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Public Works

City Transit  
263-8152

MEMORANDUM

To: Brian Steineman, Public Works Director  
FROM: Jim Edmond, City Engineer  
DATE: March 26, 2018  
RE: Set Public Hearing for Fulliam-Houser Mini Roundabout

Equipment Maintenance  
Roadway Maintenance  
Collection & Drainage  
Building & Grounds  
Engineering

INTRODUCTION:

The project design is nearing completion and if the project is to be constructed during the school break this summer the public hearing for the project needs to be scheduled and held.

BACKGROUND:

At this same City Council meeting the question of proceeding with the project should be answered. If the decision is to proceed with the project a public hearing needs to be scheduled.

This project, if approved, would follow this proposed schedule:

Set Public Hearing	2-07-2019
Have Public Hearing and Approve Plans and Specifications	2-21-2019
	2-14-2019 (maybe)
Bid Opening	3-14-2019
Recommendation to Award	3-21-2019
Approve Contract and Bond	4-04-2019
Issue Notice to Proceed	Summer vacation start

RECOMMENDATION/RATIONALE:

Recommend city council pass resolution to schedule a public hearing for the project on February 7, 2019.

BACKUP INFORMATION: none

***PUBLIC NOTICE***

**NOTICE OF TIME AND PLACE OF PUBLIC HEARING  
ON THE HOUSER AND FULLIAM MINI-ROUNDAABOUT PROJECT**

Public Notice is hereby given that the City Council of the City of Muscatine, Iowa will hold a Public Hearing to hear objections to the plans, specifications, form of contract, and cost estimate for the proposed Houser and Fulliam Mini-Roundabout Project. Said hearing will be held in the City Council Chambers, City Hall, Muscatine, Iowa on February 21, 2019 at 7:00 p.m. All interested persons are invited to attend and will be given and opportunity to be heard relative to this matter.

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Gregg Mandsager, City Administrator

**RESOLUTION NO. \_\_\_\_\_**

**SET TIME AND PLACE FOR PUBLIC HEARING ON THE  
HOUSER AND FULLIAM MINI-ROUNDBOUT**

WHEREAS, the City Council of the City of Muscatine, Iowa has heretofore granted preliminary approval of the plans, specifications, form of contract, and cost estimates for the proposed Houser and Fulliam Mini-Roundabout Project; and

WHEREAS, the proposed project is to be paid for out of funds legally available for that purpose;

NOW, THEREFORE, be it resolved by this Council that:

SECTION I: On February 21, 2019 at 7:00 p.m. in the City Council Chambers at City Hall, Muscatine, Iowa, this Council shall hold a public hearing of the plans, specifications, form of contract, and cost estimates for this proposed project.

SECTION II: The City Clerk shall give notice of such public hearing by publication of a notice in the Muscatine Journal not less than four (4) nor more than twenty (20) days prior to the date set for the hearing. The notice shall be in the following form:

(NOTICE OF PUBLIC HEARING ATTACHED)

PASSED, APPROVED, AND ADOPTED THIS 7th DAY OF FEBRUARY, 2019.

CITY COUNCIL OF THE CITY OF MUSCATINE, IOWA

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Diana Broderson, Mayor

ATTEST:

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Gregg Mandsager, City Administrator