

# COUNCIL

Santos Saucedo At Large	Diana Broderson Mayor	Scott Natvig At Large		
Robert Bynum 4 <sup>th</sup> Ward		Phil Fitzgerald 1 <sup>st</sup> Ward		
Allen Harvey 5 <sup>th</sup> Ward	<b>2017 MEETING SCHEDULE</b>			
<b>(All meetings start at 7:00 PM unless voted upon by Council.)</b>				
Tom Spread 3 <sup>rd</sup> Ward	<b>Regular Meetings</b>			
Matt Brick City Attorney	January 5 & 19	July 6 & 20	January 12	July 13
	February 2 & 16	August 3 & 17	February 9	(None in August)
	March 2 & 16	September 7 & 21	March 9	September 14
	April 6 & 20	October 5 & 19	April 13	October 12
	May 4 & 18	November 2 & 16	May 11	November 9
	June 1 & 15	December 7 & 21	June 8	December 14
<b>In-depth Meetings</b>			Fran Donelson Administrative Secretary	
			Gregg Mandsager City Administrator	

## AGENDA

**THURSDAY, MAY 4, 2017**  
**COUNCIL CHAMBERS - CITY HALL – 7:00 P.M.**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **COMMUNICATIONS – CITIZENS**
5. **CONSENT AGENDA**

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

\* **Item A - Approval of City Council Minutes**

- A. Regular City Council Minutes – April 20, 2017

\* **Items 8A-D – Petitions and Communications**

- A. Request on second reading for a Class “C” Liquor License and Outdoor Sales for Missterissippi’s, 2108 Grandview Avenue – Amanda Hart (pending inspections and insurance)
- B. Request on first reading for a Class “C” Liquor License and Brew Pub for The Cellar, 2402 Park Avenue – Lloyd-Watson Enterprises (pending inspections)
- C. Request from Geneva Golf & Country Club for the Dispensing of Fireworks by J&M Displays in Conjunction with Its Annual Family Fun Day on August 19, 2017
- D. Request from TelCom Construction for Closure of Oak Street on May 9, 2017

\* **Item 9A – From the Mayor**

- A. Proclamation Declaring May 21-27, 2017 as “Emergency Medical Services Week”
- B. Proclamation Declaring May 2017 as “National Bike Month”, May 15-19, 2017 as “Bike to Work Week”, and May 19, 2017 as “Bike to Work Day”

\* **Items 12A-C – Receive and File**

- A. Muscatine County Board of Supervisors Minutes –April 10 & 17, 2017
- B. Board of Water, Electric, and Communications Trustees Minutes – March 30, 2017
- C. MP&W Financial Statements – February 2017

\* **Bills\***

- \* Approval of attached Bills for Approval totaling \$1,061,799.17 is subject to the approval of any related agenda item(s).

**6. MINUTES – APPROVAL**

**7. PUBLIC HEARING**

**A. Proposed Submission of Application for State and Federal Transit Funding**

This public hearing concerns the proposed submission of an application for state and federal transit funding. The City of Muscatine Transit (MuscaBus) applies annually for funding through a Consolidated Funding Application. The amounts being requested include \$400,745 for federal funding, \$248,086 for state funding, statewide federal capital assistance for four buses totaling \$384,600, and a public transit infrastructure grant for 10 bus shelters totaling \$58,000. Prior to any formal action by City Council, a public hearing is required.

Now is the time for the public to comment.

**8. PETITIONS AND COMMUNICATIONS**

**9. FROM THE MAYOR**

**10. FROM THE PLANNING AND ZONING COMMISSION**

**11. FROM THE CITY ADMINISTRATOR**

**A. Resolution Setting Public Hearing on Proposed Landfill Cell #5 Expansion Project**

Presented for City Council's consideration is a resolution setting a public hearing on the proposed Landfill Cell #5 Expansion Project. In order to provide future space for solid waste generated within Muscatine County, the city must begin planning for the construction of the next cell. Barker Lemar Engineering Consultants is the city's consultant on the landfill and will be retained to design and help oversee construction of the next cell and required leachate storage lagoon. Prior to any formal action by City Council, a public hearing is required. This hearing will take place on Thursday, May 18, 2017, at 7:00 p.m.

Is there a motion to adopt the resolution as submitted?

**B. Resolution Setting Public Hearing on Amendment #2 to the Fiscal Year 2016/2017 City Budget**

Presented for City Council's consideration is a resolution setting a public hearing on Amendment #2 to the Fiscal Year 2016/2017 City Budget. This proposed amendment will increase total budgeted expenditures for the city by \$602,500, and transfers out will increase by \$92,500. Of the total expenditure amendment, \$148,400 (24.6%) is to repair damages caused by the March 6, 2017 tornado. Budgeted revenues are proposed to be amended by \$177,900 and transfers in by \$92,500. The revenue amendment includes a total of \$133,400 in insurance reimbursements for tornado

damages (costs less deductibles). Prior to any formal action by City Council, a public hearing is required. This hearing will take place Thursday, May 18, 2017, at 7:00 p.m.

Is there a motion to adopt the resolution as submitted?

C. Request from Police Department to Accept Donation from Kent Corporation and to Authorize the Issuance of a Purchase Order for Special Response Team Equipment

Presented for City Council's consideration is a request from the Police Department to accept a donation from Kent Corporation and to authorize the issuance of a purchase order for Special Response Team Equipment. Staff is requesting City Council accept the donation from the Kent Corporation in the amount of \$41,600 and authorize the issuance of a purchase order in this amount for the new tactical equipment.

Is there a motion to approve the request as submitted?

D. Request to Approve Landowner Agreement with the U.S. Fish and Wildlife Service for the Houser Street Pollinator Park Project

Presented for City Council's consideration is a request to approve a Landowner Agreement with the U.S. Fish and Wildlife Service (USFWS) for the Houser Street Pollinator Park Project. The USFWS, the City of Muscatine, and the Muscatine Pollinator Project is working together to restore native habitat under the Regional Partners for Fish and Wildlife (Partners) Program Strategic Plan. The property being proposed for usage is city property located around the Transfer Station at 1000 Houser Street. Staff is requesting City Council approve the Landowner Agreement between the USFWS, City of Muscatine, and the Muscatine Pollinator Project.

Is there a motion to approve the request as submitted?

E. Request to Approve Contract Amendment with the Blue White Collar Bargaining Unit

Presented for City Council's consideration is a request to approve a contract amendment with the Blue White Collar Bargaining Unit. The purpose of the contract amendment is to add a Custodian I to Pay Grade I and to change the existing Custodian classification to Custodian II. This position will remain at its current pay grade. This change will allow personnel to be added to meet the needs of the new library.

Is there a motion to approve the request as submitted?

F. Request to Approve Appointments to the Convention & Visitors Board

Presented for City Council's consideration is a request to approve appointments to the Convention & Visitors Board. The Nominating Committee met on April 21, 2017 to consider applications for this Board. They are recommending the appointments of Cindy Tubandt and Shelly Maharry.

Is there a motion to approve the request as submitted?

G. Request to Accept Property from Muscatine County to be Deeded to the City of Muscatine and to Declare the Property as Surplus

Presented for City Council's consideration is a request to accept property from Muscatine County to be deeded to the City of Muscatine and declared as surplus property. The county has reached out to the city to deed tax delinquent properties to the city for final disposition. Staff is requesting City Council take action to accept and declare the property as surplus so they can be added to the list of available properties the city can properly dispose of either by sale or trade. None of the properties have buildings on them.

Is there a motion to approve the request as submitted?

H. Request to Issue Purchase Order for Public Safety Building Apparatus Room Roof Replacement

Presented for City Council's consideration is a request to issue a purchase order for the Public Safety Building Apparatus Room Roof Replacement. The Fire Department's apparatus room roof is in need of replacement. Staff is requesting City Council approve the issuance of a purchase order to Bryant Roofing in the amount of \$37,000 for the roof replacement. Funding for this work is available in the "Deferred Maintenance Repairs" budget.

Is there a motion to approve the request as submitted?

I. Request to Issue Purchase Order for Landfill Cell #5 Design

Presented for City Council's consideration is a request to issue a purchase order for design of Landfill Cell #5. Barker Lemar Engineering Consultants is the city's consultant for the landfill, and they have submitted a scope of services and contract to design and help oversee construction of the next landfill cell and the required leachate storage lagoon. Staff is requesting City Council authorize the issuance of a purchase order to Barker Lemar in the amount of \$96,520 to assist in the design and oversight of the next landfill cell. Funding is available in the landfill budget for this expenditure.

Is there a motion to approve the request as submitted?

J. Request to Approve Change Order and Issue Purchase Order for the Public Safety Building HVAC Project

Presented for City Council's consideration is a request to approve a change order and to issue a purchase order for the Public Safety Building HVAC Project. On February 2, 2017 City Council approved the contract with Crawford Company for this project. As part of the contract, the company was to re-use existing heat pumps from the county building for use in cooling the Dispatch Center. The heat pumps from the county building are damaged and cannot be used for the originally intended purpose. In order to properly cool the Dispatch Center, new heat pumps will need to be installed. The cost to provide and install the new heat pumps is \$5,254.43. Staff is requesting the issuance of a purchase order to Crawford Company for the work described above. Funds for this work are available in the Building & Grounds Deferred Maintenance Budget. The city will request reimbursement from MUSCOM for this expenditure.

K. Request to Receive and File Post-Hearing Removal Briefs and Proposed Decisions and Set Item on May 11, 2017 In-Depth Agenda for Discussion and Possible Action Regarding Removal Petition

**12. COMMUNICATIONS - RECEIVE AND FILE**

**13. APPROVAL OF BILLS**

It is recommended bills totaling \$1,061,799.17 be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

**14. COMMUNICATIONS - COUNCIL MEMBERS**

**15. OTHER BUSINESS**

**16. ADJOURNMENT**