



1459 Washington St.
Muscatine, IA 52761-5040
(563) 263-8933
Fax (563) 263-2127

Public Works

City Transit
263-8152

MEMORANDUM

Equipment Maintenance
Roadway Maintenance
Collection & Drainage
Building & Grounds
Engineering

To: Gregg Mandsager, City Administrator
CC: Fran Donelson, Secretary
FROM: Randy Hill, Public Works Director
DATE: June 17, 2013
RE: Trailer-Mounted Solar Arrow Board

INTRODUCTION:

The Roadway Maintenance Division has funds budgeted in FY12/13 for a Trailer Mounted Solar Arrow Board.

BACKGROUND:

An Arrow Board is necessary when detouring or redirecting traffic as a result of roadway maintenance or street closure.

RECOMMENDATION/RATIONALE:

We requested bids from four (4) vendors but only received one. The sole bid is from Iowa Plains Signing, Inc. (Slater, Iowa) in the amount of \$4,920. \$6,000 was budgeted for this purchase. We recommend purchasing the Trailer Mounted Solar Arrow Board from Iowa Plains Signing, Inc. in the amount of \$4,920.

BACKUP INFORMATION:

1. Randy Howell's memo
- 2.
- 3.
- 4.

MEMORANDUM

TO: RANDY HILL, PUBLIC WORKS DIRECTOR
FROM: RANDY HOWELL *RH*
SUBJECT: TRAILER-MOUNTED SOLAR ARROW BOARD
DATE: JUNE 17, 2013

On Friday, June 14, 2013 the City of Muscatine received one bid for a 2013 Trailer-Mounted Solar Arrow Board.

Iowa Plains Signing, Inc.
Slater, IA

\$4,920.00

We sent bids to four vendors and only received one back. I recommend the City of Muscatine purchase the Trailer-Mounted Solar Arrow Board from Iowa Plains Signing, Inc. for the amount of \$4,920.00. The budgeted amount was \$6,000.00. If you have any questions, please contact me.