

CITY OF MUSCATINE

APPEAL UNDER THE ZONING ORDINANCE

NOTE: This appeal must be filed within thirty (30) days of the decision or refusal of the Zoning Administrator, from which this appeal is taken.

Board of Adjustment Case No.: _____

Filed: _____

BOARD OF ADJUSTMENT
CITY OF MUSCATINE, IOWA

Ladies and Gentlemen:

On _____, the undersigned applied for (a building/an occupancy) permit to

Located on Lot _____ Block _____ Addition _____ Address _____
in the _____ Zoning District.

This permit was refused because (this is to be completed by the Zoning Administrator):

The above decision of the Zoning Administrator is hereby appealed on the grounds that

Very truly yours,

PRINT NAME

PHONE

Fee Paid: _____

Receipt No.: _____

Date of Hearing: _____

Notice Sent: _____

Approved by Andrew Fangman: _____

Filing fee is \$150.00.

APPLICANT, OR REPRESENTATIVE FOR, MUST BE
PRESENT AT MEETING FOR ACTION TO BE TAKEN.

CHECK LIST

- Request must be submitted two weeks prior to meeting date. Board meets the first Tuesday of each month.
- Letter of explanation for request.
- Site plan.
- Names & addresses of property owners within 200 feet of property lines.



COMMUNITY DEVELOPMENT MEMORANDUM

Planning,
Zoning,
Building Safety,
Construction Inspection
Services,
Public Health

To: Zoning Board of Adjustment Members
From: Andrew Fangman, City Planner
Date: February 4, 2016
Re: Request to Install a Sign Overhanging the Public Right of Way at 331 E. 2nd Street

INTRODUCTION: Stacy DeLong has applied to install a sign that will overhang public right of way at 331 E. 2nd Street.

BACKGROUND: Currently there are no sign at 331 E. 2nd Street that overhang into the public right of way. As such the provision of City Code Section 10-19-2(H)(7) apply. This section of City Code states: *"Proposals for any new sign, canopy, or awning which will overhang public right-of-ways shall be reviewed by the Zoning Board of Adjustment with a recommendation forwarded to the City Council for their approval or denial."* The Zoning Board of Adjustment is needs to make a motion recommending that City Council either approve or deny this request.

RECOMMENDATION/RATIONALE: Staff recommends approval; the proposed sign is in character with the surrounding area and meets all other requirements of City Code.



Figure 1: Rendering of Proposed Sign

"I remember Muscatine for its sunsets. I have never seen any on either side of the ocean that equaled them" — Mark Twain

53" Scroll Bracket
2 Sided Sign
19"x36"

