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WATER POLLUTION CONTROL

MEMORANDUM

To: Gregg Mandsager, City Administrator

Cc: Nancy Lueck, Finance Director
Fran Donelson, Administrative Secretary

From: Jon Koch, Assistant Director WPCP

Date: July 27th, 2012

Re: New Lab/Pretreatment Truck

INTRODUCTION: A new truck for collection of samples and sampling equipment at local industries by the WPCP lab personnel was included for purchase with an estimated cost of \$21,000 in this year's operating budget. This truck will also be used by the pretreatment department for industry sampling, river sampling, grease interceptor inspections, and other duties as required. There currently is no truck designated for use by the pretreatment staff.

BACKGROUND: Specifications were written and sent out for a formal bid. A total of three bids were received ranging from a high bid of \$20,675 to a low bid of \$20,015. Two bids came from Krieger Motor Co. and one from Krieger Autogroup.

RECOMMENDATION/RATIONALE: Staff has reviewed all of the bids and recommends accepting the low bid of \$20,015 from Krieger Motor Co. The truck meets or exceeds all of the specifications. Please include this item on the agenda for the August 2nd, 2012 Council Meeting.