

**Musser Public Library Board of Trustees**  
**Musser Public Library, 408 E 2nd St**  
**June 17, 2020, 4:30pm**

**Attendance**

**Present:** Jane Daufeldt; Diana Gradert; Jon Moravec; Bret Olson; Pam Collins

**Absent:** Nancy Dew; Jarod Johnson; Tony Loconsole; Jeanett Martinez

**Guest:** Greg Benefiel; Robert Fiedler; Julie Lear; Mallory Moffitt, secretary

**Call to Order:** Called to order at 4:38pm

**Approval of Agenda:** Summer reading update moved to beginning of meeting

**Approval of Minutes:** Minutes from May 20, 2020, not approved

**Ratify Bills for Payment:** Reviewed bills for May 22, 2020 and June 5, 2020, not ratified

**Receive Communications:** None

**Citizens Speak:** None

**Staff Liaison:** None

**Friend's Report:** None

**Director's Report:** None, all discussion in new/old business

**New Business:**

- 1. Friends status and usage of funds**
  - a. Account at First National, signatures still former Friends president
  - b. Will establish board member(s) and Director as signers
- 2. Update on the Council's discussion of possible budget cuts**
  - a. Council members concerned about what will happen with budgets if Covid-19 continues
  - b. Presented a 5% and 10% cut budget to council. Areas looked at are staff, building hours, collection/materials. Children's department has extra hours and an unfilled reference position so personnel cuts are not a concern. Already reduced building hours which helps with personnel budget. Still able to get materials from other libraries, material cuts are an option.
- 3. Renew contracts with Fruitland and Illinois Townships with an increase of 2.5%**
  - a. Did not increase amount from county
  - b. Will wait until quorum to finalize contracts, will contact townships with proposed increase

## **Old Business:**

### **1. Discussion about loosening restrictions on building usage**

- a. Increase computer usage time to 2 hours
- b. Continuing curbside program without scheduling times, patrons call when they arrive to pickup
- c. Stopped counting people in the building
- d. Added additional seating
- e. Hours are staying the same: M-F 10-6, Sat 10-2, Sun 1-3
- f. Cross-borrowing with other RiverShare libraries began on June 15<sup>th</sup>
- g. Cleaning building every two hours
- h. No formal announcement, will monitor situation

### **2. Summer Reading update**

- a. Jim Gill online concert kicked off summer reading
- b. No in-person programming all digital programming/Channel 5
- c. Campfire Stories with Dave Bakke, library patrons, librarian from Columbus Junction, fire chief
- d. City Tails - Talking about dogs and family, pet food pantry, dog park, other pets
- e. Library Mouse Presents - showcasing patron submissions
- f. Baby Lapsit, Preschool Storytime
- g. Caleen in Motion - Tai Chi, only adult program being broadcast

### **3. Clarification on selling advertising for cable shows**

- a. Donations not sold advertising
- b. Donations will go to cable shows with additional funding going to Summer Reading

### **4. Filling Board vacancy left by John Wojtecki**

- a. Approaching new superintendent or someone else from school system
- b. By-laws do not require attendance, can look into changing by-laws

### **5. New officers**

- a. Diana will continue as president, secretary and treasurer will remain the same (will address in by-laws)
- b. Nominations next meeting

**Adjourn: Meeting adjourned at 5:31pm**

Next Board meeting July 15th, 2020