

**AIRPORT ADVISORY COMMISSION  
MINUTES  
December 6, 2021**

**1. Call to Order/Roll Call**

Members Present: Steve Bradford, Mohammad Pasha, and Andrea Kreitner

Members Absent: Derek Reed and Dennis Froelich

Staff Present: Jodi Royal-Goodwin

Others Present: Mike Woerly from Carver Aero, Kitzy Lemke from Bolton & Menk, and Steve Ellsworth (pilot)

**2. Approval of Minutes:**

Kreitner moved and Pasha seconded a motion to approve the minutes from October 25, 2021. The motion passed unanimously.

**3. Update on Taxiway A Reconstruction Project**

Lemke reported the only item left to complete the project are expansion joints, which are ordered. It was recommended that all work be repaid, only retain \$10,000 to cover the remaining work. The Commissioners concurred with this approach.

**4. Update on the Taxilane Widening Project**

Lemke reviewed the revised plans, which include moving two manholes and removing another that is not in use. The bid will be let in spring with work to commence immediately. There was discussion regarding the ability to get to hangar rows 2 to 4 during construction. Lemke will add information to the bid documents regarding plans for allowing access and send this information to Royal-Goodwin for provision to the members. Royal-Goodwin will inform other tenants of the planned project, invite them to a meeting before construction starts, and provide an opportunity to submit concerns.

**5. Approval of FY2023 Airport Improvement Program for Submission to the Federal Aviation Authority**

The plan was updated per the Federal Aviation Administration's suggestions with the inclusion of the snow removal equipment as the FY2023 priority project. The estimated cost is \$202,500, include the required 10% (\$22,500) match. The question was asked if we have the FY21/22 allocation available.

**6. Other Business**

Members would like to discuss the meeting schedule at the next meeting.

**7. Comments from the Public**

There were no comments from the public.

**8. Adjourn**

Pasha moved and Kreitner seconded a motion to adjourn. Motion carried.