



1450 Washington St
Muscatine IA 52761-5040
(563) 263-2033
Fax (563) 263-2127

Public Works

City Transit
263-8152

Equipment Maintenance
Roadway Maintenance
Collection & Drainage
Building & Grounds
Engineering

MEMORANDUM

To: Mayor and City Council Members

CC: Greg Jenkins, Interim City Administrator

FROM: Brian Stineman, Public Works Director

DATE: July 1, 2020

RE: Request to Issue Purchase Order for Riding Mower for Public Works

INTRODUCTION:

The Building & Grounds Division budgeted to purchase a new riding mower for use at the Public Works Facility. This mower was previously requested during the May 21 council meeting but was requested to be deferred.

BACKGROUND:

The Building & Grounds Division of Public Works is responsible for maintenance of the grounds around the Public Works Facility. For years the mower they have used has worked well however, the hydrostatic drive has gone out of it and it no longer functions properly and is unable to mow the hills on the property. Quotes were requested from three vendors in late 2019. The low quote from Muscatine Lawn & Power for \$13,999 is still valid and budgeted for in the Building & Grounds Operating Equipment Fund. Although this was deferred previously, the failure of the unit makes it necessary to purchase this replacement unit at this time.

RECOMMENDATION/RATIONALE:

Staff recommends approving a purchase order to Muscatine Lawn & Power for \$13,999. This amount is available in the Building & Grounds Operating Equipment Fund.

BACKUP INFORMATION:

N/A