



1459 Washington St.
Muscatine, IA 52761-5040
(563) 263-8933
Fax (563) 263-2127

Public Works

**City Transit
263-8152**

MEMORANDUM

**Equipment Maintenance
Roadway Maintenance
Collection & Drainage
Building & Grounds
Engineering**

To: Brian Stineman, Public Works Director

CC: Greg Jenkins, Acting City Administrator

FROM: Stan O'Brien

DATE: May 14th 2020

RE: Request to issue a purchase order for a rider mower for Public works facility

INTRODUCTION:

The Public Works Building & Grounds Division has budgeted to buy a new riding mower for the Public works facility.

BACKGROUND:

The Public Works Department requested quotes from three vendors Muscatine Lawn & Power for \$13,999, Midway Outdoor Equipment for 14,874, and Hoffman Farm and Home didn't receive a quote.

RECOMMENDATION/RATIONALE:

Staff recommends approving a purchase order to Muscatine Lawn & Power for \$13,999. That amount was budgeted in the building & grounds operating equipment fund.