

CITY OF MUSCATINE

License #	_____
Wallet #	_____
Sticker #	_____
Receipt #	_____
Issued	_____
Expires	_____

APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY

1. Name of applicant and sponsoring organization, if any:

Kent Corporation Relay for Life Team

Address: 1600 Oregon St., Muscatine, IA 52761

Telephone number: 563-264-4542 or 264-4636

E-mail address: susan.freers@grainprocessing.com or connie.stineman@grainprocessing.com

2. Type of event that is planned:

Fun run/walk raising money for Muscatine County Relay for Life, American Cancer Society.

3. Proposed location:

Start on Harrison Street, turning on Bandag Dr, crossing Colorado St into the weed park proceeding around the park and going onto the bike path, then finishing up back at Harrison St. 5K total.

4. Date(s)/Time(s): Saturday, April 23, 2016 8:30-10:00 am

5. Expected length of use: 1 1/2 - 2 hrs.

6. Expected size of group: 150 runners/walkers

7. Names of any person or persons in charge of the proposed use at the specified location:

Connie Stineman + Susan Freers, Kent Corporation
Dell Wagner + Peggy Baily Muscatine Running Club

Address(es): 1600 Oregon St. Muscatine, IA 52761

Telephone Number(s): 563-264-4542; 563-264-4636

E-mail address(es): susan.freers@grainprocessing.com; connie.stineman@grainprocessing.com

8. Names and addresses of any persons to be featured as entertainers or speakers:

N/A

9. List mechanical or electronic equipment to be used:

Running clock timer

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

1 bicycle heading the race & 1 patrol car for traffic control.

11. Number and types of animals to be used:

N/A

12. A description of any sound amplification to be used:

A blow horn for the start.

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

4 people at sign up
2 people from running club keeping time
1 person lead bicycle
1 person Sheriff patrol
10 people to help with traffic control
2 EMT's

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

Comments:

YES

NO

Michael Mince
Parks & Recreation

1-15-16
Date

Approval subject to
attendance at pre-event
meeting.

YES

NO

[Signature]
Building & Zoning

1-13-16
Date

YES

NO

Kto Kyp
Public Works

1/14/16
Date

YES

NO

B. Talley
Police Chief

1/14/16
Date

YES

NO

[Signature]
Fire Chief

1-13-16
Date

FINAL APPROVAL:

YES

NO

City Administrator

Date

Comments:

14. All plans for the provision of security:

Muscatine County Sheriff patrol.

15. Beer or wine consumption? Yes _____ No X

16. Describe any items to be sold or distributed:

Trophies + Metals distributed for prizes.

17. Is water connection requested? Yes _____ No X

18. Is electricity requested? Yes _____ No X

19. Have you provided a layout site plan for your proposed activity or event? Yes X No _____

If yes, please attach.

If no, please explain:

See attached

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes X No _____

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Connie Steineman
Authorized Representative

1/8/16
Date

14. All plans for the provision of security:

Muscatine County Sheriff patrol.

15. Beer or wine consumption? Yes _____ No X

16. Describe any items to be sold or distributed:

Trophies + Metals distributed for prizes.

17. Is water connection requested? Yes _____ No X

18. Is electricity requested? Yes _____ No X

19. Have you provided a layout site plan for your proposed activity or event? Yes X No _____

If yes, please attach.

If no, please explain:

See attached

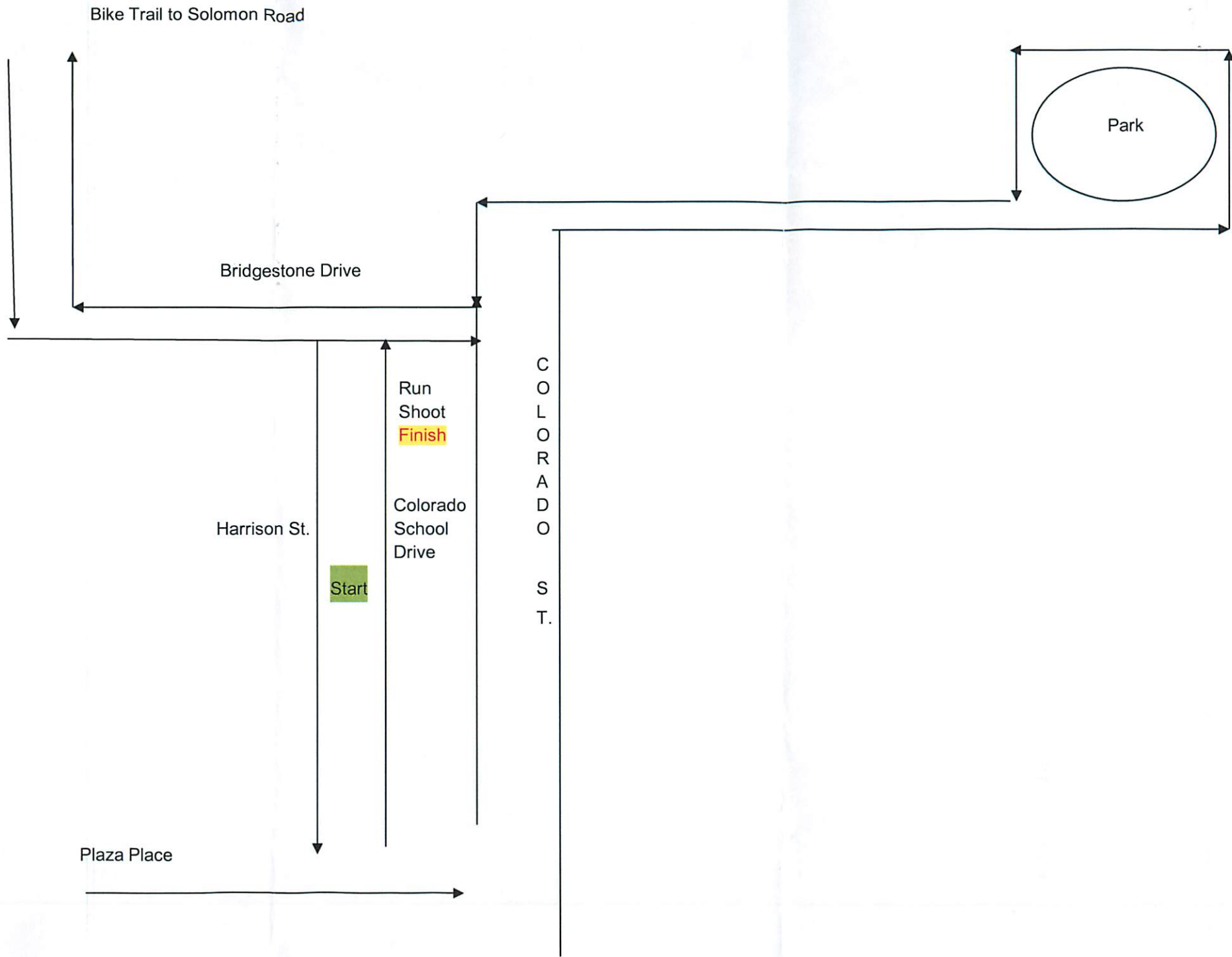
20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes X No _____

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Connie Steineman
Authorized Representative

1/8/16
Date

Mall



January 7, 2016

Attention: Rich Klimes
City of Muscatine
Parks & Recreations Dept.
215 Sycamore St.
Muscatine, IA 52761

Dear Mr. Klimes,

Our Kent Corporation Relay for Life team would like to host the April Run Against Cancer on April 23, 2016 for our annual fundraiser. All proceeds go to the American Cancer Society. Last year we had around 150 runners/walkers. The run will probably last approximately 45 minutes to one hour. Dell Wagner with the Muscatine Running Club is again guiding us. He will be there for the start/finish of our run. We have some EMT volunteers and Jim Ludman with the Muscatine County Sherriff's Patrol will be present, as well as several volunteers at each intersection.

Our race will start at the drive up behind Colorado School on Harrison Street. The runners will run east on Harrison St., turn South on Bridgestone Drive, cross Colorado to the Park Entrance and proceed around the Park. They will come back crossing on the Bike Trail and finishing up on Harrison St. The runners will be on very limited streets.

We will contact Colorado School, Bridgestone/Bandag and the Muscatine Mall. Please advise us if there are any other requirements to get this accomplished. We appreciate your support of the American Cancer Society.

Thank you for your consideration,



Connie Stineman
Race Coordinator



Susan Freers
Captain Kent Relay for Life Team

