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COMMUNITY DEVELOPMENT

MEMORANDUM

**To:** Mayor and City Council Members  
**From:** Andrew Fangman, Assistant Community Development Director  
**Date:** December 19, 2019  
**Re:** Request to Install a Sign Overhanging the Public Right of Way at 502 Mulberry Avenue

Planning,  
Zoning,  
Building Safety,  
Construction Inspection Services,  
Public Health,  
Housing Inspections,  
Code Enforcement

**INTRODUCTION:** A permit to install a sign/awning that will overhang public right of way, 502 Mulberry Avenue (El Olmito) has been applied for.

**BACKGROUND:** The applicant is proposing a new sign/awning overhanging the public right of way. As such the provisions of City Code Section 10-26-2(B)(1) apply. This section of City Code states: *“Any new sign, canopy, or awning which will overhang public right of way shall require consent of City Council prior to installation.”*

**RECOMMENDATION/RATIONALE:** Staff recommends approval; the proposed sign is in character with the surrounding area and meets all other requirements of City Code.