

CITY OF MUSCATINE

TITLE 3, CHAPTER 3 AND CHAPTER 4

PARADE AND PUBLIC ASSEMBLIES\* APPLICATION

APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,  
PARK, PUBLIC WAY, PROPERTY OR FACILITY

License #	_____
Wallet #	_____
Sticker #	_____
Receipt #	_____
Issued	_____
Expires	_____

1. Name and address of applicant and sponsoring organization, if any:

Sarah Walsh (MHS Student Council)  
2705 Cedar St. Muscatine, IA 52761

2. Type of event that is planned:

Muscatine Homecoming Parade 2019/2020

3. Proposed location:

Begin at Grant Elementary, up Berry Ave., turn right onto  
Mulberry to Bonnie Dr. to MHS

4. Date(s): September 12<sup>th</sup>, 2019 Starting Time: 6:00pm

Time the event will begin to assemble: 5:00pm

Expected length of use: 2 1/2 hours (5:00pm - 7:30pm)

5. Expected size of group: 1000 people

6. Names, addresses and telephone numbers of any person or persons in charge of the proposed use at the specified location: Sarah Walsh (317) 748-2502-cell

Rachel Fallon (309) 241-2664-cell

Both Address - 2705 Cedar St. Muscatine, IA 52761

7. Names and addresses of any persons to be featured as entertainers or speakers:

N/A

8. List mechanical or electronic equipment to be used: \_\_\_\_\_

Stereo on floats

9. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts: Up to 30 floats, golf carts for

security and seven convertibles

10. Number and types of animals to be used: N/A

11. A description of any sound amplification to be used: N/A

12. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary: Each float will have adults in charge. Four administrators, Sarah Welsh, Rachel Fallon, Kenedy Heimerdinger to work with MHS Police Liaison/officer

13. All plans for the provision of security: Work with MHS Police Liaison/officer

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

  
Authorized Representative

7/18/19  
Date

\* Public Assemblies require completion of this application form. See City Code Section 3-3-2(B) for the definition of a Public Assembly

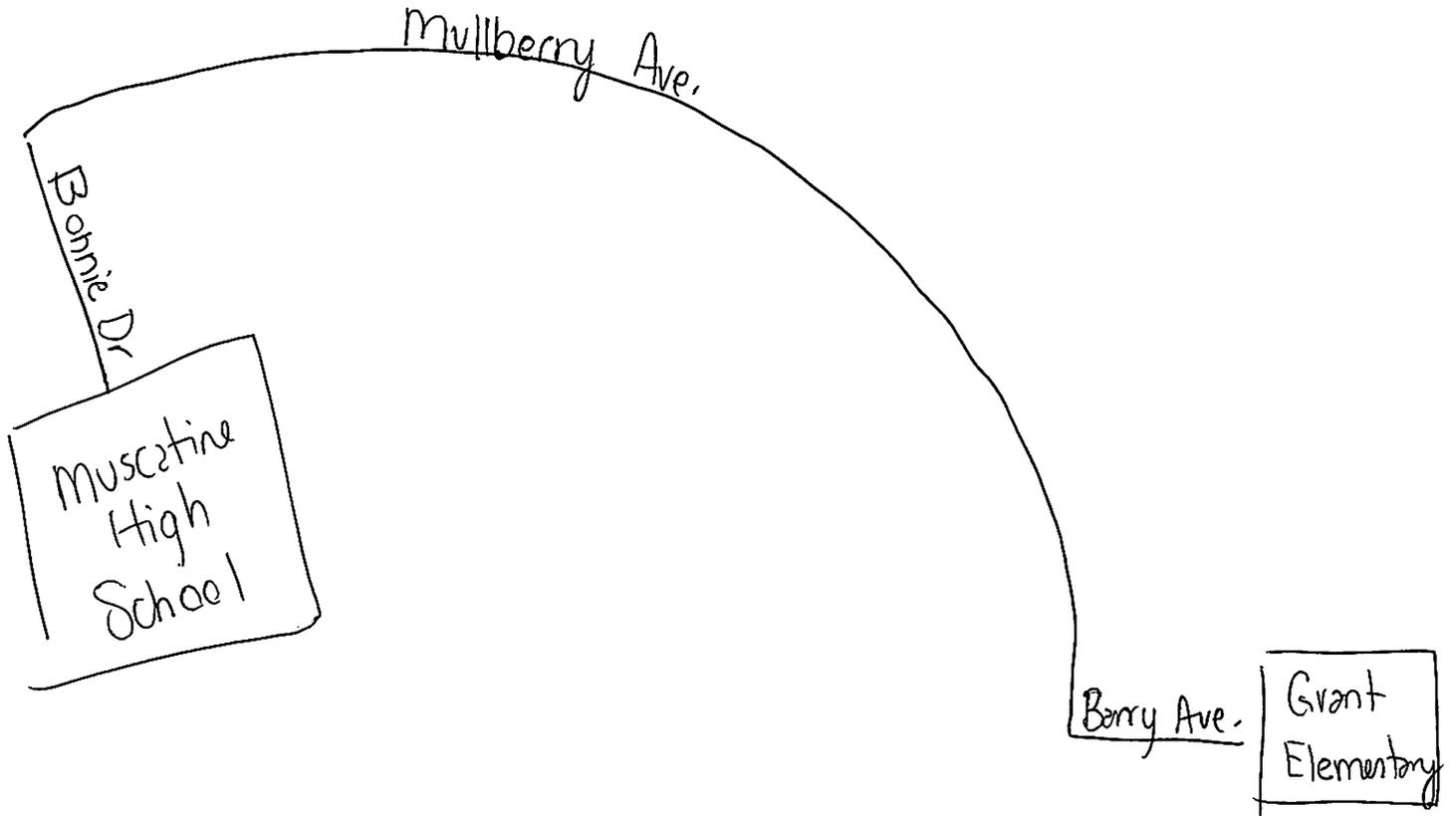
**Additional Requirement for Parades:**

1. Attach sketch of parade route. If parade is in the downtown area indicate whether parade route #1 or parade route #2 will be followed.
2. Submit \$30.00 permit fee with application (non-profit organizations exempt from fee).
3. Insurance certificate with the following minimum requirements must accompany application:

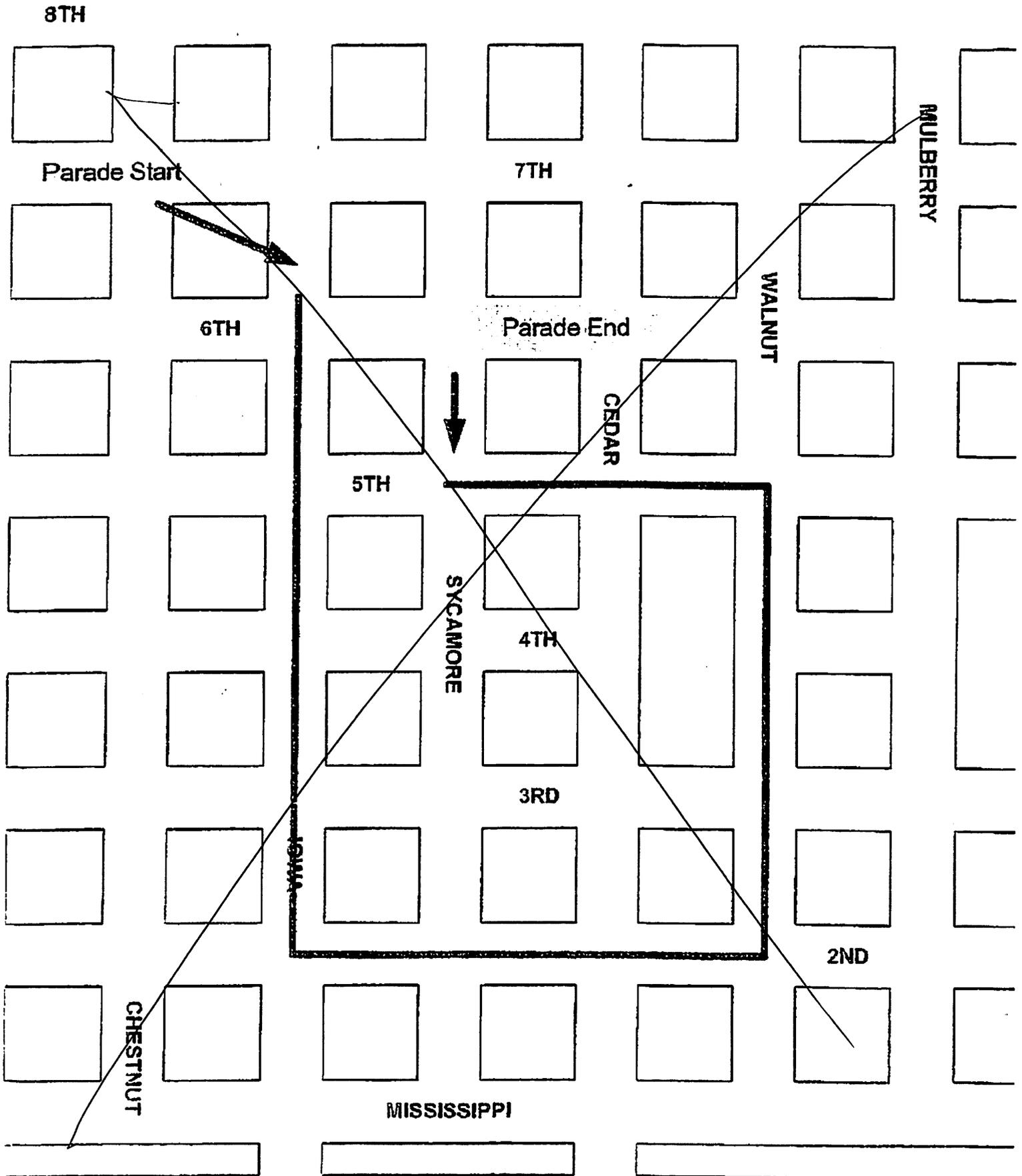
**General Liability:**

- \$1,000,000 Bodily Injury & Property Damage – Each Occurrence
- \$1,000,000 Personal Injury & Advertising Injury – Per Occurrence
- \$2,000,000 General Aggregate on above
- \$2,000,000 Products & Completed Operations General Aggregate

# 2019/2020 Homecoming Parade Route



# Parade Route #1



**TO BE COMPLETED BY CITY DEPARTMENTS:**

I have reviewed the attached application with the following recommendations:

Recommend  
Approval

Comments:

YES  NO

  
Parks & Recreation 7-25-19  
Date

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YES  NO

  
Community Development 7-23-19  
Date

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YES  NO

  
Public Works 7/24/19  
Date

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YES  NO

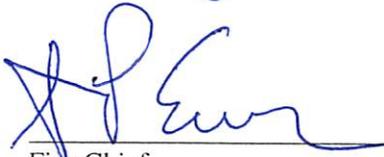
  
Police Chief 7/22/19  
Date

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YES  NO

  
Fire Chief 7-22-19  
Date

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**FINAL APPROVAL:**

YES  NO

\_\_\_\_\_  
City Administrator Date

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