

MUSCATINE POLICE DEPARTMENT

MEMORANDUM

TO: **Gregg Mandsager, City Administrator**

FROM: **Brett Talkington, Chief of Police**

SUBJECT: **City Council Agenda Item (Impound/Towing Contract)**

DATE: **September 10, 2019**

INTRODUCTION:

The current Impound/Towing contract expires September 30, 2019

BACKGROUND:

The police department sent out RFP for towing contract and posted to the city website. There was an addendum to the RFP requesting a “daytime” rate (6 AM-10 PM) and a “nighttime” rate (10 PM-6 AM) posted a few days later. The bids were due back August 30, 2019 at 10 AM.

RECOMMENDATION/RATIONALE:

There was only one (1) bid received from Midtown Towing and Repair. Midtown Towing and Repair bid for “daytime” storage is \$105 per tow. Midtown Towing and Repair bid for “nighttime” tow is \$145 per tow

Outside storage bid for Midtown Towing and Repair was \$25 per day. Inside storage bid for Midtown Towing and Repair was \$30 a day.

It is the police department’s recommendation to award the Impound/Towing contract to Midtown Towing and Repair commencing October 1, 2019 for three (3) years with an option to extend the contract an additional term of three (3) years if both parties mutually agree in writing to such extension by September 30, 2022