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Public Works

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MEMORANDUM

Equipment Maintenance
Roadway Maintenance
Collection & Drainage
Building & Grounds
Engineering

To: Mayor and City Council Members

CC: Gregg Mandsager, City Administrator

FROM: Brian Stineman, Public Works Director

DATE: August 13, 2018

RE: Recommendation to Declare Property Surplus

INTRODUCTION:

During the auction of items declared surplus at the “old” Musser Public Library, the Louisa-Muscatine School District inquired about several wood and glass book display cases that were not originally listed as surplus for the auction. The school district would like to use these cases for trophies at the school and has requested that the city donate them to the school district. Before this donation can happen the material must be declared surplus.

BACKGROUND:

The previous listing of auction items did not include the display cases. Since the building has not been sold, the Public Works Department recommends declaring the display cases as surplus and donating them to the Louisa-Muscatine School District.

RECOMMENDATION/RATIONALE:

Staff recommends that council declare the wood and glass display cases as surplus and allow them to be donated to the Louisa-Muscatine School District.

BACKGROUND INFORMATION:

Photos of Items





Kishi Hara
Ryuzo