

**Function:**  
**Culture and Recreation**

**Department:**  
**Parks and Recreation**

**Activity:**  
**Kent Stein Park Operations**

### **GENERAL INFORMATION**

The Kent Stein Park operation consists of a high-density use area for baseball and softball activities. There are a total of 17 diamonds that are available for these activities in Kent Stein Park. The City is responsible for the maintenance and scheduling of the Kent Stein Park operations. Working with the City for operational programming are private groups which organize girls softball and Little League baseball activities. Also available at Kent Stein Park are regulation horseshoe pits and picnic facilities.

Through negotiations with Muscatine Community College (MCC) and the Muscatine Community School system, the City in 1996 turned over the maintenance responsibilities of Tom Bruner Field to these two public entities for a five-year period. This contract was extended for additional five-year and three-year periods; however, the School district has recently asked the City to take on limited maintenance responsibilities for Bruner Field and reimburse the City for costs incurred. In 2000, the City allowed the local baseball association use of the former maintenance building. In exchange for a five-year lease, the baseball association undertook renovations to the facility. That original five-year lease expired in 2002 and it has been renewed under substantially the same terms.

### **CURRENT TRENDS AND ISSUES**

The revised estimate for 2011/2012 is under the original budget by \$1,000. Personal services costs were under the budgeted amount by \$2,700. This savings was partially offset by increases in operating supply costs. The 2012/2013 budget is 1.8 % (\$3,200) less than the 2011/2012 budget primarily due to a reduced allocation for capital outlay.

### **GOAL STATEMENT**

To provide the citizens of the community with softball and baseball facilities for recreational and school participation.

**PERFORMANCE MEASURES**

<b>Calendar Year Basis</b>	<b>Actual 2009</b>	<b>Actual 2010</b>	<b>Actual 2011</b>	<b>Estimated 2012</b>	<b>Estimated 2013</b>
Ball Diamonds Maintained	19	19	19	19	19
Total Hours of Usage	6,004	6,272	6,308	6,200	6,200
Number of Tournaments *	26	24	23	23	23
Number of Leagues/Camps	23	23	23	23	23
Concession Revenue	\$11,317	\$10,108	\$13,254	\$12,500	\$12,500
Total Revenues	\$24,957	\$19,108	\$31,500	\$31,950	\$31,950

\* The number of tournaments reflects the number of days that tournaments are held.

**RECENT ACCOMPLISHMENTS**

This past season the Parks department continued efforts to increase use of this facility in the fall. Five diamonds were used for soccer practices in the outfields. A developmental league run by a local user group was also conducted in the outfields. Goals were brought over from the Soccer Complex and staff was able to provide high quality practice fields for the local community soccer teams. Parks staff moved the practices and goals around to limit the amount of wear in these outfields, but severe wear did occur on some of the fields due to the soccer practices and the drought conditions experienced last summer and fall. Muscatine is in need of a soccer practice facility so that wear does not occur to the ball diamond outfields.

With the extreme wet weather over the past four years, staff continues to look at ways to make the fields playable during wet conditions. This past spring diamond #15 was resurfaced from soil to ag-lime. The conversion to ag-lime will help to make the diamond more readily available for play during wet conditions, especially in the spring when usage is at its peak.

The park still has several safety concerns with damaged fences throughout the park. This past fall and continuing into the winter, staff has been working on fixing backstops and replacing small areas of fence to avoid safety risks to spectators. Safety bars are being installed behind the bullpens on the diamonds where excessive wear has taken place on the fences. Over 400 fence ties have been added to the bottoms of the fence to help alleviate some safety issues. There are still several areas that are unsafe and fence repairs need to be considered in the near future. Staff will continue to monitor and fix, when possible, any areas of safety concern throughout the park.

This past year, the Parks and Recreation staff continued the Adopt-A-Park program at Taylor Park. Gary Bean, a resident near Taylor Park, adopted the park two years ago and again this past season mowed the entire park twice a week, versus once a week if it would be done by City staff. He also kept a close eye on the park and reported any damages or concerns that he noticed throughout the park. His efforts have helped to reduce labor from seasonal staff.

The United Way's Day of Caring was again very useful in helping to complete several projects at Kent Stein Park and Musser Park. There were several additional projects completed this past fall due to the efforts of community groups. At Musser Park, the scoring tower, team benches, and the bleachers were all scraped and painted. At Kent Stein Park, one crew helped to assemble the new team benches, another group helped to

clean the bank along the slough, and another group helped to mulch several of the planting beds throughout the park.

Staff is currently working on updating the countertops in all four large restrooms in the park. Along with replacing the countertops, cleansable panels were added under the hand dryers to avoid the black discoloring of the paint. This past spring, automatic air fresheners were added to all of the restrooms with very positive comments.

**OBJECTIVES TO BE ACCOMPLISHED IN 2012/2013**

- \* To repair the remaining fences at Kent Stein Park (subject to funding).
- \* To upgrade the remaining fields at Kent Stein Park with the Musco Control Link System (subject to funding).
- \* To strive for positive relations with facility guests and associations by conducting regular meetings on relevant issues with various sponsoring organizations.
- \* To improve the parking lot west of Diamond #5 with an asphalt surface (subject to funding).
- \* To maintain high quality and safe fields while maximizing usage
- \* To continue to support and assist other departments and City divisions as requested.
- \* To continue to recruit and train quality seasonal and full time staff as needed.
- \* To continue to look for and to incorporate technological changes for improved services and operational efficiencies.
- \* To explore and implement “lean” initiatives. (**Management Agenda High Priority**)
- \* To work with the Hinman family property donation to develop a multi-use open green space.
- \* To continue to recognize and build on the positive economic impact of this facility to the community.

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	Actual 2009/2010	Actual 2010/2011	Budget 2011/2012	Revised Estimate 2011/2012	Budget 2012/2013	Percent Change
<b>Expenditure Summary</b>						
Personal Services	\$ 112,018	\$ 119,035	\$ 120,800	\$ 118,100	\$ 121,300	0.41%
Commodities	34,985	42,126	36,800	38,900	39,100	6.25%
Contractual Services	8,981	5,897	9,400	9,100	7,900	-15.96%
Capital Outlay	-	1,515	8,000	7,900	3,500	-56.25%
Transfers	-	-	-	-	-	
<b>Total Expenditures</b>	<b>\$ 155,984</b>	<b>\$ 168,573</b>	<b>\$ 175,000</b>	<b>\$ 174,000</b>	<b>\$ 171,800</b>	<b>-1.83%</b>
<b>Funding Sources</b>						
Park Revenues	\$ 18,476	\$ 26,306	\$ 22,400	\$ 24,700	\$ 24,700	10.27%
Housing Reimbursement	8,253	7,750	7,800	7,300	7,300	-6.41%
General Revenues	129,255	134,517	144,800	142,000	139,800	-3.45%
<b>Total Funding Sources</b>	<b>\$ 155,984</b>	<b>\$ 168,573</b>	<b>\$ 175,000</b>	<b>\$ 174,000</b>	<b>\$ 171,800</b>	<b>-1.83%</b>

<b>Personnel Schedule</b>						
	Actual 2009/2010	Actual 2010/2011	Budget 2011/2012	Revised Estimate 2011/2012	Budget 2012/2013	Budget Amount 2012/2013
<b>Full Time Positions/Position Allocations:</b>						
Athletic Facilities Manager	0.50	0.50	0.50	0.50	0.50	
Maintenance Repairperson	0.12	0.12	0.12	0.12	0.12	
Maintenance Worker I	0.50	0.50	0.50	0.50	0.50	
<b>Total Full Time</b>	<b>1.12</b>	<b>1.12</b>	<b>1.12</b>	<b>1.12</b>	<b>1.12</b>	
<b>Seasonal Part Time Positions:</b>						
Lead Groundskeeper	0.54	0.54	0.54	0.55	0.55	
Seasonal Equipment Operator/ Groundskeeper	0.38	0.38	0.38	0.38	0.38	
Seasonal Laborer	1.48	1.40	1.40	1.60	1.60	
<b>Total Part Time</b>	<b>2.40</b>	<b>2.32</b>	<b>2.32</b>	<b>2.53</b>	<b>2.53</b>	
<b>Total</b>	<b>3.52</b>	<b>3.44</b>	<b>3.44</b>	<b>3.65</b>	<b>3.65</b>	<b>\$ 98,100</b>
Employee Benefits						23,200
<b>Total Personal Services</b>						<b>\$ 121,300</b>

<b>Capital Outlay</b>			
<i>Item</i>	<i>Quantity</i>	<i>Replacement</i>	<i>Amount</i>
Weed Eaters	3	Yes	\$ 1,500
Stump Grinder (1/3 of cost)	1	Yes	2,000
			<u>\$ 3,500</u>