



PRESS RELEASE

215 SYCAMORE STREET
MUSCATINE, IA 52761
PH. (563) 264-1550

FOR MORE INFORMATION:

Muscatine Parks and Recreation Department
215 Sycamore Street
Muscatine, Iowa 52761
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FOR IMMEDIATE RELEASE
MARCH 28, 2024

PARKS AND RECREATION REQUESTING PROPOSALS

Concessionaire needed for Aquatic Center; two opportunities at Greenwood Cemetery

MUSCATINE, Iowa – The City of Muscatine and the Muscatine Parks and Recreation Department are requesting proposals from individuals and/or organizations who would be interested in providing concession services at the Muscatine Aquatic Center.

Information regarding the request for proposal is available on the City of Muscatine website under [CONCESSION LEASE PROPOSAL](#). Those wishing to submit a proposal for one or all of the facilities (Muscatine Soccer Complex; Kent Stein Park; and, Muscatine Aquatic Center) are asked to complete the form and return it to the Muscatine Finance Department by 2:00 p.m. on Thursday, April 11, 2024.

Proposals are not a bid and will be evaluated on concession food service experience, ability to provide concession equipment as needed, completeness of proposal, highest percentage of gross sales proposed to the City, ability to provide staff as needed, and experience in working with the public.

The Parks and Recreation Department has issued two requests for proposals concerning Greenwood Cemetery soliciting proposals regarding individuals and/or organizations interested



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in providing Business Office Operations at Greenwood Cemetery, and/or those interested in providing a retail sales operation at Greenwood Cemetery.

Parks and Recreation is seeking a full-service vendor that will operate the Business Office at Greenwood Cemetery. The successful vendor will be responsible for all normal cemetery office operations as explained in the attached documents. The vendor will enter into a written agreement with the City of Muscatine.

Information regarding the request for proposal is available on the City of Muscatine website under [GREENWOOD BUSINESS OFFICE OPERATIONS](#). If you are interested in being considered, please fill out the submittal sheet and return it to the Muscatine Parks and Recreation Department, 215 Sycamore St., Muscatine, Iowa, 52761 by 5:00 p.m. on Friday, April 26, 2024.

Parks and Recreation is also seeking a full-service vendor that will set up a show room in one of the existing buildings at Greenwood Cemetery for the purpose of selling retail items that may include but are not limited to: headstones, vases, bronze markers, urns, shepherd hooks, flowers, or any other types of cemetery retail items. The successful vendor will pay the City of Muscatine a percentage of all gross sales and will provide an insurance certificate with the City of Muscatine named as additional insured.

Information regarding the request for proposal is available on the City of Muscatine website under [GREENWOOD RETAIL SALES OPERATION](#). If you are interested in being considered, please fill out the specification quote sheet and return it to the Muscatine Parks and Recreation Department, 215 Sycamore St., Muscatine, Iowa, 52761 by 5:00 p.m. on Friday, April 26, 2024.

Please contact the Muscatine Parks and Recreation Department at (563) 263-0241 for more information.

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