



1459 Washington St.
Muscatine, IA 52761-5040
(563) 263-8933
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Public Works

City Transit
263-8152

MEMORANDUM

Equipment Maintenance
Roadway Maintenance
Collection & Drainage
Building & Grounds
Engineering

To: Mayor and City Council Members

CC: Gregg Mandsager, City Administrator

FROM: Brian Stineman, Public Works Director

DATE: February 14, 2018

RE: Request Approval for Purchase of Service Van for Building & Grounds

INTRODUCTION:

During the 2018/2019 budget process, Building and Grounds was granted \$25,000.00 for the purchase of a used service van. At this time Kreiger's of Muscatine has on their lot a new 2018 service van and quoted a price to the City of Muscatine of \$23,890.

BACKGROUND:

Building and Grounds uses service vans to carry tools and equipment to multiple locations to make repairs and deliver supplies to almost all city-owned buildings. The previous van rusted to the point that it was no longer usable and was not able to be repaired. It was listed and sold at the last surplus auction.

RECOMMENDATION/RATIONALE:

Staff recommends that Council consider moving this budget item from the Fiscal Year 2019 budget to the Fiscal Year 2018 Revised budget so that the new vehicle can be purchased from a local vendor at a lower price than a used vehicle. This request has been reviewed by the City Finance Director who confirmed that the fund balance in the Equipment Replacement Reserve is sufficient to fund this purchase in the current year.

If City Council concurs with moving the budget allocation to the current fiscal year, it is requested that Council authorize the issuance of a purchase order to Kriegers in the amount of \$23,890 for the purchase of this van.

BACKUP INFORMATION:

N/A



James Henderson
Krieger Motor Co
501 W. Bypass Hwy 61 Suite 1
Muscatine, Ia. 52761

Quote for: Randy Moeller
City Of Muscatine
215 Sycamore St
Muscatine, Ia. 52761

[Retail] 2017 GMC Savana Cargo Van (TG23405) RWD 2500 135"

Window Sticker

SUMMARY

[Retail] 2017 GMC Savana Cargo Van (TG23405) RWD 2500 135"

MSRP:\$30,745.00

Interior:No color has been selected.

Exterior 1:Summit White

Exterior 2:No color has been selected.

Engine, Vortec 4.8L V8 SFI

Transmission, 6-speed automatic, heavy-duty, electronically controlled

OPTIONS

CODE	MODEL	MSRP
TG23405	[Retail] 2017 GMC Savana Cargo Van (TG23405) RWD 2500 135"	\$30,745.00
	OPTIONS	
1WT	2500 Van Preferred Equipment Group	\$0.00
93G	Medium Pewter, Custom Cloth Seat Trim	\$0.00
A12	Glass, fixed rear doors windows	\$0.00
A13	Glass, fixed rear side door and rear door window	\$0.00
AS5	Seats, front bucket with Custom Cloth trim	\$70.00
ASB	Window security bar, rear side door glass	Inc.
BA3	Console, engine cover with swing-out storage bin	Inc.
C60	Air conditioning, single-zone manual	\$0.00
DRJ	Mirror, inside rearview	\$0.00
E24	Door, swing-out passenger-side, 60/40 split	\$0.00
FE9	Emissions, Federal requirements	\$0.00
G80	Differential, heavy-duty locking rear	\$325.00
GAZ	Summit White	\$0.00
GU6	Rear axle, 3.42 ratio	\$0.00
K34	Cruise control	\$0.00
KG4	Alternator, 150 amps	\$75.00
L20	Engine, Vortec 4.8L V8 SFI	\$0.00
MYD	Transmission, 6-speed automatic, heavy-duty, electronically controlled	\$0.00

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Data Version: 4923. Data Updated: Feb 13, 2018 9:31:00 PM PST.



[Retail] 2017 GMC Savana Cargo Van (TG23405) RWD 2500 135"

U0F	Audio system, AM/FM stereo with MP3 player	\$0.00
UD7	Rear Park Assist	\$295.00
UVC	Rear Vision Camera	\$200.00
UY7	Trailer provisions, trailer wire harness only	Inc.
Z82	Trailer equipment, heavy-duty	\$280.00
ZLP	Tire, spare LT245/75R16 all-season, blackwall	\$0.00
ZQ3	Convenience Package, Tilt-Wheel and (K34) cruise control	\$395.00
ZW3	Glass, fixed rear doors and side cargo doors	\$130.00
ZW9	Body, Standard	\$0.00
ZX2	Seating arrangement, driver and front passenger high-back buckets,	\$0.00
ZY1	Paint, solid	\$0.00
SUBTOTAL		\$32,515.00
Adjustments Total		\$0.00
Destination Charge		\$1,195.00
TOTAL PRICE		\$33,710.00

FUEL ECONOMY

Est City: N/A

Est Highway: N/A

MSRP \$33,710.00
Total Discount with Rebates - \$9820.00
Total Cash Delivered Price \$23890.00

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**Equipment Replacement Fund
Fund Statement**

	<u>Actual 2015/2016</u>	<u>Actual 2016/2017</u>	<u>Budget 2017/2018</u>	<u>Revised Estimate 2017/2018</u>	<u>Revised Estimate 2017/2018</u>	<u>Budget Request 2018/2019</u>	<u>Recommendation Budget 2018/2019</u>	<u>Budget 2018/2019</u>
Beginning Balance, July 1	\$ 89,685	\$ 170,797	\$ 49,597	\$ 75,421	\$ 75,421	\$ 179,021	\$ 179,021	
Revenues								
Interest	\$ 174	\$ 626	\$ 100	\$ 500	\$ 500	\$ 500	\$ 500	
Lease of Vehicle (Police Grant)	7,200	7,200	7,200	7,200	7,200	7,200	7,200	
Sale of Vehicles	0	3,673	0	0	0	0	0	
Transfers In								
General Fund Allocation	188,000	200,000	200,000	200,000	200,000	200,000	250,000	
General Fund Allocation for New Ambulance	148,500	0	0	0	0	0	0	
Total Revenues	\$ 343,874	\$ 211,499	\$ 207,300	\$ 207,700	\$ 207,700	\$ 207,700	\$ 257,700	\$ 0
Funds Available	\$ 433,559	\$ 382,296	\$ 256,897	\$ 283,121	\$ 283,121	\$ 386,721	\$ 436,721	
Expenditures								
Equipment Purchases	262,762	306,875	106,000	104,100	104,100	632,000	377,600	
Ending Balance, June 30	\$ 170,797	\$ 75,421	\$ 150,897	\$ 179,021	\$ 179,021	\$ (245,279)	\$ 59,121	\$ 0
						Note Deficit with all Requests	Note Minimal Balance	
Increase (Decrease) in Fund Balance	\$ 81,112	\$ (95,376)	\$ 101,300	\$ 103,600	\$ 103,600	\$ (424,300)	\$ (119,900)	\$ 0

	<u>Budget 2017/2018</u>	<u>Dept. Rev. Est. Request 2017/2018</u>	<u>City Admin. Revised Est. 2017/2018</u>
Police Detective Vehicles (2)	40,000	38,782	\$ 38,800
Cemetery - 11-Foot Mower & V-Plow	30,000	28,800	28,800
Park Maintenance - Boom Lift			
Kent Stein Park - Pickup Truck	20,000	20,000	20,000
Soccer - Utility Vehicle	16,000	16,528	16,500
Bldg & Grounds - Bucket Truck	-	82,000	0
	<u>\$ 106,000</u>	<u>\$ 186,110</u>	<u>\$ 104,100</u>

	<u>Request 2018/2019</u>	<u>Proposed 2018/2019</u>
Police Tahoe Vehicles (5)	\$ 254,000	\$ 238,600
Police Drug Task Force HIDTA Vehicle	35,000	35,000
(Monthly Payments from HIDTA Grant)		
Fire - 3/4 Ton Pickup	39,000	39,000
Fire - Tahoe for Fire Chief	39,000	-
Fire - 1/2 Ton Pickup for Ass't Chief	35,000	-
Community Development - Small SUV (2)	37,000	-
Community Development - Pickup	44,000	-
Cemetery - Zero Turn Mower	10,000	10,000
Cemetery - Utility Vehicle	27,000	-
Park Maintenance - Boom Lift	30,000	30,000
Bldg & Grounds - Bucket Truck	82,000	-
(Also Requested in Rev. Est.)		
Bldg & Grounds - Van - No Cost on Form		25,000 (Used)
	<u>\$ 632,000</u>	<u>\$ 377,600</u>

Propose to move to F418