



To: Gregg Mandsager, City Administrator

From: Melanie Alexander, Art Center Director

Date: March 29, 2019

Re: Creation of Public Art Advisory Commission

Introduction:

Throughout 2018, a group of six Muscatine community members met to research how other Iowa towns and cities support public art projects. They found that communities with an active public art program had a commission or advisory committee. Most such communities had policies and a specific process pertaining to public art. Some had a percent for art policy or access to other public dollars.

At the January 10, 2019 in-depth session, members of City Council expressed their support of the formation of a Public Art Advisory Commission. The proposed ordinance for the commission will be presented to City Council at the April 4, 2019 meeting.

Details:

The purpose of the commission is to strengthen the community of Muscatine through arts and cultural programs. The commission's main activities include:

- To plan, promote, and encourage programs to further public awareness of, accessibility to, participation in, and support for the artistic and cultural development of the City of Muscatine.
- To make recommendations to the City Council, for projects and activities regarding the establishment of arts and cultural policies and programs, the use of City property for arts and cultural activities, and the expenditure of budgeted funds (when available) on arts and cultural activities.
- To evaluate proposed gifts of art to be installed on City of Muscatine property.

The five member commission shall be gender balanced and is to include one commission member representing or having an interest in public art from Muscatine County. The remaining four members shall be residents of the City of Muscatine, Iowa. The inaugural commission is to be in place on July 1, 2019 at the start of the new fiscal year. The Council shall appoint the members. Members can serve two (2) full consecutive terms of three (3) years. The commission will select a chairperson to preside over meetings. The commission will meet at least four (4) times per fiscal year, and a simple majority will constitute a quorum for the transaction of business.

Ex officio members include one staff member from the Muscatine Art Center and one staff member from Parks and Recreation. The City Administrator or his/her designee shall serve as Secretary and be responsible for maintaining written records of the commission's proceedings.

For the purposes of the commission's work, public art is loosely defined. Public art includes both temporary and permanent installations of murals, sculptures, memorials, integrated architectural components, community art, and digital media placed in or on City owned property.

ORDINANCE NO. 2019-0078

An Ordinance Amending Title 2: Boards and Commissions
by Adding Chapter 14: Public Art Advisory Commission

BE IT ORDAINED by the City Council of the City of Muscatine, Iowa, as follows:

SECTION 1.

Title 2: Boards and Commissions is hereby amended to add Chapter 14: Public Art Advisory Commission as follows:

2-14-1 Creation. The Public Art Advisory Commission is hereby created.

2-14-2 Number of Members. The Public Art Advisory Commission shall consist of five (5) gender balanced members, including one (1) member representing or having an interest in public art from Muscatine County and Ex Officio members from the Art Center and Parks and Recreation Departments.

2-14-3 Appointment. The Council shall appoint the members.

2-14-4 Term Duration and Limits.

- A. **Duration.** The Public Art Advisory Commission shall consist of (5) members to be appointed by the City Council. The term of office of such members shall commence with their appointment and shall be for (3) years, except to fill vacancies provided, however, that appointments to the first Commission shall be two (2) members for three (3) years, two (2) members for two (2) years, and one (1) member for one (1) year. Each term shall commence on the first day of July. All members of the Public Art Advisory Commission shall remain on the Commission until their successors are appointed.
- B. **Limits.** No individual shall serve more than two (2) full consecutive terms on the Public Art Advisory Commission.

2-14-5 Removal – Vacancies. The Council may, at any time, remove any member of the Commission after showing due cause, and shall fill the vacancies occurring on the Commission by removal or otherwise.

2-14-6 Residence Requirements. Members of the Public Art Advisory Commission shall be a resident of the City of Muscatine, Iowa and one (1) member representing or having an interest in public art from Muscatine County.

2-14-7 Responsibilities and Duties. The Public Art Advisory Commission shall promote and encourage programs to further public awareness of, accessibility to, participation in, and support for the artistic and cultural development of the City of Muscatine. The Commission shall coordinate with the City Administrator or the appropriate department on recommendations for the expenditure of available funds for art and cultural activities. The Commission will evaluate gifts of art to be installed on City of Muscatine property, and advise City Council on potential sites that can be enhanced by the addition of public art and recommend various proposals for such sites. The Commission shall work with partners

(individuals, for-profit businesses, non-profit organizations, other government institutions) to develop proposed projects to be implemented on public property within the City of Muscatine.

2-14-8 Chairperson and Secretary. The Public Art Advisory Commission shall select a Chairperson, who shall preside over all Commission meetings. The City Administrator or his/her Designee shall serve as Secretary and be responsible for maintaining written records of the Commissions' proceedings.

2-14-9 Meetings and Quorum. The Public Art Advisory Commission shall meet at least four (4) times per fiscal year and a simple majority of the Commission shall constitute a quorum for the transaction of business.

2-14-10 Compensation. The members of the Public Art Advisory Commission shall serve without compensation.

2-14-11 Definition – Public Art. Public Art is loosely defined to include both temporary and permanent installations of murals, sculptures, memorials, integrated architectural components, community art and digital media placed in or on City owned property.

SECTION 2.

All ordinances or portions of ordinances in conflict herewith are hereby repealed,

SECTION 3.

This Ordinance shall become effective upon passing and publication as provided by law.

PASSED AND ENACTED by the City Council of Muscatine, Iowa, the 2nd day of May, 2019

Diana Broderson, Mayor

Attest

Gregg Mandsager, City Administrator

1st Reading April 4, 2019: Vote 7 ayes, 0 nays
2nd Reading April 18, 2019: Vote 7 ayes, 0 nays
3rd and final Reading May 2, 2019: Vote
Publication Date:

Title 2 – Boards and Commissions

Chapter 14 – Public Art Advisory Commission

SECTIONS:

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- 2-14-2 Number of Members
- 2-14-3 Appointment
- 2-14-4 Term Duration and Limits
- 2-14-5 Removal – Vacancies
- 2-14-6 Residence Requirements
- 2-14-7 Responsibilities and Duties
- 2-14-8 Chairperson and Secretary
- 2-14-9 Meetings and Quorum
- 2-14-10 Compensation
- 2-14-11 Definition – Public Art

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- B. **Limits.** No individual shall serve more than two (2) full consecutive terms on the Public Art Advisory Commission.

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