

Minutes

TRANSIT ADVISORY COMMISSION

Public Works Facility

Tuesday, June 12, 2012

Meeting was called to order at 4:00 p.m.. Commission members Janell Kassel, and Maggie Curry were present. Ex-Officio member Kathie Anderson-Noel was also present. Minutes from the March 2012 meeting were read and approved. Motion to approve, Maggie Curry, second Janell Kassel. Motion carried.

Operational Updates. Appointments to the Transit Advisory Commission were discussed. Members Curry, Miller, and George have all agreed to serve a second term. Kathy Moore is being nominated to replace Kevin Duncan who resigned. Other 3rd quarter operational items discussed included driver replacements. Two drivers resigned to accept full time positions, one driver has health issues and cannot drive currently. Three replacement drivers have been hired. One completes training on June 14th, the other two started on June 12th.

Training updates. Transit Supervisor attended Grant Writing for Non Profits in March. Presented at MCC by local grant writers. Transit Supervisor attended Risk Management Seminar presented by Traveler's Insurance. Transit Supervisor participated in Value Stream Mapping Exercise. This is continued education and training provided for the Lean process/journey. All transit employees attended drug and alcohol training presented by Genesis Employee Assistance Program.

Planning and Goal Setting. Ridership has increased each of the first three quarters of this year. The city/state fiscal year ends June 30th when reporting will be completed.

The meeting was adjourned at 4:30 p.m.. Motion to adjourn Maggie Curry, second Janell Kassel. Motion carried.

The next Transit Advisory Commission meeting will be held at Public Works on Tuesday, September 11, 2012 at 4:00 p.m.. The building is handicapped and members of the public are welcome.

Respectfully submitted,

Kristy Korpi, Transit Supervisor