

# **AIRPORT ADVISORY COMMISSION**

## **MINUTES**

### **OCTOBER 25, 2021**

**1. Call to Order/Roll Call**

Members Present: Steve Bradford by phone, Mohammad Pasha, Derek Reed, Andrea Kreitner and Dennis Froelich

Members Absent: None

Staff Present: Jodi Royal-Goodwin

Others Present: Mike Woerly from Carver Aero and Carl Byers from Bolton & Menk

**2. Approval of Minutes:**

Reed moved and Pasha seconded a motion to approve the minutes from June 28, 2021 and August 23, 2021. The motion passed unanimously.

**3. Update on Taxiway A Reconstruction Project**

Byers reported that the final inspection was completed and the contractor is finalizing some punch list items. All concrete passed the required testing. The ALP will need updated to closeout the project with the FAA.

**4. Update on the Taxiway Widening Project**

This project was awarded funding from the Iowa Department of Transportation. Byers reported the survey had been completed. The project is straightforward, but there is an intake that may need to be altered as part of the project.

**5. Update & Discussion of Planned Capital Projects**

Byers presented a draft of the capital plan, which must be submitted to the FAA by November 16 with the final version due December 21. The members identified the priorities as 1) snow removal equipment, 2) relocation of the fuel farm, and 3) a snow removal equipment building. There was discussion about mixing state and federal funds to accomplish a project, and Byers will ask the FAA about this.

**6. Discussion Regarding Request to Use the Airport Property for a Summer Event**

Royal-Goodwin reported that she had been contacted by a gentleman interested in hosting an airshow with model airplanes. The Commissioners were supportive of the idea

**7. Updates on Airport Operations**

Royal-Goodwin reported that Building and Grounds staff is have the t-hangar roofs done and has contracted to repair the automatic gate.

**8. Other Business**

In order to meet the deadline for the final submission of the capital improvement plan and the Holidays the Commissioners elected to have the next meeting December 6.

**9. Comments from the Public**

There were no comments from the public.

**10. Adjourn**

Froelich moved and Kreitner seconded a motion to adjourn. Motion carried unanimously.