

MINUTES
April 13, 2021 – 5:30 p.m.
Planning and Zoning Commission
Online GoToMeeting

Present: Kayla Bendorf, Jodi Hansen, Wendi Ingram and Mark Seaman

Excused: Andrew Anderson, Robert McFadden and Steve Nienhaus

Staff: Andrew Fangman, Assistant Community Development Director, Community Development
Christa Bailey, Office Coordinator, Community Development
April Limburg, Planner I, Community Development

Chairperson Jodi Hansen opened the meeting at 5:30 p.m. and read the mission statement.

Minutes:

Mark Seaman motioned to approve the January 12, 2021 minutes; seconded by Wendi Ingram. All ayes, motion carried.

Right of Way Vacation:

PZVROW-10 • Littleton Land Holdings LLC • 204 Mulberry Avenue • 3,339 Square Feet.

Andrew Fangman explained that the construction of the roundabout at the intersection of Mulberry Avenue and 2nd Street has created an area of surplus of right of way between the back of the sidewalk and the parcel containing 204 Mulberry Avenue. Littleton Land Holdings LLC has filed for the vacation of this surplus right of way and requests the deed to the vacated right of way as they are the adjoining landowner.

Chad Littleton, owner of Littleton Land Holdings LLC, was present to discuss the request and stated he intends to use the additional square footage to increase the parking area and create a green space with a few picnic tables for seating. Wendi Ingram inquired if there are any potential issues with the parking area being too close to the street if it were to be enlarged. Mr. Fangman explained that there would not be any issues as the requested area for vacation is roughly one foot from the sidewalk in that location.

Kayla Bendorf motioned to approve the Right of Way Vacation; seconded by Wendi Ingram. All ayes, motion carried.

Meeting adjourned at 5:45 p.m.

ATTEST:

Respectfully Submitted,

Jodi Hansen, Chairperson
Planning and Zoning Commission

Andrew Fangman, Secretary
Assistant Community Development Director