

**CITY OF MUSCATINE  
REGULAR CITY COUNCIL MINUTES  
7:00 p.m. – November 5, 2020**

Mayor Broderson called the City Council meeting for Thursday November 5, 2020, to order at 7:00 p.m. Present were: Councilmembers Hopkins, Froelich, Malcolm, Gordon, Brockert, Jindrich and Brackett.

The meeting began with the Pledge of Allegiance.

**Consent Agenda**

Councilmember Brackett, seconded by Councilmember Malcolm, moved the Consent Agenda be approved as follows:

- Items 6 A: Approval of City Council Minutes
- Items 8 A-E: Petitions and Communications
- Items 12 A-G: Receive and File
- Bills for Approval Totaling \$8,195,338.55

Vote: Ayes-7, Nays -0, Motion carried

**Public Hearing A**

Mayor Broderson stated this public hearing the vacation of undeveloped Lombard Street right of way adjoining 1009 E. 6<sup>th</sup> Street.

There were no oral or written comments from the public.

Councilmember Brackett moved the public hearing be closed, seconded by Councilmember Gordon.

Vote: Ayes -7, Nays – 0, Motion carried.

**Public Hearing B**

Mayor Broderson stated this public hearing a request by McKee Button Company for the City to vacate an undeveloped right of way located behind Hershey Avenue and then deed the property to McKee Button Company.

There were no oral or written comments from the public.

Councilmember Froelich moved the public hearing be closed, seconded by Councilmember Jindrich.

Vote: Ayes – 7, Nays – 0, Motion carried.

**From the City Administrator**

11A: Councilmember Hopkins moved to approve the first reading of an ordinance vacating a portion of the undeveloped Lombard Street right of way adjoining 1009 E. 6<sup>th</sup> Street. Seconded by Councilmember Brackett.

Vote: Ayes -7, Nays-0, Motion carried.

11B: Councilmember Brackett moved to approve the first reading of an ordinance vacating a portion of the unimproved Front Street (Mississippi Drive) right of way that directly adjoins the rear of their property at 1000 Hershey Avenue. Seconded by Councilmember Froelich.

Vote: Ayes – 7, Nays – 0, Motion carried.

11C: Councilmember Brackett moved to adopt Resolution #2020-0363, accepting a dedication of right of way from Gridco, LLC. Seconded by Councilmember Gordon.

Vote: Ayes – 7, Nays – 0, Motion carried.

11D1: Councilmember Brackett moved to adopt Resolution #2020-0364, approving the internal advance of funds for the 2020-2021 Urban Renewal Administration and Profession Support Program. Seconded by Councilmember Brockert.

Vote: Ayes – 7, Nays – 0, Motion carried.

11D2: Councilmember Froelich moved to adopt Resolution #2020-0365, approving the internal advance of funds for the Economic Development Grant for the Greater Muscatine Chamber of Commerce and Industry Support Program. Seconded by Councilmember Brackett.

Vote: Ayes – 7, Nays – 0, Motion carried.

11D3: Councilmember Gordon moved to adopt Resolution #2020-0366, approving the internal advance of funds for the Small Business Forgivable Loan Program. Seconded by Councilmember Brackett.

Vote: Ayes – 7, Nays – 0, Motion carried.

11D4: Councilmember Brackett moved to adopt Resolution #2020-0367, approving the internal advance of funds for the Small Business Forgivable Loan Program for Code Compliance Improvements. Seconded by Councilmember Malcolm.

Vote: Ayes – 7, Nays – 0, Motion carried.

11D5: Councilmember Brackett moved to adopt Resolution #2020-0368, approving the internal advance of funds for the Downtown Façade Improvements Forgivable Loan Program. Seconded by Councilmember Gordon.

Vote: Ayes – 7, Nays – 0, Motion carried.

11D6: Councilmember Hopkins moved to adopt Resolution #2020-0369, approving the internal advance of funds for the Local Share of the Riverfront Recreation Area Lighting Project. Seconded by Councilmember Jindrich.

Vote: Ayes – 7, Nays – 0, Motion carried.

11E1: Councilmember Brockert moved to adopt Resolution #2020-0370, providing for the appropriation of an amount not to exceed \$182,000, for the Wal-View Development Project #2 TIF rebate for the fiscal year beginning July 1, 2021. Seconded by Councilmember Brackett.

Vote: Ayes – 7, Nays – 0, Motion carried.

11E2: Councilmember Gordon moved to adopt Resolution #2020-0371, providing for the appropriation of an amount not to exceed \$318,000, for the Wal-View Development Project #1 TIF rebate for the fiscal year beginning July 1, 2021. Seconded by Councilmember Brackett.

Vote: Ayes – 7, Nays- 0, Motion carried.

11E3: Councilmember Froelich moved to adopt Resolution #2020-0372, providing for the appropriation of an amount not to exceed \$29,000, for the Harrison Lofts, LLC TIF rebates for

fiscal year beginning July 1, 2021. Seconded by Councilmember Malcolm.  
Vote: Ayes – 7, Nays – 0, Motion carried.

11E4: Councilmember Hopkins moved to adopt Resolution #2020-0373, providing for the appropriation of an amount not to exceed \$680,000, for the Riverview Hotel Development TIF rebate for the fiscal year beginning July 21, 2021. Seconded by Councilmember Jindrich.  
Vote: Ayes – 7, Nays – 0, Motion carried.

11E5: Councilmember Gordon moved to adopt Resolution #2020-0374, providing for the appropriation of an amount not to exceed \$80,000, for the HNI Corporation TIF rebate for the fiscal year beginning July 1, 2021. Seconded by Councilmember Brackett.  
Vote: Ayes – 7, Nays – 0, Motion carried.

11E6: Councilmember Froelich moved to adopt Resolution #2020-0375, providing for the appropriation of an amount not to exceed \$54,000, for the White Distribution & Supply LLC TIF rebate for fiscal year beginning July 1, 2021. Seconded by Councilmember Gordon.  
Vote: Ayes – 7, Nays – 0, Motion carried.

11E7: Councilmember Gordon moved to adopt Resolution #2020-0376, providing for the appropriation of an amount not to exceed \$75,000, for the Bush Development, LLC/Hershey Development, LLC TIF rebate for the fiscal year beginning July 1, 2021. Seconded by Councilmember Brockert.  
Vote: Ayes – 7, Nays – 0, Motion carried.

11F: Councilmember Brackett moved to adopt Resolution #2020-0377, setting a public hearing on November 19<sup>th</sup>, 2020, for the proposed use of Community Development Block Grant funds. Seconded by Councilmember Brockert.  
Vote: Ayes – 7, Nays – 0, Motion carried.

11G: Councilmember Brackett moved to adopt Resolution #2020-0378, setting a public hearing on November 19<sup>th</sup>, 2020, concerning the discontinuing of the Convention and Visitors Board. Seconded by Councilmember Jindrich.  
Vote: Ayes – 7, Nays – 0, Motion carried.

11H: Councilmember Brackett moved to adopt Resolution #2020-0379, authorizing the City Administrator to issue and implement a policy regarding measures to be taken by City employees and the public when entering City facilities to prevent the spread of COVID-19. Seconded by Councilmember Froelich.  
Vote: Ayes – 7, Nays – 0, Motion carried.

11I: Councilmember Hopkins moved to approve Request #2020-0380, for a contract with Bayfield Snow Removal for the 2020 Central Business District snow removal and hauling. Seconded by Councilmember Jindrich.  
Vote: Ayes – 7, Nays – 0, Motion carried.

11J: Councilmember Brackett moved to approve Request #2020-0381, for the purchase of a new maintenance van from Kriegers and interior shelving for the van from Corid.com. Seconded by Councilmember Gordon.

Vote: Ayes-7, Nays – 0, Motion carried.

11K: Councilmember Hopkins moved to approve Request #2020-0382, for the issuance of a purchase order to Truck Equipment for the purchase and installation of a new 4-way snow plow. Seconded by Councilmember Gordon.

There were questions from City Council regarding the turn around time for receiving this equipment that were addressed by Public Works Director Brian Stineman. Mr. Stineman stated that the plow could be purchase and installed on the truck by January 2021.

Vote: Ayes – 7, Nays – 0, Motion carried.

11L: Councilmember Froelich moved to approve Request #2020-0383, for the installation of a permanent all way stop at the intersection of Duncan Drive and Fulliam Avenue. Seconded by Councilmember Brackett.

Vote: Ayes – 7, Nays – 0, Motion carried.

11M: Councilmember Brackett moved to approve Request #2020-0384, for an agreement with Muscatine Center for Social Action to support the Housing Navigator position. Seconded by Councilmember Brockert.

Vote: Ayes – 7, Nays – 0, Motion carried.

11N: Councilmember Brackett moved to approve Request #2020-0385, for a Tourism and Marketing Services Agreement between the City of Muscatine and the Greater Muscatine Chamber of Commerce and Industry. Seconded by Councilmember Jindrich.

City Council members had questions and concerns regarding the number of members the City would appoint to the tourism committee, the frequency that reporting would be given to the City, the consistency and notification to public of meetings, and the clarification of a flat fee vs a percentage of the Hotel/Motel tax being given to the GMCCI.

Councilmember Gordon suggested that Councilmember Froelich be appointed as one of the members of the committee, and Mayor Broderson suggested that Kelsie Stafford in Parks and Recreation be appointed as a member of the committee.

Eric Reader, Chamber of Commerce and Industry, was present to address the questions and concerns from City Councilmembers. Mr. Reader stated that the committee would report to the City as requested and he plans to get regular meetings scheduled as soon as schedules can be coordinated. Mr. Reader stated he would like to see this group be more of a working group than a committee as it has been in the past. He stated he would like them to be able to discuss and work on issues and then report back to City Council. Mr. Reader stated he would like to be able to appoint members from a variety of different areas to fulfill the group needs.

Mayor Broderson asked for a motion to approve the changes as follows:

Clarification that this is a flat fee and not a percentage of Hotel/Motel Taxes

Better description and outline of members to be appointed to ensure diversity

The City would be responsible for nominating three members (1 Councilmember, 1 Staff, 1 Resident)

Reports to the City will be due quarterly.

There was a motion by Councilmember Brackett to approve the amended version of the agreement. Seconded by Councilmember Froelich.

Vote: Ayes – 7, Nays – 0, Motion carried.

Original Motion

Vote: Ayes – 7, Nays – 0, Motion carried.

11O: Councilmember Brackett moved to approve Request #2020-0386, for the issuance of a purchase order to Karl Chevrolet, for the purchase of 3 4WD Patrol Tahoes. Seconded by Councilmember Brockert.

There was discussion among City Councilmembers regarding the alternating of 2 and 3 Tahoes per year to lower the lump sum cost each year of this purchase, and clarification on the preference regulations for using local vendors.

Vote: Ayes – 7, Nays – 0, Motion carried.

#### **Communication from Council Members**

Councilmember Brackett motioned for the meeting to be adjourned at 8:10 p.m.

**ALL CITY COUNCIL MEETING RECORDINGS ARE VIEWABLE ON THE CITY OF MUSCATINE YOUTUBE PAGE.**

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Mayor Diana Broderson

Attest:

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Carol Webb, City Administrator