

**Musser Public Library Board of Trustees**

Musser Public Library, 408 E 2nd St

March 20<sup>th</sup>, 2019, 4:30 pm

**Attendance:**

1. Present: John Wojtecki; Diana Gradert; Peggy Gordon; Jane Daufeldt; Nancy Dew; Pam Collins; Mallory Moffitt (secretary)
2. Absent: Jon Moravec; Bret Olson; Krista Regennitter
3. Staff: Betty Collins; Robert Fiedler; Greg Benefiel

**Call to Order:** Meeting was called to order at 4:30pm by John W.

**Approval of Agenda:** A short presentation by Betty Collins instead of the staff liaison report was added. Peggy moved, Jane seconded, motion passed.

**Approval of Minutes:** Attendance to be added to future minutes. Peggy moved, Jane seconded, motion passed

**Ratify Bills for Payment:** Nancy moved to approve bills as presented, Diana seconded, motion passed.

**Citizens Speak:** No report

**Staff Liaison:** Betty - "Just from the Kitchen" filmed in the children's department amphitheatre with small group at event. Will be on Channel 5, currently on facebook, possible livestream in the future.

**Friends' Report:** No report

**Director's Report:** Reported that within the city there were changes to employee pay rates that could affect the library. Jane moved to investigate financial implications of new pay rate for library staff based on other cultural organizations within the city, Nancy seconded, motion passed

**Old Business:**

1. Peggy moved to approve two separate payments to Nesper Sign with final payment at satisfactory installation for a total of \$30,815 (\$15,407.50 per payment) from Carver Grant Trust, Jane seconded, motion passed.
2. Jane moved to pay Shaw Electric \$2016 from Carver Grant Trust with additional \$935 from state funding upon completion, Peggy seconded, motion passed.
3. All Rivershare libraries are adopting no fines policy for juvenile material. Will evaluate loss and check out rates. Peggy moved to adopt fine-free jMaterial policy and update circulation policy to reflect change, Jane second, motion passed.
4. Policies needed for ADA accreditation were approved at the February meeting

**New Business:**

1. Sister City interested in displays in former light wells. Displays will be limited to cultural, non-profit, service, and educational organizations on a rotating basis. Pam will contact other libraries to see their policies before moving forward.
2. Krista Regennitter resigning. Diana moved to accept resignation with deepest regrets, Peggy seconded, motion passed.

**Adjourn:** John W. moved to adjourn; seconded by Peggy. Meeting was adjourned at 5:34pm.

Next Library Board Meeting is scheduled for April 17<sup>th</sup>, 2019