



MUSCATINE MUNICIPAL HOUSING AGENCY

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## MEMORANDUM

**TO:** Gregg Mandsager, City Administrator

**FROM:** Jodi Royal-Goodwin, Community Development Director

**DATE:** March 7, 2019

**RE:** Resolution to set public hearing date for the 2020 Annual Plan & Amendments to the Section 8 Housing Choice Voucher Administrative Plan and the Public Housing Admissions and Continued Occupancy Policy

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**INTRODUCTION:** Per regulation a public comment period including a public hearing, are required prior to adoption of the Annual Plan and policy amendments. A minimum 45-day notice must be given prior to a public hearing. It is proposed the public hearing be set for May 2 at 7:00 p.m.

**BACKGROUND:** Under Federal regulations qualified public housing authorities (PHAs), including the Muscatine Municipal Housing Agency, are required to have a resident advisory board (RAB) to review PHA policies and budgets as well as to conduct a public hearing to receive comment on proposed goals, policy changes and the use of public funds. During the comment period the public is invited to submit remarks to the PHA. The PHA must publish a notice of the hearing with relevant information and make such information available for inspection at its principal office. The public hearing must be part of a public comment period and noticed not less than 45 days in advance.

**RECOMMENDATION / RATIONALE:** It is recommended the City Council set a public hearing on the 2020 MMHA Annual Plan and Amendments to the Section 8 Housing Choice Voucher Administrative Plan and Public Housing Admissions and Continued Occupancy Policy for May 2, 2019 at 7:00 p.m.

**BACKUP INFORMATION:** Resolution to set public hearing  
Public Notice

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION TO SET ANNUAL PUBLIC HEARING FOR PUBLIC COMMENT ON  
THE MUSCATINE MUNICIPAL HOUSING AGENCY (MMHA) ANNUAL PLAN  
AND AMENDMENTS TO THE HOUSING CHOICE VOUCHER (SECTION 8)  
PROGRAM ADMINISTRATIVE PLAN AND THE PUBLIC HOUSING ADMISSIONS  
AND CONTINUED OCCUPANCY POLICIES**

**WHEREAS,** the Muscatine Municipal Housing Agency (MMHA) is required by federal regulation to conduct a public hearing to receive comment on the agency's annual plan and proposed expenditures; and

**WHEREAS,** MMHA must also conduct a public hearing on proposed revisions to the Housing Choice Voucher (Section 8) Program Administrative Plan and the Public Housing Admissions and Continued Occupancy Policy (ACOP); and

**WHEREAS,** MMHA must make all relevant information available for review and comment for a 45 day period, including a public hearing, prior to adoption; and

**WHEREAS,** MMHA must publish a notice of hearing at least 45 days prior to the public hearing; and

**WHEREAS,** MMHA has drafted the 2020 Annual Plan and Capital Funds Statement, and has revised policies in the Administrative Plan and ACOP.

**NOW, THEREFORE, BE IT RESOLVED** that the Muscatine City Council, acting as the Muscatine Public Housing Authority Board of Commissioners, hereby sets a public hearing for Thursday, May 2, 2019, at 7:00 p.m., and invites the public to comment regarding the MMHA plan and policies at the MMHA office or at the public hearing.

**PASSED, APPROVED AND ADOPTED** this 7<sup>th</sup> day of March 2019.

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DIANA L. BRODERSON, MAYOR  
CITY OF MUSCATINE, IOWA

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GREGG MANDSAGER, CITY CLERK

**NOTICE OF PUBLIC COMMENT PERIOD AND  
TIME AND PLACE OF PUBLIC HEARING TO  
DISCUSS THE  
MUSCATINE MUNICIPAL HOUSING AGENCY'S 2020 ANNUAL PLAN  
AND AMENDMENTS TO THE  
SECTION 8 HOUSING CHOICE VOUCHER PROGRAM ADMINISTRATIVE  
PLAN  
AND THE  
PUBLIC HOUSING ADMISSIONS AND CONTINUED OCCUPANCY POLICY**

The public is invited to comment on the Muscatine Municipal Housing Agency's (MMHA) draft 2020 Annual Plan and revisions to the Housing Choice Voucher (Section 8) Program Administrative Plan and the Public Housing Admissions and Continued Occupancy Policy (ACOP). The Annual Plan outlines the goals, objectives and policies MMHA uses to administer the programs, including those encompassed in the Administrative Plan and ACOP. The documents are available for review and comment in the MMHA offices at 215 Sycamore Street during normal business hours beginning March 19 through May 2. Electronic copies may be requested by contacting MMHA at [jroyal-goodwin@muscatineiowa.gov](mailto:jroyal-goodwin@muscatineiowa.gov) or 563-264-1554.

A Public Hearing will be held May 2, 2019, at 7:00 p.m. during the Muscatine City Council meeting. The Hearing will be held in the Council Chambers at City Hall located at 215 Sycamore Street in Muscatine. If you are a person requiring a special accommodation for a disability or language barrier, please contact MMHA, at 563-264-1554 at least three (3) business days in advance of the meeting date. Disabled persons attending the hearing should access city hall through the lower front door and take the elevator to the council chambers on the second floor.

Comments may be submitted in person or by mail to MMHA, 215 Sycamore St, Muscatine, IA 52761 or electronically to [jroyal-goodwin@muscatineiowa.gov](mailto:jroyal-goodwin@muscatineiowa.gov). The public comment period will begin March 19 and end May 2 at 7:00 p.m.

