

MEMORANDUM

TO: Gregg Mandsager, City Administrator
FROM: Richard Klimes, Director of Parks and Recreation 
DATE: February 13, 2015
RE: Request Approval to Purchase Park Maintenance One-ton Truck

INTRODUCTION:

Please accept this memo and the attached information as a request for approval to purchase a One-ton Truck for the Park Maintenance Division as discussed in the recent budget review.

BACKGROUND:

As the attached memo explains from Nick Gow, Athletic Facilities Manager, during the recent budget discussions a request was made to purchase a truck for the Soccer Complex. With the help of the Public Works Department a surplus truck was found that would meet the needs of the Park Maintenance Division, which would allow for an adequate truck to be shifted from the Park Maintenance Division to the Soccer Complex Division. The purchase of the surplus truck will offset a truck purchase in the Park Maintenance Division 2016/17 budget request and a truck purchase request for the Soccer Complex Division in the 2015/16 budget request.

RECOMMENDATION:

Again, as the attached memo outlines, the City of Fruitland has a surplus 2004 F350 One-ton Truck with 13,000 miles that has a snow plow and salt spreader that they are willing to sell to us for \$7,000.00. The truck will need a box that is estimated to cost under \$5,000.00 installed.

At this time, the City Staff would recommend that the City Council approve the purchase of the used 2004 F350 Truck from the City of Fruitland in the amount of \$7,000.00.

The revised FY 2014/15 budget has \$12,000.00 identified for the purchase of this truck and box.

BACKUP INFORMATION:

1. Supervisor Support Memo

Thank you for your time and attention to this matter. Please contact me if you have any questions or concerns.

C. Nick Gow, Athletic Facilities Manager
Randy Moeller, Park Maintenance Supervisor

MEMORANDUM
February 13, 2015

To: Richard Klimes, Director of Parks and Recreation
From: Nick Gow, Athletics Facilities Manager
Subject: Purchase One-ton truck

A request is made to purchase a one-ton truck for the Park Maintenance division. In the FY 15/16 budget, there are two requests for the purchase of a new truck, one from the Soccer Complex budget and one from the Park Maintenance budget. With the purchase of a one-ton truck for the Park Maintenance division, a current quality truck from Park Maintenance can be transferred to the Soccer Complex to offset the need for a new vehicle in that budget. A new truck will still be needed in the FY 15/16 budget for Park Maintenance to be used for snow removal.

The City of Fruitland currently has a used 2004 F350 one-ton truck with approximately 13,000 miles. This vehicle also comes equipped with a plow and a salt spreader for a total price of \$7,000. This vehicle is not equipped with a bed for the truck, so a separate purchase will need to be made for a truck bed. At this time, I recommend that we purchase the one-ton truck with the plow and salt spreader from the City of Fruitland for \$7,000.