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Expires	_____

CITY OF MUSCATINE

**APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY**

1. Name and address of applicant and sponsoring organization, if any:

American Cancer Society Relay For Life of Muscatine County - Denise Conrad and Diana Tank

Address: 1717 Ingersoll Ave, Suite 111 Des Moines, IA 50309

Telephone Number: 641.295.3095

E-mail Address: denise.conrad@cancer.org

2. Type of event that is planned:

Relay for Life event that is a family event and fundraiser for the American Cancer Society. We will have a survivor dinner, bands, entertainment and kids games along with luminarias (glow sticks in the bags). We have The Brew providing food and beverages and it will be fenced off

3. Proposed location:

Red Brick building for the survivor dinner and Riverside Park, Almost Friday Fest will be leaving up their fencing, port-a-pottys and trailer for the band.

4. Date(s)/Time(s): Saturday, August 24 4pm-11pm

5. Expected length of use: 6 hours

6. Expected size of group: 300 people

7. Names of any person or persons in charge of the proposed use at the specified location:

Denise Conrad 641.295.3095
Diana Tank 563.260.1135
Holly Koehler 563.554.0927

Address(es): 404 Ringgold St, Sigourney, IA 52591

Telephone Number(s): see above

E-mail Address(es): denise.conrad@cancer.org

8. Names and addresses of any persons to be featured as entertainers or speakers:

Joey Peat and First Impressions

9. List mechanical or electronic equipment to be used:

The same as Almost Friday Fest

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

golf carts - 4

11. Number and types of animals to be used:

n/a

12. A description of any sound amplification to be used:

Same as Almost Friday Fest

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

We will have 2 security officers there 4-11pm, monitoring and clean up will be our committee of 20.

14. All plans for the provision of security:

Fenced in area where band, entertainment food and beverages are located. The survivor dinner will be at the Red Brick Building.

15. Beer or wine consumption? Yes No

16. Describe any items to be sold or distributed:

The Brew will be serving canned beer and wine along with food. They have permits and insurance for this. They will inside the fenced in area from Almost Friday Fest from August 22nd.

17. Is water connection requested: Yes No

18. Is electricity requested: Yes No

19. Have you provided a layout site plan for your proposed activity or event? Yes No

If yes, please attach.

If no, please explain:

Same as Almost Friday Fest and Red Brick Building

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes No

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Denise Conrad
Authorized Representative



July 29, 2019
Date

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

Comments:

YES NO

[Signature]
Parks & Recreation Date 8-12-19

YES NO

[Signature]
Community Development Date 7-30-19

YES NO

[Signature]
Public Works Date 7/30/19

YES NO

B. Tipton
Police Chief Date 7/30/19

must have 2 officers
working OT in beer
area

YES NO

[Signature]
Fire Chief Date 7-30-19

FINAL APPROVAL:

YES NO

City Administrator Date

EVERY 3RD THURSDAY • 5 TO 8 • RIVERSIDE PARK



ALMOST FRIDAY FEST

KEEP MUSCATINE BEAUTIFUL

LIVE MUSIC • FOOD TRUCKS • BEER TENT • KIDS PLAY AREA

