



1450 Washington St  
Muscatine IA 52761-5040  
(563) 263-8933  
Fax (563) 263-2127

Public Works

City Transit  
263-8152

## MEMORANDUM

Equipment Maintenance  
Roadway Maintenance  
Collection & Drainage  
Building & Grounds  
Engineering

To: Mayor and City Council Members  
CC: Carol Webb, City Administrator  
FROM: Brian Stineman, Public Works Director  
DATE: August 28, 2020  
RE: Request to Issue Purchase Order for Zero Turn Riding Mower for Library

### INTRODUCTION:

The Building & Grounds Division budgeted to purchase a new zero-turn, bagging, riding mower for use at the Musser Public Library. This mower was approved in the FY 2021 budget but has been deferred until such a time as it was necessary to purchase it.

### BACKGROUND:

The Building & Grounds Division of Public Works is responsible for maintenance of the grounds around the Musser Public Library. Due to the agreement for the transfer of property from HNI Corporation, we are required to maintain a certain level of service of the lawn which requires bagging of grass clippings. The current mower in use at this facility is not a zero-turn unit and has a cobbled together bagging system from an obsolete mower that is no longer in use. This mower can perform the necessary work but is highly inefficient and difficult to maneuver on the library grounds. The plan is to replace this mower with a zero-turn bagging unit and send the existing mower to the South End Fire Station for their use. The mower currently in use at the Fire Station is a third generation hand me down that is failing and needs to be replaced. The bagging system on the current library mower is not necessary at the South Fire Station and can be removed and this mower should serve them well for many more years.

Quotes were requested from three vendors for a zero-turn, bagging mower: Muscatine Lawn & Power (\$6,688), Sinclair Tractor (\$7,376), and Pro Motorsports (\$8,259).

### RECOMMENDATION/RATIONALE:

Staff recommends approving a purchase order to Muscatine Lawn & Power for \$6,688 for a Toro, 48" zero-turn, bagging mower. This amount is available in the Building & Grounds Operating Equipment Fund.

### BACKUP INFORMATION:

N/A

"I remember Muscatine for its sunsets. I have never seen any  
on either side of the ocean that equaled them" — Mark Twain