<u>21,663,626</u>
Impact Estimate for Expenditures						(151,800)	(453,100)
Ending Balance, June 30	<u>\$ 4,742,743</u>	<u>\$ 4,799,686</u>	<u>\$ 4,680,492</u>	<u>\$ 4,737,840</u>	<u>\$ 4,742,508</u>	<u>\$ 4,413,344</u>	<u>\$ 4,705,362</u>
Increase (Decrease) in Fund Balance	\$ 430,352	\$ 56,943	\$ 20,151	\$ (61,846)	\$ 4,668	\$ (386,342)	\$ 220,068
Minimum Fund Balance per policy adopted in November, 2013 (16.7% of General Fund Expenditures)	<u>\$ 3,169,000</u>	<u>\$ 3,330,000</u>	<u>\$ 3,526,000</u>	<u>\$ 3,550,000</u>	<u>\$ 3,618,000</u>	<u>\$ 3,524,000</u>	<u>\$ 3,542,000</u>
Amount Over (Under) Fund Balance Policy Minimum of 16.7%	<u>\$ 1,573,743</u>	<u>\$ 1,469,686</u>	<u>\$ 1,154,492</u>	<u>\$ 1,187,840</u>	<u>\$ 1,124,508</u>	<u>\$ 889,344</u>	<u>\$ 1,163,362</u>
Ending Balance as a Percent of General Fund Expenditures	<u>25.0%</u>	<u>24.1%</u>	<u>22.2%</u>	<u>22.3%</u>	<u>21.9%</u>	<u>20.6%</u>	<u>21.7%</u>

Explanation of Increases or Decreases in Fund Balances:

In prior years the City's financial policies provided that the fund balance of the General Fund be at least 10% of expenditures. The Moody's bond rating report in 2008 stated "Moody's considers the 10% level to be relatively narrow, and higher reserve levels may mitigate any unforeseen one-time expenses that may challenge financial operations". With that in mind, City Council has been budgeting for incremental increases in the General Fund balance as part of the budget process in recent years. In November of 2013 the City Council adopted a new General Fund balance policy providing that the minimum fund balance be at least two months of expenditures which is equivalent to 16.7%.

Additional Funding Secured to Date Related to COVID-19

The City has received notification of the funding listed below. Some of the funding is restricted for specific purposes according to the grant agreements.

1. Police – JAG Coronavirus Emergency Supplemental Funding Grant \$60,827.
2. Transit – Emergency Relief Operating Assistance \$575,708
3. City-Sponsored CDBG Grant passed through to local non-profit service agencies \$53,004
4. Airport – FAA CARES grant for Airport operations \$69,000
5. Airport – FAA – Local 10% share waived for Airport Taxiway project (projected Spring 2022 bonding was estimated at \$325,000)
6. Section 8 Housing Voucher Program Admin Funding - \$43,316
7. Public Housing Operating Subsidy - \$44,388
8. Ambulance – U.S. Health and Human Services COVID-19 Relief Grant - \$41,927.70

General Information on Impacts to Enterprise Funds

- WPCP and Collection and Drainage revenue – minimal impact on revenues expected
- Transfer Station and Landfill – estimated 2,000 decrease in tonnage in FY20; FY 21 tonnage may also be impacted
- Refuse Collection – minimal impact on revenues
- Golf – minimal impact expected
- Boat Harbor and Marina – minimal impact expected directly related to COVID-19
- Transit – decreased fares and ridership – federal grant should cover
- Parking – decreased meter fees and fines; impact on leased parking to be determined
- Ambulance – increased supplies expected to be covered by federal grant
- CVB – reduced hotel/motel tax would impact FY 21 budget allocation, however, the enterprise fund balance can be used for FY 21 expenses
- Airport – additional federal funding for operations and no local match for Taxiway project.

Summary

- As noted previously, the projected impacts in this presentation are estimates based on currently known information.
- The most significant unknown is the time it will take to recover from the impacts of COVID-19.
- The City was in good financial condition going into this event, especially due to the City's General Fund Balance Policy and balanced budgets in recent years.
- It currently appears that deferring the 2020 Pavement Management program and deferring hiring of the new positions added in the FY 21 Budget could assist in offsetting a significant portion of the currently expected revenue losses without a reduction in service levels to our residents. These items, however, can be revisited during the upcoming year based on updated information, especially if additional federal grant funding would become available.