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Muscatine, IA 52761-5040
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Public Works

City Transit
263-8152

Equipment Maintenance
Roadway Maintenance
Collection & Drainage
Building & Grounds
Engineering

MEMORANDUM

To: Mayor and City Council Members

CC: Gregg Mandsager, City Administrator
Brian Stineman, Public Works Director

FROM: Amy Fortenbacher, Transit Supervisor

DATE: June 13, 2019

RE: STA FY2020 Funding

INTRODUCTION:

The City of Muscatine Transit (MuscaBus) has received a Joint Participation Agreement from the Iowa Department of Transportation (IDOT) to implement a State Transit Operating Assistance Project (STA) in the amount of \$249,583.00

BACKGROUND:

The Council approved the application for this funding on March 21, 2019. This funding will be utilized for the fiscal year 2020 MuscaBus operating expenses.

RECOMMENDATION/RATIONALE:

It is the recommendation of the Public Works/Transit staff to grant approval to enter into the contract with the Iowa Department of Transportation to receive these funds.

June 4, 2019

Amy Fortenbacher, Transit Supervisor
Muscatine City Transit System
1459 Washington
Muscatine, IA 52761

Dear Amy:

Enclosed are two originals of a partially executed SFY 2020 agreement for a State Transit Assistance Formula Project.

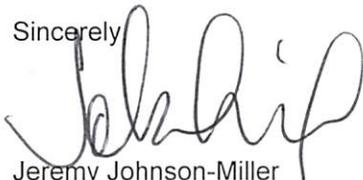
Please note the following requirements listed in Item 2 of Part II:

1. All services funded under this agreement shall be open to the general public.
2. The AGENCY shall advertise its public transit operations throughout its service area. This shall include an AGENCY website, searchable on the internet with keywords "public transit", "transit", "bus lines", and "public transportation". The AGENCY website shall, at a minimum, list ride request telephone numbers for the service area.

Please have the designated signatory sign for the transit agency on both originals. One of the originals should be returned to the Office of Public Transit at 800 Lincoln Way, Ames, Iowa 50010. The other original is for your file. Return the signed contract expeditiously to avoid delays in payments in the new state fiscal year.

If you have any questions, please contact me at 515-239-1765 or email at jeremy.johnson-miller@iowadot.us.

Sincerely



Jeremy Johnson-Miller
Transit Programs Administrator
Office of Public Transit

**TRANSIT JOINT PARTICIPATION AGREEMENT
TO IMPLEMENT A
STATE TRANSIT ASSISTANCE (STA)
FORMULA PROJECT**

WHEREAS, the Iowa Department of Transportation (hereinafter called the DEPARTMENT) is authorized under Chapter 324A of the Code of Iowa to provide State Transit Assistance to Iowa's public transit systems, and

WHEREAS, the **Muscatine City Transit System (City of Muscatine -- Muscabus)** (hereinafter called the AGENCY) has been duly designated as a public transit system by local officials, in accordance with Chapter 324A of the Code, and

WHEREAS, the DEPARTMENT has approved funding for the AGENCY as described below:

Description of Project Element	% of Available STA	Estimated Formula Allocation
1. Formula Support of Public Transit Services (may be used for any operating or capital expenses required for support of AGENCY'S public transit services)	1.694525%	\$249,583

NOW, THEREFORE, THE DEPARTMENT AND THE AGENCY HAVE AGREED THAT THE AGENCY shall proceed with implementation of the above-described project, subject to such policies, procedures and conditions as have been established by the DEPARTMENT and which are documented in Part II of this AGREEMENT (found at http://www.iowadot.gov/transit/joint_participation.html).

BE IT FURTHER AGREED THAT THE DEPARTMENT shall advance on a monthly basis, 1/12th of the above-described funds to the AGENCY for support of eligible costs to be incurred, as long as all reporting requirements have been met.

THIS AGREEMENT TO BE IN EFFECT from **July 1, 2019** through **June 30, 2020**.

IN WITNESS WHEREOF, the parties hereunto have caused this AGREEMENT to be executed by their proper officials thereunto duly authorized as of the dates below indicated, in consideration of the mutual covenants, promises and representations herein.

For The AGENCY:

Diana Broderson, Mayor
City of Muscatine

For the DEPARTMENT:



Stuart Anderson, Director
Planning, Programing and Modal Division
Iowa Department of Transportation

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Stuart Anderson, Director
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