

**REGULAR MEETING OF THE BOARD OF TRUSTEES  
MUSCATINE ART CENTER  
June 18, 2020 Minutes**

**Present:** Jim Burr, Jon Moravec, Brian Walter, Marci Stephens, Susan Freers, Aarzo Baharani, Kelly Rushford, Sara Fitzer-Huston and Mark Latta.

**Absent:**

**Staff:** Melanie Alexander

**Call to Order:** Meeting was called to order by Burr at 5:30 PM.

**Visitors:** None present.

**Minutes:** Minutes of May 21, 2020 Regular Meeting of the Board of Trustees were reviewed and discussed. Moved/seconded (Freers/Moravec) to approve the minutes. Motion carried.

**Bills and Credit Card Bills:** Bills in the amount of \$2,365.06 were presented, reviewed, and discussed. Moved/seconded (Rushford/Fitzer Huston) to approve the bills as presented. Motion carried.

Credit Card bills in the amount of \$144.00 were presented, reviewed, and discussed. Moved/seconded (Rushford/Moravec). Motion carried.

Credit Card bills in the amount of \$14.96 were presented, reviewed, and discussed. Moved/seconded (Fitzer Huston/Rushford). Motion carried.

**COMMITTEE REPORTS**

**Long-Range Planning:**

Staff work on the plan will resume in late June.

**Building & Grounds:**

A grad student from Iowa State University will be helping us this summer to make decisions on the Japanese Garden.

The elevator is now working.

**Collections:**

There are some Iowa Regionalists up for auction at Jackson's and we will be putting some bids in on them.

We will be reviewing the costume collection.

Alexander and Cooper will be at David Zahn's studio to view the sculpture.

**Finance & Budget:**

A presentation was made to City Council about budget reductions because of lost monies due to Covid-19.

**Community Engagement:**

A few online meet ups have taken place over the last month – Tara Moorman’s Virtual Reception and Living Proof Exhibit’s Creative Session. There is a virtual Kids Saturday Workshop on June 27<sup>th</sup>, and Mini Masters continues to be presented online. Kids Saturday Workshops may return to in person in July. Mini Masters may return to in person in August. Red Barn Studio with Vada Baker will be held in person starting on June 18<sup>th</sup>.

A partnership with Eulenspiegel Puppet Theater is resulting in a virtual shadow puppet workshop over June 22<sup>nd</sup>, 24<sup>th</sup>, and 26<sup>th</sup>. The “Visiting Artists Summer Workshop for Kids” Series is planned to take place in person but may transition to virtual if needed. Instructors for the Summer Workshop are Heather Seibel, Nancy Foxen, and Mary Alice Sessler. Workshop activities include “Food Art,” “Optical Illusion Art,” “Victorian Tunnel Book,” and “Summer Art.”

The next Living Proof Exhibit Creative Session is planned as an in person class with bookmaking on July 30<sup>th</sup>. Booked on Art is planned as in person on August 6<sup>th</sup>.

**Personnel:**

Rushford and Freers will finish their terms at the end of June. Halstead and Johnson. Officers nominated

There was discussion on officers for next year, recommendations for Burr, Walter, and Fitzer-Huston remaining in their positions.

The City has postponed their merit pay plan for now.

**Director’s Report:** The report was reviewed and discussed by Alexander.

**Unfinished Business:** None

**New Business:** The next Board meeting is July 16, 2020 at 5:30 PM in the Music Room.

**Adjourn:** Moved/seconded (Freers/Rushford) to adjourn. Motion carried and the meeting adjourned at 6:48 PM.

Respectfully submitted,  
Sara Fitzer Huston  
Secretary