

**AIRPORT ADVISORY COMMISSION MINUTES
MONDAY – SEPTEMBER 23, 2013
AIRPORT TERMINAL BUILDING**

The Muscatine Airport Advisory Commission meeting was called to order at 5:00 p.m. by Commission Chairperson Jerry Page. Commissioners present were Chairperson Page, Bill Leddy, Jerald Cale, Scott Natvig and Stacy Lewis. Also present was Steven Boka, Director of Community Development, and Carver Aero employee Mike Woerly.

The Minutes of the August 26, 2013 meeting were approved on a motion by Commissioner Lewis and seconded by Commissioner Cale. All present voted aye.

The Commission discussed and agreed to provide a space for “Communications and Comments” item number 3 on the agenda. The change will permit any visitor or guest an opportunity to be heard prior to Commission deliberation of other scheduled agenda topics.

Boka reported that he had the Public Works Department send the street sweeper to the airport to clean the apron area by the 3rd row of t-hangars. The area was swept following comments received from Mr. Ferris, the lessee of t-hangar #15, that loose gravel on the apron surface had caused some minor damage to his plane. Boka also informed the Commission that he is working with public works staff to schedule minor surfacing improvement to the existing asphalt surface where it will not conflict with the recently approved T-Hangar Apron Drainage Project.

Commissioners discussed the status of the new AWOS project and Mike Woerly explained that the work has been completed, the AWOS has been certified, and is available to users through the radio and telephone. However, Mr. Woerly stated that the link to internet media and local news agencies is not yet complete and he was not sure how soon that connection would be made.

Boka informed the Commission that the T-Hangar Apron Drainage Project bids were opened on September 9th and the low bid received was from Muscatine Bridge, Inc. Following a review of all bids, the City Council awarded the Contract to Muscatine Bridge, Inc for \$117,708.09. Boka stated that the contractor has already marked the paving areas for removal and expects the project to begin soon. Commissioner Leddy requested that all lessees of hangar’s adjacent to the apron drainage improvements be notified of the project schedule.

Boka reported that the “Security Gate and Camera” project is out for competitive quotations and a review of the submittals will be made on October 10th.

Boka then informed the Commission that the CTL Group, contractor for the petrographic analysis on the primary runway/taxiway, is expected to begin that process this week.

Boka informed the Commission that he received the pre-application for FAA projects to be scheduled in 2015, and he will begin that process in the near future.

Motion to adjourn by Commissioner Lewis; seconded by Commissioner Leddy. All present voted aye and the meeting was adjourned

Respectfully submitted,

Steven W. Boka, secretary
Director of Community Development