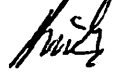


MEMORANDUM

TO: Gregg Mandsager, City Administrator
FROM: Richard Klimes, Director of Parks and Recreation 
RE: Request Approval to Approve Purchase Order to Paint the Aquatic Center Pool Basin
DATE: July 12, 2019

INTRODUCTION:

Please accept this memo and the attached information as a request for approval to issue a purchase order to paint the Aquatic Center pool basin.

BACKGROUND:

The Muscatine Aquatic Center was built in 2003 and went into operation in 2004. The facility hosts roughly 40,000 guests annually and holds 310,000 gallons of water over 11,000 sq. ft. of surface area.

With normal usage, the Aquatic Center pool basin needs to be painted roughly every five years.

RECOMMENDATION:

The City's Purchasing Policy was used to solicit for qualified responsive and responsible vendors to submit bids as specified.

The attached memo from the Program Supervisor shows the bid results for the procurement of this service.

At this time, City Staff would recommend that the City Council approve a purchase order to paint the Aquatic Center pool basin in the amount of \$27,484.00 to Terry and Sons Painting, Inc. from Muscatine, Iowa.

The FY19/20 budget has \$30,000.00 approved for this item.

BACKUP INFORMATION:

1. Division Support Memo

Thank you for your time and attention to this matter. Please contact me if you have any comments, questions, or concerns.

C. Kelsie Stafford, Program Supervisor

MEMORANDUM
July 12, 2019

TO: Richard Klimes, Director of Parks and Recreation
FROM: Kelsie Stafford, Program Supervisor
SUBJECT: Request to approve purchase order to paint the Aquatic Center Pool Basin

Please accept this memo as a request to approve the issuance of a purchase order to paint the pool basin of the Aquatic Center.

The 2019 season will be the completion of the sixteenth season of the aquatic center. Typically and depending on wear patterns, the municipal pool in Muscatine has traditionally needed to be painted every four to five years. The pool basin is showing heavy signs of usage including worn spots to the bare concrete.

Bids were solicited for and received for this project per the City's purchasing policy. A total of seven (7) proposals were sent out to prospective vendors with three (3) being returned in a timely manner by the submittal deadline. There was \$30,000.00 budgeted in the FY 2019/20 budget for this project.

The bid results are as follows:

- | | |
|--|-------------|
| 1. Terry and Sons Painting, Inc. | \$27,484.00 |
| 2. ACCO Unlimited Corp. | \$36,558.10 |
| 3. Dreyer Painting | \$40,413.00 |
| 4. Rousch Painting – did not respond | |
| 5. Boche Painting – did not respond | |
| 6. Dixon Painting – did not respond | |
| 7. Mongan Painting Company – did not respond | |

At this time, the City staff would request approval from the Muscatine City Council to issue a purchase order to Terry and Sons Painting, Inc. for an amount not to exceed \$27,484.00 for the painting of the Muscatine Aquatic Center pool basin.

Thank you for your time and attention to this matter. Please do not hesitate to contact me if you should have any questions, comments or concerns.

C: Nick Gow, Park Maintenance Superintendent