

ITEM 12A

Muscatine County Board of Supervisors
Monday, October 6, 2014

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Furlong, Sorensen, Howard, Sauer and Kelly present. Chairperson Howard presiding.

On a motion by Kelly, second by Furlong, the agenda was approved as written. Ayes: All.

On a motion by Kelly, second by Sorensen, the Board approved the Muscatine County Recorder's Report of Fees Collected for the quarter ending September 30, 2014 in the amount of \$60,486.76. Ayes: All.

On a motion by Sauer, second by Sorensen, the Board approved the Muscatine County Auditor's Report of Fees Collected for the quarter ending September 30, 2014 in the amount of \$511.77. Ayes: All.

On a motion by Kelly, second by Sorensen, the Board approved the Muscatine County Sheriff's Office - Civil Department Report of Fees Collected for the quarter ending September 30, 2014 in the amount of \$31,067.18. Ayes: All.

On a motion by Sorensen, second by Sauer, minutes of the Monday, September 29, 2014 regular meeting were approved as written. Ayes: All.

No correspondence was noted.

Committee Reports:

Kelly attended a Muscatine Community Health Association meeting October 1st.

Howard and Sorensen met with a Sister City Delegation from Western Ukraine October 2nd. Furlong attended a Muscatine County Comprehensive Use Plan Public Hearing held by the Muscatine County Zoning Commission October 3rd.

County Auditor Leslie Soule reminded absentee voters to sign the back of their return envelope before returning their voted ballots. Soule stated that there will be satellite voting at the Community Y today from 12:30 P.M. to 6:30 P.M., at MCC on October 8th from 9:00 A.M to 3:00 P.M. and West Liberty Community Center on October 14th from 9:30 A.M. to 3:30 P.M.

Budget Coordinator Sherry Seright stated that the clock project in the Courthouse Tower has been completed.

On a motion by Furlong, second by Sorensen, the Board set a public hearing for October 27, 2014 at 7:00 P.M on a proposed updated Comprehensive Land Use Plan. Ayes: All.

The meeting was adjourned at 9:18 A.M.

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ATTEST:

Betty L. Wamback
First Deputy Auditor

Thomas M. Furlong, Chairperson
Board of Supervisors

Muscatine County Board of Supervisors
Monday, October 13, 2014

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Furlong, Sorensen, and Kelly present. Howard and Sauer were absent. Vice-Chairperson Furlong presiding.

On a motion by Kelly, second by Sorensen, the agenda was approved as written. Ayes: All.

On a motion by Kelly, second by Sorensen, claims dated October 13, 2014 were approved in the amount of \$1,440,623.89. Ayes: All.

Discussion was held with Steve Kundel, Attorney, regarding a request from Iglesia Emanual Independiente Church to release two County-held tax sale certificates and forgive delinquent taxes on parcels owned by the church. Kundel stated his client has resolved some issues that were discussed at a previous Board of Supervisors meeting. Kundel stated the second church that had been renting space has moved out and his client has taken care of one of the tax sale problems. Kundel stated his client is requesting the Board release the two remaining tax sale certificates and rescind the taxes. Furlong stated one of the issues was that the church was renting the space to another religious group for income which meant the church was not tax exempt. Kelly stated a precedent had been set when a different church had come before the Board and requested their taxes be forgiven and the Board did not forgive those taxes. Kundel stated his client planned to reapply for exempt status for future taxes. Sorensen stated by collecting rent this church operated as a commercial property and has an obligation to pay the taxes and he would not support rescinding the taxes. No action was taken on the request from Iglesia Emanual Independiente Church to release two County-held tax sale certificates and forgive delinquent taxes on parcels owned by the church.

On a motion by Kelly, second by Sorensen, the Board approved Resolution #10-13-14-01 Suspending the Collection of Taxes. Roll call vote: Ayes: All.

On a motion by Sorensen, second by Kelly, the Board approved the Muscatine County Treasurer's Report of Fees Collected for the quarter ending September 30, 2014 in the amount of \$111,933.63. Ayes: All.

Discussion was held with Public Health Executive Director Mary O'Dell regarding a grant between the Iowa Department of Public Health and the Muscatine County Board of Health for an Abstinence Education Grant Program. O'Dell stated the Board of Health approved the grant at their last meeting and it will be used to supply evidence based curricula focused on high risk teens. On a motion by Kelly, second by Sorensen, the Board accepted a grant between the Iowa Department of Public Health and the Muscatine County Board of Health for an Abstinence Education Grant Program in the amount of \$25,000. Ayes: All.

Discussion was held with O'Dell regarding a service agreement between the Iowa Department of Public Health and the Muscatine County Board of Health for Dental Chronic Disease Project Services. O'Dell stated the purpose of the project is to increase the number of general dentistry practices that have systems in place to take blood pressure and do tobacco screening and referral. O'Dell stated one of their nurses will go into dental practices to train dentists and other dental professionals on how to take blood pressures and how to do the tobacco screening and referrals. On a motion by Sorensen, second by Kelly, the Board accepted a service agreement between the Iowa Department of Public Health and the Muscatine County Board of Health for Dental Chronic Disease Project Services up to a maximum total of \$800. Ayes: All.

O'Dell updated the Board on various public health projects. O'Dell stated open enrollment for personal health insurance services starts on November 15th and the Board of Health has been coordinating an effort in Muscatine County to assist as many eligible people as possible sign up for health insurance. O'Dell gave the Board a draft brochure being developed which lists the different contacts and places that have people who can assist an individual enroll in a health insurance plan. O'Dell stated they plan to broadly distribute this material through various media outlets, Facebook and the Trinity Muscatine Public Health website.

O'Dell stated another concern people have is exposure to Ebola and the Department of Public Health has been doing a lot of preparation in the event there should ever be a case in Muscatine County. O'Dell stated on October 2nd Public Health and the hospital opened an emergency operation center as a unified command. O'Dell stated her office has met with EMS, Emergency Management, MUSCOM and the hospital in order to be prepared for any potential Ebola case. O'Dell stated she wanted to share with the Board and the public that the US Health Care System is very different from other countries as all of the proper precautions are in place and the risk of an event is small.

On a motion by Kelly, second by Sorensen, the following utility permit was approved: CenturyLink - place a drop at 2604 Bayfield Avenue. Ayes: All.

On a motion by Sorensen, second by Kelly, the Board set December 1, 2014 at 9:00 a.m. as the letting date for LFM-(62)--7X-70, Culvert Repairs and Subdrains on G-28 (231st Street). Ayes: All.

County Engineer Keith White updated the Board on various road projects.

Information Services Director Bill Riley was scheduled to update the Board on various issues but was unable to attend the meeting due to an urgent computer problem at Muscatine County Community Services.

On a motion by Kelly, second by Sorensen, minutes of the Monday, October 6, 2014 regular meeting were approved as written. Ayes: All.

No correspondence was noted.

Committee Reports:

Furlong attended a Muscatine County Joint Communications Commission meeting October 9th.

Kelly attended a Seventh Judicial District meeting October 10th.

The Board reviewed the health/dental fund balance as of September 30, 2014.

Administrative Services Director Nancy Schreiber informed the Board that the Canvass for the 2014 General Election will be held on November 12th at 9:00 a.m.

Muscatine County Engineer Keith White requested authorization from the Board to advertise for a potential job opening in his department. Board consensus was for White to proceed as requested.

The meeting was adjourned at 9:41 A.M.

ATTEST:

Leslie A. Soule, Auditor

Thomas M. Furlong, Vice-Chairperson
Board of Supervisors

Muscatine County Board of Supervisors
Monday, October 20, 2014

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Furlong, Sorensen, Sauer and Kelly present. Howard was absent. Vice-Chairperson Furlong presiding.

On a motion by Kelly, second by Sorensen, the agenda was approved as written. Ayes: All.

Discussion was held with Administrative Services Director Nancy Schreiber regarding a grant application for a FY2015 Iowa EMS CQI Evaluation Grant in the amount of \$3,800. Schreiber stated the grant would be used to create standardized documents and protocol for emergency care throughout the County. On a motion by Kelly, second by Sorensen, the Board affirmed an application for a FY2015 Iowa EMS CQI Evaluation Grant. Ayes: All.

The Board reviewed variances granted by the Muscatine County Board of Adjustment on Friday, October 3, 2014. Case #14-10-01 is an application filed by Craig D. Olderg, Record Owner. This property is located in Moscow Township, Moscow, Henderson's Addition, Lots 4-6 & East 55' of Lot 7, Block 3 & alley Adjacent, 1176 Moscow Road, containing approximately .54 acres, and is zoned R-2 Residential District. This request, if approved would allow the Zoning Administrator to issue a Variance in order for Mr. Olderg to build a deck and covered porch onto the existing dwelling that would be approximately 20 feet from the front lot line, instead of the required 35 foot setback. On a motion by Kelly, second by Sorensen, the Board accepted the variance for Case #14-10-01. Ayes: All. Case #14-10-04 is an application filed by Douglas G. McConnaha, Record Owner. This property is located at 2381 155th Street, Muscatine, Iowa, in Moscow Township, in the SE ¼ of Section 32-T78N-R2W, North of 155th Street and East of N. Mulberry Road, containing approximately 6 acres, and is zoned A-1 Agricultural District. This request, if approved would allow the Zoning Administrator to issue a Variance to build a 3,456 square foot addition onto the existing 4,782 square foot outbuilding to be used for additional storage for his home occupation, PAF Distribution of Sport Supplements. On a motion by Sorensen, second by Kelly, the Board accepted the variance for Case #14-10-04. Ayes: All.

The Board reviewed Special Use Permits granted by the Muscatine County Board of Adjustment on Friday, October 3, 2014. Case #14-10-02 is an application filed by Shane Spitznogle, Record Owner, and Greg Cover, Proposed Buyer and Builder. This property is located in Orono Township in the SW1/4 of Sec. 5-T76N-R4W, Parcel B, 2278 Blue Heron Avenue, containing approximately 1.71 acres, and is zoned A-1 Agricultural District. This request if approved, would allow the Zoning Administrator to issue a Special Use Permit in order to tear down the existing dwelling that was damaged by fire in 2010, which has not been occupied for approximately four years, and for Mr. Cover to build a one family dwelling on this property. The Board of Adjustment approved this request. Case #14-10-03 is an application filed by Richard C. or Martha I. Yerington,

Record Owners. This property is located in Pike Township in the NW1/4 of Sec. 17-T77N-R3W, 1835 Pike Run Lane, containing approximately 2.85 acres, and is zoned A-1 Agricultural District. This request if approved, would allow the Zoning Administrator to issue a Special Use Permit in order for the Yerington's to place a camper on this property for use as a Seasonal Recreational Cottage. The Board of Adjustment approved this request.

On a motion by Kelly, second by Sorensen, Virginia Cooper was re-appointed to the Muscatine County Board of Adjustment for a five-year term ending November 7, 2019. Ayes: All.

Zoning Administrator Jodee Stepleton stated she will acquire the equipment to survey septic systems while onsite performing inspections, rather than MAGIC personnel making separate trips out to the properties to survey the systems. Sorensen stated MAGIC requested addition of a vehicle and an employee to perform the surveys, but having Zoning conduct the surveys while onsite will be more cost efficient.

Information Services Director Bill Riley updated the Board on various issues. Riley stated Website Redesign is moving forward as they work on new reveal and go-live dates. Riley presented options for opening up the County's wireless to public usage by either using a voucher system or a landing page. Riley stated a voucher system limits who has access to the wireless network, while a landing page allows anyone access as long as they agree to the terms. In response to a question from Sorensen, Riley stated that the public would be restricted to a combined maximum 5% bandwidth usage. Board consensus was to try a landing page that appears upon connection. Riley stated Information Services conducted an email phishing test which resulted in 37 out of 100 internal County employees clicking on the link that they should not have. Riley stated that the company he used to send the test email will provide employee training and insure against compromised data for a fee. Board consensus was for Riley to provide more information regarding this company's services. Riley stated he has looked at alternative log-in methods. Riley stated smart cards cost approximately \$30 per card plus \$25 per reader for 150 systems. Kelly stated she was looking at a reprogrammable card. Riley stated he could only find smart cards. Riley stated finger print readers are approximately \$80 per station. Board consensus was not to proceed at this time.

On a motion by Sorensen, second by Kelly, minutes of the Monday, October 13, 2014 regular meeting were approved as written. Ayes: All.

Correspondence:

The Board received a letter from the City of Muscatine regarding expansion of the Consolidated Muscatine Urban Renewal Area. There will be a meeting to discuss the urban renewal plan amendment October 21st at 9:00 AM and a public hearing November 6th at 7:00 PM.

The Board received a Notice from DHS of Muscatine County's Medicare offset in the amount of \$137,649, which will require Muscatine County to reduce the County Services Fund levy by that amount in the FY16 Budget.

Committee Reports:

Sorensen and Kelly attended a MAGIC meeting October 13th.

Sorensen attended a Wilton Development Corporation Annual meeting October 15th.

Sorensen attended a Conference Board Personnel Committee meeting October 14th.

Furlong attended a West Liberty Economic Area Development meeting October 16th.

Kelly attended a Senior Resources Annual meeting October 16th.

Furlong attended the Jefferson County Farmers and Neighbors Annual meeting October 15th.

County Engineer Keith White updated the Board on various items regarding the Secondary Roads Department. White stated he is proceeding with painting the Secondary Roads buildings. White stated they are reviewing their snow routes in preparation of winter weather and he is considering replacement of his vehicle.

Discussion was held regarding Change Authorization Request #4 for the Muscatine County Administration Building HVAC Upgrade Project. On a motion by Kelly, second by Sorensen, the Board approved Change Authorization Request #4 for the Muscatine County Administration Building HVAC Upgrade Project in the amount of \$944.00. Ayes: All.

The Board reviewed an application to fill a vacancy on the Muscatine County Historic Preservation Commission from Tom Furlong. Administrative Services Director Nancy Schreiber stated the position was advertised and no other applications were received

The meeting was adjourned at 10:03 A.M.

ATTEST:

Betty L. Wamback
First Deputy Auditor

Robert E. Howard, Chairperson
Board of Supervisors