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COMMUNITY DEVELOPMENT

**Planning,
Zoning,
Building Safety,
Construction Inspection Services,
Public Health,
Housing Inspections,
Code Enforcement**

MEMORANDUM

To: Mayor and City Council Members

Cc: Gregg Mandsager, City Administrator
Dave Gobin, Community Development Director

From: Adam Thompson, Community Development Coordinator

Date: November 1, 2016

Re: Master Agreement for Engineering and Construction Services

INTRODUCTION & BACKGROUND: For many years, the City has utilized Anderson-Bogert for many engineering and survey activities for state and federal fund projects.

The airport t-hangar projects were not listed on the last consultant selection. A new consultant selection process needed to be completed in order to move forward with the hangar project. The review committee is made up of Carver Aero representative, Airport Commission Chairperson and City Staff. SOQ's were received from 3 firms, HDR (sub: Anderson Bogert), Bolton & Menk and Missman. The review committee is looking for the firm that best positions the airport to compete for state and federal funding, strategically plan projects and funding utilization, as well as complete experience with projects listed on the 5 year CIP.

After reviewing the SOQs the review committee is unanimously recommending Bolton & Menk as the Muscatine Airport Project Engineer.

RECOMMENDATION/RATIONALE: It is recommended that the City Council approve the attached Master Agreement for Engineering and Construction Services with Bolton & Menk, INC. for the period beginning November 3, 2016 through November 3, 2021 for activities included in the 5 year CIP for the Muscatine Municipal Airport

1. Agreement

**"I remember Muscatine for its sunsets. I have never seen any
on either side of the ocean that equaled them" — Mark Twain**