

**REGULAR MEETING OF THE BOARD OF TRUSTEES
MUSCATINE ART CENTER
August 20, 2020 Minutes**

Present: Jim Burr, Jon Moravec, Brian Walter. Marci Stephens, Laurie Johnson by phone, Aarzo Baharani by phone, Monica Halstead, and Mark Latta.

Absent: Sara Fitzer-Huston

Staff: Melanie Alexander

Call to Order: Meeting was called to order by Burr at 5:30 PM.

Visitors: None present.

Minutes: Minutes of July 16, 2020 Regular Meeting of the Board of Trustees were reviewed and discussed. Moved/seconded (Latta/Walter) to approve the minutes. Motion carried.

Bills and Credit Card Bills: Bills in the amount of \$3,334.51 were presented, reviewed, and discussed. Moved/seconded (Walter/Halstead) to approve the bills as presented. Motion carried.

Credit Card bills in the amount of \$11.12 were presented, reviewed, and discussed. Moved/seconded (Latta/Moravec). Motion carried.

Credit Card bills in the amount of \$250.00 were presented, reviewed, and discussed. Moved/seconded (Stephens/Baharani). Motion carried.

Credit Card bills in the amount of \$164.00 were presented, reviewed, and discussed. Moved/seconded (Halstead/Latta). Motion carried.

COMMITTEE REPORTS

Long-Range Planning:

There is a draft of the Interim Strategic Plan and the committee has approved the plan. Any suggested changes should be sent to Alexander within the next three weeks. The plan will be approved at the September meeting.

Finance & Budget:

The Cultural Leadership Partner Grant report was submitted.

The Community Foundation has provided a grant to be used to continue with our community engagement programs. This includes the family movie night and the school artwork banners.

There has been no word from the city on a possible reduction of city funds.

Collections:

We received the promised gift of artwork on paper from Colonel Richard and Sandra Toye. We will have this collection on view in March in the Musser Mansion Gallery.

Building & Grounds:

We will start replacing carpet and painting the second floor gallery of the mansion in September.

There was minimal damage from the August 10th derecho that came through.

Work has begun on the roof of the Stanley Gallery. There was some leaking.

There have been some issues with the fire and security system. The fire system will be checked on Tuesday. The alarm seems to be going off at about the same time.

Iowa State University is still working on recommendations for the Japanese Garden. We expect to hear from them soon.

Community Engagement:

Filming is beginning on “Muscatine and the Civil War”. The summer intern made it through all the info for the virtual app.

The September and October calendar of events is at the printer and include a flyer on Family Movie Night and the scarecrow and Jack-o-lantern project.

The “Wake” for Till Death may still occur later in the year.

Mini masters families were contacted to see if they were ready to attend in person classes. Red Barn Studio in person classes start this evening.

We had the City Employee lunch here and also the Family Picnic. There are a few Creative Sessions planned.

Decisions on holiday decorating are being discussed.

The new City Administrator will attend the September meeting of the Public Art Advisory Commission.

Burr asked if any help was needed for the Family Movie Night.

Personnel:

Director’s Report: The report was reviewed and discussed by Alexander.

Unfinished Business: None

New Business: The next Board meeting is September 17, 2020 at 5:30 PM in the Music Room.

Adjourn: Moved/seconded (Moravec/Johnson) to adjourn. Motion carried and the meeting adjourned.

Respectfully submitted,
Marci Stephens
Acting Secretary