

CITY OF MUSCATINE


License # _____
 Wallet # _____
 Sticker # _____
 Receipt # _____
 Issued _____
 Expires _____

APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
 PARK, PUBLIC WAY, PROPERTY OR FACILITY

1. Name and address of applicant and sponsoring organization, if any:

Muscatine Journal
 Address: 301 E. 3rd Street, Muscatine
 Telephone Number: 563-262-0552
 E-mail Address: Karla.pinner@muscatinejournal.com

2. Type of event that is planned:

 Holiday Stroll 2015 + parade
 (lighted candle lanterns)
 large live tree on corner of Cedar + 2nd

3. Proposed location:

2nd Street - Mulberry Ave to Pine St
 Pine Street parking lot
 Cedar to 3rd St

4. Date(s)/Time(s): Friday, December 4, 2015
 5. Expected length of use: Hol Stroll 5:30-8pm / close streets @ 4pm - re-open
 6. Expected size of group: 2,000 by 9pm / close Pine St parking lot by noon
 7. Names of any person or persons in charge of the proposed use at the specified location:

Karla Pinner 563-262-0552

Address(es): 301 E. 3rd Street, Muscatine
 Telephone Number(s): 563-262-0552
 E-mail Address(es): Karla.pinner@muscatinejournal.com

emailed to Rich
 9/3/15 - 9:30a

8. Names and addresses of any persons to be featured as entertainers or speakers:

Various - TBD
will update when closer to event

9. List mechanical or electronic equipment to be used:

Various speakers thru-out outside
lights on streets

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

Vehicle w/ Santa will parade
bicycles
still determining

11. Number and types of animals to be used:

Dogs only at this time

12. A description of any sound amplification to be used:

sound system for vocalists

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

cooperation w/ Muscative Police Dept and
non-profit groups recruited for clean-up

14. All plans for the provision of security:

Requesting extra Police officers walking streets during stroll from Muscatine Police Dept

15. Beer or wine consumption? Yes _____ No X

16. Describe any items to be sold or distributed:

at this time - only free hot chocolate + cookies distributed - will update when closer

17. Is water connection requested: Yes _____ No X

18. Is electricity requested: Yes X No _____

19. Have you provided a layout site plan for your proposed activity or event? Yes _____ No X

If yes, please attach.

If no, please explain:

it will be similar to 2014 w/ addition of Cedar to 3rd > map will be provided when closer to event

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes X No _____

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Karl A. Ruin
Authorized Representative

9/1/15
Date

I have reviewed the attached application with the following recommendations:

Date _____

Date _____

Date _____

Date _____

Date _____

Date _____

Security Arrangements will
Be developed @ for event
meetings.