

Muscatine County Board of Supervisors  
Monday, April 21, 2014

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Furlong, Sorensen, Howard, Sauer and Kelly present. Chairperson Howard presiding.

On a motion by Kelly, second by Furlong, the agenda was approved as written. Ayes: All.

Mike Warden, Knapp-Warden LLC, presented bids for the Community Services Re-Roofing Project as follows: Jim Giese Commercial Roofing – Base Bid - \$96,291, Alternate 1 - \$27,633, Alternate 2 - \$47,213, and Alternate 3 - \$7,317; JLH Enterprises – Base Bid - \$71,100, Alternate 1 - \$16,600, Alternate 2 - \$19,890, and Alternate 3 - \$4,880. Warden stated the apparent low bidder was JLH Enterprises whose bid was under the cost estimate of \$131,700. Warden recommended the Board enter into a contract with JLH Enterprises for the base bid and all three alternates. On a motion by Furlong, second by Sorensen, the Board accepted a proposal for the Community Services Re-Roofing Project from JLH Enterprises in the amount of \$112,470.00 (Base Bid plus Alternates 1, 2 and 3). Ayes: All.

Discussion was held with Sheriff Dave White regarding computer and software upgrades for the security electronics system at the Jail. White stated the upgrade is needed because Microsoft no longer supports Windows XP. White stated the cost would be \$20,458.70. Kelly asked Information Services Director Bill Riley if the current computers could be upgraded to Windows 7 rather than purchasing new ones. Riley stated since they are critical use computers, he would recommend replacing them, rather than upgrading them. Howard asked White how he would pay for the computers and upgrade. White stated he can cover it in his current budget. The Board directed White to proceed with the upgrade.

On a motion by Kelly, second by Sorensen, the Board authorized County Auditor Leslie Soule to execute an Election Services Renewal Agreement with Election Systems & Software, Inc. for a period of three years for programming election equipment, ballot layout and ballot printing for each election in which the machines are used. Ayes: All.

On a motion by Sorensen, second by Sauer, the Board approved the addition of an Outdoor Service Area to the Class C Native Wine (WCN) permit for Ardon Creek Vineyard & Winery, LLC, 2391 Independence Avenue, Letts, IA 52754. Ayes: All.

On a motion by Kelly, second by Sorensen, minutes of the Monday, April 14, 2014 regular meeting were approved as written. Ayes: All.

Howard read the following response to recent correspondence received by all supervisors regarding the County's email policy:

In response to questions received from the public, we wish to clarify that the action taken by the Muscatine County Board of Supervisors on April 14<sup>th</sup> to adopt a revision to the County's computer policy simply put into writing what the

County was already doing in terms of mailbox management; the only change is the “electronic file cabinet” or “location” to which the files are saved. Muscatine County continues its ongoing commitment to open and transparent government. We recognize the need to find a system that allows us to more efficiently respond to public record requests and will continue to explore cost-effective email archiving solutions.

**Correspondence:**

All Board members received a complaint regarding a dilapidated building and junk in Airport which has been forwarded to the Zoning Administrator as it possibly falls under the nuisance ordinance

The Board received a letter from the City of Walcott regarding amending their Consolidated Urban Renewal Area and inviting the Board to a meeting today at 3 P.M. and a public hearing to be held May 5<sup>th</sup> at 6 P.M.

All board members received correspondence regarding the County’s email policy. Howard and Sorensen reported calls regarding the current Veterans Affairs Commission.

**Committee Reports:**

Furlong attended a Veterans Affairs Commission meeting April 15<sup>th</sup>.

Furlong attended a West Liberty Economic Area Development meeting April 17<sup>th</sup>.

Sorensen attended a Regional IX Transportation meeting April 17<sup>th</sup>.

Kelly and Sorensen attended a MAGIC meeting April 14<sup>th</sup>.

Kelly, Sorensen, Sauer, Howard and Furlong attended a Muscatine County Conference Board meeting April 14<sup>th</sup>.

Sauer attended a Riverbend Transit meeting April 16<sup>th</sup>.

Sauer attended a Muscatine County Fair Board meeting April 17<sup>th</sup>.

On a motion by Kelly, second by Sorensen, the Board approved a revised class specification for the Veterans Affairs Director or Administrator position, along with a grade change recommendation on the revised class specification from Grade 8 to Grade 11. Ayes: All.

The meeting was adjourned at 9:54 A.M.

**ATTEST:**

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Leslie A. Soule, County Auditor

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Robert E. Howard, Chairperson  
Board of Supervisors

Muscatine County Board of Supervisors  
Monday, April 28, 2014

The Muscatine County Board of Supervisors met in regular session at 7:00 P.M. with Furlong, Sorensen, Howard, Sauer and Kelly present. Chairperson Howard presiding.

On a motion by Kelly, second by Furlong, the agenda was approved as written. Ayes: All.

Discussion was held with Muscatine County Historic Preservation Commissioner Lisa Wertzbaugher regarding possible application for a Historic Resource Development grant. Wertzbaugher stated the grant would allow for the research and survey of approximately 35 buildings at the fairgrounds, completion of Iowa Site Inventory forms and development of a National Register of Historic Places (NRHP) nomination for a historic district for the fairgrounds. Wertzbaugher stated the total cost of the project is \$18,085 with \$12,000 coming from the grant, \$2,175 from volunteer hours and \$3,910 from matching funds. Howard asked how the matching funds would be raised. Wertzbaugher stated she is working on fundraising opportunities and will know more after the next Muscatine County Historic Preservation committee meeting. Kelly stated she felt it was incorrect for the grant application to be filed before the Board of Supervisors approved it. Wertzbaugher stated the deadline to file the grant application was last Friday, but she just discovered last week that the Board of Supervisors had to approve the grant. Wertzbaugher stated if the Board of Supervisors does not approve the grant application, then it will be pulled from consideration by the State Historical Society. Kelly stated she is supportive of the grant and just wants it done properly in the future. Sauer has heard that once the fairgrounds are on the National Registry, they will not be able to build new buildings on the fairgrounds. Wertzbaugher stated they only have to follow certain guidelines on buildings for which they are requesting grant money for historic preservation. On a motion by Furlong, second by Sorensen, the Board approved an application for a Historical Resource Development Program (HRDP) – FY2015 – Historic Preservation grant in the amount of \$12,000 and authorized the Chair to execute the grant project contract. Ayes: All.

On a motion by Kelly, second by Sorensen, claims dated April 28, 2014 were approved in the amount of \$531,542.45. Ayes: All.

On a motion by Kelly, second by Sorensen, minutes of the Monday, April 21, 2014 regular meeting were approved as written. Ayes: All.

Correspondence:

Howard reported a contact regarding assessed valuation and the farm definition.  
Sauer reported contacts reporting frost boils on County roads.

Committee Reports:

Furlong and Howard attended a Bi-State Regional meeting April 23<sup>rd</sup>.  
Furlong attended a Muscatine County Solid Waste Management meeting April

24<sup>th</sup>.

Sorensen attended a Regional Workforce Investment Board meeting April 22<sup>nd</sup>.

Howard attended a Milestones Area Agency on Aging meeting April 22<sup>nd</sup>.

Howard attended a Greater Muscatine Chamber of Commerce and Industry meeting April 25<sup>th</sup>.

Sauer attended a Muscatine County Conservation meeting April 21<sup>st</sup>.

Kelly attended a Mental Health Regionalization meeting April 21<sup>st</sup>.

On a motion by Kelly, second by Sorensen, the Chair was authorized to execute a contract with JLH Enterprises for the Community Services Building Re-Roof Project in the amount of \$112,470.00. Ayes: All.

On a motion by Sorensen, second by Sauer, the Board accepted the April 2014 payroll claims. Ayes: All.

The meeting was adjourned at 7:58 P.M.

ATTEST:

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Leslie A. Soule, County Auditor

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Robert E. Howard, Chairperson  
Board of Supervisors