

**AIRPORT ADVISORY COMMISSION  
MINUTES  
August 24, 2020**

**1. Call to Order/Roll Call**

Members Present: Steven Bradford, Mohammad Pasha, Derek Reed, Dennis Froelich and Andrea Kreitner

Members Absent: None

Staff Present: Jodi Royal-Goodwin

Others Present: Mike Woerly from Carver Aero

**2. Approval of Minutes:** May 27, 2020 and June 22, 2020

Reed moved to approve both sets of minutes and Bradford seconded. Motion carried unanimously.

**3. Update on Hangar and Apron Project**

The final walk-through of the new hangars was completed. Bolton & Menk is preparing the final punch list for SG Construction. Staff reviewed the results of the comparables survey for hangar lease rates. It was recommended the lease rates be \$250 and \$500 per month for the small and large hangars respectively. A letter will be sent to those on the upgrade list, wait list and leasing in the community hangar.

**4. Update on Taxilane A Reconstruction Project**

FAA has not notified the City of the grant award yet. Bradford noted that the fill in the borings done for soil testing are protruding significantly above the current taxiway surface and create a safety risk for aircraft. Woerly or Royal-Goodwin will have this issue addressed.

**5. Update on Maintenance Activities**

- a. Windsock** – The new windsock is in, but Royal-Goodwin will have to find a contractor to install.
- b. Lights** – The supplies are in and Woerly will be working on replacement/install.
- c. Painting Hangar** – There was a brief discussion of potential companies to reach out to. Royal-Goodwin will work with Public Works to identify potential vendors. Terry & Sons was mentioned as an option.
- d. Radio Call Sign** – The call sign must be renewed by September 28. Royal-Goodwin is working through the FCC system to complete the renewal.

**6. Other Business**

There are still issues with the AWOS frequency competing with Knoxville. Pilots cannot get the Muscatine signal until they are within 15 miles. There was discussion about how this might be addressed. Woerly and Royal-Goodwin will try to get information on options.

The next meeting will be October 26, and, unless there are new restrictions, we will meet in person.

**7. Comments from the Public**

There were no comments from the public.

**8. Adjourn**

Meeting adjourned at 5:38 on a motion by Reed seconded by Pasha.