

**OFFICIAL PROCEEDINGS OF THE
BOARD OF WATER, ELECTRIC,
AND COMMUNICATIONS TRUSTEES
OF THE CITY OF MUSCATINE, IOWA
SEPTEMBER 24, 2013 – 5:30 P.M.**

The Board of Trustees met in regular session at Muscatine Power and Water's Administration/Operations Building, 3205 Cedar Street, Muscatine, Iowa, on Tuesday, September 24, 2013, at 5:30 p.m.

Chairperson Doyle Tubandt called the meeting to order. Members of the Board were present as follows: Trustees Warren Heidbreder, Tracy McGinnis, Joan Axel, and Doyle Tubandt. Trustee Steven Bradford was present by phone due to previously scheduled travel plans.

Also present were Sal LoBianco, General Manager of Muscatine Power and Water; Duane J. Goedken, Board Attorney; Charles Potter, Muscatine Journal; Joseph Preston, 1022 Climer Street; Brandy Olson, Gage Huston, Tim Reed, Erika Cox, Jerry Gowey, and Brenda Christensen of Muscatine Power and Water.

Chairperson Tubandt asked if there was anyone in attendance who wished to make any public comments. Mr. Joseph Preston asked to address the Board of Trustees. Mr. Preston shared concerns about tree trimming that had not been done after the last thunderstorm; the tree trimming policy was discussed and it was determined that the issues Mr. Preston had needed to be discussed with the City. Mr. Preston also asked about getting water service to a vacant lot that he owns near Madison Elementary School, after some discussion it was decided that Mr. Reed would contact Mr. Preston separately to clarify the MP&W policy and discuss options for water service to the vacant lot. Mr. Preston concluded that his past experiences with MP&W regarding tree trimming had been good, that he liked the low rates that MP&W provided their customers and that he especially liked the fact that MP&W provided the service of fixing his stove. There were no further public comments.

The minutes of the August 27, 2013, regular meeting were presented as previously submitted to all Board members in written form. Trustee McGinnis moved, seconded by Trustee Heidbreder, that the August 27, 2013, meeting minutes be approved as submitted. All Trustees present voted aye. Motion carried.

The list of expenditures and transactions for August was presented as previously submitted to all Board members in written form. After review and discussion of the expenditures, Trustee Axel moved, seconded by Trustee McGinnis, to ratify payment of \$5,315,858.32 for the Electric Utility, \$669,195.53 for the Water Utility, and \$762,617.84 for the Communications Utility for a cumulative total of \$6,747,671.69. All Trustees present voted aye. Motion carried.

The next item on the agenda was a recommendation to approve a revised project summary form for the Grand Avenue Water Main Replacement Project with an expenditure of \$129,585; this project was originally submitted and approved with the 2013 Budget with a total project cost of \$95,700. The project was to be completed using internal labor and constructed with HDPE pipe, it was determined that the project area is within a leaking underground storage tank (LUST) site and thus HDPE pipe is not acceptable for construction; in addition, due to limited internal labor, the project will be completed by a contractor. The project was revised to include the changes in materials, costs, and construction by a contractor; competitive quotes for the project resulted in

costs that were higher than anticipated. After additional discussion, Trustee Heidbreder moved, seconded by Trustee Axel, that the revised project summary form for the Grand Avenue Water Main Replacement Project be approved in the amount of \$129,585. All Trustees present voted aye. Motion carried.

Mr. LoBianco introduced the next agenda item as a motion to appoint Jerry Gowey as Board Secretary. At the December 20, 2012, Board of Trustees meeting Brenda Christensen was appointed as Acting Board Secretary due to the pending retirement of Don Kerker, Director Finance & Administrative Services. Jerry Gowey started on August 1, 2013 as Director Finance & Administrative Services, and it is recommended that he be appointed as Board Secretary. The Secretary's official duties include keeping the records and minutes of Board meetings, co-signing documents with the Board Chair, and other official duties. Mr. LoBianco stated that the appointment of Board Secretary will continue to be an annual appointment each June, when Board officers are elected. Trustee Heidbreder moved, seconded by Trustee McGinnis, that Jerry Gowey be appointed as Board Secretary for the remainder of the 2013/2014 year. Motion carried. All Trustees present voted aye.

In the General Manager's report, Mr. LoBianco reviewed his previously submitted memorandum regarding the collective bargaining negotiations with IBEW Local 55.10. Ms. Cox reviewed what the committee created to review healthcare had learned and what they would do to educate employees before collective bargaining negotiations and healthcare enrollment for 2014.

The August Financial Operating Statements and Balance Sheets were presented as previously submitted to all Board members in written form. Mr. LoBianco gave a brief current month update on each utility. After review and discussion, Trustee Tubandt moved, seconded by Trustee Ingstad, to receive and place on file the August Financial Operating Statements and Balance Sheets for the Water, Electric, and Communications Utilities. All Trustees present voted aye. Motion carried.

The Competitive Quotes for Public Improvements Report was presented as previously submitted to all Board members in written form. There were no items for approval.

The August departmental reports were presented as previously submitted to all Board members in written form. Trustee Axel moved, seconded by Trustee Heidbreder to receive and place on file the August departmental reports. All Trustees present voted aye. Motion carried.

Chairperson Tubandt asked if there were any other items of business. With no other items of business, the meeting was adjourned at 6:00 p.m.

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THE CITY OF MUSCATINE, IOWA



Brenda K. Christensen
Acting Board Secretary