



Rental Facility License and Rental Unit Registration Application

Property Information	Address: _____
	Number of Units: _____
	Is this a new rental facility? Yes <input type="checkbox"/> No <input type="checkbox"/>
	Is this a change of ownership? Yes <input type="checkbox"/> No <input type="checkbox"/>

Property Owner	Owner: _____
	Address: _____
	Phone: _____
	Email: _____

Property Manager	Manager: _____
	Address: _____
	Phone: _____
	Email: _____

Notes	Each individual rental unit must have separate registrations per City Code 8-5-4. Such registration does not indicate that a rental unit meets the requirements of City Code 8-5.
	Please notify the Community Development Department at 563-262-4141 of any change in ownership/management. Please return application to Community Development, 215 Sycamore Street, Muscatine, IA 52761; via email to cbailey@muscatineiowa.gov ; or fax to 563-262-4142.

Acknowledgment	I hereby acknowledge that I have read this application and state that the above is correct and agree to comply with all City ordinances and State laws regulating rental housing.
	Signature of Applicant: _____ <div style="text-align: right;">Date: _____</div>

Fees	Registration fees are \$30.00 per rental unit annually. City Code Appendix D
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Fee & Approval	Registration Fee: _____ Date Paid: _____
	Approved By: _____
	Remarks: _____