

**AIRPORT ADVISORY COMMISSION  
MINUTES  
December 14, 2020**

**1. Call to Order/Roll Call**

Members Present: Steven Bradford, Mohammad Pasha, Derek Reed, and Andrea Kreitner

Members Absent: Dennis Froelich

Staff Present: Jodi Royal-Goodwin

Others Present: Mike Woerly from Carver Aero and Carl Byers and Kitzy Lemke from Bolton & Menk

**2. Approval of Minutes:** October 26, 2020

Reed moved to approve the minutes and Pasha seconded. Motion carried unanimously.

**3. Update on Runway End Lights and Precision Approach Path Indicators**

Woerly reported the relay is working but still have bulbs and sockets to replace. There are reels with rust, which will probably require an electrician to make repairs in spring.

**4. Update on Hangar and Apron Project**

The project is complete and leases effective 1/1/2021 have been approved for all 3 new hangars. Staff will be working on filling the resulting vacancies in the older hangars.

**5. Update on Taxilane A Reconstruction Project**

Langman is ordering supplies, but there won't be any real progress until spring. There will be a full preconstruction meeting before work begins.

**6. Discussion Regarding ACIP (FAA)**

ACIP was updated by Bolton & Menk to reflect the Commissioners' feedback. The submittal reflects the long range needs of the facility, including staying up on maintenance.

Subsequently, it was noted that the apron around the north side of the old hangars to access the new hangars is very narrow. Bradford suggested we look at any opportunity to include this with the new taxiway, estimated costs is about \$30,000. There was discussion of prioritizing this for an application to Iowa DOT, with the next projects being snow removal equipment followed by moving the fuel facility. The benefit of retaining existing concrete to support this last project will be looked at during the taxiway reconstruction.

**7. Pavement Condition Inspections**

The inspection was closed out. The overgrowth off 1-2 was removed however this area does need addressed.

Everyone voiced their appreciation for Mike's repairs to the cores that had been taken but causing issues as they expanded and contracted.

**8. Other Business**

Royal-Goodwin reported that the City has started the budget process.

**9. Comments from the Public**

There were no comments from the public.

**10. Adjourn**

Meeting adjourned at 5:33.